

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
AGENDA**

**WEDNESDAY, SEPTEMBER 2, 2009
6:00 p.m.**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
 - a. 6:00 Cheque Presentations**
Re: Royal Victoria Hospital – David Blenkarn, I Believe Campaign Chair, and Hydro One
 - b. 6:10 Public Meeting – Official Plan Amendment**
Re: Elmgrove Community Hall
 - c. 6:30 Richard Steinginga and Wayne Carter, Collins Barrow**
Re: 2008 Financial Statements
 - d. 6:45 Public Meeting – Hydro One**
Re: Permanent easement over Part of Lot 21 and Part of Lot 22, Plan 1372, Township of Essa, County of Simcoe as in RO124858, now described as Parts 1 and 2 on Plan 51R-36257

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT**
 - a. Pinewoods Chapel extension of permission for use of office trailer Sunday mornings**

Recommendation: *Be it resolved that Report P09-46 from the Manager of Planning and Development be received; and That Pinewoods Chapel at 52 Brian Avenue, Angus, be permitted to maintain a temporary office trailer as currently on site, for use on Sunday mornings, for a further period of one year.*

- b. Angus Auto Pro, 209 Mill Street - Site Plan Approval**

Recommendation: *Be it resolved that Report P09-47 from the Planning Technician be received; and*

That the Site Plan for Angus Auto Pro be accepted.

c. Attendance at Committee of Adjustment Fall Seminar-One Day Workshop

Recommendation: *Be it resolved that Report P09-48 from the Manager of Planning and Development be received; and further
That one Committee of Adjustment member and staff be authorized to attend the one day seminar for those associated with Committees of Adjustment in the Province on Friday September 25th, 2009 in Mississauga at a cumulative cost of \$425.00.*

d. OMB Pre-Hearing – Assignment of Date and Request for Legal Representation

Recommendation: *Be it resolved that Report P09-49 from the Manager of Planning and Development be received; and further
That Graham, Wilson & Green continue to represent the Township on the matter of the Township's existing Official Plan.*

e. Application for Zoning By-law Amendment – Pinewoods Chapel, Part Lot 32, Concession 4, 9058 5th Line

Recommendation: *Be it resolved that Report P09-50 from the Manager of Planning and Development be received; and
That a public meeting be scheduled to gather comments on a proposed Zoning By-law Amendment to permit a new church complex at the southwest corner of County Road 90 and the 5th Line of Essa.*

5. PARKS AND RECREATION / COMMUNITY SERVICES

a. Essa Challenge 2010

Recommendation: *Be it resolved that Report RP-2009-13 from the Recreation Coordinator/Programmer be received; and
That the Essa Challenge date be set for June 10, 2010 at Tangle Creek with the proceeds going to RVH Cancer Care Unit.*

b. Italian Cultural Club of Barrie

Recommendation: *Be it resolved that Report RP-2009-14 from the Recreation Coordinator/Programmer be received; and
That the request to waive the rental fees and apply for a liquor license for the Italian Cultural Club of Barrie family picnic that is proposed to be held at the Thornton Outdoor Pad be denied.*

c. Brownley Meadows Park

Recommendation: *Be it resolved that Report RP-2009-15 from the Recreation Coordinator/Programmer be received; and
The cost estimate from Sarjeant Company be accepted with the Parks Department supplying their recommended portion at a much lower price.*

d. Request to waive rental fee for free Flu Clinic

Recommendation: *Be it resolved that Report RP-2009-16 from the Recreation Coordinator/Programmer be received; and further
That the Thornton arena meeting room fee for a flu clinic on October 24, 2009 from 12 noon – 6 pm be waived.*

e. Request to waive rental fee for Angus Horticultural Society

Recommendation: *Be it resolved that Report PR -2009-17 from the Recreation Coordinator/Programmer be received; and further
That the Angus Gymnasium rental fee for 2009 District 16 Fall Seminar for the Angus Horticultural Society on Saturday October 23 & 24, 2009 be waived.*

6. FIRE AND EMERGENCY SERVICES

a. Highway Traffic Act, Vehicle #7, Municipal vehicle with red lights

Recommendation: *Be it resolved that Report F05-2009 from the Fire Chief be received; and
That Essa Roads vehicle #7 be deemed a dual purpose vehicle, to be identified under the Fire Department fleet and have a Fire Department logo affixed to the vehicle to meet the Ministry of Transportation Ontario and the Highway Traffic Act requirements for municipal vehicles with red lights.*

7. PUBLIC WORKS

a. King Street Concrete Arch Culvert

Recommendation: *Be it resolved that Report PW-09-43 from the CAO/Manager of Public Works be received; and further
That AECOM investigate various options including associated cost estimates for the replacement of the King Street Concrete Arch Culvert for consideration during 2010 Budget deliberations.*

b. Petition for Speed Reduction on the 5th Line, between Denney Drive and the Nottawasaga River (Miller's Bridge)

Recommendation: *Be it resolved that Report PW-09-44 from the CAO/Manager of Public Works be received; and further
That it is recommended that the petitioners' request for a reduced speed limit to be implemented on the 5th Line, between Denney Drive and the Nottawasaga Bridge be denied and a copy of Report PW-09-44 be sent to each petitioner.*

c. Baxter Ball Diamond Concession Stand

Recommendation: *Be it resolved that Report PW-09-49 from the CAO/Manager of Public Works be received and referred to 2010 budget deliberations.*

d. Approved Tenders/Quotations

Recommendation: *Be it resolved that Report PW-09-51 from the CAO/Manager of Public Works be received; and further
That all of the tenders and quotations as outlined in this report as approved by the CAO, are hereby confirmed.*

8. FINANCE

a. Commitment Letter – Bank of Nova Scotia

Recommendation: *Be it resolved that the letter from The Bank of Nova Scotia be received; and
That the CAO/Public Works Manager and the Treasurer be authorized to sign the "Commitment Letter" accepting the credit facilities as offered by The Bank of Nova Scotia.*

**b. Request authorization for Julie Barrett to attend Municipal Finance Officers Association Annual Conference – Sept. 23, 24, 25, 2009 and
Request authorization for Kyle Freeborn to attend the 2009 Municipal Diamond Client Conference – Sept 14,15,16, 2009 and the "Fixed Assets Proficiency and Optimization" training session – Sept. 17,18, 2009**

Recommendation: *Be it resolved that Report No. TR-2009-15 from the Treasurer be received; and
That Julie Barrett is authorized to attend the Municipal Finance Association 2009 conference; and
That Kyle Freeborn is authorized to attend the 2009 Municipal Diamond Client Conference and the Diamond "Fixed Assets Proficiency and Optimization" training session.*

c. Development Charge By-Law 2004-51 - Indexing of rates

Recommendation: *Be it resolved that Report No. TR-2009-16 from the Treasurer be received; and
That development charge rates be indexed effective September 1, 2009, in accordance with By-Law No. 2008-82 with calculated rates decreased by 2.45%.*

d. Request for Tax Arrears Extension Agreement - BLK 42 PL 51M466 Roll # 4321 010 008 19500 0000

Recommendation: *Be it resolved that Report No. TR-2009-17 from the Treasurer be received; and
That a by-law to authorize the execution of a tax arrears extension agreement for the property identified as Block 42, Plan 51M466, Essa Township, Assessment Roll # 4321 010 008 19500 0000 be prepared for the consideration of Council.*

e. Request for Tax Arrears Extension Agreement - BLK 39 PL 51M466 Roll # 4321 010 008 19502 0000

Recommendation: *Be it resolved that Report No. TR-2009-18 from the Treasurer be received; and
That a by-law to authorize the execution of a tax arrears extension agreement for the property identified as Block 39, Plan 51M466, Essa Township, Assessment Roll # 4321 010 008 19502 0000 be prepared for the consideration of Council.*

f. Hemson Opinion – Transferring Development Charge Fees

Recommendation: *Be it resolved that Report No. TR-2009-19 from the Treasurer be received; and
WHEREAS Devonleigh Homes Inc. has submitted a verbal appeal to the municipality regarding \$18,441.60 in outstanding development charges owing to the municipality; and
WHEREAS due to tough economic times Devonleigh Homes Inc. is requesting consideration of transferring fees for permits issued in 2008, that they have cancelled, to fees for permits issued in 2009; and
WHEREAS the Development Charges Act, Township Development Charge By-law 2008-82, the applicable Subdivision Agreement and the County and School Board development charge by-laws state that development charges owing are calculated and paid at the time of issuance of the building permit;
NOW BE IT RESOLVED THAT Devonleigh Homes Inc. is required to pay the outstanding invoice for development charges owed in the amount of \$18,441.60.*

9. CLERKS / BY-LAW ENFORCEMENT/ IT

a. Canine Control Monthly Reports

Recommendation: *Be it resolved that the Reports from the Canine Control Officer for the months of January, March, April, May, June and July 2009 be received.*

b. Continuing Education – MBA Course Fees

Recommendation: *It is recommended that Report C09-2009 from the Clerk be received; and
That council agrees to pay \$500 for each course listed in this report upon successful completion.*

c. Downstairs Photocopier Lease

Recommendation: *Be it resolved that Report C10-2009 from the Clerk be received; and
That the Clerk be authorized to sign a 60 month renewal agreement for a photocopier located on the lower level of the Administration Building.*

d. Peacekeepers Park – TV Pilot Filming Request

Recommendation: *Be it resolved that Report C11-2009 from the Clerk be received; and
That the Clerk be authorized to approve usage of Peacekeepers Park for September 14, 2009 to CanWest for filming of an upcoming pilot television episode.*

10. OTHER BUSINESS

a. National Trails Coalition Application

Recommendation: *Be it resolved that the e-mail regarding the National Trails Coalition Application for the Thornton-Cookstown Trans Canada Trail be received.*

11. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on September 16, 2009 at 6:00 p.m.*