

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, MARCH 7, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, March 7, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: C. Healey, Manager of Planning and Development
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
S. Crouse, Manager of Parks & Recreation
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Smith declared a conflict on Item 4 (a) as he owns a farm within the boundaries of the municipality.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. 6:00 p.m. Public Meeting**
Re: Proposed ZBA Z6/16 (Part Lot 16, Con 4, Draft Plan of Subdivision No. ET-0602, Baxter)

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

Councillor Smith declared a conflict on this Item. He did not vote or participate in any discussion on this Item.

- a. Staff Report PD008-18 submitted by the Manager of Planning and Development, re: Event Facilities as On-Farm Diversified Uses.**

Resolution No: CW038-2018 Moved by: White Seconded by: Macdonald

*Be it resolved that Staff Report PD008-18 be received; and
That Council does support this report to form the basis of new policy to be formulated for
further Council consideration and approval, and in the event that a special events
proposal or event facility is submitted in the interim, prior to a new Council adopted policy
taking effect, then the contents of this Council approval shall form the basis of any future
Council decision.*

----Defeated----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR010-18 submitted by the Manager of Parks and Recreation, re:
Elmgrove Ball Diamond Upgrade.**

Resolution No: CW039-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PR010-18 be received; and
That Council does authorize staff to contract Mar-Co Clay Products to complete the
Elmgrove Ball Diamond Upgrades at a cost of \$20,466.30 plus H.S.T.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD001-18 submitted by the Fire Chief, re: Proposed Regulations
to the Fire Protection and Prevention Act.**

Resolution No: CW040-2018 Moved by: Smith Seconded by: Macdonald

*Be it resolved that Staff Report FD001-18 be received; and
That Council does authorize the Fire Chief to submit the recommendations outlined in this
Report for public comment to the Ministry of Community Safety and Correctional Services,
prior to the deadline date(s).*

----Carried----

7. PUBLIC WORKS

8. FINANCE

- a. **Staff Report TR003-18 submitted by the Manager of Finance, re: 2018
Property and Liability Insurance Renewal.**

Resolution No: CW041-2018 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report TR003-18 be received; and
That Council does accept the Municipal Property and Liability Insurance Proposal
submitted by AON Reed Stenhouse Inc. (AON Canada) for a total premium of
\$321,605.00 plus applicable taxes of 8%, effective March 8, 2018.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C007-18 submitted by the Clerk, re: Draft Municipal Complaint Policy A07-09.

Resolution No: CW042-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report C007-18 be received; and That Council does approve the draft Policy A07-09 "Municipal Complaint Policy"; and That Council does direct staff to post the Policy on the Township's website.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

Traffic Safety Concerns - Greenwood Drive, Angus

Councillor White brought forward concerns that had been received in regards to traffic safety in the area of Greenwood Drive in Angus. Council supported the request for a report to be brought forward at a future meeting of Council by the Manager of Public Works specific to options available that would increase traffic safety in this area.

Council Orientation Binders

Councillor White requested that the Orientation Binders provided to Council be updated, for the current, and the new term of Council. Council supported this request.

Essa Stallions

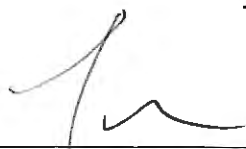
Councillor White stated that hockey playoffs start for the Essa Stallions on Friday March 9, 2018, and encouraged members of staff, Council and the Public to attend in support of the local team. The Manager of Parks and Recreation extended an invitation to Council to perform the "Puck Drop" for the game on Saturday March 10, 2018 (7:00 p.m.).

12. ADJOURNMENT


Resolution No: CW043-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:36 p.m. to meet again on the 21st day of March, 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk