

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, NOVEMBER 7, 2012**

A Committee of the Whole meeting was held on Wednesday November 7, 2012 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: J. Barrett, Treasurer/Deputy CAO  
C. Healey, Manager of Planning and Development  
P. Macdonald, Fire Chief  
B. Sander, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the Regular Council meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

- a. Patrick Robbenhaar, General Manager – The Sarjeant Company Ltd.  
Re: Willoughby Road and Bridge Fees

Mr. Patrick Robbenhaar was in attendance to discuss an invoice he had received from the Township. He gave a financial history of his dealings with the Township. He stated that his development has sold all of the lots in this subdivision to builders who have pre-sold to homeowners. He explained that there is no way of going to the homeowners now for money to cover the deficit. Council explained that the \$2,200.00 per building lot for the Willoughby Road and Bridge charge was not changing. This invoice was for money to front-end the cost of the Willoughby Road and Bridge. The Township intends to reimburse the three developers who are currently front-ending the Willoughby Road and Bridge costs, plus interest once the developers whose subdivision are still pending register their Plans of Subdivision. There will be sufficient funds to cover all of the cost for the Willoughby Road and Bridge work when draft plans of subdivisions are registered. Council will look into this matter further.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD065-12 submitted by the Planning Technician, re: Status of Site Plan Files.**

**Resolution No: CW206-2012 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report PD065-12 be received for information.*

**----Carried----**

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR027-12 submitted by the Recreation Coordinator/Programmer, re: Recommendations of the Parks and Recreation Committee.**

**Resolution No: CW207-2012 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PR027-12 be received; and  
That Council approve resolutions 2012-03 and 2012-06 as recommended by the Parks and Recreation Committee at their meeting of October 16, 2012; and  
That resolution 2012-02 be deferred to the 2013 Budget deliberations.*

**----Carried----**

- b. **Staff Report PR028-12 submitted by the Recreation Centre Manager/Parks Supervisor, re: Converting Day Camp Storage Room into Referees Room.**

**Resolution No: CW208-2012 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report PR028-02 be received; and  
That Council approves converting the day camp storage room into a referee's room at a cost of \$3,000.00; and  
That the Recreation Centre Manager/Parks Supervisor be authorized to arrange for the necessary work to be done.*

**----Carried----**

Council asked that the Angus Recreation Centre Manager/Parks Supervisor report back to them with the cost of including a toilet in this room.

- c. **Staff Report PR029-12 submitted by the Recreation Coordinator/Programmer, re: Thornton Skating Club – Request to give back two hours of ice per week.**

**Resolution No: CW209-2012 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PR028-12 be received; and  
That Council approves Thornton Skating Club's request to give back their ice on Monday and Wednesday nights for the remainder of the season from 5:00 to 6:00 p.m.; and  
That this be effective November 12, 2012.*

**----Carried----**

**6. FIRE AND EMERGENCY SERVICES****7. PUBLIC WORKS**

- a. **Staff Report PW014-12 submitted by the Manager of Public Works, re: Agreement on Share of Drainage Assessment – Arnold Corbett Drain and Branches Municipal Drain.**

**Resolution No: CW210-2012 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report PW014-12 be received; and  
That Council accept and approve the Agreement on Share of Future Drainage Assessment on the Arnold Corbett Drain and Branches Municipal Drain as executed by the owners of land at Lot 7, Concession 11 and Part of Lots 6 and 7, Concession 11.*

**----Carried----**

- b. Staff Report PW015-12 submitted by the Manager of Public Works, re: Road Inventory.**

**Resolution No: CW211-2012 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Staff Report PW015-12 be received for information.*

**----Carried----**

- c. Staff Report CAO050-12 submitted by the Chief Administrative Officer, re: Proposed Stop Controlled Intersection.**

**Resolution No: CW212-2012 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report CAO050-12 be received; and  
That an "All-Way Stop" control be implemented at the intersection of the 5<sup>th</sup> Line and Centre Street in Angus.*

**----Carried----**

- d. Staff Report CAO051-12 submitted by the Chief Administrative Officer re: Proposed Hours of Operation during the Holiday Season.**

**Resolution No: CW213-2012 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report CAO051-12 be received; and  
That the Administration Centre be closed on Monday, December 24<sup>th</sup> all day – with staff utilizing this time off as the half day they normally get off on December 24<sup>th</sup> and the half day they normally get off on December 31<sup>st</sup> as outlined in Section 3.1(b) of By-law No. 2010-51 with the Administration Centre being open on Thursday December 27<sup>th</sup> and Friday December 28<sup>th</sup>; and  
That Staff be required to work at the Administration Centre on Monday December 31<sup>st</sup> from 8:30 a.m. to 4:30 p.m. and that the Administration Centre be closed on Tuesday January 1<sup>st</sup>.*

**----Carried----**

- e. Correspondence from the Royal Canadian Legion (Edward Macdonald Branch No. 499), dated September 28, 2012, re: Request for Permission to Temporarily Close Streets for Remembrance Day Service and Parade.**

**Resolution No: CW214-2012 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the correspondence from the Royal Canadian Legion (Edward MacDonald Branch No. 499) dated September 28, 2012 be received; and  
That the request of the Royal Canadian Legion (Edward MacDonald Branch No. 499) to close certain streets in Angus for the Remembrance Day Service and Parade to be held on Sunday, November 11, 2012 be approved provided proper traffic control measures are in place; and  
That this approval is granted each year for Remembrance Day Services and Parades.*

**----Carried----**

**8. FINANCE**

- a. **Staff Report TR039-12 submitted by the Treasurer/Deputy CAO,  
re: Willoughby Road and Bridge Update and Request for Council Direction.**

This item was deferred.

**9. CLERKS / BY-LAW ENFORCEMENT/ IT****10. OTHER BUSINESS**

- a. **Remembrance Day Parade**

Deputy Mayor Macdonald stated that the Remembrance Day Parade was to commence at 10:00 a.m. on Sunday, November 11, 2012. The Parade will leave from the Angus Legion and proceed to the Cenotaph. After the ceremony, there will be fellowship back at the Legion.

**11. ADJOURNMENT**

**Resolution No: CW215-2012 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:40 p.m. to meet again on the 21<sup>st</sup> day of November, 2012 at 6:00 p.m.*

**----Carried----**

Original signed by:

*Terry Dowdall*  
Terry Dowdall, Mayor

*Bonnie Sander*  
Bonnie Sander, Clerk