

TOWNSHIP OF ESSA

FORMAL COMPLAINT FORM – COUNCIL CODE OF CONDUCT

This form will be used to file a complaint regarding an alleged contravention of the Township of Essa’s Council Code of Conduct	Complaint Form to be submitted to: Clerk Township of Essa 5786 County Road 21 Utopia, ON L0M 1T0
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APPLICANT INFORMATION

I am a resident or property owner in the Township of Essa (Please circle)	Yes	No
Last Name:	First Name:	
Street Address	Town/City:	
Postal Code	Phone Number	
Email Address	Complaint Filed Against	

DETAILS OF ALLEGED CONTRAVENTION

Date(s) of Alleged Contravention:	
Provision(s) of the Code of Conduct allegedly contravened:	
Facts constituting the alleged contravention	
Name(s) and contact information of witnesses:	
Signature:	Date:

FOR TOWNSHIP USE ONLY

Date of Receipt by Township	Complaint Number:	Comments:
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Personal information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of responding to a complaint review request.