

Corporation of the Township of Essa
5786 Simcoe County Road #21
Utopia, Essa Township, Ontario
LOM 1T0



Telephone: (705) 424-9770
Fax: (705) 424-2367
Web: www.essatownship.on.ca
email: chealey@essatownship.on.ca
email: bmansbridge@essatownship.on.ca

Application: A _____

Roll No.: _____

Date Received: _____

MINOR VARIANCE APPLICATION

The undersigned hereby applies to the Committee of Adjustment for the Township of Essa under Section 45, of the **Planning Act, R.S.O. 1990 Chapter P. 13 as amended**, for relief, as described in this application from general Zoning By-law No. 2003-50 (as amended).

1. **Name of Owner(s):** _____

2. **Owner(s) Address:** _____

Postal Code: _____

Home Phone No.: _____

Business Phone No.: _____ **Fax No.:** _____

Email Address: _____

3. **Name of Agent (if applicable):** _____

4. **Agent's Address:** _____

Business Phone No.: _____ **Postal Code:** _____

Home Phone No.: _____ **Fax No.:** _____

Email Address: _____

NOTE: Unless otherwise requested, all communications will be sent to the agent, if any.

5. **Nature and extent of relief applied for:** _____

6. **Why is it not possible to comply with the provisions of the by-law?**

7. **Legal Description of Subject Land:**
Street address & name: _____
Township Lot: _____ Concession: _____
(If applicable) Registered or Reference Plan No.: _____
Part on Plan: _____

8. **Dimensions of land affected (metres/hectares):**
Frontage: _____ Depth: _____ Lot Area: _____

9. **Particulars of all buildings and structures on and proposed for the subject land**
(specify area, number of storeys, width, length, height, etc., in metres):

	<u>Area</u>	<u># Storeys</u>	<u>Width</u>	<u>Length</u>	<u>Height</u>
All Existing Buildings:					
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

<i>Proposed Buildings:</i>	<u>Area</u>	<u># Storeys</u>	<u>Width</u>	<u>Length</u>	<u>Height</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

10. **Location of all building and structures on or proposed for the subject land (specify distance from side, rear and front lot lines in metres):**

Existing Buildings:	<u>Side:</u>	<u>Rear:</u>	<u>Front:</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Proposed Buildings:	<u>Side:</u>	<u>Rear:</u>	<u>Front:</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

11. **Date of acquisition of subject lands:** _____
 (how long have you owned the lands)

12. **Date of Construction of all buildings and structures on subject land:**

Building/Structure	Date
_____	_____
_____	_____
_____	_____

13. **Existing uses of the subject property (e.g. residential, commercial, etc.):**

14. **Existing uses of abutting properties (e.g. residential, commercial, etc.):**

15. **Length of time the existing uses of the property have continued (i.e. how long has the property been used for residential purposes):**

16. **Municipal services available (check appropriate space(s)):**

Township Water _____
Sanitary Sewers _____
Storm Sewers _____

17. **Present Zoning By-law provisions applying to the land:** _____

18. **Present Official Plan provisions applying to the land:** _____

19. **Has the owner previously applied for relief in respect of the subject property?**

NO [] YES [] Previous Application No.: A _____ / _____

If the answer is yes, describe briefly: _____

20. **Is the subject property the subject of a current application for consent or severance under Section 53 of the Planning Act, R.S.O. 1990, Chapter P. 13 as amended?**

NO [] YES []

(Signature of owner or authorized agent)

I, _____
of the _____ of _____
in the _____ of _____

solemnly declare to the best of my knowledge that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me)	
)	
at the Township of Essa)	_____
)	Owner/Agent
in the County of Simcoe)	
)	
this _____ day of)	_____
)	Owner/Agent
_____, 20 .))	

A Commissioner, etc.

NOTES:

1. Two (2) copies (signed originals) of this application must be filed with the Secretary-Treasurer of the Committee of Adjustment, together with the plan referred to in Note 2, accompanied by a fee of \$350.00 in cash or cheque made payable to "The Corporation of the Township of Essa".

2. Each application must be accompanied with a completed "Site Plan" (see attached sample) drawn to scale showing the dimensions, in metric, of the subject land, all abutting lands, and the location, size and type of all building and structures on the subject property and abutting land.

Notwithstanding the foregoing, the Committee of Adjustment reserves the right to require the submission of a plan of survey prepared and certified by an Ontario Land Surveyor.

APPLICANT'S CONSENT (FREEDOM OF INFORMATION)

In accordance with the provisions of the Planning Act, it is the policy of the Planning and Development Department to provide public access to all development applications and supporting documentation. In submitting this development application and supporting documentation,

I, _____, the applicant, hereby acknowledge the above-noted and provide my consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

Signature of Applicant

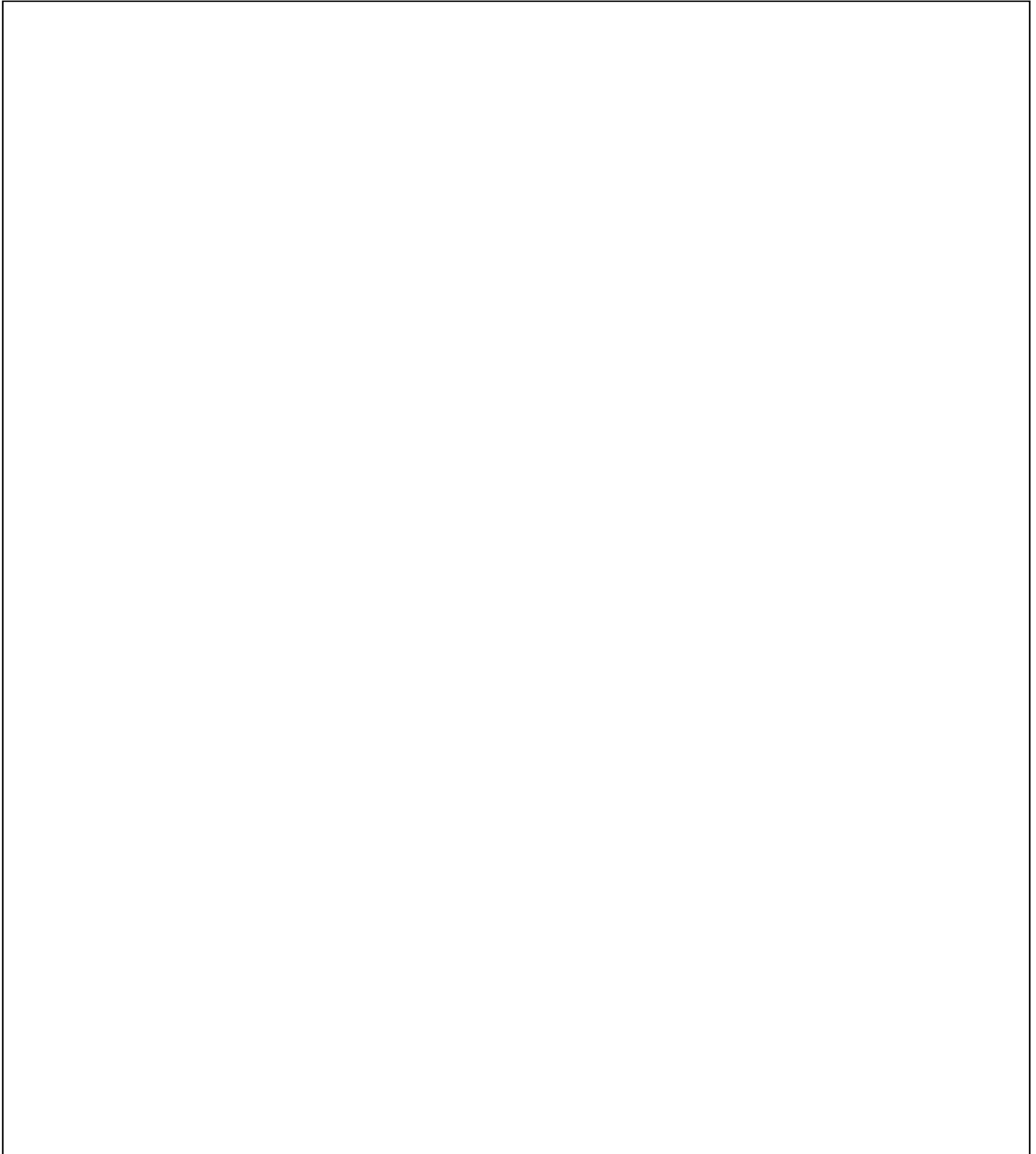
Date

SITE PLAN

Application No.: A _____ / _____

Owner(s): _____

Scale: 1 cm = _____ m



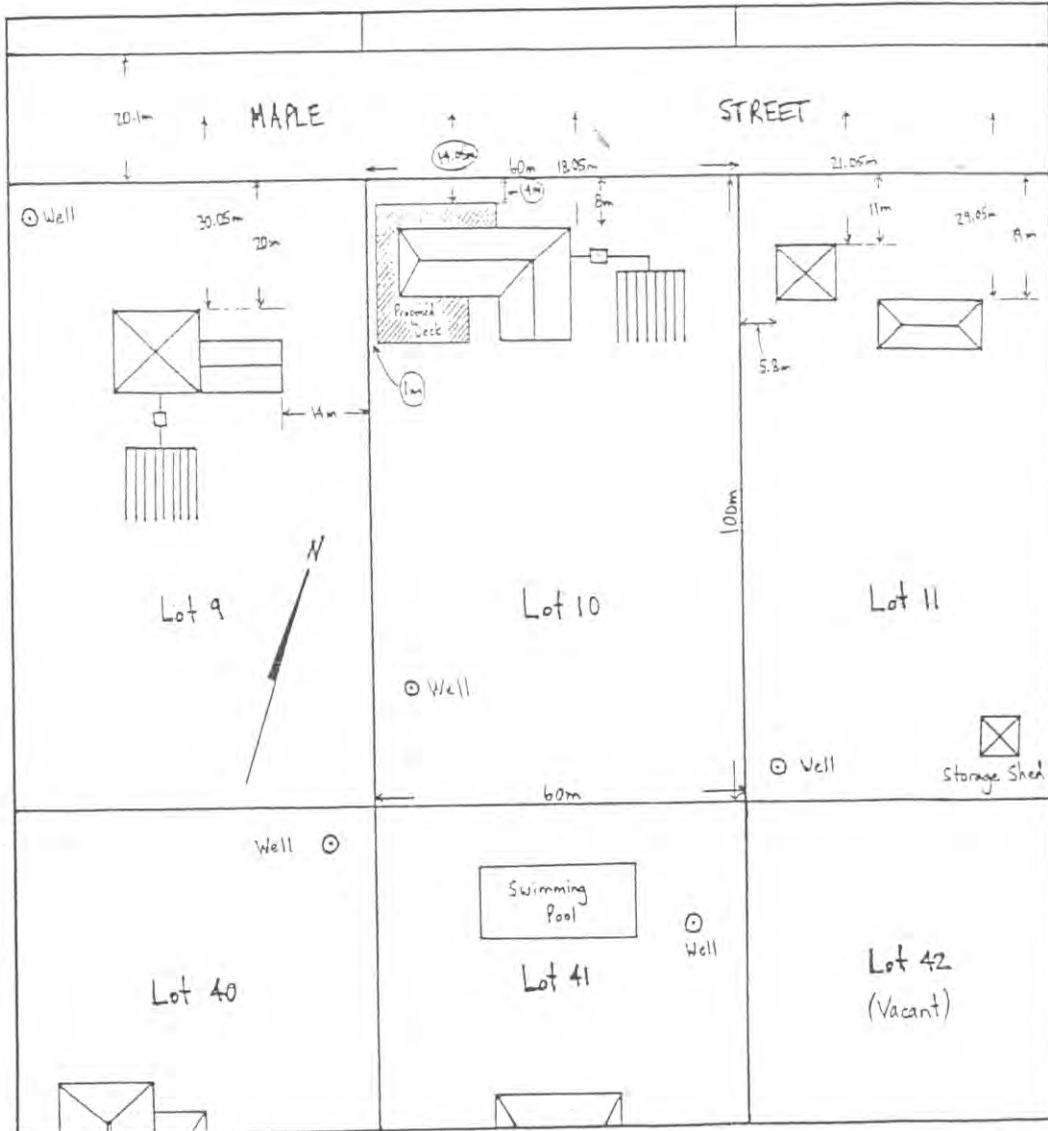
SAMPLE SITE PLAN

Application No.: A 5 / 10

Owner: SMITH, James and Rhonda

Scale: 1 cm = 1 M

Note: Please use metric units
 To convert feet to metres:
 Multiply by 0.3046
 To convert acres to hectares:
 Multiply by 0.4046
Identify north with an arrow



(Rev. 1/96)

Note: Proposed variances are circled.