

Telephone:  
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5786 County Road #21  
Utopia, ONT  
L0M 1T0



**APPLICATION FOR ZONING BY-LAW AMENDMENT  
AND  
TEMPORARY USE BY-LAW**

The following information and material is to be provided in an application under Subsection 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended:

1. Owner/Agent:
  - a. Name of Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_
  - b. Name of Agent: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_
2. The current Official Plan designation(s) of the subject land is/are:  
\_\_\_\_\_  
\_\_\_\_\_
3. a. The current zoning(s) of the subject land is/are:  
\_\_\_\_\_  
\_\_\_\_\_
- b. The nature and extent of the rezoning or temporary use requested:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- c. The reason why the rezoning or temporary use is requested:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Description of the subject land:

Concession:	_____	Township Lot(s):	_____
Registered Plan:	_____	Lot(s):	_____
Reference Plan:	51R-_____	Part(s):	_____
Street Name:	_____	House Number:	_____
Roll Number:	_____		



11. If known, the date the subject land was acquired by the current owner: \_\_\_\_\_  
\_\_\_\_\_

12. If known, the date the existing buildings or structures on the subject land were constructed.

Building or Structure

Date Constructed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. If known, the length of time that the existing uses of the subject land have continued:

Use

Length of Time

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Water is provided to the subject land by: (check the applicable box)

a publicly owned and operated piped water system

a privately owned and operated individual or communal well (circle appropriate one)

other: \_\_\_\_\_

15. Sewage disposal\* is provided to the subject land by: (check the applicable box)

a publicly owned and operated sanitary sewage system

a privately owned and operated individual or communal septic system (circle appropriate box).

other: \_\_\_\_\_

(\*Note: Prior to filing this application for a change in use (land or building) please consult the Township for confirmation of servicing requirements.)

16. Storm drainage is provided by: (check the applicable box)

sewers

ditches

swales

other: \_\_\_\_\_

17. a. If known, is the subject land the subject of an application under the Planning Act for approval of an Official Plan Amendment, a plan of subdivision or a consent?

Yes

No

b. If the answer to item 17.a. is yes, and if known, the file number of the application is:

\_\_\_\_\_ ; and the status of the application is: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

18. If known, has the subject land ever been the subject of an application under Section 34 (i.e. Zoning Amendment) of the Planning Act?  Yes  No

19. **Survey or scaled drawing requirements:**

- a. the boundaries of the Owner's total holdings with dimensions;
- b. the boundaries of the Subject Land with dimensions;
- c. the location, widths and names of the existing streets or highways which abut the Subject Land;
- d. the location, size and use of all proposed and/or existing buildings, with dimensions and relationship to the lot boundaries clearly marked thereon;
- e. the location and size of proposed parking area(s) with dimensions and proposed surfaces marked thereon;
- f. the location of any landscaping and/or fencing proposed, with the type and height clearly marked thereon;
- g. natural and artificial features (existing and proposed) such as buildings, railways, highways, pipelines, watercourses, drainage ditches, swamps and wooded areas within or adjacent to the Subject Land, as well as the location of any septic tank, tile bed or well to the Township of Essa specifications;
- h. the location and direction of any lighting proposed;
- i. any right-of-ways or other easements;
- j. the slope of the land, in order to establish the relationship between the grade of abutting highways and the grade of the Subject Land, and to determine the drainage of the land (this information may be given in the form of contours, spot elevations, or written description); and
- k. indicate scale, north point and legend.

(Note: If any of the proposed buildings are to contain separate units such as an apartment building or shopping plaza, or are of a complex nature, please indicate the type of use (number of 2 bedroom units, etc.) or type of retail stores (grocery, restaurant, etc.).)

20. **Acknowledgment**

In consideration of the Township of Essa accepting this application to amend its Zoning By-law or authorize a Temporary Use By-law:

- a. The Applicant agrees to submit the prescribed fee with this application which is intended to cover the costs to be incurred by the Township of Essa in processing this application. This fee is non-refundable.

21. **Owners Consent**

As of the date of this application, I/we am/are the registered owner(s) of the lands described in this application, and I/we have examined the content of this application, and I/we certify as to the correctness of the information submitted with the application insofar as I/we have knowledge of these facts, and I/we concur with the submission of this application to the Municipality.

Declared before me at the \_\_\_\_\_ of  
\_\_\_\_\_ in the County/District/Region of  
\_\_\_\_\_, this \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
Owner(s) or Agent

\_\_\_\_\_  
Commissioner, etc.

**APPLICANT'S CONSENT  
(FREEDOM OF INFORMATION)**

In accordance with the provisions of the Planning Act, it is the policy of the Planning and Development Department to provide public access to all development applications and supporting documentation. In submitting this development application and supporting documentation, I \_\_\_\_\_, the applicant, hereby acknowledge the above-noted and provide my consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

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Signature of Applicant

Date