

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE**

**WEDNESDAY, APRIL 18, 2018  
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, April 4, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall  
Deputy Mayor Sandie Macdonald  
Councillor Keith White  
Councillor Michael Smith  
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer  
C. Healey, Manager of Planning and Development  
C. Mohr, Manager of Finance  
D. Perreault, Manager of Public Works  
S. Crouse, Manager of Parks and Recreation  
L. Lehr, Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Dowdall opened the meeting at 6:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Smith declared a conflict on Item 10 (a), as he has familial relations with a member of staff.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Council Presentation**

Nottawasaga OPP Detachment  
Inspector Steve Clegg – Detachment Commander  
Kirsten Buligan, Nottawasaga OPP Acting Sargeant  
Proposed OPP Municipal Contract Position – Community

Inspector Steve Clegg gave Council a brief overview of the current Tri-Party Agreement specific to the "Our People, Our Communities" Mental Health Strategy, and explained the advantages that the current Domestic Violence Coordinator position has added to not only the Nottawasaga Detachment, but to the communities of which the detachment serves.

Inspector Clegg outlined their business proposal to Council, explaining that the Business Plan for the Nottawasaga Community Mobilization and Engagement Unit Team proposes to realign the Constable (Domestic Abuse Coordinator) position to that of Sargeant (Community Mobilization and Engagement Unit). He discussed building the future of the Nottawasaga Detachment, and explained that the Coordinator position will still exist and serve the area(s) with respect to mental health issues however the newly proposed Sargeant position will oversee many community mobilization and engagement initiatives, including seven constables.

Nottawasaga OPP Acting Sargeant Kirsten Buligan advised Council that the Nottawasaga Detachment of the OPP has been successful in obtaining funding through grants. As a result the increased cost for the creation of the Sargeant position is minimal (approximately \$6,000.00 on top of what Essa Township already pays) in comparison to the added value and service that the position will provide to not only the Detachment, but the community and the associated municipalities of which it serves.

Inspector Clegg stated that the realignment proposed in the business plan is to reinvest monies into a mobile unit that will allow the OPP to connect with members of the community and stakeholders. The Mobilization and Engagement Unit would require a dedicated Sargeant which would allow increased value to the programs that the OPP offers, as well as engagement with the community. Inspector Clegg advised Council that this is the Provincial and National direction that the OPP is going, and as such, the Nottawasaga OPP Detachment is seeking Council's support of the Business Plan.

**Resolution No: CW068-2018 Moved by: Macdonald Seconded by: White**

*Be it resolved that Council unanimously supports the creation and implementation of a dedicated Sargeant position to oversee the proposed Community Mobilization and Engagement Unit in the Nottawasaga Detachment of the O.P.P.*

----Carried----

## STAFF REPORT

### 4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD015-18 submitted by the Manager of Planning and Development, re: Development Picture in Essa and Angus.**

**Resolution No: CW069-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report PD015-18 be received for information.*

----Carried----

### 5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR012-18 submitted by the Manager of Parks and Recreation, re: Request to Waive Diamond Rental Fee – Angus Community Park for a Three Day Ball Tournament.**

**Resolution No: CW070-2018 Moved by: Henderson Seconded by: Macdonald**

*Be it resolved that Staff Report PR012-18 be received; and That Council does approve waiving the diamond rental booking fee of \$358.53 + H.S.T for the tournament being hosted by Angus Men's Slo Pitch League in June 2018, in recognition of works that the Angus Men's Slo Pitch League has historically contributed towards improvements at Community Park.*

----Carried----

### 6. FIRE AND EMERGENCY SERVICES

**7. PUBLIC WORKS**

- a. **Staff Report PW014-18 submitted by the Manager Public Works, re: Requested Exemption to By-law 2015-64 for the Placement of Fill at 4461 25<sup>th</sup> Sideroad.**

Council requested that the Manager of Public Works bring forward a report to a future meeting, investigating the placement of fill on the municipal property adjacent to 4461 25<sup>th</sup> Sideroad.

**Resolution No: CW071-2018 Moved by: Smith Seconded by: White**

*Be it resolved that Staff Report PW014-18 be received; and  
That Council **does** approve an exemption to By-law 2015-64 for the placement of fill at 4461 25<sup>th</sup> Sideroad, subject to the requirements of the Manager of Public Works and/or the road authority of the road being used to access the subject property being met; and  
That the property owner submits a \$5,000.00 deposit to ensure that the access road remains free of mud/dust/debris.*

----Carried----

**8. FINANCE**

- a. **Staff Report TR005-18 submitted by the Tax Collector, re: Request to Write Off / Adjust 2017 Taxes.**

**Resolution No: CW072-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report TR005-18 be received; and  
That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedule "A" of this report.*

----Carried----

- b. **Staff Report TR006-18 submitted by the Tax Collector, re: Request to Write Off / Adjust 2017 Taxes.**

**Resolution No: CW073-2018 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Staff Report TR006-18 be received; and  
That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedules "A", "B" and "C" of this report.*

----Carried----

- c. **Staff Report TR007-18 submitted by the Tax Collector, re: Request to Write Off / Adjust 2016 and 2017 Taxes.**

**Resolution No: CW074-2018 Moved by: Smith Seconded by: Henderson**

*Be it resolved that Staff Report TR007-18 be received; and  
That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedules "A" and "B" of this report.*

----Carried----

- d. **Staff Report TR008-18 submitted by the Tax Collector, re: Request to Write Off / Adjust 2017 Taxes.**

**Resolution No: CW075-2018 Moved by: Macdonald Seconded by: Henderson**

*Be it resolved that Staff Report TR008-18 be received; and  
That Council authorize the Tax Collector to adjust taxes on the accounts listed on  
Schedule "A" of this report.*

----Carried----

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C013-18 submitted by the Clerk, re: Restricted Acts ("Lame Duck" Provisions) and Delegation of Authority.**

**Resolution No: CW076-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that Staff Report C013-18 be received; and  
That Council **does** authorize the Clerk to prepare the necessary By-law prior to  
Nomination Day (July 27, 2018), delegating authority to the Chief Administrative Officer to  
make decisions related to restricted acts pursuant to Section 275 of the Municipal Act,  
from July 27, 2018 to December 3, 2018; and  
That the By-law shall come into force and effect only in the event that it is determined by  
the Municipal Clerk, with certainty, that less than seventy-five percent of the current  
members of Council will be returning to sit on the new Council after Nomination Day of the  
2018 Municipal Elections.*

----Carried----

- b. **Staff Report C015-18 submitted by the Clerk's Assistant, re: Nottawasaga Pines Secondary School Prom – Ice Cream Truck.**

**Resolution No: CW077-2018 Moved by: Henderson Seconded by: White**

*Be it resolved that Staff Report C015-18 be received; and  
That Council **does** approve the request of the Nottawasaga Pines Secondary School to  
allow an ice cream truck to be stationed at the back of the Angus Arena on Friday May 4<sup>th</sup>,  
2018 between the hours of 7:00 p.m. to 9:00 p.m., specifically for students attending their  
Senior Prom.*

----Carried----

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO011-18 submitted by the Chief Administrative Officer, re: Township of Essa Public Works, Parks and Recreation Clothing and Safety Boot Allowance Policy.**

**Resolution No: CW078-2018 Moved by: Macdonald Seconded by: White**

*Be it resolved that Staff Report CAO011-18 be received; and  
That Council **does** approve the revised Public Works, Parks and Recreation Clothing and  
Safety Boot Allowance Policy marked as Appendix "A"; and  
That all previous policies with respect to this matter are hereby rescinded.*

----Carried----

**11. OTHER BUSINESS****a. Request for Speed Reduction in the Ivy Area**

Councillor Smith brought forward a request for a speed reduction in the Ivy area on behalf of community residents.

**Resolution No: CW079-2018 Moved by: Macdonald Seconded by: Smith**

*Be it resolved that the Manager of Public Works be directed to prepare a report for Council's consideration, investigating a speed reduction on the 20<sup>th</sup> Sideroad between the 8<sup>th</sup> Line and the 10<sup>th</sup> Line in the areas where the speed limit is currently posted as 80 kph.*

----Carried----

**b. Maple Lane Park – Request for a Pedestrian Entrance on Centre Street**

Council supported the request of Councillor White to bring forward a report outlining options available for the creation of a pedestrian entrance to Maple Lane Park off of Centre Street.

**c. Request for Speed Reduction – 30<sup>th</sup> Sideroad**

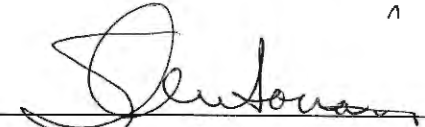
Councillor Smith brought forward a request on behalf of residents on the 30<sup>th</sup> Sideroad for a speed reduction from 80 kph to 60 kph, between County Road 56 and the 8<sup>th</sup> Line. Council directed the Manager of Public Works to bring forward a report that would include a recent traffic study.


**d. ADJOURNMENT**

**Resolution No: CW080-2018 Moved by: Smith Seconded by: Macdonald**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:57 p.m. to meet again on the 2<sup>nd</sup> day of May, 2018 at 6:00 p.m.*

----Carried----

  
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Sandie Macdonald, Deputy Mayor

  
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Lisa Lehr, Clerk