

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, MARCH 21, 2018**

A Regular Council meeting was held on Wednesday, March 21, 2018 in Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Healey, Manager of Planning and Development  
C. Ross Tustin, Fire Chief  
D. Perreault, Manager of Public Works  
Lisa Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 7:36 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Smith declared a conflict on Item 3 as he has familial relations with a member of staff.

He did not vote or participate in any discussion of this Item.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR066-2018 Moved by: White Seconded by: Macdonald**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Public and Regular Council meetings held on the 7<sup>th</sup> day of March, 2018 be adopted as circulated.  
That the minutes of the Committee of the Whole meeting held on the 7<sup>th</sup> day of March, 2018, be adopted, as amended.*

----Carried----

**4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS**

**Resolution No: CR067-2018 Moved by: Macdonald Seconded by: White**

*Be it resolved that payments dated February 14, 2018 to March 13, 2018 in the amount of \$4,450,419.39 be approved; and  
That the visa statement dated December 16, 2017 to January 15, 2018 with a payment date of February 5, 2018 in the amount of \$21,156.03 be approved; and  
That the EFT payment transferred February 23, 2018 for OMERS January 2018 remittances in the amount of \$39,719.04 be approved; and  
That payroll for the month of February 2018 in the amount of \$228,915.54 be approved.*

----Carried----

**5. CONSENT AGENDA**

**Resolution No: CR068-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the items listed in the Consent Agenda dated March 21, 2018 be approved as presented, and that the necessary action be taken; and That Item C-1 be referred to the Manager of Public Works for a staff report to come forward for Council's consideration of potential projects eligible for this funding opportunity, with the estimated costs outlined for each potential project.*

----Carried----

A1 – Council requested that a letter be sent to Essa Aware.

A3 – Council supports Resolution No. C060-2018 from the Township of Springwater.

C1 – Council requested that the following be considered for the Main Street Revitalization Funding Opportunity: LED lighting and retrofitting / replacing fixtures.

**6. COMMITTEE REPORTS****7. PETITIONS****8. MOTIONS AND NOTICES OF MOTIONS**

- a. **Proclamation – World Autism Awareness Day April 2, 2018 (Flag Raising Ceremony to be held at 9:00 a.m. on Tuesday, April 3, 2018)**

**Resolution No: CR069-2018 Moved by: Macdonald Seconded by: Smith**

*WHEREAS World Autism Awareness Day will be recognized on April 2, 2018 in Canada, thanks to Liberal Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; and*

*WHEREAS Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians, and is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and*

*WHEREAS ASD not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and*

*WHEREAS Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community, and has been providing support, information and opportunities for thousands of families across the Province since 1973; and*

*WHEREAS Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact, as well as sharing between the Association and its Chapters, the common goals of providing information and education, supporting research, and advocating for programs and services for the autism community;*

*NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa does hereby declare April 2, 2018 as World Autism Awareness Day.*

----Carried----

**9. UNFINISHED BUSINESS**

**10. BY-LAWS****a. By-law 2018-26**

**Resolution No: CR070-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2018-26, that being a By-law to remove Blocks 2, 3, 4 and 5 of Registered Plan 51M-1125 from the Part Lot Control Provisions of the Planning Act.; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

**11. QUESTIONS****12. CLOSED SESSION**

**Resolution No: CR071-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; a proposed or pending acquisition or disposition of land for Municipal or local board purposes; labour relations or employee negotiations; and, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board*

----Carried----

Council rose from Closed Session and passed the following:

**a. PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL / EMPLOYEE NEGOTIATIONS**

**Confidential Staff Report PD011-18 submitted by the Manager of Planning and Development, Re: Building Department Matters.**

**Resolution No: CR072-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Confidential Staff Report PD011-18 be received; and That Council authorize the Manager of Planning and Development to proceed with Option No. 2 as outlined in this Confidential Report.*

----Carried----

**b. LITIGATION**

**Confidential Staff Report CAO007-18 submitted by the Chief Administrative Officer, re: Cooper vs. Township of Essa; Court File No. 17-1587.**

**Resolution No: CR073-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Confidential Staff Report CAO007-18 be received; and That Council approve Option No. 3 as outlined in this Confidential Report.*

----Carried----

- c. **PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL / LITIGATION OR POTENTIAL LITIGATION**  
Confidential Staff Report CAO008-18 submitted by the Chief Administrative Officer, Re: Parks and Recreation Department.

Resolution No: CR074-2018 Moved by: White Seconded by: Smith

*Be it resolved that Confidential Staff Report CAO008-18 be received; and That Council authorize the Chief Administrative Officer to proceed with Option No. 2 as outlined in this Confidential Report.*

----Carried----

- d. **POTENTIAL LAND ACQUISITION**  
Verbal Report from the Manager of Planning and Development and the Chief Administrative Officer, re: Potential Land Acquisition, Angus.

Resolution No: CR075-2018 Moved by: Smith Seconded by: White

*Be it resolved that the Verbal Report from the Chief Administrative Officer be received*

----Carried----

13. **CONFIRMATION BY-LAW**

By-law 2018-27

Resolution No: CR076-2018 Moved by: Smith Seconded by: White

*Be it resolved that leave be granted to introduce By-law 2018-27, that being a by-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 21<sup>st</sup> day of March, 2018; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried----

14. **ADJOURNMENT**

Resolution No: CR077-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:48 p.m. to meet again on the 4<sup>th</sup> day of April, 2018 following Committee of the Whole.*

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk