

**CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE
WEDNESDAY, JANUARY 17, 2018**

A Committee of the Whole meeting was held on Wednesday, January 17, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Mohr, Manager of Finance
C. Healey, Manager of Planning & Development
S. Crouse, Manager of Parks & Recreation
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:04 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD001-18 submitted by the Planning Department Administrative Assistant, re: Part Lot Control, Plan 51M-1112 Cassavia Estate Homes, Sapphire Homes Subdivision.**

Resolution No: CW001-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD001-18 be received; and
That Council does approve adopting a part lot control by-law in order that part lot control, as prescribed by the Planning Act, be applied to permit for the severance of lots known as Blocks 2 to 12, inclusive, of Plan 51M-1112 (Sapphire Homes Subdivision, Angus).*

----Carried----

- b. **Staff Report PD002-18 submitted by the Manager of Planning and Development, re: Zoning By-law Amendment for Brookfield Homes Baxter Subdivision.**

Resolution No: CW002-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PD002-18 be received; and
That Council does authorize staff to schedule a public meeting for a proposed Zoning By-law Amendment for March 7, 2018, to collect comments on the proposed development of a residential subdivision in Baxter.*

----Carried----

- c. **Staff Report PD003-18 submitted by the Manager of Planning and Development, re: Land Transfer from Brookfield Residential.**

Resolution No: CW003-2018 Moved by: Henderson Seconded by: Macdonald

*Be it resolved that Staff Report PD003-18 be received; and
That Council does accept ownership of: (a) the 6.4 acre stormwater management block known as Part 1 on Reference Plan 51R-41354; and (b) the parkland block known as Part 3 on Reference Plan 51R-41354; and (c) the road block known as Part 2 on Reference Plan 51R-41354 all to be transferred to the Municipality, free and clear of all encumbrances, at no cost whatsoever to the Township.*

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **2017 Structural Inspection Reports from Ainley Group , re: Thornton and Angus Arenas.**

Resolution No: CW004-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that the 2017 Structural Inspection Reports done by Ainley Group for the Angus and Thornton Arenas be received; and
That the Manager of Parks and Recreation be authorized to arrange for the necessary repair work to be completed in 2018 under the building maintenance and repairs budget; and
That any more costlier items not funded in the 2018 Parks and Recreation Budget be deferred to 2019 Budget Deliberations for consideration.*

----Carried----

- b. **Staff Report PR001-18 submitted by the Manager of Parks and Recreation, re: Draft Police Records Check.**

Resolution No: CW005-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PR001-18 be received; and
That Council does approve the Draft Police Records Check Policy and Procedure for the Township of Essa's Parks and Recreation Department.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

- a. **Memorandum submitted by the Fire Chief, re: Council Approved Pays for Fire Department – 2018 Budget.**

Resolution No: CW006-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that the memorandum regarding Council Approved Pays for Fire Department be received.

----Carried----

7. PUBLIC WORKS

- a. **Staff Report PW001-18 submitted by the Manager of Public Works,
re: Purchase of 2018 Pickup Truck.**

Resolution No: CW007-2018 Moved by: Henderson Seconded by: Macdonald

*Be it resolved that Staff Report PW001-18 be received; and
That Council does authorize the purchase of a 2018 Chevrolet Silverado 1500 Pickup
Truck from Georgian Chevrolet in Barrie at a cost of \$37,750.00, plus applicable taxes;
and
That the Manager of Public Works be authorized to issue a purchase order for this truck.*

----Carried----

- b. **Staff Report PW005-18 submitted by the Manager of Public Works, re:
Purchase of 2019 Cab and Chassis, plus Plow and Sanding Equipment.**

Resolution No: CW008-2018 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report PW005-18 be received; and
That Council does authorize the purchase of a 2019 Western Star cab & chassis from
Complete Western Star Truck Centre in Barrie at a cost of \$132,450.00 plus applicable
taxes and fees, and
That Council does authorize the purchase of plow & sander equipment from Viking Cives
Ltd. at an estimated cost of \$104,462.54 plus applicable taxes, and
That the Manager of Public Works be authorized to issue purchase orders for this truck
and equipment.*

----Carried----

- c. **Staff Report PW006-18 submitted by the Manager of Public Works, re:
Requested Exemption to By-law #2015-64 for the Placement of Topsoil at
6016 County Road 27.**

Resolution No: CW009-2018 Moved by: White Seconded by: Macdonald

*Be it resolved that Staff Report PW006-18 be received; and
That does approve an exemption to By-law #2015-64 for the placement of topsoil at 6016
County Road 27, subject to the requirements of the Manager of Public Works and/or the
road authority of the road being used to access the subject property being met; and
That the property owner submits a \$5,000.00 deposit to ensure that the access road
remains free of mud/dust/debris.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT/ IT

- a. **Staff Report C001-18 submitted by the Clerk's Assistant/Accessibility Coordinator, re: Website Maintenance.**

Resolution No: CW010-2018 Moved by: Smith Seconded by: Macdonald

Be it resolved that Staff Report C001-18 be received.

----Carried----

- b. **Staff Report C002-18 submitted by the Clerk, re: Appoint Principles Integrity as Integrity Commissioner for the Township of Essa.**

Resolution No: CW011-2018 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report C002-18 be received; and
That Council does direct the Clerk to present a By-law to Council at their meeting of February 7, 2018 appointing Principles Integrity as the Integrity Commissioner for the Township of Essa.*

----Carried----

- c. **Staff Report C003-18 submitted by the Clerk, re: Bill 68 - Appointment of Upper-tier Council Alternate**

Resolution No: CW012-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report C003-18 be received; and
That Council does direct the Clerk to present a By-law at its meeting of February 7, 2018 appointing Councillor Ron Henderson to act as an alternate member of the upper-tier Council when the Mayor or Deputy Mayor are unable to attend a meeting of the upper-tier Council for any reason.*

----Carried----

- d. **Request for Council Support of 7 Events – Angus Farmers' Market.**

Resolution No: CW013-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that the request from the Chair of the Angus Farmers' Market dated December 27, 2017 be received; and
That Council does support a bi-weekly Farmers' Market being held at 8505 County Road 10 in Angus, starting July 5, 2018 and finishing on September 27, 2018.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Correspondence from Brookfield Homes and Email from Ainley Group, re: Marshall Subdivision Baxter – External Sanitary Servicing.**

Resolution No: CW014-2018 Moved by: Smith Seconded by: Macdonald

*Be it resolved that the correspondence from Brookfield Homes and the email from Ainley Group regarding Marshall Subdivision Baxter - External Sanitary Servicing be received; and
That the item be referred to staff, the Township Engineer and OCWA for a report to come forward at a future meeting of Council.*

----Carried----

11. OTHER BUSINESSNVCA Annual General Meeting

Councillor White announced that he would be attending the NVCA's upcoming Annual General Meeting on January 26, 2018.

Business Excellence Awards

Councillor White announced that the Business Excellence Awards were being hosted in Essa Township this year at Drysdale's.

New Doctors Office in Angus – Angus Community Health Centre

Councillor White announced that the Angus Community Health Centre opened at 2 Massey Street in Angus. The doctors working out of this office are Dr. James McInnes (from Wasaga Beach) and Dr. Brad White (from Barrie).

Heart to Heart for Hospice Campaign


Mayor Dowdall announced that the Heart to Heart for Hospice Campaign had officially kicked off.


12. ADJOURNMENT

Resolution No: CW015-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:35 p.m. to meet again on the 7th day of February, 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor

Lisa Lehr, Clerk