A Regular Council meeting was held on Wednesday, December 6, 2017 in Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  

Staff in attendance:  
C. Mohr, Manager of Finance  
S. Crouse, Manager of Parks and Recreation  
D. Perreault, Manager of Public Works  
C. Healey, Manager of Planning and Development  
L. Lehr, Clerk  

1. OPENING OF MEETING BY THE MAYOR  
Mayor Dowdall opened the meeting at 6:48 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST  

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS  

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS  
Resolution No: CR246-2017 Moved by: Macdonald Seconded by: White  
Be it resolved that payments dated November 10, 2017 to November 30, 2017 in the amount of $4,292,414.23 be approved; and  
That the EFT payment transferred November 15, 2017 for OMERS October 2017 remittances in the amount of $40,418.24 be approved; and  
That the visa statement dated September 16, 2017 to October 15, 2017 with a payment date of November 5, 2017 in the amount of $20,857.02 be approved; and  
That payroll for the month of November in the amount of $195,721.50 be approved.  
-----Carried-----  

5. CONSENT AGENDA  
Resolution No: CR247-2017 Moved by: Macdonald Seconded by: Smith  
Be it resolved that the items listed in the Consent Agenda dated December 6, 2017 be approved as presented, and that the necessary action be taken.  
-----Carried-----
6. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR248-2017 Moved by: White Seconded by: Macdonald

Be it resolved that the minutes of the Essa Public Library Board from their meeting of October 23, 2017 be approved.

----Carried----

b. Nottawasaga Police Services Board

Resolution No: CR249-2017 Moved by: Smith Seconded by: White

Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of October 25, 2017 be received.

----Carried----

7. PETITIONS

8. MOTIONS AND NOTICES OF MOTIONS

a. Council Support of Rural Economic Development Program Application – Friends of the Utopia Mill and Park

Resolution No: CR250-2017 Moved by: Macdonald Seconded by: White

WHEREAS Friends of the Utopia Mill and Park is a highly active and engaging organization in our area, whose commitment and dedication to the unique asset that is the Utopia Conservation Area is noteworthy; and
WHEREAS the Gristmill and surrounding parkland offer considerable opportunity to enhance agriculture in our area; and
WHEREAS Ontario’s Rural Economic Development Program helps rural communities remove barriers to community economic development, and assists rural communities to better their position to attract investment, create jobs, enhance economic growth and make everyday life easier for rural Ontarians; and
WHEREAS the Friends of Utopia Mill and Park has requested support from Council to accompany their application for funding through the Rural Economic Development Program;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby supports Friends of the Utopia Mill and Park in their application for funding through the Rural Economic Development Program; and

THAT a letter of support be drafted to accompany their application.

----Carried----

9. UNFINISHED BUSINESS
10. BY-LAWS

a. By-law 2017-66

Resolution No: CR251-2017 Moved by: Macdonald Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2017-66, being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Underground Works) SanDiego Homes (Angus) Subdivision – Phase 1, Registered Plan 51M-1129; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2017-67

Resolution No: CR252-2017 Moved by: Macdonald Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2017-67, being a by-law to provide for a Subdivision Agreement with Giulam Developments Limited for Part of Lot 14, Concession 11, Township of Essa, County of Simcoe; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

c. By-law 2017-68

Resolution No: CR253-2017 Moved by: Macdonald Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2017-68, being a by-law to amend By-law 2017-64; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

d. By-law 2017-69

Resolution No: CR254-2017 Moved by: White Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2017-69, being a by-law to authorize the Mayor and Clerk to enter into a Service Agreement with K9 Pest Management Group Inc. for the provision of After Hours Canine Control within the geographical boundaries of the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

e. By-law 2017-70

Resolution No: CR255-2017 Moved by: Macdonald Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2017-70, being a by-law to authorize the Mayor and Clerk to enter into a Combined Service Agreement with the Town of Innisfil for the provision of Information Technology Services; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----
f. By-law 2017-71
Resolution No: CR256-2017 Moved by: Smith Seconded by: Macdonald

Be it resolved that leave be granted to introduce By-law 2017-71, being a by-law to provide for the erection of stop signs at intersections, and to amend By-law 98-81; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

g. By-law 2017-72
Resolution No: CR257-2017 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2017-72, being a by-law to authorize the execution of and entering into a Development Agreement with Wendy Noreen Nesbitt for Part West Half Lot 14, Concession 3, Township of Essa, County of Simcoe; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

h. By-law 2017-73
Resolution No: CR258-2017 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2017-73, being a by-law authorizing the Mayor and Clerk to execute a Winter Road Maintenance Agreement between Brookvalley Angus South Inc. and the Township of Essa for the snowplowing and sanding of the Brownley Meadows Phase 2 Subdivision; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

i. By-law 2017-74
Resolution No: CR259-2017 Moved by: Macdonald Seconded by: White

Be it resolved that leave be granted to introduce By-law 2017-74, being a by-law authorizing the Mayor and Clerk to execute a Winter Road Maintenance Agreement between Stonemount Developments Inc. and the Township of Essa for the snowplowing and sanding of Sasco Way of the Nottawasaga Village Subdivision; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

11. QUESTIONS
12. CLOSED SESSION

Members of Council did not proceed into Closed Session. They passed the following:

a. IDENTIFIABLE INDIVIDUAL
   Confidential Staff Report C029-17 submitted by the Clerk, re: Clerk’s Department Staffing.

Resolution No: CR260-2017 Moved by: Macdonald Seconded by: Smith

Be it resolved that Confidential Staff Report C029-17 be received; and That Council authorize the Clerk to proceed with Option No. 2 as outlined in this Confidential Report.

----Carried----

13. CONFIRMATION BY-LAW

By-law 2017-75

Resolution No: CR261-2017 Moved by: White Seconded by: Macdonald

Be it resolved that leave be granted to introduce By-law 2017-75, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 6th day of December, 2017; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

14. ADJOURNMENT

Resolution No: CR262-2017 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 6:57 p.m. to meet again on the 20th day of December, 2017 following Committee of the Whole.

----Carried----

Terry Dowdall, Mayor

Lisa Lehr, Clerk