

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
AGENDA**

WEDNESDAY, MAY 19, 2010

6:00 p.m.

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**
 - a. 6:00 Public Meeting – Proposed Zoning By-law Amendment**
Re: Pt. Lot 25, Concession 6, 5733 25th Sideroad
 - b. 6:15 Cynthia Cummings**
Re: Non-Motorized Vending Cart – By-law Exemption Request
 - c. 7:00 Archie Duckworth**
Re: Nottawasaga Valley Conservation Authority
(refer to CAO's report under item 4g)

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Walker Drilling, 8866 County Road #56 - Site Plan Approval

Recommendation: *Be it resolved that Report P10-30 from the Planning Technician be received; and
That the Site Plan for Walker Drilling be approved and that Council consider adopting a by-law to enter into a site plan agreement.*

b. Munro Concrete, 8807 County Road #56 Site Plan Update for Office Addition

Recommendation: *Be it resolved that Report P10-39 from the Planning Technician be received; and further
That the Site Plan Update for Munro Concrete, for an office addition, be approved.*

c. Request for Refund of Site Plan Application Fees, 168 Mill St., Angus

Recommendation: *Be it resolved that Report P10-40 from the Planning Technician be received; and further*

That a full refund of site plan application fees be returned to the owner of 168 Mill Street since the project will NOT be proceeding and given that only a pre-consultation had been carried out.

d. Zoning By-Law Enforcement

Recommendation: *Be it resolved that Report P10-41 from the Manager of Planning and Development be received; and further That legal action be taken concerning a few properties within the Municipality in which storage means is contrary to that permitted within the Township's Zoning By-Law.*

e. Office Desk

Recommendation: *Be it resolved that Report P10-42 from the Manager of Planning and Development be received; and That a new desk be purchased for the Building Administrative Assistant at a cost of approximately \$1,000.00, using money allocated for a computer which is no longer needed.*

f. Floodplain Management in Angus

Recommendation: *Be it resolved that Report P10-43 from the Manager of Planning and Development be received for information; and That Staff continue to work on Floodplain Management options for Angus to be considered as a part of the Township's Official Plan update.*

g. Resident's Request for Council to Pass a Resolution in Support of a Proposed Commercial Development at 305 Mill Street, Angus

Recommendation: *Be it resolved that Report PW-10-24 from the CAO/Manager of Public Works be received; and further That unless the owner of 305 Mill Street can demonstrate by an engineering analysis that the subject property is within the flood fringe in which development can occur and not the floodway and/or is successful in seeking approval from the NVCA to develop all or a portion of this property in the floodway, Council cannot support the draft resolution, as requested by the resident, as such action will be contrary to the Provincial Policy Statement adopted under the Planning Act, Section 27.3 Floodplain Management – Angus policy of the Township's Official Plan and Ont. Reg. 172/06.*

5. PARKS AND RECREATION / COMMUNITY SERVICES

a. Essa Challenge 2010

Recommendation: *Be it resolved that Report PR-2010-16 from the Recreation Coordinator/Programmer be received; and further*

*That Council approves sponsoring one team to participate in the annual Essa Challenge Golf Tournament June 10, 2010 at Tangle Creek Golf Course to support the **Royal Victoria Hospital Cancer Care Unit** at a cost of \$600.*

b. Defibrillator – Administration Centre

Recommendation: *Be it resolved that Report PR-2010-19 from the Recreation Coordinator/Programmer be received; and further
That the Recreation Coordinator/Programmer be authorized to purchase an (AED) automated external defibrillator unit in the amount of \$3,100.00 from the County of Simcoe Paramedic Services for the Administration Centre; and
That training be offered to a maximum of 15 administration staff/year.*

6. FIRE AND EMERGENCY SERVICES

a. 1988 Surplus Fire Apparatus

Recommendation: *Be it resolved that Report F05-2010 from the Fire Chief be received; and further
That Council authorize the surplus 1988 Pumper be sold to Dependable Emergency Vehicles as is where is with no warranty expressed or implied, and that Dependable Emergency Vehicles establish a credit of \$1 500.00 (sale price of the apparatus) to be applied to Essa Fire Department for fire equipment purchases.*

b. 1985 Rescue / Utility

Recommendation: *Be it resolved that Report F06-2010 from the Fire Chief be received; and further
That Council approve the sale of the 1985 Rescue/Utility by municipal advertisement as is where is with no warranty expressed or implied and any money generated from the sale be placed in the 2010 fire department revenue.*

c. Fire Code Enforcement/Litigation

Recommendation: *Be it resolved that Report F07-2010 from the Fire Chief be received; and further
That Council authorize the Fire Chief to obtain legal representation from the firm of Feehely & Gastaldi for court proceedings on fire code enforcement; and further
That the fees for such services be paid from the General Government Legal account and any revenue received from fire code enforcement be applied back to general revenue to offset the legal fees.*

7. PUBLIC WORKS

a. 2010 Food Bank Foundation/Concrete Floor

Recommendation: *Be it resolved that that the 2010 Food Bank Foundation Proposal for the construction of the foundation/concrete floor for the Food Bank in Angus as submitted by BH Contracting at a total cost of \$47,239.50 (including taxes), be accepted as per Township specifications; and
That the CAO/Manager of Public Works be authorized to arrange for the necessary work to be done.*

b. Request for Lighting in McGeorge Park

Recommendation: *Be it resolved that the resident's letter be received; and
That this request be referred to staff for a report back to Council.*

8. FINANCE

a. Request to Write Off/Adjust 2009 Taxes

Recommendation: *Be it resolved that Report TA-2010-01 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes; and further
That the write off as attached, be approved.*

b. Request to Write Off/Adjust 2008 & 2009 Taxes

Recommendation: *Be it resolved that Report TA-2010-02 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes; and further
That the write off as attached, be approved.*

c. Request to Write Off/Adjust 2007, 2008 & 2009 Taxes

Recommendation: *Be it resolved that Report TA-2010-03 from the Tax Collector be received; and
That the Tax Collector be authorized to adjust taxes as per the attached listing for Cancellation, Reduction or Refund of Taxes; and further
That the write offs as attached, be approved.*

9. CLERKS / BY-LAW ENFORCEMENT/ IT

a. 2010 Municipal Election – Compliance Audit Committee

Recommendation: *Be it resolved that Report C04-2010 be received; and further That Council approve establishing a joint Compliance Audit Committee with the municipalities of Bradford-West Gwillimbury, Innisfil, New Tecumseth and Adjala-Tosorontio; and That the Terms of Reference for the Joint Compliance Audit Committee be adopted; and That a joint ad be developed for the five municipalities seeking interested applicants with one applicant to be selected from each municipality; and That a further report be brought forward once the applications have been received so that Council may appoint a representative from Essa to the Joint Compliance Audit Committee.*

b. Nottawasaga Foundation Request

Recommendation: *Be it resolved that Report C06-2010 from the Clerk/Deputy CAO be received; and That council authorize the Clerk/Deputy CAO to enter into a Gold sponsorship package agreement at a cost of \$1,250.00 with the Nottawasaga Foundation for its fundraising event on July 16, 2010.*

10. OTHER BUSINESS

11. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on June 2, 2010 at 6:00 p.m.*