

**TOWNSHIP OF ESSA
SPECIAL MEETING – BUDGET AGENDA**

**WEDNESDAY, December 7, 2016
3:00 P.M.**

1. **OPENING OF MEETING BY THE MAYOR**
2. **DISCLOSURE OF PECUNIARY INTEREST**
3. **2017 PROPOSED BUDGET – WORKING PAPER DATED November 16, 2016**

STAFF REPORTS AND MEMORANDUMS

4. **TREASURY – Budget Background Information**

Separate
Package

- (a) 2017 Draft Budget submitted by the Manager of Finance.

Recommendation: Be it resolved that the 2017 Draft Budget be received for deliberation; and That amendments to the 2017 Draft Budget, as deliberated, be presented at the next budget meeting.

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- (b) Memorandum from the Manager of Finance and the Chief Administrative Officer, re: 2017 Proposed Budget Overview and Highlights.

5. **ADJOURNMENT**

Recommendation: Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at _____ p.m. to meet again on the 21st day of December 2016 at 3:00 p.m.



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MEMORANDUM

TO: Mayor and Members of Council

FROM: Carol Mohr, Manager of Finance and
 Greg Murphy, Chief Administrative Officer

DATE: December 7, 2016

SUBJECT: 2017 Proposed Budget Overview & Highlights

This 2017 budget overview and highlights includes the Township, the Library Board and Water and Sewer Services.

For 2017, the tax revenues for the Township are estimated to be \$6,121,369, compared to \$5,894,342 in 2016. This represents an increase of 2%. The additional tax revenue due to growth is \$107,000.

Please note, \$2,753,268 of the \$6,121,369 represents the Police Services budget.

From the discussions at the November 16, 2016 budget meeting, the following outlines what has been included in the 2017 Capital Budgets:

Administration

\$31,940 Gas furnace/air conditioning

Fire Services

- \$ 3,475 SCBA RitPak III
- \$ 8,000 SCBA Cylinders (5)
- \$ 18,000 PPE – 10 sets
- \$ 11,000 Communication – Linking sites for on-going upgrade to digital
- \$ 39,300 Airmation
- \$150,000 Pumper rescue – in reserve
- \$ 10,000 Hose & Nozzles
- \$ 6,000 Rescue Equipment (extrication)

Angus Arena

\$79,999	Ice Resurfacers
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Parks

\$ 45,000	Baxter Ball Field
\$ 25,000	Ivy Playground
\$ 25,000	Angus Community Park Parking lot
\$300,000	Bridge/trail over Pine River & Engineering
\$ 25,000	Stonemount Park, adult exercise equipment
\$ 40,000	Thornton Ball Field
\$ 51,000	Parks truck – replacement for 2006 Ford F350
\$ 15,000	Thornton Cookstown Bridge repair
\$ 41,000	Skateboard Equipment

Roads/Public Works

\$713,632	25 th Sideroad – 10 th Line to 11 th Line
\$609,816	30 th Sideroad – 6 th Line to County Road 56
\$650,000	King Street Urbanization – Huron Street to Auburn Street
\$250,000	Loader – replace 1997 loader
\$240,000	Slurry Seal 16km of road
\$ 54,000	King Street Urbanization – Auburn Street to Cross Street
\$200,000	Intersection Signalization of Centre Street and 5 th Line

Water (Priority #1)

\$20,000	Unplanned repairs
\$ 3,000	DWQMS Audit
\$ 5,000	Chemical pumps rebuild kits
\$ 7,000	Arc Flash Rating
\$70,000	Valve Maintenance Trailer System – Valve Exerciser
\$20,000	Inspect/clean Reservoir
\$ 5,000	Rebuild singer valve
\$10,000	Angus distribution – Swabbing
\$ 5,000	Thornton Distribution – Swabbing
\$10,000	Essa Distribution – Distribution parts/hydrant maintenance
\$ 7,500	Capacity Review study

Sanitary Sewer (Priority #1)

\$30,000	Dumping area for waste from vac trucks
\$10,000	General Building Maintenance
\$ 5,000	Snake for removing clogs
\$15,000	General equipment and electrical repairs
\$12,500	General pump and piping replacement
\$30,000	Unplanned repairs
\$ 5,000	Biological additive
\$ 1,000	Desktop computer
\$ 7,000	Arc Flash rating
\$14,000	Sewer Camera/locator

\$15,000	New hatch at P.S. for safe entry for removing air lock in pumps
\$10,000	Flushing and camera sewer mains
\$ 8,500	Pump station #1 extra clean out
\$12,500	Pump station clean outs
\$25,000	Installation of bar screen and new hoist at Pump station #2
\$25,000	Reconfigure Pump Station #1 bar screen
\$ 7,500	Capacity Review study

From the discussions at the November 16, 2016 budget meeting, the following outlines what has not been included in the 2017 Capital Budgets:

Treasury Operating

\$7,000 Carpet upstairs

Parks

\$ 6,000	Replace swing at Bellbook Park
\$ 18,600	Clock tower
\$202,285	Replace Angus Roof
\$318,828	Replace Thornton Roof

Roads/Public Works

\$ 40,000	Supervisors truck
\$100,000	5 th Line repairs, drainage improvements and bank stabilization
\$260,000	Plow truck replace 2004 Sterling
\$730,000	Streetlights
\$200,000	Intersection Signalization (Centre St to Greenwood)

Water

\$ 5,000	Fire hydrant painting (priority #2)
\$ 13,000	Distribution Trailer – Enclosed Utility Trailer (priority #3)
\$175,000	Water meter replacement program (500 per year)

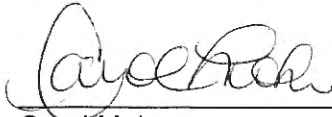
Sewer

\$ 15,000	Electronic Monitoring equip. current and voltage transformers (priority #2)
\$ 50,000	Fabricate/modify (2) clarifiers system for cleaning weirs/troughs (priority #2)
\$ 15,000	Pressure washer trailer (priority #2)
\$ 90,000	3 bay garage (Priority #3)

4b

The County of Simcoe has approved an approximate tax increase of 2.0%. No increase in the Education Tax Rate is anticipated.

Respectfully submitted:



Carol Mohr
Manager of Finance

Greg Murphy
Chief Administrative Officer