

**THE CORPORATION OF THE TOWNSHIP OF ESSA
TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, NOVEMBER 21, 2012**

A Committee of the Whole meeting was held on Wednesday November 21, 2012 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: J. Barrett, Treasurer/Deputy CAO
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
P. Macdonald, Fire Chief
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the Regular Council meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Macdonald declared a conflict of interest on Item 5 (b) as she is a member of the Angus Lions Club.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Henry vanderWielen, President – Essa Agricultural Society

Mr. vanderWielen introduces Mr. Mark James as the new General Manager of the Essa Agricultural Society. Council congratulated Mr. James on his new appointment.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Staff Report PD068-12 submitted by the Manager of Planning and Development, re: Provincial Policy Statement (PPS) Review.

Resolution No: CW216-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD068-12 be received; and
That the draft letter prepared by Staff on the PPS be sent to the Province by the commenting deadline of November 23, 2012.*

----Carried----

- b. **Staff Report PD069-12 submitted by the Manager of Planning and Development, re: Trail Improvements.**

Resolution No: CW217-2012 Moved by: Smith Seconded by: Macdonald

*Be it resolved that Staff Report PD069-12 be received; and
That Staff proceed to have the Pine River Trail extended through LeClair Soccer Park at an
upset cost of \$7,500 in 2012, and the Thornton Trail improvements be deferred until 2013.*

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR030-12 submitted by the Recreation Coordinator/Programmer, re: Angus Youth for Christ – Lease Request.**

Resolution No: CW218-2012 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report PR030-12 be received; and
That Council authorize the execution of a lease agreement with Angus Youth for Christ for
the current youth centre for 2013 and 2014 at a monthly lease amount of \$300.00; and
That the appropriate By-law be prepared for such execution.*

----Carried----

Deputy Mayor Macdonald did not vote or participate in any discussion on Item 5 (b) as she is a member of this organization.

- b. **Staff Report PR031-12 submitted by the Recreation Coordinator/Programmer re: Angus District Lions Club - Lease Request.**

Resolution No: CW219-2012 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PR031-12 be received; and
That Council authorize the execution of a lease agreement with the Angus District Lions Club
for the current concession booth in Community Park for 2013 and 2014 at no cost to the
Lions Club; and
That the appropriate By-law be prepared for such execution.*

----Carried----

- c. **Staff Report PR032-12 submitted by Recreation Centre Manager/Parks Supervisor, re: Converting Day Camp Storage Room into Referees Room.**

Resolution No: CW220-2012 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PR032-12 be received; and
That Council approves converting the day camp storage room into a referee's room at a
cost of \$3,000 to install a shower and rubber flooring, and as well, approximately \$2,000
for rubber flooring into the gym men's and ladies washrooms be approved; and
That the Recreation Centre Manager/Parks Supervisor be authorized to arrange for the
necessary work to be done.*

----Carried----

- d. **Staff Report PR033-12 submitted by the Recreation Coordinator/Programmer, re: Utilizing Old Library for recreation programs.**

This item has been deferred to the next meeting of Council.

- e. **Staff Report PR034-12 submitted by the Recreation Coordinator/Programmer, re: Cleaning Contract OPP offices & Thornton Library.**

Resolution No: CW221-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PR034-12 be received; and
That the Recreation Coordinator/Programmer be authorized to request tenders.*

----Carried----

- f. **Staff Report PR035-12 submitted by the Recreation Coordinator/Programmer, re: Recommendations of the Parks and Recreation Committee.**

Resolution No: CW222-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PR035-12 be received; and
That Council approve resolutions 2012-01 and 2012-07 as recommended by the Parks and Recreation Committee at their meeting of October 16 and November 13, 2012.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

Mayor Dowdall introduced Dan Perreault as the new Manager of Public Works.

8. FINANCE

- a. **Staff Report TR040-12 submitted by the Tax Collector, re: Request to Write Off/Adjust 2011 & 2012 Taxes.**

Resolution No: CW223-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR040-2012 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedules "A" and "B" of this report.*

----Carried----

- b. **Staff Report TR041-12 submitted by the Treasurer/Deputy CAO, re: Budget Comparison – at October 31, 2012 – Financial Indicator Review (based on 2011 FIR).**

Resolution No: CW224-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report TR041-12 be received for information.

----Carried----

- c. **Staff Report TR042-12 submitted by the Treasurer/Deputy CAO,
re: Gateway Service Agreement and On-Line Payment Fees.**

Resolution No: CW225-2012 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR042-12 be received; and
That the Township of Essa will enter into a three year contract, with automatic yearly
renewal, Gateway Service Agreement with Element Payment Services, Inc. to provide on
line payment option for Recreation programs; and
That the Treasurer/Deputy CAO is authorized to sign this agreement.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT/ IT

- a. **Staff Report C017-12 submitted by the Clerk's Assistant,
re: Removal of Accessibility Barriers as Recommended by Accessibility
Advisory Committee.**

Resolution No: CW226-2012 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report C017-12 be received; and
That Council direct Staff to remove barriers as identified in the audit results conducted by
the Accessibility Advisory Committee; and
That Council approves an allocation of \$25,000.00 in the 2013 Budget Deliberations to
address accessibility issues as prioritized by the Accessibility Advisory Committee in their
2012 audits.*

----Carried----

10. OTHER BUSINESS

- a. **Angus Horticultural Society**

Deputy Mayor Macdonald stated that the Angus Horticultural Society has decided to not install the gazebo this year. They are still hoping to place it at the Sobeys location in Angus.

- b. **Christmas in the Village**

Councillor Smith reminded Council of the upcoming Christmas in the Village on December 2, 2012 in Thornton.

- c. **Angus Santa Claus Parade**

Deputy Mayor Macdonald thanked Council, Staff and residents who helped make the Santa Claus Parade such a success.

- d. **Angus Lions**

Mayor Dowdall congratulated the Angus Lions on the success of their 50th Anniversary Charter Night.

e. **Correspondence from Future Health Care Centre Committee (FHCCC)
Key Messages**

Mayor Dowdall explained that he met with Mr. Scott Anderson of the Future Health Care Centre Committee. He stated that the FHCCC is applying for funding to expand Stevenson Memorial Hospital's infrastructure. Mr. Anderson is requesting a resolution from the Township of Essa in support of this project. A resolution will be presented for Council's consideration at the December 5, 2012 meeting.

11. ADJOURNMENT

Resolution No: CW227-2012 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:20 p.m. to meet again on the 5th day of December, 2012 at 6:00 p.m.

----Carried----

Original signed by:

Terry Dowdall
Terry Dowdall, Mayor

Bonnie Sander
Bonnie Sander, Clerk