

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, MAY 2, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, May 2, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
C. Mohr, Manager of Finance
D. Perreault, Manager of Public Works
S. Crouse, Manager of Parks and Recreation
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Deputy Mayor Macdonald opened the meeting at 6:00 p.m. She welcomed Lindsay Clarke as the new Municipal Law Enforcement Officer, effective May 7, 2018.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. 6:00 p.m. Doug Hevenor, Chief Administrative Officer, NVCA
Re: Update on 2017 NVCA Annual Report

Doug Hevenor, Chief Administrative Officer of the Nottawasaga Valley Conservation Authority, introduced himself to Council and proceeded to provide Council with an update of accomplishments and progress made by the NVCA in 2017. He presented a video to Council and members of the public.

Deputy Mayor Macdonald thanked Doug for his presentation.

b. 6:10 p.m. Public Meeting
Re: Proposed Zoning By-law Amendment (Z2-18 - East Part Lot 31, Concession 4, 365 Centre Street, Angus).

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

a. Staff Report PD016-18 submitted by the Planning Technician, re: Site Plan Approval – 245 Barrie Street, Thornton for a “Fry Shack”.

Resolution No: CW081-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD016-18 be received; and
That Council does authorize site plan approval for 245 Barrie Street, Thornton, to allow a "Fry Shack" to be placed on this property, on the condition that the original "trailer" proposed be renovated or converted into a permanent structure to be in keeping with the Ontario Building Code prior to any authorized use of the "Fry Shack", and such that Development Charges be collected on issuance of a building permit and notice of the permit being provided to MPAC; and
That Council consider adopting a by-law to authorize entering into a site plan agreement with the owner of the lands, the agreement containing the conditions as listed above.*

----Carried----

b. Staff Report PD017-18 submitted by the Manager of Planning and Development, re: Rezoning Amendment – 33 Tree Top, Angus.

This report was withdrawn at the request of the Manager of Planning and Development.

c. Staff Report PD018-18 submitted by the Manager of Planning and Development, re: 197 Centre Street – Rezoning to Permit for a Semi Detached Dwelling.

This report was withdrawn at the request of the Manager of Planning and Development.

d. Staff Report PD019-18 submitted by the Manager of Planning and Development, re: OPA Application – 8477 6th Line.

Resolution No: CW082-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD019-18 be received; and
That Council does authorize staff to schedule a public meeting in order to collect comments on a proposed re-designation of land at Part Lot 28, Concession 6 (8477 6th Line).*

----Carried----

e. Staff Report PD020-18 submitted by the Manager of Planning and Development, re: Brookfield Development, Baxter Subdivision.

Resolution No: CW083-2018 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report PD020-18 be received; and
That Council does authorize adopting a Zoning By-law Amendment (ZBA) for the east side of Denney Drive which would facilitate the development of the servicing lands associated with the Brookfield development, and consider adopting a ZBA for the west side of Denney Drive separately; and
That the appropriate By-law be brought forward for Council's consideration at a future meeting.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR013-18 submitted by the Manager of Parks and Recreation, re: Request for Quotations – Portable Toilet Rentals.**

Resolution No: CW084-2018 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report PR013-18 be received; and
That Council does authorize staff to award the contract for Portable Toilet Rentals to Jenco Equipment at a cost of \$90.00 plus H.S.T per unit.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW015-18 submitted by the Manager of Public Works, re: Traffic Signal Update – County Road 21 at Denney Drive, Baxter.**

Resolution No: CW085-2018 Moved by: White Seconded by: Smith

Be it resolved that Staff Report PW015-18 be received.

----Carried----

Council requested that a motion be brought forward to the regular meeting requesting the County of Simcoe to approve the installation of traffic signals at the intersection of Denney Drive and County Road No. 21, at the developer's expense.

- b. **Staff Report PW016-18 submitted by the Manager of Public Works, re: Speed Reduction – 30th Sideroad from County Road 56 to the 8th Line.**

Resolution No: CW086-2018 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report PW016-18 be received; and
That Council does approve a speed limit reduction from 80 kph to 60 kph on the 30th Sideroad between County Road 56 to the 8th Line.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO012-18 submitted by the Chief Administrative Officer, re: Proposed Language Additions to the Township's Workplace Discrimination, Harassment and Violence Prevention Policy No. EHS-15.**

Resolution No: CW087-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report CAO012-18 be received; and
That Council does approve the Chief Administrative Officer's (C.A.O.) proposed language additions to the Township's Workplace Discrimination, Harassment and Violence Prevention Policy No. EHS-15.*

----Carried----

11. OTHER BUSINESS

- a. Clean-Up Day in Thornton**

Councillor Smith informed Council and members of the public that the Clean-Up Day in Thornton was a success. He asked the Manager of Parks and Recreation to thank the Parks and Recreation staff for their assistance.

- b. Essa Public Library "Garden Tea Party" – May 10, 2018**

Councillor White extended an invitation to Council, staff and members of the public to attend the Garden Tea Part on May 10, 2018.

- c. Camphill Spring Fair – May 12, 2018**

Councillor White invited Council, staff and members of the public to the Camphill Spring Fair on Saturday May 12, 2018.

- d. Administration Centre "Cornerstone" Sign**

Councillor White asked Council to support a request to have staff investigate and bring forward a report outlining options to re-surface or repair the brick "cornerstone" sign at the base of the Administration Centre Driveway. Council supported this request.

- e. Public Works Week – May 20-26, 2018**

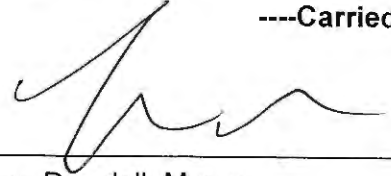
The Manager of Public Works requested support from Council for "Public Works Week" (May 20 to 26, 2018). The Department is planning an "Open House" for members of the public to visit the Roads Yard. The Manager of Public Works stated that he is seeking a community partner to assist with this event, as he would like to host a charity barbecue. As well, the Manager of Public Works asked for Council's authorization to extend an invitation to members of staff from other departments on a date that is opposite the public Open House. Council unanimously supported this event and asked that the Manager of Public Works provide them with options for some financial assistance or other items that Council could consider approving for this event.

12. ADJOURNMENT

Resolution No: CW088-2018 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:56 p.m. to meet again on the 16th day of May, 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk