

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING – BUDGET MINUTES
WEDNESDAY, MARCH 9, 2016**

A Special Meeting of Council was held on Wednesday, March 9, 2016 in the Council Chambers of the Administration Centre. The purpose of the meeting was for consideration of the 2016 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
D. Perreault, Manager of Public Works
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 5:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

STAFF REPORTS AND MEMORANDUMS

3. TREASURY

(a) Staff report TR08-16 submitted by the Manager of Finance, re: 2016 Budget Updates.

The Manager of Finance gave a brief overview of why the 2016 budget was being reconsidered. She stated that the Payment-in-Lieu of Taxes (PILT) from Base Borden was received after the 2016 Budget was approved in February. Also the Erosion Control loan and interest payments were not taken into consideration during previous budget deliberations. A question was asked if the loan is being reimbursed by the developers and could it not be taken from reserves now and repaid later. A member of Council stated that reserves had been used over the years and it has been discussed in the past to replenish the reserves. Options discussed were to leave the tax rate as is and put 4% into reserves, or to lower the original tax rate approved earlier in February. Questions were asked about the 2015 budget/year end expenditures but the Manager of Finance stated that it was difficult to say where the Township's 2015 budget/year end expenditures will end up as the Auditors still have to do their final audit for 2015. There may be an over expenditure.

Carol Mohr was asked by Council to contact Base Borden to see if they have any idea what the assessment may be for 2016.

Resolution No: SCW009-2016 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report TR008-16 be received; and
That the 2016 budget as approved with a tax levy of \$6,093,892; and
That a Tax Rating By-law be prepared for the consideration of Council at a later date.*

----Defeated----

Resolution No: SCW010-2016 Moved by: Henderson Seconded by: Macdonald

*Be it resolved that Staff Report TR008-16 be received; and
That the 2016 budget as amended with a tax levy of \$5,894,342 be approved; and
That a Tax Rating By-law be prepared for the consideration of Council at a later date.*

----Carried----

(b) List of Reserves and Reserve Funds

(c) Memorandum from the Manager of Finance re: Fire Marque

Council asked about the proceeds received from Fire Marque. They requested that all the proceeds are to be put into reserves to be used to purchase vehicles in the future.

4. ADDITIONAL ITEMS

**(a) Staff Report CAO009-16 submitted by the Chief Administrative Officer re:
Fire Underwriters Survey – Insurance Grading Recognition of Used or
Rebuilt Fire Apparatus/Superior Tank Shuttle Service.**

Resolution No: SCW011-2016 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report CAO009-16 be received.

----Carried----


5. IN CAMERA

6. ADJOURNMENT


Resolution No: SCW012-2016 Moved by: Macdonald Seconded by: Smith

*Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn
at 6:14 p.m.*

----Carried----



Terry Dowdall, Mayor



Bonnie Sander, Clerk