

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 17, 2012**

A Regular Council meeting was held on Wednesday, October 17, 2012 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
J. Barrett, Treasurer/Deputy CAO
C. Healey, Manager of Planning and Development
P. Macdonald, Fire Chief
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the Regular Council meeting at 6:32 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR260-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole, and Regular Council meetings held on the 3rd day of October, 2012 be adopted as circulated.*

----Carried----

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

Resolution No: CR261-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that payments dated September 28, 2012 to October 10, 2012 in the amount of \$629,615.08 be approved; and
That visa payments dated July 16, 2012 to August 15, 2012 with a payment date of September 5, 2012 in the amount of \$12,257.68 be approved.*

----Carried----

5. CONSENT AGENDA

Resolution No: CR262-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that the items listed in the Consent Agenda dated October 17, 2012 be approved as presented, and that the necessary action be taken.

----Carried----

6. COMMITTEE REPORTS**7. PETITIONS****8. MOTIONS AND NOTICES OF MOTIONS****a. Ontario Public Library Week**

Resolution No: CR263-2012 Moved by: Macdonald Seconded by: White

Whereas public libraries are essential in providing access to information of all kinds to our community; and

Whereas public libraries are a source of information necessary for the quality of community life, personal growth and economic renewal; and

Whereas we recognize that the board and staff of the Essa Public Library provide a vital service to our community;

Now therefore be it resolved that the Council of the Corporation of the Township of Essa hereby proclaims the week of October 14, 2012 to October 20, 2012 as Ontario Public Library Week, and encourages everyone to experience the boundless opportunities of Ontario's public libraries this week and throughout the year.

----Carried----

b. Summary of Results – 2012 Winter Salt/Sand Mixing

Resolution No: CR264-2012 Moved by: Macdonald Seconded by: Henderson

Be it resolved that the summary of results for the 2012 Winter Salt/Sand Mixing Quotations be received; and

That the proposal submitted by Duivenvoorden Haulage Ltd. to mix winter salt/sand at the Sand/Salt Storage Building at a unit cost of \$1.50 per tonne be accepted as per Township specifications; and

That the Roads Supervisor be authorized to arrange for the necessary work to be done.

----Carried----

c. 2013 Council/Committee of the Whole Meetings

Resolution No: CR265-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that the schedule for the 2013 Council/Committee of the Whole meetings be received; and

That the meeting scheduled for January 2, 2013 be cancelled; and

That the meetings scheduled for July 17, August 7 and August 21, 2013 be cancelled; and

That these changes be advertised accordingly.

----Carried----

9. UNFINISHED BUSINESS

10. BY-LAWS**a. By-law 2012-58**

Resolution No: CR266-2012 Moved by: Smith Seconded by: Macdonald

Be it resolved that leave be granted to introduce By-law 2012-58, being a by-law to amend By-law 2010-51, establishing terms and conditions of employment and employment policies for employees of the Corporation of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

11. QUESTIONS**a. Ward Boundaries**

A member of the press requested clarification on Item 10 of the Consent Agenda with regard to a ward boundary review. It was stated that the composition of Council works well and that all members of Council are very accessible to taxpayers.

b. Willoughby Road

A member of the press required further information with regards to Item 9 of the Consent Agenda. It was stated that a plaque has been ordered and that the bridge will be named Willoughby Road Bridge.

c. Barrie-Essa-Borden Transit

A member of the press enquired if there was any further development concerning the transit system. It was stated that there was a meeting scheduled in November with the City of Barrie, Base Commander and the Township of Essa.

12. CLOSED SESSION

Resolution No: CR267-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and, advice that is subject to solicitor/client privilege, including communications necessary for that purpose.

----Carried----

Council arose from closed session and adopted the following resolutions:

**a. Advice subject to Solicitor / Client Privilege
Staff Report PD062-12 submitted by the Manager of Planning and Development
Re: Development in Angus.**

Resolution No: CR268-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PD062-12 be received; and
That the Manager of Planning and Development proceed with this matter as directed by Council.*

----Carried----

- b. **Identifiable Individual(s)**
Staff Report TR038-12 submitted by the Treasurer
Re: External Auditor's Management Letter.

Resolution No: CR269-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report TR038-12 be received; and
That Council directs the Treasurer to transfer surplus funds of \$738,385.57 to the Reserve for Working Capital and;
Transfer surplus funds of \$516,140.00 to the Reserve to Water Rate Stabilization and;
Transfer surplus funds of \$405,775.81 to the Reserve for Sewer Rate Stabilization.*

----Carried----

Resolution No: CR270-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report TR038-12 be received; and
That Council requests that the Essa Library Board consider a change in the accounting for the expenditures and revenues of the Essa Library Board and;
That the Township of Essa Treasury staff will perform the accounting functions for the Essa Library Board using the Township of Essa accounting software effective January 1, 2013 and;
That the Township of Essa will charge the Library Board an annual fee of \$3,500 for accounting services.*

----Carried----

- c. **Identifiable Individual**
Verbal Report from the Chief Administrative Officer
Re: Roads Employee

Resolution No: CR271-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that the verbal report from the Chief Administrative Officer be received; and
That the Chief Administrative Officer proceed as directed by Council.*

----Carried----

- d. **Identifiable Individual(s)**
Staff Report CAO048-12 submitted by the Chief Administrative Officer
Re: Candidates for Heavy Equipment Operator Positions.

Resolution No: CR272-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report CAO048-12 be received; and
That the Chief Administrative Officer be authorized to proceed with this matter as directed by Council.*

----Carried----

- e. **Identifiable Individual**
Email Correspondence from the Chief Administrative Officer
Re: Manager of Public Works – Letter of Offer.

Resolution No: CR273-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that the email correspondence from the Chief Administrative Officer be received; and
 That Dan Perreault be appointed Manager of Public Works effective November 19, 2012, and
 That the Clerk prepare a By-law confirming this appointment for Council’s consideration at the November 7, 2012 meeting of Council.*

----Carried----

13. CONFIRMATION BY-LAW

By-law 2012 – 59

Resolution No: CR274-2012 Moved by: Henderson Seconded by: Macdonald

Be it resolved that leave be granted to introduce By-law 2012-59, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 17th day of October, 2012; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

14. ADJOURNMENT

Resolution No: CR275-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 8:20 p.m. to meet again on the 7th day of November, 2012 following Committee of the Whole.

----Carried----

Original signed by:

Terry Dowdall
 Terry Dowdall, Mayor

Bonnie Sander
 Bonnie Sander, Clerk