

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, DECEMBER 7, 2016**

A Regular Council meeting was held on Wednesday, December 7, 2016 in Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning & Development  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 4:00 p.m.

**12. CLOSED SESSION**

**Resolution No: CR244-2016 Moved by: Smith Seconded by: Henderson**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; a proposed or pending acquisition or disposition of land for Municipal or local board purposes; labour relations or employee negotiations; and advice that is subject to solicitor/client privilege, including communications necessary for that purpose.*

**----Carried----**

Council rose from Closed Session and proceeded to Committee of the Whole at 6:00 p.m.

Council reconvened Regular Council at 6:06 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR245-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Special, Committee of the Whole and Regular Council meetings held on the 16<sup>th</sup> day of November, 2016 be adopted as circulated.*

**----Carried----**

**4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS**

**Resolution No: CR246-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that payments dated November 14, 2016 to November 28, 2016 in the amount of \$918,900.08 be approved; and  
That the VISA statement dated September 16, 2016 to October 15, 2016 with a payment date of November 5, 2016 in the amount of \$18,147.10 be approved; and  
That the EFT payment transferred November 29, 2016 for OMERS November 2016 remittances in the amount of \$37,504.88 be approved; and  
That payroll for the month of November in the amount of \$184,871.67 be approved.*

----Carried----

**5. CONSENT AGENDA**

**Resolution No: CR247-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that the items listed in the Consent Agenda dated December 7, 2016 be approved as presented, and that the necessary action be taken.*

----Carried----

Item 3 – a letter of support  
Item 7 – a letter of support  
Item 9 – a letter of support

**6. COMMITTEE REPORTS****a. Essa Public Library Board**

**Resolution No: CR248-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that the minutes of the Essa Public Library Board from their meeting of October 24, 2016 be received.*

----Carried----

**b. Nottawasaga Police Services Board**

**Resolution No: CR249-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of October 26, 2016 be received.*

----Carried----

**7. PETITIONS****8. MOTIONS AND NOTICES OF MOTIONS****a. Committee of Adjustment – Appointment of Kim Ogilvie as Alternate**

**Resolution No: CR250-2016 Moved by: Smith Seconded by: Henderson**

*WHEREAS a Committee of Adjustment (COA) is appointed by Council pursuant to the provisions of the Planning Act to deal with applications for severing parcels of land and minor variances; and*

*WHEREAS the Committee of Adjustment is a committee that is quasi-judicial in nature, operating in an independent and autonomous manner, relating to such matters;  
and*

*WHEREAS at its meeting of December 17, 2014, Council passed resolution CR286-2014, appointing persons to various Standing and Subcommittees for the Township of Essa; and WHEREAS Council deems it necessary to appoint an alternate member to Essa's Committee of Adjustment;*

*NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby appoints Kim Ogilvie as an alternate on the Committee of Adjustment, effective immediately; and*

*THAT the tenure of this appointment coincides with the current term of Council.*

----Carried----

**b. Appointment of Manager of Parks and Recreation – Kelly Reichheld**

**Resolution No: CR251-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that Kelly Reichheld be appointed as the Manager of Parks and Recreation effective January 3, 2017.*

----Carried----

**9. UNFINISHED BUSINESS**

**10. BY-LAWS**

**a. By-law 2016-75**

**Resolution No: CR252-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2016-75, being a By-law authorizing the Mayor and Clerk to enter into a Lease Agreement with ExcelR8 Driving School for the use of a portion of the interior at Centennial Centre, located at 18 King Street, Angus; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**b. By-law 2016-76**

**Resolution No: CR253-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2016-76, being a By-law authorizing the Mayor and Clerk to enter into a Lease Agreement with Youth for Christ (The Door Youth Centre) for use of the Angus Youth Centre located at 8527 County Road 10, Angus; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**c. By-law 2016-77**

**Resolution No: CR254-2016 Moved by: Smith Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2016-77, being a By-law authorizing the Corporation of the Township of Essa (the "Municipality") to enter into an agreement in the form annexed as Schedule "A" with the Ontario Clean Water Agency (OCWA) with respect to the maintenance and operation of the municipal sewage and water works systems (the "Works"); and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**d. By-law 2016-78****Resolution No: CR255-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that leave be granted to introduce By-law 2016-78, being a By-law to amend By-law 98-10, as amended, and By-law 2012-54, being a By-law to prescribe rates of speed along portions of highways in the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----****e. By-law 2016-79****Resolution No: CR256-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2016-79, being a By-law to authorize the Mayor and Clerk to enter into a Service Agreement for Information Technology Services with the Town of Innisfil; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----****f. By-law 2016-80****Resolution No: CR257-2016 Moved by: Henderson Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2016-80, being a By-law to authorize the execution of an agreement between the Town of Collingwood, Sapphire Hills Homes Inc. and the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried----****11. QUESTIONS****12. CLOSED SESSION (Continued)****a. SOLICITOR – CLIENT PRIVILEGE****Email from Township Solicitors dated November 16, 2016, re: Nottawasaga River Erosion Control Works Litigation.****Resolution No: CR258-2016 Moved by: White Seconded by: Henderson**

*Be it resolved that the email from HGR Graham Partners LLP dated November 16, 2016, regarding the Nottawasaga River Erosion Control Works Litigation be received.*

**----Carried----****b. POTENTIAL LAND DISPOSITION****Verbal Report from the Chief Administrative Officer, re: Potential Disposition of Land.****Resolution No: CR259-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that the verbal report from the Chief Administrative Officer regarding the potential disposition of land be received.*

**----Carried----**

- c. **LABOUR RELATIONS / EMPLOYEE NEGOTIATIONS**  
**Confidential Staff Report CAO037-16 submitted by the Chief Administrative Officer, re: Labour Relations/Employee Negotiations; Parks and Recreation Department Re-Organization.**

**Resolution No: CR260-2016 Moved by: White Seconded by: Henderson**

*Be it resolved that Confidential Staff Report CAO037-16 be received; and That the Chief Administrative Officer be authorized to proceed with Option No. 1 as outlined in this Confidential Report.*

Recorded vote: Deputy Mayor Macdonald - nay  
 Councillor White - yea  
 Councillor Smith - nay  
 Councillor Henderson - yea  
 Mayor Dowdall - yea

----Carried----

- d. **IDENTIFIABLE INDIVIDUALS**  
**Confidential Staff Report CAO038-16 submitted by the Chief Administrative Officer, re: Candidate for Working Recreation Centre Supervisor (Thornton).**

**Resolution No: CR261-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Confidential Staff Report CAO038-16 be received; and That the Chief Administrative Officer be authorized to proceed with this matter as per Option No. 3 in this Report.*

----Carried----

- e. **IDENTIFIABLE INDIVIDUAL**  
**Confidential Staff Report CAO039-16 submitted by the Chief Administrative Officer, re: Re-organization of Township's Economic Development Department.**

**Resolution No: CR262-2016 Moved by: Smith Seconded by: White**

*Be it resolved that Confidential Staff Report CAO039-16 be received for information.*

----Carried----

### 13. **CONFIRMATION BY-LAW**

**By-law 2016 – 81**

**Resolution No: CR263-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2016 - 81, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 7<sup>th</sup> day of December, 2016; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

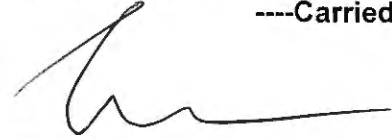
----Carried----

14. ADJOURNMENT

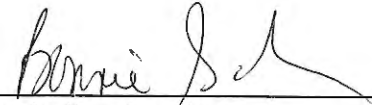
Resolution No: CR264-2016 Moved by: Macdonald Seconded by: Smith

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:17 p.m. to meet again on the 21<sup>st</sup> day of December, 2016 following Committee of the Whole.*

----Carried----



Terry Dowdall, Mayor



Bonnie Sander, Clerk