

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING – BUDGET MINUTES
WEDNESDAY, NOVEMBER 16, 2015**

A Special Meeting of Council was held on Wednesday, November 16, 2016 in the Council Chambers of the Administration Centre. The purpose of the meeting was for consideration of the 2017 Capital and Operating Budget for the Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Mohr, Manager of Finance
J. Brydges, Deputy Treasurer
C. Healey, Manager of Planning and Development
C. Ross Tustin, Fire Chief
D. Perreault, Manager of Public Works
B. Sander, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the Special meeting of Council 1:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS

**(a) Zaheer Mohamed – OCWA
Re: Proposed 2017 Water and Sewer Budget**

Zaheer Mohamed was in attendance to present Council with OCWA's 2017 Operating and Capital budgets. He gave Council an overview of prioritized projects and work for 2017. Council thanked Mr. Mahamed for his presentation.

Resolution No: SCW013-2016 Moved by: Macdonald Seconded by: White

Be it resolved that the proposed 2017 Water and Sewer Budget as recommended by OCWA be received.

----Carried----

**(b) Derek McKeever, Chair
Laura Wark, CEO
Re: Proposed 2017 Library Board Budget**

Laura Wark, CEO presented Council with the Library's 2017 proposed budget. She highlighted some initiatives that are being planned. Council congratulated the Library on all the programs being held at both branches.

Resolution No: SCW014-2016 Moved by: Henderson Seconded by: White

Be it resolved that the proposed 2017 Library Board Budget as approved by the Essa Public Library Board be received.

----Carried----

- (c) **Councillor Doug Lougheed, Chair**
Gayle Wood, CAO
Sheryl Flannagan, Director, Corporate Services
Re: Proposed 2017 NVCA Draft Budget estimates and levy notice

Mr. Lougheed stated that he and staff were in attendance before Council to present the NVCA's 2017 draft budget. He also stated that the Board of Directors will consider comments from all municipalities.

Ms. Wood gave a brief history of the NVCA. Essa covers 254 km² of NVCA's total watershed of 3,700 km². The NVCA is made up of 18 Board of Directors from all the municipalities who form part of the NVCA watershed. She explained the services which were provided to Essa Residents in 2015. It is proposed that Essa's contribution will increase by 1.32% (\$1,930) to \$148,285 plus \$8,771 for Asset Management. Council expressed concern regarding the costs for Asset Management and requested that the Board of Directors consider phasing these costs over a few years. The final budget will be considered at the Board of Directors' meeting on December 16, 2016.

Resolution No: SCW015-2016 Moved by: White Seconded by: Macdonald

Be it resolved that the proposed 2017 NVCA Budget as recommended be received.

----Carried----

4. 2017 PROPOSED BUDGET – WORKING PAPER DATED November 9, 2017

*Separate Package (*Please keep for future Budget Meetings)

STAFF REPORTS AND MEMORANDUMS

5. TREASURY – Budget Background Information

(a) Ontario Municipal Partnership Fund (OMPF) 2017 Allocation Notice

The Manager of Finance informed Council of the increase in the following grants:

- The Base grant will be approximately \$300,000 more in 2016 than 2015
- The OMPF grant will increase by \$6,100 over 2016
- The OCIF will increase by \$118,359 over 2016

9. FIRE DEPARTMENT – Budget Background Information

(a) 2017 Capital Budget Priority List

Cynthia Ross Tustin gave an overview of the Fire Department capital budget.

7. POLICING – Budget Background Information**(a) 2017 Municipal Policing Cost Estimates – OPP**

The Manager of Finance stated that there will be a proposed increase of \$71,665 over 2016.

6. ADMINISTRATION – Budget Background Information

The Clerk went over the following budgets: Council, Administration, By-law Enforcement/ Animal Control, and Assistance

10. PARKS AND RECREATION/COMMUNITY SERVICES – Budget Background Information**(a) Memorandum from Recreation Coordinator Programmer, re: 2017 Administration Budget****(b) 2017 Capital Budget Priority List – Recreation**

The CAO reviewed the proposed budgets.

8. PLANNING – Budget Background Information

The Manager of Planning and Development and CBO were available to present their budgets and answer any questions from Council.

11. TRANSPORTATION / PUBLIC WORKS – Budget Background Information**(a) 2017 Roads Maintenance Budget Comparison****(b) 2017 Budget Priority List****(c) 2017 Budget Estimate – Reconstruction Projects**

The Manager of Public Works reviewed his budgets with Council and answered any questions Council had.


12. ADDITIONAL ITEMS**13. IN CAMERA**

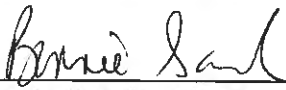
14. ADJOURNMENT

Resolution No: SCW016-2016 Moved by: Macdonald Seconded by: Smith

Be it resolved that this Special Meeting of Council adjourn at 4:06 p.m. to meet again on the 7th day of December, 2016 at 1:00 p.m.

----Carried----



Terry Dowdall, Mayor

Bonnie Sander, Clerk