

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 2, 2016**

A Regular Council meeting was held on Wednesday, November 2, 2016 in Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning & Development  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:19 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR217-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 5<sup>th</sup> day of October, 2016 be adopted as circulated; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 19<sup>th</sup> day of October, 2016, be adopted as circulated.*

**----Carried----**

**4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS**

**Resolution No: CR218-2016 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that payments dated October 17, 2016 to October 25, 2016 in the amount of \$1,252,278.52 be approved; and  
That visa statements dated August 16, 2016 to September 15, 2016 with a payment date of October 6, 2016 in the amount of \$21,218.88 be approved; and  
That payroll for the month of October in the amount of \$181,632.41 be approved.*

**----Carried----**

**5. CONSENT AGENDA**

**Resolution No: CR219-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the items listed in the Consent Agenda dated November 2, 2016 be approved as presented, and that the necessary action be taken.*

----Carried----

Item 2 – Council requested a letter of support be forwarded

Item 6 – Council requested a letter of support be forwarded

**6. COMMITTEE REPORTS****a. Essa Public Library Board**

**Resolution No: CR220-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the minutes from the Essa Public Library Board from their meeting of September 26, 2016 be received.*

----Carried----

Members of Council have asked that a sign be installed at the Administration Centre warning staff on the use of certain cell phones within the Administration Centre.

**b. Nottawasaga Police Services Board**

**Resolution No: CR221-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the minutes from the Nottawasaga Police Services Board from their meeting of September 28, 2016 be received.*

----Carried----

**7. PETITIONS****8. MOTIONS AND NOTICES OF MOTIONS****a. Thornton Fire Fighters Association – 3rd Annual Turkey Shoot Fundraiser**

**Resolution No: CR222-2016 Moved by: Smith Seconded by: Henderson**

*Be it resolved that the letter dated October 28, 2016 from the Thornton Fire Fighters Association regarding the 3<sup>rd</sup> Annual Turkey Shoot Fundraiser be received; and That Council supports the Thornton Fire Fighters Association in their ongoing fundraising endeavours.*

----Carried----

**9. UNFINISHED BUSINESS**

**10. BY-LAWS****a. By-law 2016-69**

**Resolution No: CR223-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2016-69, being a By-law to provide for a Development Agreement for Part West Part Lot 12, Concession 4, Being Part 1 of Plan 51R-40577, subject to Easement as in RO80263, Township of Essa, County of Simcoe (6389 County Road 10, Essa); and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**11. QUESTIONS****12. CLOSED SESSION**

**Resolution No: CR224-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and, advice that is subject to solicitor/client privilege, including communications necessary for that purpose.*

----Carried----

Council rose from Closed Session and passed the following resolutions:

**a. IDENTIFIABLE INDIVIDUAL**

**Confidential Staff Report PW029-16 submitted by the Manager of Public Works, re: Resident's Request for a Reduction in Water/Sewer Charges due to Extenuating Circumstances.**

**Resolution No: CR225-2016 Moved by: White Seconded by: Henderson**

*Be it resolved that Confidential Staff Report PW029-16 be received; and That the Manager of Public Works be authorized to proceed with Option No. 2 as outlined in this Confidential Staff Report.*

----Carried----

**b. IDENTIFIABLE INDIVIDUAL**

**Email from Police Service Board dated October 18, 2016, re: Police Services Board Appointment.**

**Resolution No: CR226-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that the email from the Police Services Board dated October 18, 2016 be received.*

----Carried----

- c. **LITIGATION / CLIENT-SOLICITOR PRIVILEGE**  
**Email Correspondence between the Chief Administrative Officer and the Township's Solicitor, HGR Graham Partners LLP, dated October 25, 2016, re: Essa v. Stonemount et al.**

**Resolution No: CR227-2016 Moved by: White Seconded by: Smith**

*Be it resolved that the email correspondence between the Chief Administrative Officer and the Township's solicitor, HGR Graham Partners LLP, dated October 25, 2016, be received.*

----Carried----

- d. **CLIENT-SOLICITOR PRIVILEGE**  
**Legal Opinion from the Township Solicitor, HGR Graham Partners, LLP, re: Nottawasaga River Erosion Control Works Litigation / Stonemount Developments, et al.**

The legal opinion was not received prior to the meeting therefore this item was not discussed.

**13. CONFIRMATION BY-LAW**

**By-law 2016 – 70**

**Resolution No: CR228-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2016 - 70, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 2<sup>nd</sup> day of November, 2016; and that said By-law be read a first, and taken as read a second and third time and finally passed.*


----Carried----


**14. ADJOURNMENT**

**Resolution No: CR229-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:44 p.m. to meet again on the 16<sup>th</sup> day of November, 2016 following Committee of the Whole.*

----Carried----

  
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 Terry Dowdall, Mayor

  
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 Bonnie Sander, Clerk