

**CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, NOVEMBER 16, 2016**

A Committee of the Whole meeting was held on Wednesday, November 16, 2016 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning & Development  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. Staff Report PD064-16 submitted by the Acting Planning Technician, re: Vianet Inc. Telecommunication Tower – 5714 30<sup>th</sup> Sideroad, Utopia.

Resolution No: CW214-2016 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PD064-16 be received for information.*

----Carried----

- b. Staff Report PD065-16 submitted by the Acting Planning Technician, re: 223 Mill Street, Angus Site Plan Amendment Proposed.

Resolution No: CW215-2016 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD065-16 be received; and  
That Council does authorize the requested site plan amendment allowing a new daycare proposal to use some of the parking lot area for a fenced-in play area at the rear of 223 Mill Street.*

----Carried----

- c. **Staff Report PD068-16 submitted by the Manager of Planning and Development, re: Stonemount – Sapphire Homes, 260 Centre Street, Angus.**

**Resolution No: CW216-2016 Moved by: White Seconded by: Henderson**

*Be it resolved that Staff Report PD068-16 be received; and  
That Council does authorize the Developer to enter into a Railway Crossing Agreement as requested by the Town of Collingwood, and allow the Developer to register and finalize their plan provided that the Subdivision Agreement contains a provision that stipulates that the Michael Street reconstruction must be completed in either two or three years, and if not, then the municipality could cash the letter of credit and use it as deemed appropriate.*

----Carried----

- d. **Staff Report PD069-16 submitted by the Manager of Planning and Development, re: Brownley Meadows – Phase 2.**

**Resolution No: CW217-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that Staff Report PD069-16 be received; and  
That Council approves adopting a By-law to authorize entering into a subdivision agreement once staff, the Township Engineer and Township Lawyer are all satisfied with the wording of the subdivision agreement; and  
That Council consider providing final approval to the Brownley Meadows Phase 2 subdivision once all clearances have been satisfactorily received and Brookvalley Angus South has entered into a subdivision agreement to the satisfaction of staff.*

----Carried----

## 5. **PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR032-16 submitted by the Recreation Coordinator/Programmer, re: Youth for Christ (The Door Youth Group) – Lease Request.**

**Resolution No: CW218-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that Staff Report PR032 -16 be received; and  
That Council does not approve the request from the Youth for Christ (The Door Youth Group) to renew a lease agreement with the first six months free January 1, 2017 until June 30, 2017, thereafter \$300.00 per month from July 1, 2017 – December 31, 2018.*

----Carried----

- b. **Staff Report PR033-16 submitted by the Recreation Coordinator/Programmer, re: ExcelR8 Driving School – Centennial Centre.**

**Resolution No: CW219-2016 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report PR033-16 be received; and  
That Council does approve the request of ExcelR8 Driving School to enter into a Lease Agreement for twelve months at the Centennial Centre; and  
That the lease be accepted as per Township specifications, at a monthly rate of \$600.00 per month from November 1, 2016 to October 31, 2017; and  
That the Mayor and Clerk be authorized to sign the Lease Agreement.*

----Carried----

- c. **Staff Report PR034-16 submitted by the Recreation Coordinator/Programmer, re: Recommendations of the Parks and Recreation Committee.**

**Resolution No: CW220-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that Staff Report PR034 -16 be received.*

----Carried----

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

- a. **Staff Report PW031-16 submitted by the Manager of Public Works, re: Ontario Clean Water and Wastewater Funding Opportunity.**

**Resolution No: CW221-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PW031-16 be received; and  
That Council does direct the Manager of Public Works to apply for the Ontario Clean Water and Wastewater funding program to replace the existing ductile iron type watermain system in the Robson Subdivision in Angus; and  
That the application be submitted indicating that the Township seeks Federal funding of no more than 75 per cent of the total eligible costs.*

----Carried----

- b. **Staff Report PW032-16 submitted by the Manager of Public Works, re: Speed Reduction – 25<sup>th</sup> Sideroad east of 10<sup>th</sup> Line to County Road No. 27.**

**Resolution No: CW222-2016 Moved by: Smith Seconded by: White**

*Be it resolved that Staff Report PW032-16 be received; and  
That Council does approve reducing the speed limit on the 25<sup>th</sup> Sideroad from County Road No. 27 to County Road No. 56 from 80km/h to 60km/h; and  
That a By-law be prepared for Council's consideration.*

----Carried----

- c. **Staff Report PW030-16 submitted by the Engineering Review Technician, re: Solar Panels on Municipal Buildings.**

**Resolution No: CW223-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that Staff Report PW030-16 be received and referred to staff for more information.*

----Carried----

**8. FINANCE**

- a. **Staff Report TR030-16 submitted by the Tax Collector, re: Request to Write Off/Adjust 2016 Taxes.**

**Resolution No: CW224-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report TR030-16 be received; and  
That the Tax Collector be authorized to adjust taxes on the account listed on Schedule "A"  
of this report.*

----Carried----

**b. Staff Report TR031-16 submitted by the Tax Collector, re: Request to Write Off/Adjust 2015 & 2016 Taxes.**

**Resolution No: CW225-2016 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Staff Report TR031-16 be received; and  
THAT the Tax Collector be authorized to adjust taxes on the accounts listed on Schedules  
"A" and "B" of this report*

----Carried----

**9. CLERKS / BY-LAW ENFORCEMENT/ IT**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

**11. OTHER BUSINESS**

Deputy Mayor Macdonald reminded Council and staff of the Angus Santa Claus Parade which will take place on Saturday, November 19 starting at 10:00 a.m.

Councillor Smith announced that the Thornton Tree Lighting Ceremony will be held on December 4 at 6:15 p.m. at the gazebo across from the Fire Hall.

Councillor Henderson reminded Council and staff of the Thornton Firefighters annual Turkey Shoot being held on November 19 at the Wolf's Den.

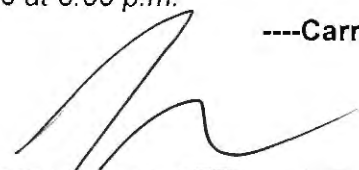
Councillor White stated that the NVCA is looking for a central location to hold their monthly Board Meetings and was wondering if the banquet hall at the Angus Recreation Centre could be considered as a potential location. Council requested staff to check and see if this location would be available and if wifi capability would be possible.

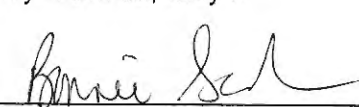
**12. ADJOURNMENT**

**Resolution No: CW226-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:34 p.m. to meet again on the 7<sup>th</sup> day of December, 2016 at 6:00 p.m.*

----Carried----

  
\_\_\_\_\_  
Terry Dowdall, Mayor

  
\_\_\_\_\_  
Bonnie Sander, Clerk