

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
AGENDA**

WEDNESDAY, APRIL 7, 2010

6:00 p.m.

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
 - a. 6:00 Public Meeting – Proposed Zoning By-law Amendment**
Re: Lots 13-15, Plan 1116, 165 Mill Street
 - b. 6:15 Cheque Presentations**
Re: Matthew’s House Hospice – Frank and Sally Taylor
Stevenson Memorial Hospital – Gary Ryan, President & CAO, SMH and
Ken Burns, President, SMH Foundation

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT**
 - a. Community Profile for the Economic Development Committee**

Recommendation: *Be it resolved that Report P10-22 from the Manager of Planning and Development be received; and further
That an individual be hired on a short-term contract between the dates of April 8 and 30,
at an upset cost of \$1,930.00 to provide the Township with a Community Profile to meet
with the Township’s satisfaction.*

- b. Special Policy Area Angus**

Recommendation: *Be it resolved that Report P10-23 from the Manager of Planning and Development be received; and
That the map depicting a proposed Special Policy Area for Angus be approved.*

- c. Placement of Storage Unit, 17 King Street, Angus Home Hardware**

Recommendation: *Be it resolved that Report P10-24 from the Planning Technician be received.*

d. Talava Official Plan Amendments

Recommendation: *Be it resolved that Report P10-25 from the Manager of Planning and Development be received; and
That Ron Watkin of the Ainley Group, be authorized by the Township to also work for Talava residents in the capacity of land use planner so long as the Municipality and the residents of Talava agree to the desired outcome for Talava lands, and in the event of a conflict, Mr. Watkin inform Talava that he will not be able to provide for services as his commitment to the Township is of utmost importance.*

e. Continuing Education – Building

Recommendation: *Be it resolved that Report P10-26 from the Manager of Planning and Development be received; and
That one staff member from the Municipality (Building Official Tim Bergman) be registered in the OBOA course Part 3: Fire Protection, at a cost of approximately \$500.00.*

f. Building Trends in Essa and Simcoe County

Recommendation: *Be it resolved that Report P10-27 from the Manager of Planning and Development be received; and
That the attached information be received for information purposes concerning building trends in Essa and Simcoe County.*

g. Status Update on Official Plan Review

Recommendation: *Be it resolved that Report P10-28 from the Manager of Planning and Development be received with the attached Official Plan Update Status Report prepared by Ron Watkin of the Ainley Group, provided for information and to be distributed to those interested in the progress of the Official Plan for the Township.*

h. Barrie Agricultural Society Official Plan Amendment #13

Recommendation: *Be it resolved that Report P10-29 from the Manager of Planning and Development be received; and
That Council consider a slightly modified Official Plan Amendment concerning the Barrie Agricultural Society with some paragraphs of the earlier version removed.*

5. PARKS AND RECREATION / COMMUNITY SERVICES

a. Trailer Rental for Summer Camp

Recommendation: *Be it resolved that Report PR-2010-9 from the Recreation Coordinator/*

Programmer be received; and

That an office type trailer be rented at approximately \$1,700 plus tax to house the Essa Summer Blast Day Camp in Angus at the Community Park for July and August 2010, contingent on the Lions Club allowing the use of the washrooms on the outside of their leased building.

b. Parks / Facilities – University of Guelph

Recommendation: *Be it resolved that Report PR-2010-10 from the Recreation Coordinator/Programmer be received; and*

That Peter Belrose & Jeff Tesky be authorized to attend the Ontario Recreation Facilities Association INC. (ORFA) School at the University of Guelph, from May 3-May 6, 2010; and

That the Treasurer be authorized to pay the necessary registration fees.

c. Healthy Communities Fund

Recommendation: *Be it resolved that Report PR-2010-12 from the Recreation Coordinator/Programmer be received; and*

That the Recreation Coordinator/Programmer be authorized to apply for a \$8,350 grant to implement a grade 7 & 8 Girls Self Esteem Program at Pine River and Angus Morrison Schools.

d. 2010 – Portable Toilet Tender Opening Results

Recommendation: *Be it resolved that the tender submitted by Jenco Equipment Inc. be accepted as per Township specifications; and further*

That the Recreation Coordinator be authorized to arrange for Jenco Equipment to provide portable toilets and monthly service for the parks in Essa Township, contingent upon Jenco Equipment Inc. staking down all units being used to eliminate tipping of the units including satisfactory weekly maintenance and extra services as required by the Municipality.

e. FFE Capital Expenditures for New Angus Branch

Recommendation: *Be it resolved that Report EPL-2010-02 from the CEO on behalf of the Essa Public Library Board, regarding the procurement of capital items (fixtures, furnishings and equipment) for the new Angus Branch be received.*

6. FIRE AND EMERGENCY SERVICES

a. Request for Fire Service Assistance Huntsville

Recommendation: *Be it resolved that Report F02-2010 from the Fire Chief be received;*

and

That Council authorize the Fire Chief to investigate firefighter availability and operational capabilities required to provide assistance to Huntsville; and

That should Huntsville not receive the needed assistance from within the County of Simcoe the Mayor and Clerk be authorized to sign a Fire Protection Service Agreement with the Corporation of the Town of Huntsville to assist them June 2010; and

That any revenue received by Essa from this assistance less all costs incurred by Essa be placed into the Fire Department Revenue section of the 2010 Operating Budget.

7. PUBLIC WORKS

a. Liquid Calcium Chloride/Magnesium - Tender Opening Results

Recommendation: *Be it resolved that the tender submitted by Pollard Highway Products for the supply and application of liquid calcium chloride 18% by weight be accepted at a unit cost of \$0.0920 per litre, as per Township specifications, contingent upon satisfactory confirmation of liability insurance and W.S.I.B. coverage; and further
That the CAO/Manager of Public Works be authorized to arrange for the necessary work to be done.*

b. Tender Opening Results – 2010 Granular “A” Crushed Gravel – Supplying, Loading and Spreading

Recommendation: *Be it resolved that the tender for the supply, hauling and spreading of 5/8" Granular “A” gravel as submitted by Lafarge Canada Inc. in the total amount of \$65,240.00 plus taxes, be accepted as per Township specifications and the CAO/Manager of Public Works be authorized to arrange for the necessary work to be done.*

c. Tender Opening Results – 2010 Culverts and CSP – Arch Pipe

Recommendation: *Be it recommended that the 2010 Culvert Quotation Results be received; and further
That the quotation submitted by Canada Culvert for the supply and delivery of culverts in the total amount of \$17,198.25 (plus taxes) be accepted, as per Township specifications; and further
That the quotation submitted by Canada Culver for the supply and delivery of a CSP – Arch Pipe in the total amount of \$2,749.32 (plus taxes) be accepted, as per Township specification; and further
That the CAO/Public Works Manager be authorized to arrange for the delivery of the culverts.*

d. Tender Opening Results – Roads Department Extend-A-Cab Pick-Up

Recommendation: *Be it resolved that a new in-stock extend-a-cab 4 x 2 vehicle be*

*purchased from either East Court Ford or Summit Ford provided the vehicle is readily available for delivery to the municipality; and further,
That the CAO/Manager of Public Works be authorized to issue a Purchase Order for this vehicle including payment when the new vehicle is ready to be delivered.*

e. Resident's Request to Prohibit Trucks on the 5th Line, between the 20th and 25th Sideroads

Recommendation: *Be it resolved that Report PW-10-18 from the CAO/Manager of Public Works be received; and
That the resident's request to prohibit trucks on the 5th Line, between the 20th and 25th Sideroads, be denied.*

f. Proposed Speed Limit Changes

Recommendation: *Be it resolved that Report PW-10-19 from the CAO/Manager of Public Works be received; and further
That the following speed limits be implemented once the necessary by-law is presented to Council for consideration:*

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Speed Limit</u>
30 th Sideroad	5 th Line	6 th Line	60 kph
5 th Line	Willoughby Road	30 th Sideroad	60 kph
6 th Line	25 th Sideroad	Settlement Area of Utopia	60 kph
8 th Line	10 th Sideroad	County Road 21	60 kph

g. Relocation of Skateboard Park

Recommendation: *Be it resolved that the information regarding proposed sites for relocation of the existing skateboard facility be received.*

8. FINANCE

a. Transfers to/from Reserves, Reserve Funds and Development Charges for 2009

Recommendation: *Be it resolved that Report #TR-2010-05 from the Treasurer, dated April 7, 2010 be received; and
That funds be transferred from General Revenues to:*

<i>Reserve for Sale of Thornton Hydro</i>	\$	728.25
<i>Reserve for Trail</i>	\$	50.00
<i>Reserve for Riverbank Restoration</i>	\$	5,685.61
<i>Reserve for Future Enforcement of Building Code Act</i>	\$	57,325.00

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<i>Reserve for Special Projects</i>	\$3,315,129.48
<i>Reserve for Capital Equipment</i>	\$ 75,000.00
<i>and</i>	
<i>That funds be transferred from Water and Sewer Revenues to:</i>	
<i>Reserve for Water Infrastructure</i>	\$ 370,000.00
<i>Reserve for Sewer Infrastructure</i>	\$ 105,000.00
<i>and</i>	
<i>That funds be transferred into General Revenues from:</i>	
<i>Reserve for BIA</i>	\$ 15,013.53
<i>Administration-Growth Development Charge</i>	\$ 21,130.29
<i>Protection Development Charge</i>	\$ 25,437.24
<i>Police Development Charge</i>	\$ 9,836.00
<i>Parks and Recreation Reserve</i>	\$ 55,128.20
<i>Capital Equipment Reserve</i>	\$1,270,797.47
<i>Willoughby Road Reserve Fund</i>	\$ 424,001.08
<i>Special Projects Reserve</i>	\$ 243,341.12
<i>Public Works Development Charge</i>	\$ 109,928.28
<i>Roads and Related Development Charges</i>	\$1,065,267.86
<i>Angus Water Development Charge</i>	\$ 91,074.89
<i>Angus Sewer Development Charge</i>	\$1,008,828.15
<i>Sewer Infrastructure Reserve</i>	\$ 3,366.80
<i>Water Infrastructure Reserve</i>	\$ 34,791.23
<i>and further</i>	
<i>That these transfers be dated December 31, 2009.</i>	

9. CLERKS / BY-LAW ENFORCEMENT/ IT

10. OTHER BUSINESS

11. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on April 21, 2010 at 6:00 p.m.*