

**TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, FEBRUARY 4, 2009  
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, February 4, 2009 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor David Guergis  
Deputy Mayor Terry Dowdall  
Councillor Sandie Macdonald  
Councillor Rick Newlove  
Councillor Ron Henderson

Staff in attendance: Mike Galloway, Julie Barrett, Greg Murphy, Paul Macdonald, Colleen Healey

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Guergis called the Committee of the Whole meeting to order at 6:03 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST - none**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. 6:00 Public Meeting**  
Re: Fees and Charges

The Mayor opened the public meeting and gave a brief overview. He asked if anyone in attendance had any questions or comments. No public expressed any comments. Councillor Newlove asked if the ball hockey fees could be reduced based on the recommended fees in the proposed schedule and Deputy Mayor Dowdall wondered if more usage could bring down the fees. Staff indicated that every effort is being made to maximize usage of the facilities.

Councillor Macdonald mentioned she would like staff to consider looking into early booking discounts to ensure patrons are planning ahead. She also suggested that a survey be done to solicit feedback on what programs and services the public is looking for at our facilities in the coming year.

Mr. Cory Clapperton representing the Thornton Ball Hockey League apologized for being late and asked the Mayor for permission to speak and permission was granted. He indicated that he is trying to keep the cost affordable for his patrons and feel an increase in fees for the Thornton and Angus rinks would affect his business. He asked council for consideration in not increasing fees.

Councillor Macdonald asked if there has been consideration for payments of recreation programs being taken at either the EDC office or any of the library branches. The Treasurer responded that recreation payments are not to be accepted at the EDC office as the office and the personnel are not equipped to take payments and registrations. This is not good internal control and is not ensuring the safeguarding of Township revenue. The Treasurer also indicated that the Library should not accept recreation registrations either for the same reasons.

Council suggested a change to the recommendations for the outdoor pad rental to \$30 and fees for children's birthday parties and public skating to \$55, all of which are inclusive of GST.

The Mayor indicated that the meeting was now closed and that a by-law would be brought forward at the next council meeting for consideration.

**b. 6:30 Public Meeting**

Re: To Increase the Sewer Service Rates – Surcharge based on Water Charge

The Mayor opened the public meeting and a brief description was given. He asked for comments from the public. Seeing none, he closed the meeting and indicated that the appropriate by-law would be forthcoming on February 18<sup>th</sup>.

**c. 7:00 Public Meeting – Proposed Zoning By-law Amendment**

Re: Home Occupations or Home-based Businesses

The Mayor opened the public meeting and gave a brief description of the reason for the meeting. He asked the Planning Manager to give an overview on the proposal. She also read the definition of a "Home Occupation" in our existing by-law for the benefit of the public in attendance.

The Mayor asked those in attendance if there were any comments or concerns.

Jim Brass expressed some concerns that home based businesses are becoming more of a necessity because of the state of the current economy. He noted that some home based businesses have turned into large multinational organizations.

Carl Banting noted that he feels there are no problems with land owners trying to make some extra money.

Tosta Eveleigh expressed concerns that home based businesses are a necessity for many in the area.

Robert Vanderleeuw appeared and expressed concern about small businesses not being allowed to open during regular hours.

Kim Keckes expressed concerns with any provisions that would limit hours of operation for home based businesses.

Dan Walsh noted that he feels firm parameters should be placed around any revisions being considered to ensure a clear understanding of the rules and regulations.

Bill MacDonald was concerned with travelling businesses such as a furnace repair person. The Mayor noted that these types of uses are not under discussion this evening. The Mayor indicated the discussion this evening was more for land usage related concerns.

The Mayor asked for any further comments. Deputy Mayor Dowdall indicated that most

concerns are in urban areas and not in the rural parts of the municipality. Councillor Macdonald indicated that she feels businesses are important to our local economy but wants to ensure land usage matters are regulated and fair to all. Councillor Henderson noted he doesn't feel this is a widespread concern in his opinion. Councillor Newlove made comment that he firmly supports small business in our municipality.

The Mayor thanked everyone for attending and closed the public meeting. Council directed the Planning Manager to bring back a report to the next meeting.

## **STAFF REPORTS**

### **4. PLANNING AND DEVELOPMENT**

#### **a. Stonemount – Consideration for Payment of Additional Charge**

Resolution No: CW07-2009 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report P09-03 from the Manager of Planning and Development be received; and further*

*That a By-law concerning an amendment or temporary relief to the Subdivision Agreements relating to Stonemount and the collection of additional charges be presented to Council for their consideration, as amended.*

Carried

#### **b. Stonemount Developments – Request for extension of draft plan approval**

Resolution No: CW08-2009 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report P09-04 from the Manager of Planning and Development be received; and further*

*That draft plan approval for Phase 3 of Stonemount Developments be extended by two years to expire May 28, 2011.*

Carried

#### **c. Campgrounds**

Resolution No: CW09-2009 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report P09-06 from the Manager of Planning and Development be received; and further*

*That Staff continue to develop policy and/or standards to be presented to Council for consideration, based on the contents of this Report.*

Carried

**d. Economic Development**

Resolution No: CW10-2009 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report P09-08 from the Manager of Planning and Development be received for information; and  
That Council make note of the Tree Planting Day being planned for Angus on May 9<sup>th</sup>.*

Carried

The Deputy Mayor commented that he feels by-laws sometimes interfere with small business.

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

**a. Letter of Understanding with County of Simcoe Paramedic Services**

Resolution No: CW11-2009 Moved by: Macdonald, Seconded by: Henderson

*Be it resolved that Report PR-2009-01 from the Recreation Coordinator/Programmer be received; and further  
That the Township enter into a Letter of Understanding with the County of Simcoe Paramedic Services with an annual fee of \$300 for 1 year including (AED) automated external defibrillator training for 15 staff members.*

Carried

**6. FIRE AND EMERGENCY SERVICES**

**a. Monthly Fire Services Report**

Resolution No: CW12-2009 Moved by: Newlove, Seconded by: Dowdall

*Be it resolved that the incident report from the Fire Chief for Fire Services for the month of December 2008 be received.*

Carried

**b. Surplus John Deere Diesel Generator**

Resolution No: CW13-2009 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report F01-2009 from the Fire Chief be received; and  
That the 1984 John Deere 6 cylinder diesel engine, Kohler 347/600 volt generator and panel box be sold to Charwin Farms at a market value price midway between the low and high end of the generators appraised value; and  
That the revenue received from the sale of the generator be applied to the 2009 emergency measures capital protection budget emergency power project, and any surplus from the emergency power project be returned to the reserve for special projects.*

Carried

**c. Vehicle Purchase**

Resolution No: CW14-2009 Moved by: Newlove, Seconded by: Macdonald

*Be it resolved that Report F02-2009 from the fire chief be received; and  
That a 2006 Ford Explorer XLT vehicle at the selling price of \$15,000.00 plus any additional  
taxes be approved for purchase by the fire department.*

Carried

**7. PUBLIC WORKS**

**a. Proposed Purchase of a new Demo Snow Plow/Sander Unit**

Resolution No: CW15-2009 Moved by: Newlove, Seconded by: Newlove

*Be it resolved that the memorandum from the CAO/Manager of Public Works be received; and  
That the CAO/Manager of Public Works be authorized to issue a purchase order to Viking Cives  
Ltd. for the purchase of a 2008 Volvo snow plow/sander unit at a price of \$204,515 plus taxes.*

Carried

**b. Purchase of New Pick-up Truck – Parks and Recreation Department**

Resolution No: CW16-2009 Moved by: Dowdall, Seconded by: Henderson

*Be it resolved that the quotation in the amount of \$19,165.92 (including freight and  
administration charges, gas fee and taxes), as submitted by Boyer of Alliston, Ontario for the  
purchase of a white coloured, 2009 Chev Silverado V6 pick-up truck be accepted and the  
Treasurer be authorized to pay for this vehicle.*

Carried

**c. Proposal to Upgrade Lighting at Administration Centre**

Resolution No: CW17-2009 Moved by: Macdonald, Seconded by: Newlove

*Be it resolved that Report PW-09-08 from the CAO/Manager of Public Works be received; and  
further  
That the CAO/Manager of Public Works be authorized to make application to Hydro One under  
the Electricity Retrofit Incentive Program to upgrade and retrofit the lighting in the  
Administration Centre and upon receiving pre-approval from Hydro One, arrange for the  
lighting fixtures to be upgraded and retrofitted with energy efficient lighting for energy savings  
reasons.*

Carried

**d. Operation and Maintenance of Brownley Water Supply System**

Resolution No: CW18-2009 Moved by: Henderson, Seconded by: Macdonald

*Be it resolved that Report PW-09-09 from the CAO/Manager of Public Works be received; and further*

*That the price proposal submitted by the Ontario Clean Water Agency (OCWA) for the operation and maintenance of the Brownley Water Treatment Facility at an estimated annual price of \$56,506 for a period of 34 months (March 1, 2009 to December 31, 2011) be accepted and the same conditions and requirements outlined in the Services Agreement executed by Essa and OCWA effective January 1, 2007, shall apply to the operation of the said facility.*

Carried

**8. FINANCE**

**a. 89 Elm Street – request to reduce water bill**

Resolution No: CW19-2009 Moved by: Dowdall, Seconded by: Newlove

*Be it resolved that Report No. TR-2009-03 from the Treasurer be received; and*

*That the request from the owners of 89 Elm Street for reduction of the 4<sup>th</sup> quarter water and sewer bill be agreed to by reducing the bill for compassionate reasons by 50% and; that the 1<sup>st</sup> quarter billing in 2009 be reduced by 50% if this bill is also higher than the average consumption used by these owners.*

Carried

**b. Public Meeting – Proposed Sewer Surcharge Increase**

Resolution No: CW20-2009 Moved by: Newlove, Seconded by: Henderson

*Be it resolved that the sewer service rate surcharge based on water charge be set at 95% of the water fixed and volumetric charge effective on the first day of the first quarter for 2009; and That an appropriate by-law be prepared for consideration of council at the February 18<sup>th</sup> meeting of council which would also repeal by-law 2005-83.*

Carried

**c. Letter from 10<sup>th</sup> Sideroad Resident**

Resolution No: CW21-2009 Moved by: Dowdall, Seconded by: Macdonald

Recommendation: *Be it resolved that the correspondence from a resident of the 10<sup>th</sup> Sideroad regarding a requested development charge rebate be received and referred to the CAO/Manager of Public Works for a report back to Council.*

Carried

**9. CLERKS / BY-LAW ENFORCEMENT**

**a. Provision of IT Services – 2009-2011**

Resolution No: CW22-2009 Moved by: Dowdall , Seconded by: Newlove

*Be it resolved that Report C01-2009 from the Clerk be received; and  
That the agreements for the provision of IT services with the Town of Innisfil and the Innisfil  
Public Library be approved; and further  
That the appropriate by-laws be brought forward for ratification at the next council meeting.*

Carried

**b. 2009 General Assistance Grants**

Resolution No: CW23-2009 Moved by: Dowdall, Seconded by: Newlove

*Be it resolved that Report C02-2009 from the Clerk be received; and  
That Council approves the 2009 recommended column for the 2009 General Assistance Grants  
as amended.*

Carried

**c. Fees and Charges – 2009**

Resolution No: CW24-2009 Moved by: Newlove, Seconded by: Macdoanld

*Be it resolved that Report C03-2009 from the Clerk be received; and  
That Council approves changes to the Fees and Charges schedule for 2009 as amended; and  
further  
That the appropriate by-law be brought forward at the next council meeting for consideration.*

Carried

**d. Proposed Standard for Accessible Information and Communication**

Resolution No: CW25-2009 Moved by: Macdonald, Seconded by: Dowdall

*Be it resolved that Report C04-2009 from the Clerk be received; and  
That Council directs the Clerk to forward the attached letter to the Minister and to the  
Information and Communications Standards Development Committee; and further  
That the response be distributed to the local MPP and area municipalities.*

Carried

**10. OTHER BUSINESS**

The CAO/Public Works Manager asked for clarification from council on an item from the last meeting in relation to Jamieson Court. Council directed the loan be spread over five years at 4.75% per year.

Township of Essa  
Committee of the Whole  
February 4, 2009

The CAO/Public Works Manager asked for consideration to have the public works employees attend a trade show in Toronto. Concurrence was reached with council.

## **11. ADJOURNMENT**

Resolution No: CW26-2009 Moved by: Dowdall, Seconded by: Macdonald

*Be it resolved that this meeting of Committee of the Whole of The Township of Essa adjourn to meet again on February 18, 2009 at 6:00 p.m.*

Carried

Original Signed By:

*David Guergis, Mayor*

*Mike Galloway, Clerk*