

**CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, FEBRUARY 7, 2018**

A Committee of the Whole meeting was held on Wednesday, February 7, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
D. Perreault, Manager of Public Works  
C. Mohr, Manager of Finance  
C. Healey, Manager of Planning and Development  
S. Crouse, Manager of Parks & Recreation  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Mayor Dowdall declared a conflict on Item 9 (a) as he has familial relations with one of the applicants.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD006-18 submitted by the Building Department Administrative Assistant , re: Creation of an EcoPark in Angus – Permission for the Healthy Community Committee to Utilize Robson Park as the EcoPark Location.**

**Resolution No: CW016-2018 Moved by: Smith Seconded by: White**

*Be it resolved that Staff Report PD006-18 be received; and  
That Council does authorize staff to utilize Robson Park, located in Angus, as the location for the EcoPark; and  
That the Healthy Community Committee (HCC) be authorized to spearhead the planning and development of the EcoPark with the details of the park to be approved by Council in a subsequent report.*

**----Carried----**

**5. PARKS AND RECREATION/ COMMUNITY SERVICES**

- a. **Staff Report PR002-18 submitted by the Manager of Parks and Recreation, re: Essa Challenge 2018.**

**Resolution No: CW017-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PR002-18 be received; and  
That Council does approve June 7, 2018 as the date for the 2018 Essa Challenge; and  
That Council does approve Tangle Creek as the location for the 2018 Essa Challenge, at a  
cost of \$90.00 per golfer (tax included), with the proceeds going to recipients as determined  
by Council.*

----Carried----

- b. **Staff Report PR003-18 submitted by the Manager of Parks and Recreation, re: Angus Clock Tower.**

**Resolution No: CW018-2018 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report PR003-18 be received; and  
That Council does approve the quotation as received from The Verdin Company in the  
amount of \$11,180.00 US funds, for the shipping and installation of 4 new clock tower  
mechanisms with new hands for the Clock Tower on King Street in Angus; and  
That the Manager of Parks and Recreation be authorized to arrange for the necessary works  
to be completed.*

----Carried----

**6. FIRE AND EMERGENCY SERVICES****7. PUBLIC WORKS**

- a. **Staff Report PW007-18 submitted by the Manager of Public Works,  
re: Winter Road Maintenance Agreement – Town of Innisfil.**

**Resolution No: CW019-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PW007-18 be received; and  
That Council does approve entering into a Winter Road Maintenance Agreement with the  
Town of Innisfil for winter control of the 11th Line of Essa, from the southern boundary of  
the Township to Highway 89.*

----Carried----

**8. FINANCE**

- a. **Staff Report TR001-18 submitted by the Manager of Finance, re: 2017 Audit  
Engagement Letter.**

**Resolution No: CW020-2018 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report TR001-18 be received; and  
That the 2017 Audit Engagement letters from Collins Barrow Kawartha be received,  
accepted, signed and returned to the audit firm.*

----Carried----

- b. **Staff Report TR002-18 submitted by the Manager of Finance, re: 2016 Township Surplus.**

**Resolution No: CW021-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report TR002-18 be received; and  
That Council does authorize the Manager of Finance to make the necessary transfers, as  
per the auditor's recommendations stated in this report.*

----Carried----

**9. CLERKS / BY-LAW ENFORCEMENT/ IT**

Mayor Dowdall declared a conflict on Item 9 (a) as he has familial relations with one of the applicants in the report. He did not vote or participate in any discussion on this item.

Deputy Mayor Macdonald chaired this portion of the meeting.

- a. **Staff Report C004-18 submitted by the Clerk, re: 2018 General Assistance Grants.**

**Resolution No: CW022-2018 Moved by: Smith Seconded by: White**

*Be it resolved that Staff Report C004-18 be received; and  
That Council does approve the attached recommendations for the 2018 General  
Assistance Grants.*

----Carried----

Mayor Dowdall resumed as Chair for the remainder of the meeting.

- b. **Correspondence from the Essa & District Agricultural Society dated January 19, 2018, re: Request for Permission from Council for Approval of Temporary Emergency Parking by Honda Canada Inc. at Essa Agriplex (7505 10<sup>th</sup> Line, Thornton).**

**Resolution No: CW023-2018 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that the letter dated January 19, 2018 from the Essa and District  
Agricultural Society regarding their request be received; and  
That Council does approve their request to allow for the temporary emergency parking of  
vehicles for Honda Canada Inc. at the Essa Agriplex; and  
That Council direct Staff to advise the Essa and District Agricultural Society to provide  
notice to the municipality of the dates and duration of the temporary emergency parking  
required for 2018, if and when it is to occur.*

----Carried----

- c. **E-mail from the Ontario Good Roads Association dated January 17, 2018, re: OGRA Requests Support for MCEA Process Reform.**

**Resolution No: CW024-2018 Moved by: Macdonald Seconded by: White**

*WHEREAS a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the Environmental Bill of Rights Act, 1993 (EBR Act); and  
WHEREAS impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence; and  
WHEREAS the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions; and  
WHEREAS analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500; and  
WHEREAS the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process; and  
WHEREAS in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken; and  
WHEREAS local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;  
NOW THEREFORE BE IT RESOLVED THAT Township of Essa requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs; and  
THAT the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the Planning Act; and  
THAT the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.*

----Carried----

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO005-18 submitted by the CAO, re: Brookfield Homes (Ontario) Limited's Request for Acceptance of a Sanitary Sewer Pumping Station Complete with a Shallower Wet Well Design or Deep Well Design Options.**

**Resolution No: CW025-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report CAO005-18 be received; and  
That Council does accept the engineering design option from Brookfield Homes (Ontario) Limited ("Brookfield") for a sanitary sewer pumping station complete with a shallower wet well large enough to accommodate the existing settlement of Baxter including the proposed 253 unit draft plan approved residential subdivision in Baxter provided that the engineering design, contract administration, inspection and construction costs associated therewith are at the expense of the Developer.*

----Carried----

**b. Baxter North Subdivision Water Pumping Station.****Resolution No: CW026-2018 Moved by: Macdonald Seconded by: White**

*WHEREAS the Township commissioned a report by AECOM dated January 20, 2017 to study the Baxter Settlement Area water upgrades; and*

*WHEREAS it will be necessary to design and construct a new water pumping station and reservoir on the north side of Murphy Road, east of 106 Murphy Road on part of the property known as 122 Murphy Road;*

*NOW THEREFORE Council does accept ownership of a parcel of land from C.L. Marshall Farms Limited, designated as Part 1 on a draft reference plan to be prepared by J.D. Barnes Limited, O.L.S., for this proposed water pumping station and reservoir site that is to be constructed for the supply of water to the proposed 253 unit draft plan approved subdivision and the existing unserviced area of the Baxter Settlement, provided that it be transferred to the Municipality free and clear of all encumbrances, at no cost whatsoever to the Township, including any road widening that may be needed by the County of Simcoe.*

----Carried----

**11. OTHER BUSINESS**Thornton Arena Outdoor Pad – Hours of Operation

Councillor Smith stated that he had received a complaint from a member of the public regarding the hours of operation for the Thornton Arena Outdoor Pad. Members of Council requested that staff make the necessary arrangements to override the programming to have the lights shut off at 11:00 p.m.

Microphone and Speakers for Council Chambers

Members of Council requested that the Clerk obtain quotes for the installation and/or purchase of a speaker and microphone system for Council Chambers.

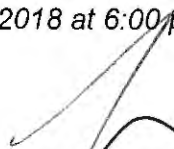
Appointments to the Nottawasaga Valley Conservation Authority Board of Directors

Members of Council congratulated Councillor White on his acclamation as Vice Chair to the NVCA Board of Directors. Council requested that staff draft a letter of congratulations to Deputy Mayor Gail Ardiel, Town of Blue Mountains, on her acclamation as Chair to the NVCA Board of Directors.

**12. ADJOURNMENT****Resolution No: CW027-2018 Moved by: Macdonald Seconded by: White**


*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:23 p.m. to meet again on the 21<sup>st</sup> day of February, 2018 at 6:00 p.m.*

----Carried----




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 Terry Dowdall, Mayor




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 Lisa Lehr, Clerk