

**CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE  
WEDNESDAY, FEBRUARY 21, 2018**

A Committee of the Whole meeting was held on Wednesday, February 21, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
D. Perreault, Manager of Public Works  
C. Healey, Manager of Planning and Development  
S. Crouse, Manager of Parks & Recreation  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD005-18 submitted by the Manager of Planning and Development, re: Potential Greenbelt Expansion.**

**Resolution No: CW028-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report PD005-18 be received; and  
That Council does authorize staff to submit comments to the Province concerning the Potential Expansion to the Greenbelt, prior to the March 7<sup>th</sup> deadline for comments, reflecting Essa's disappointment in the continued trend involving the lack of local autonomy and decision-making ability, and opposing the proposed Greenbelt expansion on the basis that: (a) there are already ample policies in place to offer protection to sensitive and natural land features, and (b) to protect flexibility for future Councils in making growth decisions.*

**----Carried----**

- b. **Staff Report PD007-18 submitted by the Manager of Planning and Development, re: Request for New Dwelling and Repurposing an Existing Dwelling, and Constructing a New Barn Zoning Amendment, 5768 8<sup>th</sup> Line.**

**Resolution No: CW029-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report PD007-18 be received; and*

*That Council does authorize staff to schedule a public meeting to consider a Zoning By-law Amendment (ZBA) to allow a new, temporary second dwelling, giving development charge credit (if applicable) for the new dwelling on the condition that the existing dwelling will be zoned to prohibit human habitation, and to allow a new barn to be constructed at 26 m (85 ft) from the front property line as opposed to the standard 30 m (100 ft).*

----Carried----

**5. PARKS AND RECREATION/ COMMUNITY SERVICES**

- a. **Staff Report PR004 – 18 submitted by the Manager of Parks and Recreation, re: Request to Waive Room Rental Fee – Good Friday Pancake Breakfast.**

**Resolution No: CW030-2018 Moved by: Smith Seconded by: Henderson**

*Be it resolved that Staff Report PR004-18 be received; and  
That Council does approve waiving the rental fee of \$56.43 (plus HST) for use of the Thornton Arena Meeting Room by the Thornton Lions Club for their Annual Good Friday Pancake Breakfast on March 30<sup>th</sup>, 2018.*

----Carried----

- b. **Staff Report PR005-18 submitted by the Manager of Parks and Recreation, re: Angus Recreation Centre Gymnasium.**

**Resolution No: CW031-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report PR005-18 be received; and  
That Council does accept the quote as submitted by Paul Davis Restoration for the removal and disposal of the existing gymnasium floorings at the Angus Recreation Centre, in the amount of \$11,860.41 plus H.S.T., specifications contingent upon satisfactory confirmation of W.S.I.B. coverage; and  
That Council does accept the quote as submitted by Gym-Con (Option # 2) to supply and install a new gymnasium floor and hall floor in the amount of \$66,595.00 plus H.S.T., specifications contingent upon satisfactory confirmation of W.S.I.B. coverage; and  
That Council authorize the Manager of Parks & Recreation to arrange for the necessary work to be done.*

----Carried----

- c. **Staff Report PR006-18 submitted by the Manager of Parks and Recreation, re: Jake Fitchett Cancellation Penalty.**

**Resolution No: CW032-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PR006-18 be received; and  
That Council does approve the request of Jake Fitchett to cancel his ice rental contract from March 18 to April 1, 2018 at the Angus Recreation Centre, with the exception of fifty percent of the ice rental contract fee paid for the booking during this timeframe.*

----Carried----

- d. **Staff Report PR007-18 submitted by the Manager of Parks and Recreation, re: Request to Waive Room Rental Fee – Michele Garland**

This Item was withdrawn at the request of the Manager of Parks and Recreation.

- e. **Staff Report PR009-18 submitted by the Manager of Parks and Recreation, re: Sports Field and Park Policy.**

**Resolution No: CW033-2018 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Staff Report PR009-18 be received; and  
That Council does approve the Draft Parks and Recreation Policy PR-01-18, Sports Field and Park Policy.*

----Carried----

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C005-18 submitted by the Clerk, re: Amendments to By-law 2016-83 Appendix "A"– Towing Rates.**

**Resolution No: CW034-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report C005-18 be received; and  
That Council does approve the draft revisions to Appendix "A" of By-law 2016-83 relating to Towing Rates for the Tow Truck Licensing Provisions in Essa's Business Licensing By-law; and  
That the appropriate By-Law be presented to Council for consideration.*

----Carried----

- b. **Staff Report C006-18 submitted by the Clerk, re: Proposed Revisions to Election Policy C08-2010 "Corporate Resource Use During Elections".**

**Resolution No: CW035-2018 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that Staff Report C006-18 be received; and  
That Council does approve the proposed revisions to Policy C08-2010 "Corporate Resource Use During Elections".*

----Carried----

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**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO006-18 submitted by the Chief Administrative Officer, re: Proposed Revisions to Essa By-Law No. 2016-06.**

**Resolution No: CW036-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report CAO006-18 be received; and  
That Council does approve the draft revisions to By-law 2016-06, which establishes terms and conditions and employment policies for employees of the Township; and  
That the appropriate By-Law be presented to Council at its meeting of March 7<sup>th</sup>, 2018 for consideration.*

----Carried----

**11. OTHER BUSINESS****Chili Cook-off – Angus Lions Hall – February 24, 2018**

Deputy Mayor Macdonald reminded members of Council, staff and the public that the Chili Cook-off is taking place at the Angus Lions Hall on Saturday, February 24, 2018 between the hours of 11:00 a.m. to 3:00 p.m.

**Hockey Day in Essa – February 24, 2018**

Deputy Mayor Macdonald reminded members of Council, staff and the public that the Annual Hockey Day in Essa Fundraising Event is taking place at the Angus Recreation Centre on Saturday February 24, 2018. Fun filled events are scheduled to take place all day.

**Public Speaking Competition – Angus Legion – February 24, 2018**

Councillor White stated that the Angus Legion is hosting their annual "Public Speaking Competition" for students of various ages. The Public Speaking Competition is scheduled to start at 1:00 p.m. on February 24, 2018. The "Public Speaking Competition" for the zones will be held on March 4, 2018.

**South Simcoe Business Excellence Awards - Nominations**

Councillor White reminded members of Council and staff to put forward nominations for businesses in Essa to be considered as recipients of the South Simcoe Business Excellence Awards. The deadline for nominations is fast approaching. The South Simcoe Business Excellence Awards Ceremony is scheduled to be held in the Township of Essa this year.

**Seedy Saturday – March 3, 2018**

Deputy Mayor Macdonald stated that Seedy Saturday is being held on Saturday March 3, 2018. She encouraged gardening enthusiasts to attend.

**Essa Golf Challenge**

The Manager of Parks and Recreation informed Council that she had recently received notification from Tangle Creek about a booking conflict on the original date scheduled for the Essa Golf Challenge. Tangle Creek offered to book the Fundraising Golf Tournament on an alternate date (June 21, 2017). Council asked the Manager of Parks and Recreation to investigate options, and to bring forward a report at a future meeting of Council.

12. ADJOURNMENT

Resolution No: CW037-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:27 p.m. to meet again on the 7<sup>th</sup> day of March, 2018 at 6:00 p.m.*

----Carried----



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Terry Dowdall, Mayor



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Lisa Lehr, Clerk