

Corporation of the Township of Essa  
5786 Simcoe County Road 21  
Utopia, Ontario  
L0M 1T0



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## **SENIOR PLANNER**

The Township of Essa is a dynamic and growing municipality with a current population of 21,500. The Township of Essa requires an energetic, motivated and career-minded **Senior Planner**, to assist with the design and development of Township of Essa communities. The Senior Planner will participate in every aspect of the planning process, including public consultation using developed communication and presentation skills. The Senior Planner will also work with other professional disciplines, approval agencies and municipal authorities to deliver high quality services to Township of Essa clients and residents.

Reporting to the Manager of Planning & Development, this individual will also be tasked with preparing planning reports, internal and external communications related to the project, as well as the preparation of major research projects, background or issues papers and is responsible for the collection and analysis of related environmental, heritage, population, housing, transportation land use and economic data. The Senior Planner will build strong relationships with client and consultant relationships, exploring opportunities for new business. Other duties may be assigned as necessary.

### **The ideal candidate will possess the following qualifications:**

- University Degree in Urban and Regional Planning.
- Registered Professional Planner (RPP) or eligible to become an RPP.
- 3 – 5 years relevant public sector Planning experience.
- Knowledge of municipal government functions.
- Sound knowledge of the Planning Act and Regulations, plans and guidelines, Official Plans, Growth Management, planning policies, infrastructure planning and site design principles.
- Excellent communication skills, both oral and written.
- Ability to work independently and as part of a team.

The 2021 salary being offered is \$62,772 - \$73,856 and is currently under review. The Township of Essa offers excellent benefits and a competitive compensation package.

Qualified candidates are invited to submit a covering letter and resume by **4:00 p.m. on October 4th** to:

### **Senior Planner Recruitment**

Attention: Athena Piskopos, Executive Assistant/HR Coordinator  
Township of Essa, 5786 County Road #21, Utopia, Ontario L0M 1T0  
[apiskopos@essatownship.on.ca](mailto:apiskopos@essatownship.on.ca)

We thank all those applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

*In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 705-424-9770. Please know that should you require any special accommodations in order to apply for a position or interview for a position with the Township of Essa, we will endeavor to make such accommodations.*