

THE CORPORATION OF THE TOWNSHIP OF ESSA

FEES AND CHARGES BY-LAW 2013-28

OFFICE CONSOLIDATION

This office consolidation is for ease of reference only. Copies of Original and Amending By-laws can be obtained by contacting the Clerk's Office at 705-424-9917

AMENDING BY-LAWS:

2013-45 - MAY 1, 2013

2014-38 – MAY 21, 2014

2015-40 – JUNE 17, 2015

2016-22 – APRIL 6, 2016

2016-42 – JUNE 15, 2016

2017-42 – JULY 5, 2017

2019-22 – MARCH 20, 2019

2019-37 – MAY 1, 2019

2019-77 – NOVEMBER 6, 2019

2020-22 – MARCH 25, 2020

2021-27 – JULY 7, 2021



SCHEDULE "A" TO BY-LAW 2013 – 28

SCHEDULE OF FEES

ADMINISTRATION FEES	
AFFIDAVITS	
Commissioning of Oaths	Municipalno charge Non-Municipal.....\$10.00
GENERAL	
Livestock Claim Fee	2 nd and each subsequent claim per calendar year..... \$60.00/claim
Maps	general..... each \$15.00
NSF Cheques	each.....\$30.00
Photocopies (<i>not FOI</i>) - per pageBlack & White \$0.40 / Colour Copies \$1.20
Special Occasion Permit	per event.....\$30.00
Weed Cutting	administration fee\$40.00
Tax Certificates	each.....\$40.00
Tax Sale	administration fee\$500.00
Tax Sale - Advertising/Bids	administration fee\$500.00
Duplicate Tax Bill/Receipt\$5.00 per request
Transfer of Utility Arrears to Tax Account\$15.00 each
Transfer of Unpaid Invoices to Tax Account\$15.00 each
Search Property Tax Records\$25.00 each
Hard Copy of Tax Account\$5.00 each
EDI Processing Fee\$10.00 each
GIFTWARE	
Township Pins	each.....\$1.50
MUNICIPAL FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT (MFOI)	
Municipal FOI Requests (fees legislated by Province)	application fee.....\$5.00
	record preparation and search time (per ¼ hr) \$7.50
	photocopies (per pg.) \$0.20
	computer programming time (per ½ hr) \$60.00
	diskettes and CDs..... (per disk) \$10.00
	other fees charged (e.g. courier costs)as invoiced
fees estimated over \$100.00 50% deposit	

SCHEDULE OF FEES

ADMINISTRATION FEES	
VITAL STATISTICS	
Burial Permits	each.....\$20.00
Marriage Licenses	Marriage License\$100.00
Civil Ceremonies	On-site (Regular office hours only)\$250.00
	Off-site (Regular office hours only).....\$350.00
LICENSE FEES	
Adult Entertainment\$900.00
Campgrounds	Seasonal.....\$250.00 PLUS \$100.00 Fire Inspection Fee
Fishing Access Pass yearly - \$40.00
 daily - \$10.00
	<i>No charge to Essa residents under 18 or over 65 years of age. No charge to patrons with an Accessible Parking Permit.</i>
Kennels\$100.00
Liquor License Clearance \$30.00 PLUS \$75.00 Fire Inspection Fee
Lotteries (fees regulated by the AGCO)	Bingo (per event) 3% prize value
	Raffle for max. prize of \$1,000 - \$5.00 over \$1,000 - 3% of prize value
	Nevada (per box) 3% prize value
Recreational Facilities – Event Venues	Wedding Barns / Conference Centre.....\$50.00 PLUS \$50.00 Fire Inspection Fee
Recreational Facilities – Recreational Activities <i>*Subject to additional \$50.00 Fire Inspection Fee</i>	Arcade/Billiard halls \$50.00*
	Archery/Shooting range \$50.00*
	Batting cages \$50.00*
	Bingo Halls (private) \$50.00*
	Bowling alleys \$50.00*
	Driving ranges \$50.00*
	Flea Market or Trade Show \$50.00*
	Go-Kart track/facility \$50.00*
	Golf courses \$50.00*
	Paintball facility \$50.00*
	Petting Zoo \$50.00*
	Recreational centres (private)..... \$50.00*
	Skateboard park (private) \$50.00*
	Traveling Midway \$50.00*
Refreshment Vehicles	Catering wagon.....\$300.00
Reinstatement following Revocation\$50.00
Replacement for lost or destroyed License\$15.00
Salvage Yards\$250.00 PLUS \$100.00 Fire Inspection Fee

SCHEDULE OF FEES

ADMINISTRATION FEES	
LICENSE FEES	
Taxis	Company Licensing Fee \$200.00
	If applied for AFTER August 1 st (to expire December 31 st of same year).....\$100.00
	Vehicle Licensing Fee..... \$250.00
	Driver Licensing Fee \$50.00
	AFTER August 1 st (to expire December 31 st of same year).....\$25.00
	Reinstatement of Vehicle License following Revocation \$50.00
	Accessibility Registration Sticker - Replacement \$20.00
Tow Trucks	Company Licensing Fee.....\$200.00
	If applied for AFTER January 1 st (to expire May 31 st of same year)\$100.00
	Vehicle Licensing Fee.....\$200.00
	Driver Licensing Fee \$50.00
	AFTER January 1 st (to expire May 31 st of same year).....\$25.00

SCHEDULE OF FEES

CANINE CONTROL FEES	
DOG LICENSE FEES	
Dog – One Year Tag Only\$25.00
Dog attack on livestock damages claimed, plus cost of livestock evaluator
Impound Fees	Impound fees.....\$50.00
	Impound administration fee as per Contract
	Boardingas per Contract or Poundkeeper’s current rate
Lost Tags	replacement fee.....\$5.00
Service Dogs	Registration with Township is required; exempt from tag fees.
EXOTIC ANIMAL CONTROL FEES	
Animals other than dogs as defined in By-law 2011-20	One to Five Animals.....\$100.00
	Six or More Animals.....\$300.00
SIGN PERMIT FEES	
Directional Signs	New Installation.....\$100.00 plus cost of sign and post
	Replacement.....\$60.00 plus cost of sign and post
Home Occupation Signs\$30.00
Permanent Signs	Measuring LESS than 4 ft x 4 ft.....\$60.00
	Measuring LARGER than 4 ft x 4 ft.....Refer to Building Department Fees
Temporary Signs	Two Months or Less.....\$35.00
	Six Months or Less.....\$50.00
	Twelve months or less.....\$75.00

SCHEDULE OF FEES

FIRE DEPARTMENT FEES	
Burning Permit	Annually \$40.00
	Campgrounds – Annually..... \$100.00
Call-out to set fires not in compliance to By-Law	Station callout fire call rate x # ffs
	Officer callout fire call rate x 3 ffs
Commercial and Industrial Inspections	Under 280 sq.metres \$100.00
	Over 280 sq.metres \$200.00
Emergency Services on Roadways, Waterways, Railways and Trails in the Municipality current MTO rates
External Engineering and/or Legal FeesActual Cost Incurred
False Alarms / Automatic Systems	First alarm in 1 year \$250.00
	2nd alarm in year..... \$350.00
	3rd alarm in year \$450.00
Fire Prevention Training	Not-for-profit..... exempt from fee
	Industrial or other groups (3 firefighters provided) \$150.00
Fire Search Fees	Letters of compliance \$75.00
	Fire reports..... \$75.00
	File search \$75.00
Fire Apparatus Standby and Fire Watch Fees	Personnelfire call rate
	Vehicle current MTO rates
Fireworks Permit \$35.00
Institutional Assembly\$75.00
On-Site Inspections	Woodstoves – new installation – refer to Building Department – existing – owner to provide WETT Certificate from a certified company
	Residential inspectionper unit \$ 50.00
	Inspection residential/commercial bldg.....2-10 units \$100.00
10 or more \$150.00
Other or Additional Follow-up Inspections	per visit..... \$ 50.00
Propane Storage and Handling Facilities – Risk and Safety Management Plan Review	application..... \$600.00
	municipal department review \$60.00/hr after 10 hours
 peer review if applicable charged directly to applicant
Plans Examination/Review\$ 75.00
Plans Re-Examination\$ 50.00
Response to Hazardous Materials (CBRNE and HAZMAT). Incident responses. Total replacement cost for any contaminated or damaged equipment or materials, costs for containment and mitigation. current MTO rates
 cost of equipment or materials
 cost of containment and mitigation
Use of special chemicals and agents cost of replacement

SCHEDULE OF FEES

FIRE DEPARTMENT FEES	
Use of specialized equipment, heavy equipment or other services for the purpose of fire extinguishment, fire investigation, specialized rescue, CBRNE, HAZMAT and specialized response of emergency services or companies.cost of equipment and services
Indemnification Technology ®	Current MTO Rates per vehicle and personnel/hour plus any costs to the Fire Department or the Township of Essa for each and every call.

POLICE DEPARTMENT FEES	
<p>The following fees are administered by the Nottawasaga Detachment of the Ontario Provincial Police (O.P.P.), under the Nottawasaga Police Services Board False Alarms Policy. All fees are payable to the Nottawasaga Police Services Board.</p>	
False Alarms/Automatic Alarms no charge
First false alarm in any calendar year no charge
Second false alarm in any calendar year no charge
Third false alarm in any calendar year \$100.00
Fourth false alarm in any calendar year \$200.00
Fifth false alarm in any calendar year \$300.00
Sixth false alarm in any calendar year	Notice of suspension of service will be issued for the remainder of the calendar year.

BUILDING FEES			
1. Minimum Permit Fee (Unless otherwise designated by Flat Rates)			
	1.1	Group C – Residential, Housing, etc.	\$100.00
	1.2	All Other Projects.	\$100.00
2. Tents and Temporary Structures			
	2.1	Tents, (each).	\$50.00
	2.2	Temporary Office/Trailer	\$50.00
	2.3	Other Temporary Structures including Bleachers	\$50.00
	2.4	Portable Classrooms, single units (each)	\$50.00
3. Group A, Assembly Uses			
	3.1	New, Additions	.75 ft ²
	3.2	Alterations/Repairs/Interior Finishing	.25 ft ²
	3.3	Accessory Structures	.75 ft ²
4. Group B, Institutional Uses			
	4.1	New, Additions	.75 ft ²
	4.2	Alterations/Repairs/Interior Finishing	.25 ft ²
	4.3	Accessory Structures	.75 ft ²
5. Group C, Residential Uses			
	5.1	New, Additions, Houses	1.10 ft ²
	5.2	Attached Garage	.40 ft ²
	5.3	Alteration/Repairs to Houses	.25 ft ²
	5.4	Alteration/Repairs to Other Residential	.25 ft ²
	5.5	Accessory Structures < 600 ft ²	.40 ft ²
	5.6	Accessory Structures >600 ft ²	.40 ft ²
	5.7	Unfinished Basements	.25 ft ²
	5.8	Pool Fence – Above Ground	\$75.00 flat rate
	5.9	Pool Fence – In-ground	\$100.00 flat rate
	5.10	Model Homes Permit – Administrative Fee	\$500.00
6. Group D, Business and Personal Service Uses			
	6.1	New, Additions	.80 ft ²
	6.2	Alterations/Repairs/Interior Finishing	.25 ft ²
	6.3	Accessory Structures <500 ft ²	.60 ft ²
7. Group E, Mercantile Uses			
	7.1	New, Additions	.80 ft ²
	7.2	Alterations/Repairs/Interior Finishing	.25 ft ²
	7.3	Accessory Structures <500 ft ²	.60 ft ²
8. Group F, Industrial Uses			

BUILDING FEES			
	8.1	New, Additions	.60 ft ²
	8.2	Alterations/Repairs/Interior Finishing	.25 ft ²
	8.3	Gas Stations/Canopies/Car Washes	.40 ft ²
	8.4	Repair Garages	.40 ft ²
	8.5	Accessory Structures <500 ft ²	.40 ft ²
9. Group F, Farm Uses			
	9.1	New, Additions	.20 ft ²
	9.2	Alterations/Repairs/Interior Finishing	.20 ft ²
	9.3	Accessory Structures	.20 ft ²
10. Additional Charges for ALL Occupancies			
	10.1	Public Pools (each)	.85 ft ²
	10.2	Commercial Cooking Hood	\$50.00 flat rate
	10.3	New Solid Fuel Fireplace/Stove	\$50.00 flat rate
	10.4	Below Grade Exterior Stairs	\$150.00 flat rate
	10.5	Decks, No Roof	.38 ft ²
	10.6	Decks, With Roof	.40 ft ²
	10.7	Signs attached to Building (each)	\$100.00 flat rate
	10.8	Signs – Freestanding / Billboard	\$100.00 flat rate
	10.9	Change of Use	\$100.00 flat rate
11. Additional Fees for Private Sewage Systems			
	11.1	Septic System Installation	\$500.00 flat rate
	11.2	Septic Tank Replacement Only	\$150.00 flat rate
	11.3	Leaching Field Replacement/Repair/Addition	\$400.00 flat rate
	11.4	Performance Plan Review for Addition	\$50.00 per hour
	11.5	Compliance Inspection of Existing System	\$100.00 flat rate
	11.6	Change of Use	\$100.00 flat rate
	11.7	File Search	\$50.00 flat rate
12. Stand Alone Works			
	12.1	Relocate Building	\$40.00 flat rate
	12.2	New Enlarged Exterior Window/Doors (each)	.85 ft ²
	12.3	Fire Alarm Installation	\$50.00 flat rate
	12.4	Sprinkler Installation	\$50.00 flat rate
	12.5	Standpipe Installation	\$50.00 flat rate
	12.6	Electromagnetic Lock Installation	\$50.00 flat rate
	12.7	Heating System Installation	\$50.00 flat rate
	12.8	Commercial Cooking Hood Installation	\$50.00 flat rate
	12.9	Dust Collector	\$50.00 flat rate
	12.10	Spray Booth Installation	\$50.00 flat rate
	12.11	Park Model Trailers/Mobile Homes (incl. Foundation)	\$200.00 flat rate
	12.12	Modular Factory Built Homes (incl. Foundation)	\$400.00 flat rate
13. Plumbing			

BUILDING FEES			
	13.1	Plumbing Alterations/Extensions (FU indicates Fixture Units as per OBC)	\$10.00 per FU
	13.2	Water Service/Sewer Connections	\$75.00 each
	13.3	Conversion from Septic Tank	\$50.00 flat rate
	13.4	Special Investigation of Plumbing System	\$50.00 flat rate
	13.5	Re-inspection	\$100.00 flat rate
14. Enforcement Services			
	14.1	Surcharge for Pre-Permit Start (each)	Additional 50% original permit
	14.2	Re-inspection of Defective or Incomplete Work	\$100.00 flat rate
	14.3	Issuance of a Stop Work Order-Removal	\$150.00 flat rate
	14.4	Property Standards Inspection	\$150.00 per visit
	14.5	Property Standards Letter/Report	\$25.00 per letter
15. Special Services			
	15.1	Revision Part 9 Permits/Applications	\$75.00 per hour
	15.2	Revision Part 3 Permits/Applications	\$75.00 per hour
	15.3	Transfer of Permit to New Owner	\$100.00 flat rate
	15.4	Re-inspection	\$100.00 flat rate
	15.5	Churches-50% off Regular Permit Fee	Minimum \$30.00
	15.6	Building Compliance Letters per property	\$50.00
		Building Compliance Letter – Rush (1 day)	\$80.00
	15.7	Fence Permit	\$30.00
	15.8	Demolition-Not Requiring Engineer	\$100.00
	15.9	Demolition-Requiring Engineer Review	\$100.00
	15.10	Part 4 Review-Qualified Designer not an Ontario Professional Engineer or Architect	External Consultant Fee- To Be Determined Minimum \$500.00
	15.11	Lot Grading Deposits (where not covered by Subdivision Deposits)	\$1,000.00 per lot
	15.12	Conditional Permit – Houses (each)	0
	15.13	Conditional Permit – Other (each)	0
	15.14	Occupancy Permit – January 1, 2012	0
	15.15	Monthly Stats Report	\$10.00
16. Designated Structures – 1% less value unless otherwise stated			
	16.1	Communication Tower	\$50.00 flat fee
	16.2	Exterior Storage Tank	\$50.00 flat fee
	16.3	Retaining Wall	\$50.00 flat fee
	16.4	Satellite Dish	\$50.00 flat fee
	16.5	Solar Collector	\$300.00 flat fee
	16.6	Wind Turbine	\$50.00 flat fee
	16.7	Other OBC Structures Not Noted	\$50.00 flat fee

SCHEDULE OF FEES

SEPTIC PERMIT FEES	
Change of Use Permit	Application \$100.00
Consent	Per Lot \$100.00
File Search	Application \$ 50.00
Repair Permit	Application \$150.00
Sewage System Permit	Daily sewage flow not exceeding 10,000 litres (Class 4 & 5) \$400.00
Subdivision	Per Lot \$100.00
Transfer of Permit	Application \$100.00

*Repair Permit Fee can be applied to Sewage System Permit

SCHEDULE OF FEES

PLANNING FEES			
	Application Fee	Legal/Engineering Deposit	Total
By-laws			
By-law – to Lift Holding Zone	\$1,200.00		\$1,200.00
By-law – Interim Control	\$1,000.00		\$1,000.00
By-law – Deeming (to merge lots)	\$350.00	\$2,000.00	\$2,350.00
By-law – Part Lot Control	\$350.00	\$2,000.00	\$2,350.00
Chargeback – Technicians (Township Staff)			\$75.00/hour
Green Energy Act			
• Minor	\$500.00		\$500.00
• Major	\$1,000.00	Plus disbursements	Unknown
Telecommunication Application Reviews/Comments	\$1,000.00		\$1,000.00
Topsoil Removal Permit	\$100.00	\$1,000.00 (if no deposit on file)	\$1,100.00
Administrative Fees			
Inspections/Site Visits conducted by Planning Staff			\$100.00
Notice Signs			\$75.00
Staff Attendance at LPAT Hearing(s)			\$1500.00/day PLUS \$750.00 subsequent days
Committee of Adjustment			
Consent			\$2,500.00
Permission			\$350.00
Minor Variance			\$900.00
Minor Variance (Complex)			\$2,500.00
Additional certificates			\$200.00
Letters			
compliance form - standard			\$75.00
compliance form - rush, 1 day			\$100.00
compliance with Subdivision Agreement or Site Plan			\$50.00
Commercial License Compliance Letter	\$50.00		\$50.00
Validation of Title			\$500.00
Zoning Information Letters	\$75.00		\$75.00
Official Plan, Zoning, Subdivision Agreement & Site Plan			
Official Plan – hard copy			\$100.00
Zoning Bylaw – hard copy			\$100.00
Official Plan - Maps			\$15.00
Official Plan Amendment (Minor)	\$2,500.00		\$2,500.00
Official Plan Amendment	\$5,000.00		\$5,000.00
General Amendment	\$1,000.00		\$1,000.00

SCHEDULE OF FEES

PLANNING FEES			
	Application Fee	Legal/Engineering Deposit	Total
Preliminary Development Concept Report (Pre-Consultation)	\$750.00	\$1,000.00	\$1,750.00
Pre-servicing or Earthworks Permissions and Agreements	\$1,500.00	\$10,000.00	\$11,500.00
Site Plan or Development Agreements	\$3,000.00	\$2,000.00	\$5,000.00
Site Plan Agreement (Minor)	\$1,000.00	\$2,000.00	\$3,000.00
Site Plan Amendments (Minor)	\$500.00		\$500.00
Site Plan Amendments	\$2,500.00	\$2,000.00	\$4,500.00
Subdivision Applications	\$7,000.00	\$10,000.00	\$17,000.00
Subdivision – Per Lot Charge			\$150.00
Condominium Conversion	\$1,000.00	\$2,000.00	\$3,000.00
Condominium Exemption	\$2000.00	\$2000.00	\$4000.00
Condo Application	\$6,000.00	\$10,000.00	\$16,000.00
Draft Plan Conditions Extension	\$2,200.00	\$2,000.00	\$4,200.00
Draft Plan Red-Line Revisions	\$2,200.00	\$2,000.00	\$4,200.00
Zoning By-Law Amendment (Minor)	\$2,000.00	\$2,000.00	\$4,000.00
Zoning By-law Amendment	\$5,000.00	\$2,000.00	\$7,000.00
Temporary Use By-law	\$4,000.00	\$2,000.00	\$6,000.00
Zoning By-Law (copy)			\$50.00
Zoning maps	large		\$15.00
	small		\$15.00
Temporary Second Dwelling Agreements	deposit of \$1,000.00fee \$100.00 (refundable upon demolition/removal)		
Temporary Trailer Agreements	deposit of \$1,000.00fee \$100.00 (refundable upon removal)		
<i>* Minimum Legal/Engineering deposit must be maintained at all times to keep file active.</i>			
Reactivation Fees (closed files)			\$1,200.00
Studies for Purchase			
Natural Heritage Study			\$25.00
Angus Flood Study			\$25.00

ECONOMIC DEVELOPMENT			
Tourism Office: Signs on Building	Fee Per Year	HST 13%	Total
8' x 8' Southeast end of building	\$1,000.00	\$130.00	\$1,130.00
4' x 4' Southwest end of building	\$500.00	\$65.00	\$565.00
12" x 9' East or West end of building	\$800.00	\$104.00	\$904.00

SCHEDULE OF FEES

ECONOMIC DEVELOPMENT			
Tourism Office: Signs on Building	Fee Per Year	HST 13%	Total
3' x 3' North side of building	\$500.00	\$65.00	\$565.00

SCHEDULE OF FEES

PUBLIC WORKS FEES	
Encroachment Agreement\$1000.00 plus legal/surveying, deposit required.....\$5000.00
Engineering Services – Water and Sewer Connection\$1000.00
Engineering Services\$145.00/hr
Engineering Standards	each.....\$75.00
Entrance Permit Fee	residential.....\$150.00 plus deposit.....\$400.00
	commercial.....\$250.00 plus deposit.....\$1000.00
Road Occupancy Permit Fee	MAJOR.....\$300.00 MINOR.....\$110.00
Sewer/water inspections (done by OCWA)\$120.00
Site Alteration and Fill Fees	Fill up to 1,000 m ³\$250.00 + \$2.00/ m ³
	Approval/Exemption Renewal Fee.....\$250.00
	Expired Approval/Exemption Renewal Fee.....\$500.00
	Site Inspections (for inspections not included in a valid approval)\$500.00 per inspection
	External consultant and legal costs to review and evaluate studies or to prepare all legal documents and enforce By-lawActual costs incurred PLUS 10% Administration Fee
Survey/GIS Technician\$225.00/hr
Tile Drainage Inspection Fee	each.....\$250.00
Wide or Heavy Load Permit	single trip.....\$75.00
	seasonal.....\$175.00
	annual.....\$300.00
	replacement.....\$5.00
Willoughby Road and Bridge Charge	per lot in settlement area of Angus.....\$2,200.00
EQUIPMENT RENTAL RATES per hour plus HST 13% (subject to annual wage adjustments)	
Dump Trucks - 6 tonne Tandems	#20, #21, #22, #23, #24, #25, #26, #28, #29 – Hauling.....\$129.96
	#20, #21, #22, #23, #24, #25, #26, #28, #29 – Snowplowing/Sanding.....\$140.71
Graders	#9, #11 Grading/Snowplowing.....\$170.27
Other Equipment	#19, #10, Loader.....\$119.47
	#4 Backhoe.....\$89.27
	#5 Tractor with Flail Mower.....\$90.97
	#12 Dozer.....\$106.87
	#14, #15 and #17 Trackless.....\$89.31
	#16 Gradall.....\$276.32

SCHEDULE OF FEES

	#27 Sweeper	\$167.37
	#27 Vacuum.....	\$243.67
	#30 Float (Tri-axle).....	\$20.00
	Chipper.....	\$52.50
CONTNUED - EQUIPMENT RENTAL RATES per hour plus HST 13% (subject to annual wage adjustments)		
Pickups	#3 – ½ Tonne Chevrolet	\$64.46
	#7 - ½ Tonne Chevrolet	\$66.87
	#8, #18 – 2003 Dodge / 2011 GMC - 1Tonne Pickups	\$94.06
	#1 – Ford F150 – ½ Tonne.....	\$99.52
GARBAGE RELATED FEES		
Blue Boxes	new home/resident each.....	no charge
	replacement each	\$5.00
PROPERTY IDENTITY		
Property Identifier Signs	\$75.00
	each	\$11.00
	[only situation where owner is allowed to install] sign only [if installed by owner].....	\$26.00
SEPTAGE, PORTABLE TOILET AND HOLDING TANK WASTE DISPOSAL FEES (plus HST 13%)		
Disposal at the Angus Waste Water Treatment Plant - Maximum Daily Capacity = 11.2 cubic meters (A deposit may be required in advance of disposal of wastes.)	per thousand gallons or less	\$75.00
	per cubic meter or less.....	\$16.50
	Administration fee (in addition to disposal fee) per address for waste originating outside the boundaries of Essa	\$50.00

RECREATION RELATED FEES			
ICE RATES – THORNTON ARENA AND ANGUS ARENA	RATE	HST	TOTAL
Day Rental (Monday to Friday between 6:00 a.m. to 5:00 p.m. hourly rate) – EFF SEPT 1, 2019 Excludes all Statutory Holidays, and days between Christmas Day and New Year's Day.	\$138.00/hr	\$17.94	\$155.94
Minor Hockey/Figure Skating (Prime Time) – EFF SEPT 1, 2019	\$155.00/hr	\$20.15	\$175.15
Residents (80% + residents) – EFF SEPT 1, 2019	\$220.00/hr	\$28.60	\$248.60
Non-Residents (less than 80% residents) – EFF SEPT 1, 2019	\$240.00	\$31.20	\$271.20
Public Skating Fees	\$3.00	n/a	\$3.00
Summer Indoor Arena Surface - Sporting Events	\$51.12	\$6.65	\$57.77
Outdoor Pad Rental Ice/Floor	\$34.00	\$4.42	\$38.42
Last Minute Ice Booking – Prime Time (5:00 p.m.- close) hourly rate	\$160.00	\$20.08	\$180.08
Last Minute Ice Booking – Non-Prime Time (6:00 a.m. – 5:00 p.m.) hourly rate	\$85.00	\$11.05	\$96.05
OFF SEASON RENTALS (APRIL 1- OCTOBER 1) FEE IS IN ADDITION TO REGULAR RATES - 4 HOUR RENTAL	\$50.00	\$6.50	\$56.50
7 HOUR RENTAL	\$100.00	13.00	\$113.00
FIELD RENTAL RATES	RATE	HST	TOTAL
Baseball Diamonds / Soccer Pitches – Minor Sports Organizations	\$250.00	\$32.50	\$282.50
Non-Resident Sport Field Rental (Maximum allowance of 2 hours)	\$34.31	\$4.46	\$38.77
ANGUS COMMUNITY PARK BUILDING	RATE	HST	TOTAL
Local Charity Groups/Organizations (for non-fundraising events – Meetings) MAXIMUM 4 Hours less than 12 uses per year..... more than 12 uses per year.....	n/a \$47.40	n/a \$6.16	n/a \$53.56
Local Charity Groups/Organizations (for non-fundraising events) MAXIMUM 7 Hours – Events with alcohol.....	\$97.40	\$12.66	\$110.06
Local Resident for Private Use Events MAXIMUM 4 Hours (No Alcohol)..... MAXIMUM 7 Hours (With Alcohol).....	\$47.40 \$97.40	\$6.16 \$12.66	\$53.56 \$110.06
Non-Resident Private Use Event MAXIMUM 4 Hours (No Alcohol)..... MAXIMUM 7 Hours (With Alcohol).....	\$78.99 \$112.85	\$10.26 \$14.67	\$89.25 \$127.52
Sporting Activities or Instructional (Rate – Per Hour).....	\$28.21	\$3.67	\$31.88
ANGUS RECREATION CENTRE	RATE	HST	TOTAL
MEETING ROOM, Functions with No Alcohol			
OFF SEASON RENTALS (APRIL 1- OCTOBER 1) FEE IS IN ADDITION TO REGULAR RATES - 4 HOUR RENTAL.....	\$50.00	\$6.50	\$56.50
7 HOUR RENTAL.....	\$100.00	13.00	\$113.00
Local charitable groups/organizations (for non-fundraising events)			
(max. 12 free uses/year) [max. 4 hours]	No charge		
(more than 12 uses/year)[max. 4 hours]	\$47.40	\$6.16	\$53.56
ANGUS RECREATION CENTRE-Continued	RATE	HST	TOTAL

RECREATION RELATED FEES			
Local residents private use [max. 4 hours]	\$47.40	\$6.16	\$53.56
recreational instruction classes per hour	\$24.82	\$3.23	\$28.05
Non-residents (<i>any use</i>) [max. 4 hours]	\$78.99	\$10.27	\$89.26
MEETING ROOM, Functions with Alcohol [max. 7 hours] add \$50.00 plus tax to rates noted above for licensed use of meeting room			
<i>TO USE FOR MORE THAN MAX. HOURS ADD \$12.76 PER HOUR</i>	\$11.29	\$1.47	\$12.76
ANGUS RECREATION CENTRE - GYMNASIUM	RATE	HST	TOTAL
OFF SEASON RENTALS (APRIL 1- OCTOBER 1) <i>FEE IS IN ADDITION TO REGULAR RATES - 4 HOUR RENTAL</i>	\$50.00	\$6.50	\$56.50
7 HOUR RENTAL	\$100.00	13.00	\$113.00
Sporting activities or instructional (rate per hour)	\$28.21	\$3.67	\$31.88
Local charitable groups/organization (<i>for non-fundraising events</i>)	RATE	HST	TOTAL
meetings, less than 20 persons (12+ uses/year) [max. 4 hours]	\$47.40	\$6.16	\$53.56
meetings, more than 20 persons (12+ uses/year) [max. 4 hours]	\$66.58	\$8.66	\$75.24
Banquets, parties, events			
no alcohol, without kitchen [max. 7 hours]	\$180.56	\$23.47	\$204.03
no alcohol, with kitchen [max. 7 hours]	\$209.91	\$27.29	\$237.20
alcohol, without kitchen [max. 7 hours]	\$302.44	\$39.32	\$341.76
alcohol, with kitchen [max. 7 hours]	\$365.00	\$47.45	\$412.45
Meetings – non-resident or commercial [max. 4 hours]	\$120.75	\$15.70	\$136.45
Church services, less than 100 persons [max. 4 hours]	\$225.70	\$29.34	\$255.04
Church services, more than 100 persons [max. 4 hours]	\$282.12	\$36.68	\$318.80
<i>TO USE FOR MORE THAN MAX. HOURS ADD \$19.13 PER HOUR</i>	\$16.93	\$2.20	\$19.13
INDOOR FLOOR SURFACE - BANQUETS, PARTIES, EVENTS	RATE	HST	TOTAL
No ice, non-licensed [max. 7 hours]	\$265.20	\$34.48	\$299.68
No ice, licensed [max. 7 hours]	\$536.04	\$69.69	\$605.73
<i>TO USE FOR MORE THAN MAX. HOURS ADD \$53.56 PER HOUR</i>	\$47.40	\$6.16	\$53.56
CHILDREN'S BIRTHDAY PARTY WITH FREE PUBLIC SKATING (10 CHILDREN / 2 ADULTS) Available from October 1st – March 31st	RATE	HST	TOTAL
2 hr rental of meeting room/gymnasium/banquet room and free public skating	\$52.38	\$6.81	\$59.19
Additional children			\$1.31 ea
ANGUS BANQUET HALL/ THORNTON BANQUET HALL/THORNTON MEETING ROOM	RATE	HST	TOTAL
OFF SEASON RENTALS (APRIL 1- OCTOBER 1) <i>FEE IS IN ADDITION TO REGULAR RATES - 4 HOUR RENTAL</i>	\$50.00	\$6.50	\$56.50
7 HOUR RENTAL	\$100.00	13.00	\$113.00
Local charitable groups/organizations (<i>for non-fundraising events</i>)	RATE	HST	TOTAL
sporting activities or instructional rate per hour	\$28.21	\$3.67	\$31.88
meetings (max. 12 uses/year) [max. 4 hours]	no charge		
meetings (more than 12 uses/year) [max. 4 hours]	\$47.40	\$6.16	\$53.56
banquets/parties/events, no alcohol, without kitchen [max. 7 hours]	\$56.43	\$7.34	\$63.77
banquets/parties/events, no alcohol, with kitchen [max. 7 hours]	\$85.76	\$11.15	\$96.91
banquets/parties/events, alcohol, without kitchen [max. 7 hours]	\$141.07	\$18.34	\$159.41
banquets/parties/events, alcohol, with kitchen [max. 7 hours]	\$170.40	\$22.15	\$192.55

Local residents for private use		RATE	HST	TOTAL	
meeting [max. 4 hours]		\$47.40	\$6.16	\$53.56	
banquet/party - no alcohol, without kitchen [max. 7 hours]		\$66.58	\$8.66	\$75.24	
banquet/party - no alcohol, with kitchen [max. 7 hours]		\$95.92	\$12.47	\$108.39	
banquet/party - alcohol, without kitchen [max. 7 hours]		\$152.34	\$19.80	\$172.14	
banquet/party - alcohol, with kitchen [max. 7 hours]		\$181.69	\$23.62	\$205.31	
Non-residents					
meeting [max. 4 hours]		\$58.68	\$7.63	\$66.31	
no alcohol, without kitchen [max. 7 hours]		\$83.51	\$10.86	\$94.37	
no alcohol, with kitchen [max. 7 hours]		\$112.85	\$14.67	\$127.52	
alcohol, without kitchen [max. 7 hours]		\$168.15	\$21.86	\$190.01	
alcohol, with kitchen [max. 7 hours]		\$197.48	\$25.67	\$223.15	
TO USE FOR MORE THAN MAX. HOURS ADD \$19.13 PER HOUR		\$16.93	\$2.20	\$19.13	
CLEAN-UP FEES		RATE	HST	TOTAL	
All users of Township facilities are required to sweep the floor, clean off tables, and pick-up garbage and place it in garbage bags for Township staff to dispose of. Clean-up by Township staff is available at the following rates, provided there are no back-to-back functions					
Essa Recreation Centre Gymnasium		\$120.75	\$15.70	\$136.45	
Essa Recreation Centre - rink area (summer season)		\$120.75	\$15.70	\$136.45	
Thornton Banquet Hall/Angus Banquet Hall/Thornton Meeting Room/Angus Meeting Room		\$120.75	\$15.70	\$136.45	
Thornton Rink Surface		\$120.75	\$15.70	\$136.45	
<i>Note: Clean-up by Township staff is not available at the Administration Centre. All users are required to clean-up garbage, clean off tables, and return tables & chairs to their original positions.</i>					
CANCELLATIONS FEES		RATE	HST	TOTAL	
FACILITIES					
Cancellation fee for facilities (60 day notice required)		\$26.25	\$3.41	\$29.66	
Cancellation fee for facilities with less than 60 days notice			50% of rental fee + HST		
PROGRAMS					
Cancellation fee for programs (with at least two weeks notice)		\$20.00	\$2.60	\$22.60	
OTHER FEES		RATE	HST	TOTAL	
Set-up Fee -to set up tables and chairs		\$75.00	\$9.75	\$84.75	
Advertising Rates at Arenas / Parks (signs on walls, boards or fences)				per annum	
- 4 x 4 plus materials		\$120.25	\$15.63	\$135.88	
- 4 x 8 plus materials		\$202.93	\$26.38	\$229.31	
- in excess of 4 x 8 plus materials		\$6.41 (per sq foot)	\$0.83	\$7.24/sq ft	
signs on ice machine	2x5 sign		\$230.50	\$29.97	\$260.47
	Angus Arena (Unit Wrap)	1 year	\$2,500.00	\$325.00	\$2,825.00
		5 years	\$2,000.00	\$260.00	\$2,260.00 Per year
	Thornton Arena (Unit Wrap)	1 year	\$2,000.00	\$260.00	\$2,260.00
		5 years	\$1,500.00/y ear	\$195.00	\$1,695.00 per year

SCHEDULE OF FEES

OTHER FEES-Continued	RATE	HST	TOTAL
Dressing Room Door Advertising Fee (Angus & Thornton)	\$202.93	\$26.38	\$229.31
Ice Logo Fee (plus materials)	n/a	n/a	n/a
- Local Charitable Group/Non-Profit Organizations/Not for Profit Organizations			
- For Profit Organizations/Corporations/Businesses	\$202.93	\$26.38	\$229.31
SOCAN (Society of Composers, Authors & Music Publishers of Canada) SOCAN fees, at the current rate, are payable when taped music is used for any paid use of facilities.	\$63.49	\$8.25	\$71.74
ESSA ADMINISTRATION CENTRE	RATE	HST	TOTAL
MEETING ROOMS *licensed functions are not permitted			
Local charitable groups/organizations			
meetings (max. 12 uses/year) [max. 3 hours]	No Charge		
meetings (more than 12 uses/year) [max. 3 hours]	\$47.40	\$6.16	\$53.56
Instructional classes [max. 3 hours]	\$47.40	\$6.16	\$53.56
Local residents for private use [max. 5 hours]	\$56.43	\$7.34	\$63.77
Non-residents [max. 5 hours]	\$84.64	\$11.00	\$95.64
TO USE FOR MORE THAN MAX. HOURS ADD \$12.76 PER HOUR	\$11.29	\$1.47	\$12.76
COUNCIL CHAMBERS	RATE	HST	TOTAL
Local charitable groups/organizations (for non-fundraising events)			
meetings (max. 12 uses/year) [max. 3 hours]	No Charge		
meetings (more than 12 uses/year) [max. 3 hours]	\$47.40	\$6.16	\$53.56
Instruction seminars, workshops, meetings [max. 5 hours]	\$151.22	\$19.66	\$170.88
Non-residents [max. 5 hours]	\$151.22	\$19.66	\$170.88
TO USE FOR MORE THAN MAX. HOURS ADD \$19.13 PER HOUR	\$16.93	\$2.20	\$19.13

THORNTON UNION CEMETERY FEES				
1. Sale of Burial Rights (Site Lot Size 3'3 x 10)		RATE	HST	TOTAL
1.1	Interment Rights, Care and Maintenance and 4 Corner Posts	\$1394.00	\$181.22	\$1575.22
1.2	Vault	\$358.75	\$46.64	\$405.39
1.3	Crypt	\$256.25	\$33.31	\$289.56
2. Sale of Columbarium-Niche (Size 11x11x11)		RATE	HST	TOTAL
2.1	Top Row, Care and Maintenance	\$1691.25	\$219.86	\$1911.11
2.2	3 rd Row, Care and Maintenance	\$1486.25	\$193.21	\$1679.46
2.3	2 nd Row, Care and Maintenance	\$1281.25	\$166.56	\$1447.81
2.4	1 st Row, Care and Maintenance	\$1076.25	\$139.91	\$1216.16
3. Opening and Closing Cost		RATE	HST	TOTAL
3.1	Cremated Remains in Ground	\$338.25	\$43.97	\$382.22
3.2	Cremated Remains in Niche	\$214.23	\$27.85	\$242.09
3.3	In Ground Burial	\$845.63	\$109.93	\$955.56
3.4	Flat Markers	\$51.25	\$6.66	\$57.91
3.5	Upright Markers	\$102.50	\$13.33	\$115.83
3.6	Extra Deep Burial Adult	\$461.25	\$59.96	\$521.21
3.7	Extra Deep Burial Child	\$205.00	\$26.65	\$231.65
3.8	Transfer of Interment Rights	\$205.00	\$26.65	\$231.65
3.9	Staking Fee (Monument Base)	\$205.00	\$26.65	\$231.65
3.10	Funerals Entering Cemetery after 3:00pm ADD on	\$307.50	\$39.98	\$347.48
3.11	Burials on Holidays and Saturdays: After 11:30am ADD on	\$717.50	\$93.28	\$810.78
3.12	Cremation Burials on Holidays and Saturdays: After 11:30am ADD on	\$281.88	\$36.64	\$318.52
4. Disinterment		RATE	HST	TOTAL
4.1	Adult in Ground	\$3587.50	\$466.38	\$4053.88
4.2	Child in Ground	\$1742.50	\$226.53	\$1969.03
4.3	Cremated Remains from in Ground	\$384.38	\$49.97	\$434.35
4.4	Cremated Remains from in Niche	\$205.00	\$26.65	\$231.65
5. Social Services Department (Welfare/On Assistance)		RATE	HST	TOTAL
5.1	Grave (Interment Rights, Care and Maintenance, Grave Opening)	\$1332.50	\$173.23	\$1505.73