

**TOWNSHIP OF ESSA  
MINUTES OF A PUBLIC MEETING  
WEDNESDAY, JUNE 1, 2016**

A Public Meeting was held on Wednesday, June 1, 2016 at 6:00 p.m. in the Council Chambers, Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Ron Henderson

Absent: Councillor Keith White  
Councillor Michael Smith

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Healey, Manager of Planning & Development  
C. Mohr, Manager of Finance  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

The Mayor stated the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to Part Lot 30, Concession 6, 8671 6<sup>th</sup> Line, in accordance with the Planning Act. As well, to hear comments and review written submissions from the public and other agencies.

Colleen Healey, Manager of Planning and Development, described the application as follows:

The purpose of the application is to zone lands from Institutional (I) Zone to Low Density, Residential (R1) Zone to allow a former Church to be converted to a single-family, detached dwelling unit.

The new landowner intends to renovate the existing building and maintain as much of the historical character as he can. There will also be an addition towards the north and a possible garage placed on the property. The maximum lot coverage permitted is 35% of the total lot area or approximately 4,000 square feet in this case.

The subject lands lie in the settlement of Utopia and are designated as Institutional. The lands are approximately 82 feet by 140 feet or 1,117 square metres in area. The Zoning By-law for the Municipality requires that corner residential lots (R1 Zone) with private services (water and wastewater disposal) be a minimum of 1,400 square metres. As such, the subject lands are smaller than the requirement, and so therefore, relief of the Township standards is required.


The Planner summed up agency comments as follows:

NVCA, County, SCDSB: no comment/objection

Public Works requested for a lot grading and drainage plan prepared by a certified or professional engineer be approved by the Manager of Public Works, and a daylighting dedication which is to be registered on title at the sole cost of the applicant. The lot grading and drainage plan should demonstrate no impact on any neighbours or surrounding lands.

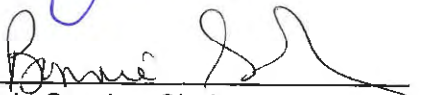
The Mayor then asked if anyone in the audience would like to speak and that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process. All comments are to be orderly, respectful and not repetitious. All comments are to be addressed to Council.

Since no public comments were heard, the Mayor stated that if there were no further questions or submissions, Council wished to thank all those in attendance for their participation. The planning office will prepare a report and by-law to be presented to Council concerning this matter, for the next meeting of Council.



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Terry Dowdall, Mayor



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Bonnie Sander, Clerk