

**TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, JULY 4, 2012**

A Committee of the Whole meeting was held on Wednesday, July 4, 2012 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, CAO/Manager of Public Works
J. Barrett, Treasurer/Deputy CAO
C. Healey, Manager of Planning and Development
P. Macdonald, Fire Chief
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the Regular Council meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. 6:00 p.m. Collins Barrow Kawarthas LLP
Re: Presentation of 2011 Draft Financial Statements.**

Richard Steiginga and Veronica Hazelwood, representing Collins Barrow Kawarthas, Municipal Auditors, were in attendance to present the Township's 2011 Draft Financial Statements.

Resolution No: CW137-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that the 2011 Draft Financial Statements as presented by Collins Barrow Kawarthas LLP be approved.

----Carried----

- b. 6:15 p.m. Public Meeting – Proposed Zoning By-law Amendment Z6-12
Re: East Pt. Lot 26, Concession 4, 6280 25th Sideroad.**

See separate set of minutes.

- c. 6:30 p.m. Public Meeting – Proposed Zoning By-law Amendment Z7-12
Re: Pt. Lot 11, Concession 9, 6321 9th Line, Egbert.**

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD042-12 submitted by the Manager of Planning and Development, re: Site Plan Approval - Our Lady of Grace, Catholic Elementary School, 24 Roth Street.**

Resolution No: CW138-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD042-12 be received; and
That a Site Plan Control By-law and Agreement be presented to Council for consideration of adoption with the Agreement to be executed only once the Fire Chief, Township staff, and Engineer (Ainley and Associates) have provided "clearance" of site plan drawings.*

----Carried----

- b. **Staff Report PD043-12 submitted by the Manager of Planning and Development, re: Old Orange Hall Baxter – 75 Denney Drive - Application for Official Plan Amendment, Zoning By-Law Amendment and Site Plan Approval.**

Resolution No: CW139-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD043-12 be received; and
That a Public Meeting be held by Staff to receive comments on an application to redesignate and rezone the Old Orange Hall in Baxter to permit for retail sales of flowers and gifts and professional offices, during the summer months (August 8th).*

----Carried----

- c. **Staff Report PD044-12 submitted by the Manager of Planning and Development, re: Simcoe County Official Plan (SCOP) - Review of Proposed Modified Plan.**

Resolution No: CW140-2012 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report PD044-12 be received; and
That the Planner review the proposed modified SCOP and provide comment to Council prior to August 22, 2012, the deadline for the collection of Municipal comments at the County after which County Staff will prepare a report for County Council's consideration regarding the adoption of the Plan.*

----Carried----

- d. **Staff Report PD046-12 submitted by the Manager of Planning and Development, re: Community Improvement Plan (CIP).**

Resolution No: CW141-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PD046-12 be received; and
That Planning Staff report back to Council in September with regards to the CIP area.*

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR021-12 submitted by the Recreation Coordinator/Programmer, re: Recommendations of the Parks and Recreation Committee.**

Resolution No: CW142-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PR021-12 be received; and
That Council does support resolution 2012-02 of the Parks and Recreation Committee; and
That Council does support resolution 2012-03 of the Parks and Recreation Committee.*

----Carried----

- b. **Staff Report PR022-12 submitted by the Recreation Coordinator/Programmer, re: Waive Rental Fees – Angus Arena Banquet Room.**

Resolution No: CW143-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PR022-12 be received; and
That the request from Dr. Kellie Leitch, MP Simcoe-Grey, to waive the rental fee at the Angus Banquet Hall on Saturday July 28, 2012 be approved.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD001-12 submitted by the Fire Chief, re: Fire Master Plan Study.**

Resolution No: CW144-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report FD001-12 be deferred until further information is received.

----Carried----

- b. **Staff Report FD002-12 submitted by the Fire Chief, re: Replacement of a Water Tanker.**

Resolution No: CW145-2012 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report FD002-12 be received; and
That Council authorize the Fire Chief to apply DC funding of this vehicle at the percentage that qualifies under the DC criteria reducing the amount of funding that will be required from the Fire Department reserve fund.*

----Carried----

7. PUBLIC WORKS

- a. **Staff Report CAO033-12 submitted by the Chief Administrative Officer, re: Essa's Joint Health and Safety Committee's Recommendation on Workplace Violence.**

Resolution No: CW146-2012 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report CAO033-12 be received; and

That the recommendation submitted by Essa's Joint Health and Safety Committee for Council to consider implementing a policy to notify all staff on a wide-spread disclosure basis of any

known potential violence or threats to employees working for the municipality not be approved, as such action would be contrary to Section 32.0.5(4) of the Occupational Health and Safety Act including the guidelines outlined in the Ministry of Labour's Workplace Violence and Harassment: Understanding the Law publication dated March, 2010.

----Carried----

- b. Staff Report CAO034-12 submitted by the Chief Administrative Officer,
re: Proposed Stop Controlled Intersections.**

Resolution No: CW147-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report CAO034-12 be received; and
That*

- 1. "All-way stop" controls be implemented at the intersection of Henry Street and Meadowland Boulevard;*
- 2. A stop control be implemented for northbound vehicles on the 4th Line at the intersection of Willoughby Road; and*
- 3. A stop control be implemented for eastbound vehicles on Willoughby Road at the intersection of the 5th Line.*

----Carried----

8. FINANCE

- a. Staff Report TR023-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2012 Taxes.**

Resolution No: CW148-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR023-12 be received; and
That the Tax Collector be authorized to adjust taxes on the account/s listed on Schedule "A" of this report.*

----Carried----

- b. Staff Report TR024-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2012 Taxes.**

Resolution No: CW149-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR024-12 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of this report.*

----Carried----

- c. Staff Report TR025-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2011 Taxes.**

Resolution No: CW150-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR025-12 be received; and
That the Tax Collector be authorized to adjust taxes on the account listed on Schedules "A" and "B" of this report.*

----Carried----

- d. Staff Report TR026-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2012 Taxes.**

Resolution No: CW151-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report TR026-12 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of
this report.*

----Carried----

- e. Staff Report TR027-12 submitted by the Tax Collector,
re: Request to Write Off/Adjust 2011 & 2012 Taxes.**

Resolution No: CW152-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR027-12 be received; and
That the Tax Collector be authorized to adjust taxes on the account listed on Schedules "A" and
"B" of this report.*

----Carried----

- f. Staff Report TR028-12 submitted by the Treasurer/Deputy CAO,
re: Budget Comparison – Review at June 20, 2012.**

Resolution No: CW153-2012 Moved by: Macdonald Seconded by: White

Be it resolved that Staff Report TR028-12 be received for information.

----Carried----

- g. Staff Report TR029-12 submitted by the Treasurer/Deputy CAO,
re: Investment Portfolio with Scotiabank.**

Resolution No: CW154-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report TR029-12 be received; and
That excess funds of \$5,000,000 be invested in a Scotiabank Investment Portfolio in accordance
with the Township's Investment Policy.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT/ IT

- a. Staff Report C014-12 submitted by the Clerk,
re: Lease – Upstairs Photocopier.**

Resolution No: CW155-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report C014-12 be received; and
That the Clerk be authorized to enter into a 60 month lease with Office Imaging/Power Edge
for the provision of a Sharp MX5111N colour copier, with monthly payments of \$214.85 and
per copy costs of \$0.010 for black copies and \$0.075 for colour copies.*

----Carried----

10. OTHER BUSINESS

- a. Cat By-law**

Discussion arose concerning feral cats around Angus. The Clerk will report to Council at the next meeting.

b. Thornton Area Action Committee

The Thornton Area Action Committee will be hosting their 16th Annual Family Barbecue on Sunday August 12, 2012 at the Thornton Fire Hall from 3:00 p.m. to 6:00 p.m.

c. Canada Day Celebrations

It was reported that the Angus Lions held a very successful Canada Day Celebration. The Angus Firefighters were the winners of the singing contest.

d. Roadside Grass Cutting

Deputy Mayor Macdonald stated that she had received many positive comments with regards to the roadside grass cutting.

e. Nottawasaga Police Services Board

Mayor Dowdall stated that he had been informed that the Ontario Police Service Board has supported the use of Photo Radar.

11. ADJOURNMENT

Resolution No: CW156-2012 Moved by: Macdonald Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:00 p.m. to meet again on the 5th day of September, 2012 at 6:00 p.m.

----Carried----

Original signed by:

Terry Dowdall
Terry Dowdall, Mayor

Bonnie Sander
Bonnie Sander, Clerk