

**TOWNSHIP OF ESSA  
MINUTES OF A PUBLIC MEETING  
WEDNESDAY, JUNE 15, 2016**

A Public Meeting was held on Wednesday, June 15, 2016 at 7:30 p.m. in the Council Chambers, Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Healey, Manager of Planning & Development  
C. Mohr, Manager of Finance  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

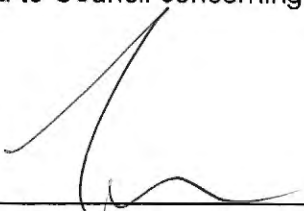
Mayor Dowdall stated that the purpose of this Public Meeting was to discuss amendments to the Township's Fees and Charges By-law and to hear all comments from residents of the Township of Essa. The Municipal Act permits a municipality to pass By-laws to impose fees and charges on persons for services or activities provided or done by or on behalf of the municipality or local board and for the use of municipal property.

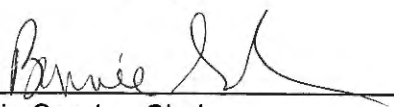
The Clerk reviewed the following proposed changes:

- Clean up fee of \$60.00 for rentals of all recreation facilities
- Annual Burning Permit fee of \$100.00 for existing campgrounds
- \$100.00 administrative fee for model home permits

Mayor Dowdall then opened the meeting to the public stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

There were no residents present who wished to speak therefore the Mayor stated that the Clerk's Department will be preparing a by-law to be presented to Council concerning this matter.

  
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Terry Dowdall, Mayor

  
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Bonnie Sander, Clerk