

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING – BUDGET MINUTES
WEDNESDAY, JANUARY 6, 2016**

A Special Meeting of Council was held on Wednesday, January 6, 2016 in the Council Chambers of the Administration Centre. The purpose of the meeting was for consideration of the 2016 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Mohr, Manager of Finance
J. Brydges, Deputy Treasurer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall called the meeting to order at 1:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. 2016 PROPOSED BUDGET – WORKING PAPER DATED December 16, 2015

Please see previous package from Special Meeting (Budget) of December 16, 2015 (Item #4)

STAFF REPORTS AND MEMORANDUMS

4. TREASURY – Budget Background Information

(a) 2016 Draft Budget submitted by the Manager of Finance.

Resolution No: SCW001-2016 Moved by: Macdonald Seconded by: Smith

*Be it resolved that the 2016 Draft Budget be received for deliberation; and
That amendments to the 2016 Draft Budget, as deliberated, be presented at the next
budget meeting.*

----Carried----

(b) Memorandum from the Manager of Finance and the Chief Administrative Officer, re: 2016 Proposed Budget Overview and Highlights.

(c) **Operating Summary**

Carol Mohr, Manager of Finance, reviewed the memorandum with regards to the 2016 proposed budget overview and highlights explaining to Council the major impacts that occurred in 2015 and the factors contributing to the 2016 increase.

5. **PARKS AND RECREATION – Budget Background Information**

(a) **Memorandum from Recreation Coordinator/Programmer, re:2016 Budget – Proposed Revisions to Parks & Arena Operating and Capital Budget**

Greg Murphy, Chief Administrative Officer, went over the Memorandum from the Recreation Coordinator/Programmer explaining the cuts/changes that are being proposed.

(b) **Thornton Arena, electrical quote for Ice Surface Lighting**

Greg Murphy explained the benefits of replacing the lighting over the ice surface at the Thornton Arena.

(c) **Capital Recreation Parks and Buildings**

Greg Murphy reviewed the changes that staff made to the proposed Capital Budget for Recreation Parks and Buildings.

6. **Transportation/Public Works – Budget Background Information**

(a) **Memorandum from Manager of Public Works, re 2016 Budget – Proposed Revisions to Transportation & Public Works Operating and Capital Budget**

(b) **2016 Budget Estimates**

(c) **Capital Public Works**

(d) **Capital Transportation and Roads**

Dan Perreault, Manager of Public Works, explained to Council the proposed changes as reflected in his memorandum. He also reviewed changes made to the proposed capital budgets for Public Works and Roads.

7. **FIRE DEPARTMENT – Budget Background Information**

(a) **Prioritized – 2016 Capital Budget**

Cynthia Ross Tustin, Fire Chief, answered questions from Council on her list of proposed 2016 capital budget items. The Manager of Finance explained the different financing options to purchasing trucks for the Fire Department.

8. **Thornton – Cookstown Trans Canada Trail Bridge Assessment**

The CAO discussed the bridge assessments provided by Ainley Group.

Council proceeded to review the overall Operating and Capital budgets to see if they could find more savings. Council directed staff to review their budgets again to see if they could do more cuts.

9. CLOSED SESSION

Resolution No: SCW002-2016 Moved by: Smith Seconded by: Macdonald

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board; and, advice that is subject to solicitor/client privilege, including communications necessary for that purpose.

----Carried----

Council rose from Closed Session and passed the following:

(a) IDENTIFIABLE INDIVIDUAL
Confidential Report CAO001-16 from the Chief Administrative Officer re: Personnel.

Resolution No: SCW003-2016 Moved by: Smith Seconded by: Henderson

Be it resolved that Confidential Report CAO001-16 submitted by the Chief Administrative Officer with regard to personnel matter be received.

----Carried----

(b) LITIGATION / POTENTIAL LITIGATION
Confidential Report CAO002-16 from the Chief Administrative Officer re: Nottawasaga River Erosion Control.

Resolution No: SCW004-2016 Moved by: Smith Seconded by: Macdonald

Be it resolved that Confidential Report CAO002-16 submitted by the Chief Administrative Officer with regard to Nottawasaga River Erosion Control be received.

----Carried----

(c) SOLICITOR / CLIENT PRIVILEGE
Confidential Memo from the Manager of Planning & Development and correspondence from the Township Solicitor re: Addiction Canada.

Resolution No: SCW005-2016 Moved by: Smith Seconded by: Henderson

*Be it resolved that Confidential Memo from the Manager of Planning & Development and correspondence from the Township Solicitor with regard to Addiction Canada be received; and
That Staff proceed as directed by Council.*

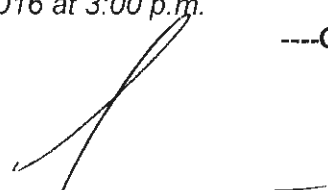
----Carried----

10. ADJOURNMENT


Resolution No: SCW006-2016 Moved by: Macdonald Seconded by: Smith

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 3:52 p.m. to meet again on the 20th day of January, 2016 at 3:00 p.m.

---Carried---



Terry Dowdali, Mayor



Bonnie Sander, Clerk