

**CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, NOVEMBER 2, 2016**

A Committee of the Whole meeting was held on Wednesday, November 2, 2016 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning & Development  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
B. Sander, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall announced the passing of former Reeve Mervyn Denney. He was a longtime resident of Baxter and a member of the Committee of Adjustment for many, many years.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Dowdall declared a possible conflict of interest with Item 8(a) as he has familiar relations with staff.

Deputy Mayor Macdonald declared a possible conflict with Item 5(b) as she is a member of the Angus and District Lions Club.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD061-16 submitted by the Manager of Planning and Development, re: Enhancement of Wetlands.**

**Resolution No: CW199-2016 Moved by: White Seconded by: Smith**

*Be it resolved that Staff Report PD061-16 be received; and  
That Council does support the use of funds to be received by the NVCA as compensation for the destruction of wetlands on three wetlands in/or near Essa as described in this Report.*

**----Carried----**

Council requested that staff contact the NVCA and that they defer one of the planned projects concerning the wetland enhancement stemming from the DeCast compensation in order to be assured that no enhancement will be needed at the actual site of the DeCast expansion where wetland was destroyed. If no drainage problems are experienced next spring along County Road 90, impacting on DeCast neighbours, then the compensation could be put towards the deferred project.

- b. **Staff Report PD062-16 submitted by the Manager of Planning and Development, re: 59 Tree Top Street Zoning By-law Amendment.**

**Resolution No: CW200-2016 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report PD062-16 be received; and  
That Council does deny the request to rezone lands to allow for an accessory apartment based on planning reasons including incompatibility, traffic, parking and precedent.*

----Carried----

- c. **Staff Report PD063-16 submitted by the Manager of Planning and Development, re: Application for Mobile Home – 6404 11<sup>th</sup> Line – Recommendation of Denial of Request.**

**Resolution No: CW201-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Staff Report PD063-16 be received; and  
That Council does deny a request for a mobile home on a temporary basis for a period of ten years on the basis that the applicant should explore alternative options for housing.*

----Carried----

## 5. **PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR030-16 submitted by the Recreation Coordinator/Programmer, re: Thornton/Cookstown Bridge Repairs.**

**Resolution No: CW202-2016 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report PR030-16 be received;  
That the further bridge rehabilitation works, as recommended by Ainley Group, be referred to the 2017 Budget Deliberations for consideration.*

----Carried----

Deputy Mayor Macdonald declared a possible conflict with Item 5(b) as she is a member of the Angus Lions. She did not participate in discussions or vote on the resolution.

- b. **Staff Report PR031-16 submitted by the Recreation Coordinator/Programmer, re: Angus Recreation Centre Concession Booth Tender.**

**Resolution No: CW203-2016 Moved by: Henderson Seconded by: White**

*Be it resolved that Staff Report PR031-16 be received; and  
That Council does approve early termination of the Angus Recreation Centre Concession Booth Lease by the current Licensee once another Licensee can be secured; and  
That the Recreation Coordinator/Programmer be authorized to advertise for Request for Proposals to operate the Concession Booth at the Angus Recreation Centre.*

----Carried----

Deputy Mayor Macdonald resumed her chair.

**6. FIRE AND EMERGENCY SERVICES**

- a. **Staff Report FD003-16 submitted by the Fire Chief, re: County of Simcoe Regional Mutual Assistance Agreement.**

**Resolution No: CW204-2016 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Staff Report FD003-16 be received; and  
That Council does authorize entering into the Regional Mutual Assistance Agreement with  
the County of Simcoe.*

---Carried---

- b. **Staff Report FD004-16 submitted by the Fire Chief, re: County of Simcoe Emergency Social Services Agreement.**

**Resolution No: CW205-2016 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report FD004-16 be received; and  
That Council does authorize entering into the Emergency Social Services Agreement with  
the County of Simcoe.*

---Carried---

- c. **Staff Report FD002-16 submitted by the Fire Chief, re: Essa Fire Department Station Needs Study.**

**Resolution No: CW206-2016 Moved by: Smith Seconded by: White**

*Be it resolved that Staff Report FD002-16 be received; and  
That Council does authorize the Fire Chief to award the Fire Station Needs Study to Tacoma  
at a total project cost of \$17,050 + HST, and to adjust the project deliverable dates to reflect  
a new timeline.*

---Carried---

**7. PUBLIC WORKS**

- a. **Staff Report PW027-16 submitted by the Engineering/Development Review Technician, re: Source Protection Municipal Implementation Fund (SPMIF) Contribution to Education and Outreach.**

**Resolution No: CW207-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that Staff Report PW027-16 be received; and  
That Council does authorize the signing of the Memorandum of Understanding between the  
Township of Essa and the NVCA (attached as Appendix "A"), which includes a \$5,000.00  
contribution of Source Water Protection (SWP) grant funds committed by the Province for  
collaborative education and outreach activities.*

---Carried---

- b. **Staff Report PW028-16 submitted by the Manager of Public Works, re: Requested Exemption to By-law #2015-64 for the Placement of Fill at 5555 8<sup>th</sup> Line.**

**Resolution No: CW208-2016 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that Staff Report PW028-16 be received; and  
That Council does approve an exemption to By-law #2015-64 for the placement of fill at 5555 8<sup>th</sup> Line; and  
That the property owner submits a \$5,000.00 deposit to ensure that the 8<sup>th</sup> Line and the 5<sup>th</sup> Sideroad remains free of mud/dust/debris.*

----Carried----

## 8. FINANCE

Mayor Dowdall declared a possible conflict of interest with Item 8(a). He did not participate in discussions or vote on the resolution. Deputy Mayor Macdonald chaired this portion of the meeting.

- a. **Staff Report TR028-16 submitted by the Manager of Finance, re: Consideration of a Wage Increase for Township Staff.**

**Resolution No: CW209-2016 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Staff Report TR028-16 be received; and  
That Council does approve an increase in salaries and wages for all employees of 1.8% effective the first full pay in 2017, to reflect the Consumer Price Index (Ontario) for all-items between September 2015 and September 2016.*

----Carried----

Mayor Dowdall resumed his chair.

- b. **Staff Report TR029-16 submitted by the Manager of Finance, re: Consideration of a Wage Increase for Members of Council.**

**Resolution No: CW210-2016 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report TR029-16 be received; and  
That Council does not approve an increase in salaries and wages for members of Council of 1.8% effective the first full pay in 2017, to reflect the Consumer Price Index (Ontario) for all-items between September 2015 and September 2016.*

----Carried----

## 9. CLERKS / BY-LAW ENFORCEMENT/ IT

- a. **Staff Report C016-16 submitted by the Clerk, re: Council Meeting Schedule-2017.**

**Resolution No: CW211-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report C016-16 be received; and  
That Council does approve the 2017 Council Meeting Schedule as presented.*

----Carried----

- b. **Staff Report C017-16 submitted by the Deputy Clerk / Accessibility Coordinator, re: Proposed Amendments to Essa's Policy HR13-01 "Integrated Accessibility Standard Policy".**

**Resolution No: CW212-2016 Moved by: White Seconded by: Macdonald**

*Be it resolved that Staff Report C017-16 be received; and  
That Council does approve the proposed amendments to Essa's Policy  
HR13-01 "Integrated Accessibility Standard Policy".*

----Carried----

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

11. **OTHER BUSINESS**

Deputy Mayor Macdonald stated that the Angus Santa Claus Parade will be held on November 19, 2016 commencing at 10:00 a.m. from Commerce Park proceeding along Mill Street to the Angus Recreation Centre. Councillor White enquired as to the parade route through the King and Mill Street intersection construction. Caution will be exercised in this area.

Councillor White asked if Council would like representatives from the NVCA to attend the November 16 budget meeting to answer any questions Council may have on the NVCA's proposed 2017 budget. The Clerk was to invite the Chairman of the Board and CEO to attend.

The Manager of Planning and Development stated that the Rippon Trail is now complete and she is arranging for a ribbon cutting ceremony.

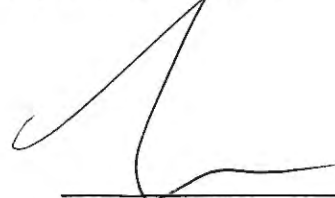
Deputy Mayor Macdonald stated that the ribbon cutting ceremony for the unveiling of the senior recreation equipment at the Angus Community Park was held on October 31 and that it was well attended.

12. **ADJOURNMENT**


**Resolution No: CW213-2016 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:19 p.m. to meet again on the 16<sup>th</sup> day of November, 2016 at 6:00 p.m.*

----Carried----



Terry Dowdall, Mayor



Bonnie Sander, Clerk