

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, JANUARY 17, 2018**

A Regular Council meeting was held on Wednesday, January 17, 2018 in Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning & Development  
S. Crouse, Manager of Parks & Recreation  
Lisa Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:35 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor White declared a conflict on Item 10 (a) as he is a member of the Angus and Area Chamber of Commerce.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR001-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Public, Special (Budget), Committee of the Whole and Regular Council meetings held on the 20<sup>th</sup> day of December, 2017 be adopted as circulated.*

----Carried----

**4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS**

**Resolution No: CR002-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that payments dated November 30, 2017 to January 10, 2018 in the amount of \$2,558,477.29 be approved; and  
That the EFT payment transferred December 14, 2017 for OMERS November 2017 remittances in the amount of \$39,737.98 be approved; and  
That the EFT payment transferred January 5, 2018 for OMERS December 2017 remittances in the amount of \$39,740.06 be approved; and  
That the visa statement dated October 16, 2017 to November 15, 2017 with a payment date of December 6, 2017 in the amount of \$24,208.84 be approved; and  
That payroll for the month of December 2017 in the amount of \$229,276.59 be approved.*

----Carried----

## 5. CONSENT AGENDA

**Resolution No: CR003-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the items listed in the Consent Agenda dated January 17, 2018 be approved as presented, and that the necessary action be taken.*

----Carried----

## 6. COMMITTEE REPORTS

## 7. PETITIONS

## 8. MOTIONS AND NOTICES OF MOTIONS

## a. 18 King Street - Surplus

**Resolution No: CR004-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Council declares surplus the municipally owned property at 18 King Street in Angus, more particularly described as Part of Lots 146 to 149, Plan 160A, west side of Cedar Street, Plan 160A and Part of the 40 foot reserve North of the railway property Plan 160A, which property is to be used for medical use purposes only.*

----Carried----

## b. Security Reduction No. 4 – Brookvalley North Riverview Subdivision – Phase 1

**Resolution No: CR005-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that securities in connection with the Brookvalley North Riverview Subdivision, Phase 1, be reduced as recommended by the Township Engineer, as follows:*

<i>Current securities being held</i>	<i>\$ 641,566.01</i>
<i>LESS AECOM's recommended reduction</i>	<i>\$ 569,293.36</i>
<i>Securities to be retained</i>	<i>\$ 72,272.65</i>

*and;*

*That this approval is conditional upon the developer providing the municipality with a statutory declaration indicating that all accounts have been paid in full including all of the Township's legal and engineering costs.*

----Carried----

**c. Security Reduction No. 5 – Brookvalley North Riverview Subdivision – Phase 2 (Stages A, B and C)**

**Resolution No: CR006-2018 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that securities in connection with the Brookvalley North Riverview Subdivision, Phase 2 Stages A, B and C, be reduced as recommended by the Township Engineer, as follows:*

<i>Current securities being held</i>	\$ 1,063,624.48
<i>LESS AECOM's recommended reduction</i>	\$ 462,360.59
<i>Securities to be retained</i>	\$ 601,263.89

*and;*

*That this approval is conditional upon the developer providing the municipality with a statutory declaration indicating that all accounts have been paid in full including all of the Township's legal and engineering costs.*

----Carried----

**9. UNFINISHED BUSINESS**

**10. BY-LAWS**

Councillor White declared a conflict on Item 10 (a) as he is a member of the Angus and Area Chamber of Commerce. He did not vote or participate in discussion on this item.

**a. By-law 2018-01**

**Resolution No: CR007-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2018-01, that being a By-law authorizing the Mayor and Clerk to enter into a Lease Agreement with the Angus and Area Chamber of Commerce for the use of a portion of the interior at Centennial Centre, located at 18 King Street, Angus; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**b. By-law 2018-02**

**Resolution No: CR008-2018 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that leave be granted to introduce By-law 2018-02, that being a By-law authorizing the Mayor and Clerk to enter into a Lease Agreement with Excel8 Driving School for the use of a portion of the interior at Centennial Centre, located at 18 King Street, Angus; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**c. By-law 2018-03****Resolution No: CR009-2018 Moved by: Smith Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2018-03, that being a By-law authorizing the Mayor and the Clerk to enter into an Agreement with the Alliston and District Humane Society for Poundkeeping Services; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**d. By-law 2018-04****Resolution No: CR010-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2018-04, that being a By-law to remove Blocks 2 to 12 of Registered Plan 51M-1112, and designated as Parts 1 to 80 from the Part Lot Control Provisions of the Planning Act; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**e. By-law 2018-05****Resolution No: CR011-2018 Moved by: White Seconded by: Macdonald**

*Be it resolved that leave be granted to introduce By-law 2018-05, that being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Aboveground Works) Nottawasaga Village Subdivision – Phase 3, Plan 51M-1018 (Stonemount Developments Inc.); and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**f. By-law 2018-06****Resolution No: CR012-2018 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that leave be granted to introduce By-law 2018-06, that being a By-law to amend the Township's Zoning By-Law, By-law No. 2003-50, affecting property at Part of Lots 146 to 149, Plan 160A, 18 King Street; West side of Cedar Street, Plan 160A; Part 40 foot Reserve North of Railway property, Plan 160A; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**g. By-law 2018-07****Resolution No: CR013-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that leave be granted to introduce By-law 2018-07, that being a By-law to authorize municipal borrowing for current expenditures for 2018; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**h. By-law 2018-08****Resolution No: CR014-2018 Moved by: Macdonald Seconded by: White**

*Be it resolved that leave be granted to introduce By-law 2018-08, that being a By-law to authorize the levy and collection of an interim tax on all properties and property classes, and to establish the date(s) for payment of taxes, and to provide for penalty and interest; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**11. QUESTIONS****12. CLOSED SESSION****Resolution No: CR015-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board.*

----Carried----

Council rose from Closed Session and passed the following:

**a. LITIGATION****Confidential Report PD004-18 submitted by the Manager of Planning and Development, re: Legal Matter.****Resolution No: CR016-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Confidential Staff Report PD004-18 be received; and That Council authorize the Manager of Planning and Development to proceed with Option No. 2 as outlined in this Confidential Report.*

----Carried----

**b. IDENTIFIABLE INDIVIDUAL****Confidential Staff Report PW002-18 submitted by the Manager of Public Works, re: Identifiable Individual – Vehicle Incident.****Resolution No: CR017-2018 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Confidential Staff Report PW002-18 be received; and That Council authorize the Manager of Public Works to proceed with Option No. 2 as outlined in this Confidential Report.*

----Carried----

- c. **IDENTIFIABLE INDIVIDUAL**  
Confidential Staff Report PW003-18 submitted by the Manager of Public Works, re: Identifiable Individual – Vehicle Incident.

**Resolution No: CR018-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Confidential Staff Report PW003-18 be received; and That Council authorize the Manager of Public Works to proceed with Option No. 2 as outlined in this Confidential Report.*

----Carried----

- d. **IDENTIFIABLE INDIVIDUAL**  
Confidential Staff Report PW004-18 submitted by the Manager of Public Works, re: Identifiable Individual.

**Resolution No: CR019-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Confidential Staff Report PW004-18 be received; and That Council authorize the Manager of Public Works to proceed with Option No. 2 as outlined in this Confidential Report.*

----Carried----

- e. **IDENTIFIABLE INDIVIDUALS**  
Confidential Memorandum submitted by the Clerk, re: Administrative Assistant/Receptionist (Clerk's Department-Successful Candidate).

**Resolution No: CR020-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the Confidential Memorandum be received; and That Council authorize the Clerk to proceed with this matter as directed by Council.*

----Carried----

- f. **POTENTIAL LAND ACQUISITION**  
Re: Correspondence Regarding Potential Land Acquisition by the Township of Essa.

**Resolution No: CR021-2018 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that the correspondence regarding a potential land acquisition by the Township of Essa be received.*

----Carried----

**13. CONFIRMATION BY-LAW**

**By-law 2018-09**

**Resolution No: CR022-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2018-09, being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 17<sup>th</sup> day of January, 2018; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

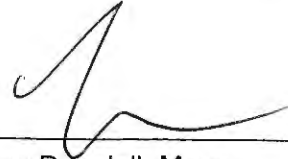
----Carried----

14. ADJOURNMENT

**Resolution No: CR023-2018 Moved by: Macdonald Seconded by: Smith**

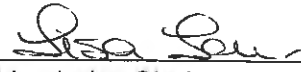
*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:05 p.m. to meet again on the 7<sup>th</sup> day of February, 2018 following Committee of the Whole.*

----Carried----



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Terry Dowdall, Mayor



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Lisa Lehr, Clerk