A Committee of the Whole meeting was held on Wednesday, December 18, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance:
- Mayor Sandie Macdonald
- Councillor Keith White
- Councillor Henry Sander
- Deputy Mayor Michael Smith
- Councillor Ron Henderson
- C. Healey-Dowdall, Chief Administrative Officer
- A. Powell, Manager of Planning and Development
- B. Morrison, Manager of Public Works
- J. Coleman, Manager of Parks and Recreation
- C. Traynor-Richter, Manager of Finance
- L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:14 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared a conflict on Item 9(d) as he has an active fill permit.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR260-2019 Moved by: Smith Seconded by: Sander

Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Budget, Committee of the Whole and Regular Council meetings held on the 4th day of December, 2019 be adopted as circulated.

----Carried----

4. CONSENT AGENDA

Resolution No: CR261-2019 Moved by: Henderson Seconded by: Smith

Be it resolved that the items listed in the Consent Agenda dated December 18, 2019 be received for information, and that the necessary action be taken.

----Carried----
5. COMMITTEE REPORTS

a. Essa Public Library Board Services

Resolution No: CR262-2019 Moved by: White Seconded by: Henderson

Be it resolved that the minutes of the Essa Public Library Board from their meeting of November 25, 2019, be received.

----Carried----

b. Healthy Community Committee

Resolution No: CR263-2019 Moved by: White Seconded by: Henderson

Be it resolved that the minutes of the Healthy Community Committee from their meeting of August 14, 2019, September 12, 2019 and November 13, 2019, be received.

----Carried----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2019-81

Resolution No: CR264-2019 Moved by: White Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2019-81, that being a By-law to authorize the Issuance of the Certificate of Maintenance and Final Acceptance (Underground Works) Nottawasaga Village Block 124 & 125 Subdivision (Plan 51M-1097) (Stonemount Developments Inc.); and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2019-82

Resolution No: CR265-2019 Moved by: White Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2019-82, that being a By-law to amend By-law No. 2003-50; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----
c. By-law 2019-83

Resolution No: CR266-2019 Moved by: Sander Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2019-83, that being a By-law to remove Block 63, Plan 51M-1129 from the Part Lot Control Provisions of the Planning Act; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

Deputy Mayor Smith declared a conflict on Item 9(d). He vacated his seat for this portion of the meeting. He did not vote or participate on any discussion on this Item.

d. By-law 2019-84

Resolution No: CR267-2019 Moved by: Sander Seconded by: White

Be it resolved that leave be granted to introduce By-law 2019-84, that being a By-law to prohibit or regulate the removal of soil or topsoil, the placing or dumping of fill, the alteration of the grade of lands, and/or the storage of soil, topsoil or any other fill material in the Township; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR268-2019 Moved by: Sander Seconded by: White

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- Personal matters about an identifiable individual, including Municipal or local board employees;
- Labour relations or employee negotiations;
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose; and
- A proposed or pending acquisition or disposition of land for Municipal or local board purposes.

Council proceeded into Closed Session at 6:21 p.m.

----Carried----

Motion to Rise and Report from Closed Session Meeting of December 18th, 2019.

Resolution No: CR269-2019 Moved by: Sander Seconded by: White

Be it resolved that Council rise and report from the Closed Session Meeting at 6:53 p.m.

----Carried----
a. PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s. 239(2)(e)]
LABOUR RELATIONS [s. 239(2)(d)]
Confidential Staff Report CAO062-19 submitted by the Chief Administrative
Officer, Re: Pay Equity.

Resolution No: CR270-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Confidential Staff Report CAO062-19 be received; and
That the Chief Administrative Officer be authorized to proceed with Option No. 2
as outlined in this Confidential Report.

-----Carried-----

b. CLIENT-SOLICITOR PRIVILEGE [s. 239(2)(f)]
Confidential Staff Report CAO063-19 submitted by the Chief Administrative
Officer, Re: Concern for Bio-Cremation and Extra-Strength (Sewer)
Surcharge Agreement.

Resolution No: CR271-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Confidential Staff Report CAO063-19 be received; and
That the Chief Administrative Officer be authorized to with Option No. 2 as outlined in
this Confidential Report.

-----Carried-----

c. ACQUISITION OR DISPOSITION OF LAND [s. 239(2)(c)]
Confidential Staff Report CAO066-19 submitted by the Chief Administrative
Officer, Re: Acquisition or Disposition of Land.

Resolution No: CR272-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Confidential Staff Report CAO066-19 be received; and
That the Chief Administrative Officer be authorized to proceed as directed by Council.

-----Carried-----

12. CONFIRMATION BY-LAW

By-law 2019-85

Resolution No: CR273-2019 Moved by: Smith Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2019-85, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on this
18th day of December, 2019: and that said By-law be read a first, and taken as read a
second and third time and finally passed.

-----Carried-----
Resolution No: CR274-2019  Moved by: Smith  Seconded by: Henderson

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:57 p.m. to meet again on the 15th day of January, 2020 following Committee of the Whole.

-----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk