

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, MARCH 7, 2012**

A Committee of the Whole meeting was held on Wednesday, March 7, 2012 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, CAO/Manager of Public Works
J. Barrett, Deputy CAO/Treasurer
J. Hosick, Municipal Planner
C. Healey, Manager of Planning and Development (arrived at 6:08 p.m.)
P. Macdonald, Fire Chief
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall called the Committee of the Whole meeting to order at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Dowdall declared pecuniary interest on items 3 (a) and 4(d) as he owns a business in close proximity to the application. He did not vote or participate in discussion on these items.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Barb Baguley, Mayor – Town of Innisfil

Mayor Baguley was presented with a Township of Essa flag. During the recent local charity Chili Cook-off, Essa Council's chilli was voted more appealing than the Town of Innisfil, therefore the Town of Innisfil is to fly the Township of Essa's flag.

Deputy Mayor Macdonald chaired this portion of the meeting.

**b. Public Meeting - Pt. Lot 15, Concession 3, 6802 County Road 10, Baxter
re: Proposed Zoning By-law Amendment No. Z1-12**

See separate set of minutes.

Mayor Dowdall resumed the position of Chair.

c. James Kennedy - FONTUR International (Consultant for Bell Mobility)

James Kennedy was in attendance to update Council on the status of present towers located in Essa. He explained that Bell has a new turbo-hub which will be on the market within the year. Bell is trying to keep up with the demand of rural residents. These hubs will cost approximately \$35.00 to \$40.00 per month. The existing rural hub will be phased out.

Mr. Kennedy explained that each tower can accommodate 200 phone calls. He stated that 50% of new homes are not installing land lines. Cell towers can be accessed from three directions and there are three levels of antennas installed on one tower. He also stated that the new phones require new technology/equipment on the towers.

Mr. Kennedy stated that Bell is forecasting that in 20 years there will no longer be any land lines or cables.

It was asked what was available for residents who are surrounded by trees. Mr. Kennedy stated that the hub needs to be located close to the towers and near windows. Hopefully new technology will be able to be transmitted through trees. He stated that pine trees are the worst for accessing service.

Bell is continuing in the wireless technology as this is the way of the future. Rogers is not building new towers this year, but Wynn Mobile and Public Mobile are either building their own towers or are adding on to existing towers.

Mr. Kennedy will provide the Manager of Planning and Development with a map showing where there are holes in providing service.

Mayor Dowdall thanked Mr. Kennedy for taking the time to provide Council with answers.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD007-12 submitted by the Manager of Planning and Development, re: New Development on County Road 56: Barrie Industrial Holding Ltd. Topsoil Removal.**

Resolution No: CW026-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PD007-12 be received; and
That the Township authorize Barrie Industrial Holding Ltd. to remove topsoil from property on County Road 56 in accordance with the application received and the conditions to be specified by Staff, once favourable recommendations have been received from Public Works, the Township Engineers, the County of Simcoe and the NVCA.*

----carried----

- b. **Staff Report PD010-12 submitted by the Manager of Planning and Development, re: Essa and District Agricultural Society Site Plan Fencing around the Stormwater Pond/Fire Pond.**

Resolution No: CW027-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PD010-12 be received; and
That Council grant the request of the Essa and District Agricultural Society to not fence their stormwater pond/fire pond on the basis that this pond is to be kept in private ownership and the Site Plan Agreement can contain a clause to save harmless the Township in the event of an accident in this area; and
That the Township enter into a Site Plan Agreement with the Essa and District Agricultural Society once the Township Engineer has approved the Site Plan drawings; and
That the Mayor be appointed as a Council Representative to liaise with the Essa and District Agricultural Society on grants and partnership opportunities in the future.*

----carried----

- c. **Staff Report PD011-12 submitted by the Manager of Planning and Development, re: Growth Plan Amendment No. 1.**

Resolution No: CW028-2012 Moved by: Smith Seconded by: Macdonald

Be it resolved that Staff Report PD011-12 be received for information.

----carried----

Deputy Mayor Macdonald chaired this portion of the meeting.

- d. **Staff Report PD013-12 submitted by Jim Hosick, Municipal Planner, re: Permission for a Second Dwelling Unit at 6802 County Road #10, Community of Baxter.**

This item was deferred to the meeting on March 21, 2012.

Mayor Dowdall resumed the position of Chair for the remainder of the meeting.

5. **PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR006-12 submitted by the Recreation Coordinator/Programmer, re: Thornton Skating Club Request to End Ice Contract March 14, 2012.**

Resolution No: CW029-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PR006-12 be received; and
That the request of the Thornton Skating Club to end their contract on March 14, 2012 be approved.*

----carried----

6. **FIRE AND EMERGENCY SERVICES**

7. **PUBLIC WORKS**

- a. **Staff Report CAO001-12 submitted by the CAO, re: Township of Essa Health and Safety Policy and Procedure Manual – Proposed Working Alone Policy.**

Resolution No: CW030-2012 Moved by: White Seconded by: Macdonald

*Be it resolved that Staff Report CAO001-12 be received; and
That the draft Proposed Working Alone Policy #EHS-2.11 be approved and added to the Township of Essa Health and Safety Policy and Procedure Manual.*

----carried----

- b. **Staff Report CAO002-12 submitted by the CAO, re: Township of Essa Health and Safety Policy and Procedures Manual – Proposed Amendments to Emergency Preparedness and Procedures Policy #EHS-2.6.**

Resolution No: CW031-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report CAO002 -12 be received; and
That the draft Emergency Preparedness and Procedures Policy #EHS-2.6 as amended be approved and inserted into the Township of Essa Health and Safety Policy and Procedures Manual and the February 1, 2003 policy be removed and discarded.*

----carried----

- c. **Staff Report CAO003-12 submitted by the CAO, re: Township of Essa Health and Safety Policy & Procedures Manual – Proposed Pre-Use Inspection Policy.**

Resolution No: CW032-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report CAO003 -12 be received; and
That the draft Pre-Use Inspection Policy #EHS-2.12 be approved and added to the Township of Essa Health and Safety Policies and Procedures Manual.*

----carried----

- d. **Staff Report CAO004-12 submitted by the CAO/Manager of Public Works, re: Proposed Employee Orientation Policy and Procedures.**

Resolution No: CW033-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report CAO004 -12 be received; and
That the draft Employee Orientation Policy and Procedures #EHS 2.13 be approved and added to the Township of Essa Health and Safety Policies and Procedures Manual.*

----carried----

- e. **Staff Report PW008-12 submitted by the Engineering/Development Review Technician, re: Create By-law to Regulate the Placement of Large Quantities of Fill/Alteration of Grade.**

Resolution No: CW034-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PW008-12 be received; and
That Council consider enacting a By-law to regulate and require a permit for the placement of large quantities of fill on private lands.*

----carried----

- f. **Staff Report PW010-12 submitted by the CAO/Manager of Public Works, re: Proposed Purchase of Used Tractor complete with New Roadside Mower.**

Resolution No: CW035-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PW010-12 be received; and
That the Roads Supervisor be authorized to issue a purchase order to Church's Farm Supplies Ltd. for a 2010 Kubota M108SDSC 4 Wheel Drive Tractor complete with a front-end loader, cab and new Maschino Giraffa 210se flail mower at a cost of \$65,800.00 plus H.S.T.*

----carried----

- g. **Staff Report PW011-12 submitted by the CAO/Manager of Public Works, re: Adopt-A-Road Program Request.**

Resolution No: CW036-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PW011-12 be received; and
That that the resident's request to adopt the 20th Sdrd. starting at the western front corner of the property municipally numbered 5474 20th Sdrd. and heading east to the 8th Line, be approved and the Roads Supervisor, order and arrange for two (2) "Adopt-A-Road" signs to be installed on the 20th Sdrd. in recognition of this family's endeavours.*

----carried----

- h. **Staff Report PW012-12 submitted by the CAO/Manager of Public Works, re: Proposed Sale of Surplus Uncrushed Stone at 8th Line and County Road 90 Gravel Pit.**

Resolution No: CW037-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PW012-12 be received; and
That the proposal submitted by Eisses Bros. Ltd. to purchase surplus uncrushed stone at the Township's gravel pit located at the 8th Line and County Road 90 be accepted.*

----carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT/ IT

- a. **Staff Report C006-12 submitted by the Clerk, re: 2012 Fees and Charges.**

Resolution No: CW038-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report C006-12 be received; and
That Staff be directed to schedule a Public Meeting; and
That the appropriate by-law be presented to Council for consideration at a future meeting.*

----carried----

10. OTHER BUSINESS

11. ADJOURNMENT

Resolution No: CW039-2012 Moved by: Macdonald Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:05 to meet again on the 21st day of March, 2012 at 6:00 p.m.

----carried----

Original signed by:

Terry Dowdall

Terry Dowdall, Mayor

Bonnie Sander

Bonnie Sander, Clerk