

**TOWNSHIP OF ESSA
MINUTES OF A PUBLIC MEETING
WEDNESDAY, JANUARY 20, 2016**

A Public Meeting was held on Wednesday, January 20, 2016 at 6:45 p.m. in the Council Chambers, Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning & Development
C. Mohr, Manager of Finance
D. Perreault, Manager of Public Works
B. Sander, Clerk

The Mayor opened the meeting by stating the purpose of the Public Meeting was to review an application for a Zoning By-law Amendment, on behalf of the landowner, relating to Part Lot 84, Plan 1116, 4 Coulson Avenue, in accordance with the Planning Act. As well, to hear comments and review written submissions from the public and other agencies. The Mayor then asked the Planner to describe the proposal.

Colleen Healey, Manager of Planning and Development, described the application as follows:

The purpose of the application received by the Municipality is to rezone lands from Residential (R1) Zone to Residential (R2) Zone, to allow for a basement apartment. The lands in question contain a single family dwelling. The lands are designated as Residential according to the Township's Official Plan.

The property sits amongst other residential properties, including mixed residential (Semi-Detached and Mobile Home) lands in Angus, just west of Mill Street. The property is approximately 6,864 square feet in area.

The landowner has proposed the basement apartment to be 800-900 ft². It is understood that the appropriate building permit application will be applied for by the applicant, if the application is successful. The applicant wishes to supplement his income with a basement apartment. There are four outdoor parking spaces available, as laid out by the applicant.


The Planner summed up agency comments as follows:

NVCA, County, SCDSB, CAO, Fire Chief, Building: no comment/objection.

The Mayor then asked if anyone in the audience would like to speak and that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process. Comments are to be orderly, respectful and not repetitious. All comments are to be addressed to Council.

There were no comments or questions from the audience.

The Mayor then stated that if there are no further questions or submissions, Council wishes to thank all those in attendance for their participation.



Terry Dowdall, Mayor



Bonnie Sander, Clerk