

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, MAY 16, 2012**

A Committee of the Whole meeting was held on Wednesday, May 16, 2012 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, CAO/Manager of Public Works
J. Barrett, Deputy CAO/Treasurer
C. Healey, Manager of Planning and Development
P. Macdonald, Fire Chief
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall called the meeting to order at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

**a. Ms. Emily Merritt – South Simcoe Arts Council
Re: After School Music Programs**

Ms. Emily Merritt was in attendance to explain a program that is being proposed by the South Simcoe Arts Council, in conjunction with Contact Community Services, to provide for free after-school music programs in the South Simcoe area. A Trillium Grant has been received to help off-set the costs. Ms. Merritt is looking for a letter of support from Council and a contact person to assist with information required. A letter will be forwarded to her outlining Council's support and that the municipal contact will be Diane Straus, Recreation Coordinator/Programmer.

**b. Mr. Kenneth Hale – Greenland Consulting Engineers
Re: Award Presentation to Council**

Mr. Jim Hartman, Greenland Consulting Engineers was in attendance to present Council with an Award of Excellence. Greenland was the recipient of this award for their work on the Nottawasaga Pines Secondary School in Angus as a sustainable building. They wanted to recognize Council and Staff of Essa Township as an integral partner in the development of the school.

STAFF REPORTS**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD024-12 submitted by the Planning Technician,
re: Munro Concrete, Site Plan.**

Resolution No: CW091-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report Staff Report PD24-12 be received; and
That a Site Plan Control By-law and Agreement be presented to Council for consideration of
adoption with the Agreement to be executed only once the Fire Chief, Engineer (AECOM)
and County have provided clearance of site plan drawings.*

----Carried----

- b. **Staff Report PD029-12 submitted by the Manager of Planning and Development,
re: Walk Audit of Angus.**

Resolution No: CW092-2012 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report Staff Report PD029-12 be received for information.

----Carried----

- c. **Staff Report PD030-12 submitted by the Manager of Planning and Development,
re: Barrie Industrial Holding Ltd. - Zoning By-law Amendment Z2/12.**

Resolution No: CW093-2012 Moved by: Henderson Seconded by: Macdonald

*Be it resolved that Staff Report Staff Report PD030-12 be received; and
That Council consider a by-law amendment such that 8814 County Road 56 be zoned to
permit for the sales of heavy trucks and equipment, sales of disassembled parts and a
salvage yard with the site also subject to Site Plan Approval.*

----Carried----

- d. **Staff Report PD031-12 submitted by the Manager of Planning and Development,
re: Transit.**

Resolution No: CW094-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report Staff Report PD031-12 be received for information.

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES**6. FIRE AND EMERGENCY SERVICES**

7. PUBLIC WORKS**a. Summer Solstice Run 2012****Resolution No: CW095-2012 Moved by: Macdonald Seconded by: White**

Be it resolved that the request from the organizers of Summer Solstice Run 2012 to utilize certain Township roads in our municipality for their run being held June 19, 2012 be approved provided they provide adequate traffic control for the safety of the participants.

----Carried----**b. Tour for Kids 2012****Resolution No: CW096-2012 Moved by: Macdonald Seconded by: White**

Be it resolved that the request from the organizers of Tour For Kids to utilize certain Township roads in our municipality for their bicycle tour being held between August 16th to 19th, 2012 be approved provided they provide adequate traffic control for the safety of the participants.

----Carried----**c. Staff Report CAO023-12 submitted by the Chief Administrative Officer, re: Township of Essa Health and Safety Policy and Procedure Manual – Proposed Amendments to Joint Health and Safety Committee (JHSC) (formerly “Committees”) Policy #EHS-2****Resolution No: CW097-2012 Moved by: Macdonald Seconded by: White**

Be it resolved that Staff Report CAO023 -12 be received; and That the draft amended Joint Health and Safety Committee (JHSC) (formerly the “Committees”) Policy #EHS-2 be approved and inserted in the Township of Essa Health and Safety Policy and Procedures Manual and the February 1, 2003 policy be removed and discarded.

----Carried----**d. Staff Report CAO024-12 submitted by the Chief Administrative Officer, re: Township of Essa Health and Safety Policy and Procedure Manual – Proposed Amendments to Health & Safety Responsibilities & Accountability (formerly “Individual Responsibilities”) Policy #EHS-1.****Resolution No: CW098-2012 Moved by: Henderson Seconded by: Smith**

Be it resolved that Staff Report CAO024-12 be received; and That the draft amended Health & Safety Responsibilities & Accountability (formerly the “Individual Responsibilities”) Policy #EHS-1 be approved and inserted in the Township of Essa Health and Safety Policy and Procedures Manual and the February 1, 2003 policy be removed and discarded.

----Carried----

8. FINANCE

- a. **Staff Report TR012-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2011 Taxes.**

Resolution No: CW099-2012 Moved by: Smith Seconded by: Macdonald

*Be it resolved that Staff Report TR012-12 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A"
of this report.*

----Carried----

- b. **Staff Report TR013-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2011 Taxes.**

Resolution No: CW100-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report TR013-12 be received; and
That the Tax Collector be authorized to adjust taxes on the account listed on Schedule "A" of
this report.*

----Carried----

- c. **Staff Report TR014-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2010, 2011 & 2012 Taxes.**

Resolution No: CW101-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report TR014-12 be received; and
That the Tax Collector be authorized to adjust taxes on the account/s listed on Schedules
"A", "B" and "C" of this report.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT/ IT

- a. **Staff Report C010-12 submitted by the Clerk,
re: 2012 Fees and Charges.**

Resolution No: CW102-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report C010-12 be received; and
That Staff be directed to schedule a Public Meeting for June 6, 2012; and
That the appropriate by-law be presented to Council for consideration at its regular
meeting on June 6, 2012.*

----Carried----

- b. **Staff Report C012-12 submitted by the Clerk,
re: Simcoe County Plowmen's Association – 2011 Community Grant Donation.**

Resolution No: CW103-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report C012-12 be received; and
That a cheque be issued to the Simcoe County Plowmen's Association to replace an
outdated cheque which was issued in 2011.*

----Carried----

10. OTHER BUSINESS**a. 211 Services**

The CAO explained that the 211 Services Organization has contacted him to see if Council is interested in a presentation. Council decided that they would prefer to have some brochures instead.

b. MPAC

The CAO stated that MPAC is requesting an opportunity to meet with Council to explain the new assessments that are being implemented for the 2013 tax year. Presently properties are assessed using the 2008 market values. Starting in 2013, properties will be assessed using the 2012 market values. MPAC will be invited to a Council meeting to explain further.

c. Tree Planting

Deputy Mayor Macdonald thanked everyone who attended the Tree Planting on May 12 in Angus. Over 125 persons attended to help.

d. Nottawasaga Pines Secondary School

Members of Council who attended the official opening of the High School reported that it was well attended.

11. ADJOURNMENT

Resolution No: CW104-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:23 p.m. to meet again on the 6th day of June, 2012 at 6:00 p.m.

----Carried----

Original signed by:

Terry Dowdall

Terry Dowdall, Mayor

Bonnie Sander

Bonnie Sander, Clerk