

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 21, 2016**

A Regular Council meeting was held on Wednesday, September 21, 2016 in Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White

Absent: Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning & Development
D. Perreault, Manager of Public Works
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:25 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR178-2016 Moved by: White Seconded by: Macdonald

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 7th day of September, 2016 be adopted as circulated.*

----Carried----

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

Resolution No: CR179-2016 Moved by: Macdonald Seconded by: White

Be it resolved that payments dated September 6, 2016 to September 9, 2016 in the amount of \$912,355.19 be approved.

----Carried----

5. CONSENT AGENDA

Resolution No: CR180-2016 Moved by: Macdonald Seconded by: White

Be it resolved that the items listed in the Consent Agenda dated September 21, 2016 be approved as presented, and that the necessary action be taken.

----Carried----

6. COMMITTEE REPORTS

7. PETITIONS

8. MOTIONS AND NOTICES OF MOTIONS

- a. **Correspondence from Jason Pino, Principal, Nottawasaga Pines Secondary School dated September 14, 2016, re: Terry Fox Walk – September 28, 2016**

Resolution No: CR181-2016 Moved by: White Seconded by: Macdonald

Be it resolved that the correspondence from Jason Pino, dated September 14, 2016 with regards to the Terry Fox Walk to be held on September 28, 2016 be received; and That Council approves the Terry Fox Walk taking place on streets in Angus; and That the Nottawasaga Pines Secondary School provide the Township with proof of insurance showing the Township of Essa as additional insured.

----Carried----

9. UNFINISHED BUSINESS**10. BY-LAWS**

- a. **By-law 2016-59**

Resolution No: CR182-2016 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2016-59, being a By-law to establish a schedule of retention periods; to provide for the preservation and destruction for records of the municipality; to delegate the authority for establishing or amending retention periods to the Township Clerk; and to repeal By-law 2009-56; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

- b. **By-law 2016-60**

Resolution No: CR183-2016 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2016-60, being a By-law to appoint a Zoning Administrator; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

- c. **By-law 2016-61**

Resolution No: CR184-2016 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2016-61, being a By-law to amend the Township's Zoning By-law, By-law No. 2003-50, with respect to Lot 30, Conc. 4, 400 Centre Street, Angus, Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

d. By-law 2016-62

Resolution No: CR185-2016 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2016-62, being a By-law to authorize the entering into of an Exclusive Access Agreement with Wendy Noreen Nesbitt in relation to the lands described as: Part of original Road Allowance within Lot 14 and between Concessions 2 and 3, in the Township of Essa, County of Simcoe designated as Part 1 on Plan 51R-40534 being Part of PIN: 58121-0094 (LT) closed by By-law 700 as in Instrument Number ES14590; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

11. QUESTIONS**12. CLOSED SESSION**

Resolution No: CR186-2016 Moved by: Macdonald Seconded by: White

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board.

----Carried----

At this point, the Clerk, under Section 228(4) of the Municipal Act, gave written authority to the CAO to perform the power and duties of the Clerk during the Closed Session of this meeting.

The Clerk left the Chambers and Council proceeded to Closed Session.

The meeting was reopened to the public and the CAO, in his capacity as Clerk, continued with the meeting.

a. LITIGATION / POTENTIAL LITIGATION

Correspondence from Russell, Christie, LLP to Donnell Law Group, dated September 9, 2016, and Response from Donnell Law Group dated September 15, 2016, re: Township of Essa vs. Addiction Canada Inc.

Resolution No: CR187-2016 Moved by: White Seconded by: Macdonald

*Be it resolved that the correspondence from Russell, Christie, LLP to Donnell Law Group dated September 9, 2016 be received; and
That the response from Donnell Law Group dated September 15, 2016 be received.*

----Carried----

b. IDENTIFIABLE INDIVIDUALS

Confidential Staff Report TR024-16 submitted by the Manager of Finance, re: Cashier/Customer Service Position.

This item was deferred.

- c. **IDENTIFIABLE INDIVIDUALS**
Confidential Staff Report CAO029-16 and Addendum to Report CAO029-16 submitted by the Chief Administrative Officer, re: Identifiable Individual – Parks and Recreation Department Re-organization.

Resolution No: CR188-2016 Moved by: White Seconded by: Macdonald

Be it resolved that Confidential Staff Report CAO029-16 be received; and That the Chief Administrative Officer be authorized to proceed with this matter as directed by Council.

---Carried---

13. CONFIRMATION BY-LAW

By-law 2016 – 63

Resolution No: CR189-2016 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2016 - 63, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 21st day of September, 2016; and that said By-law be read a first, and taken as read a second and third time and finally passed.

---Carried---

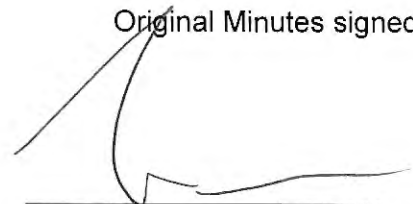
14. ADJOURNMENT

Resolution No: CR190-2016 Moved by: Macdonald Seconded by: White

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:02 p.m. to meet again on the 5th day of October, 2016 following Committee of the Whole.

---Carried---

Original Minutes signed by:



Terry Dowdall, Mayor



Bonnie Sander, Clerk



Greg Murphy, CAO