

**CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, DECEMBER 7, 2016**

A Committee of the Whole meeting was held on Wednesday, December 7, 2016 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning & Development  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:00 p.m. On behalf of Council, he extended condolences to the Township's Chief Building Official and his family on the passing of his wife.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD070-16 submitted by the Manager of Planning and Development, re: Signage for Rippon Branch of the "Pine River Trail System".**

**Resolution No: CW227-2016 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report PD070-16 be received; and  
That Council does authorize staff to order and place 3 new educational signs along the Rippon Trail; and  
That Council does authorize staff to order and place 1 new "Welcome and Caution" sign at the entrance to the Rippon trail.*

----Carried----

- b. **Staff Report PD071-16 submitted by the Acting Planning Technician, re: 4171 Innisfil Beach Road – New Garbage Compound.**

**Resolution No: CW228-2016 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Staff Report PD071-16 be deferred.*

----Carried----

**5. PARKS AND RECREATION / COMMUNITY SERVICES****6. FIRE AND EMERGENCY SERVICES****7. PUBLIC WORKS**

- a. **Staff Report PW033-16 submitted by the Manager of Public Works, re: Special Student Bus Fare.**

**Resolution No: CW229-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report PW033-16 be received; and  
That Council does approve a special student bus fare of \$2.00 for students attending elementary and secondary schools in Essa for school trip purposes.*

----Carried----

**8. FINANCE**

- a. **Staff Report TR032-16 submitted by the Tax Collector, re: Request to Write Off 2016 Uncollectible Tax Amounts.**

**Resolution No: CW230-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report TR032-16 be received; and  
That the Tax Collector be authorized to write off the taxes and penalty charges pursuant to Section 354 of the Municipal Act, 2001, and charge back to Simcoe County and the applicable school board the proportionate share of the unpaid taxes that are written off pursuant to Section 353 of the Municipal Act, 2001 for the property identified by Assessment Roll # 43 21 010 010 01802 per Schedule "A" of this report.*

----Carried----

- b. **Staff Report TR033-16 submitted by the Tax Collector, re: Request to Write Off/Adjust 2016 Taxes.**

**Resolution No: CW231-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report TR033-16 be received; and  
That the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of this report*

----Carried----

**9. CLERKS / BY-LAW ENFORCEMENT/ IT**

- a. **Staff Report C018-16 submitted by the Clerk, re: Holiday Hours.**

**Resolution No: CW232-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Staff Report C018-16 be received; and  
That Council does authorize closure of the Administration Centre on December 30, 2016.*

----Carried----

- b. **Staff Report C019-16 submitted by the Clerk, re: Amendments to Tow Truck Licensing Provisions of Essa's Business Licensing By-law & Set Fines.**

**Resolution No: CW233-2016 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that Staff Report C019-16 be received; and  
That Council does approve the Draft Tow Truck Licensing Provisions to Essa's Business Licensing By-law; and  
That Council does approve the proposed Set Fines.*

----Carried----

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

**11. OTHER BUSINESS**

**12. ADJOURNMENT**

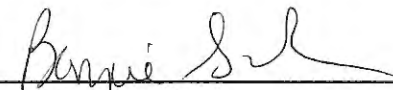
**Resolution No: CW234-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:06 p.m. to meet again on the 21<sup>st</sup> day of December, 2016 at 6:00 p.m.*

----Carried----



Terry Dowdall, Mayor



Bonnie Sander, Clerk