

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, MAY 16, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, May 16, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Mohr, Manager of Finance
D. Perreault, Manager of Public Works
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. 6:00 p.m. Public Meeting**
Re: Draft Development Charges Background Study.

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

- a. Staff Report PD022-18 submitted by the Manager of Planning and Development, re: Large Buildings Under the Ontario Building Code (OBC).**

Resolution No: CW089-2018 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PD022-18 be received; and
That Council does authorize appointing MFAL and RSM as Building Officials for Essa Township with Jon Taylor already in a position of appointment to provide Essa with flexibility to review and inspect large buildings under the OBC.*

----Carried----

- b. Staff Report PD023-18 submitted by the Manager of Planning and Development, re: Assisted Care Facilities Policy Proposal for Consideration.**

Resolution No: CW090-2018 Moved by: White Seconded by: Smith

Be it resolved that Staff Report PD023-18 be received for information, for Council to

*consider new policy across the Municipality; and
That Council does authorize staff to schedule a public meeting to collect comments on
assisted care facilities.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. 2018 Supplying, Loading, Spreading and Dumping Granular Gravel Material
RFQ: Q-18-03 Opening Results – May 9, 2018.**

Resolution No: CW091-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that the tender submitted by Darpak Inc. in the amount of \$78,000.00 plus
H.S.T., to supply and place granular materials on the 6th Line road reconstruction project and
deliver stockpile to the Roads yard, be accepted as per Township specifications; and
That the Manager of Public Works be authorized to arrange for the delivery of such granular
materials.*

----Carried----

- b. Staff Report PW019-18 submitted by the Manager of Public Works, re: Speed
Reduction – 20th Sideroad from the 8th Line to the 10th Line.**

Resolution No: CW092-2018 Moved by: Smith Seconded by: Macdonald

Be it resolved that Staff Report PW019-18 be received.

----Carried----

Council requested that the Manager of Public Works bring an additional report forward to
the next meeting of Council outlining the distances for extension of the 50 km/h zone on
the 20th Sideroad through the village of Ivy.

- c. Staff Report PW020-18 submitted by the Manager of Public Works, re: Award
of Tender – Robson Subdivision Watermain Replacement.**

Resolution No: CW093-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PW020-18 be received; and
That the correspondence from Ainley Group in connection with the Robson subdivision
Watermain Replacement be received; and
That Part A of the tender received from Darpak Inc. for the replacement of the watermain on
Sandsprings Crescent and Larkdale Crescent in the Robson Subdivision be accepted in the
amount of \$981,152.34 (plus H.S.T.); and
That Ainley Group be authorized to arrange for the necessary work to be completed; and
That Ainley Group be authorized to carry out inspection and contract administration for this
project at a cost of \$57,845.00.*

----Carried----

Council directed the Manager of Finance to pay for project costs in excess of the \$845,250.00 CWWF Funding Allocation from the Water Infrastructure Reserves.

d. Staff Report PW021-18 submitted by the Manager of Public Works, re: Main Street Revitalization Funding.

Resolution No: CW094-2018 Moved by: White Seconded by: Macdonald

*Be it resolved that Staff Report PW021-18 be received; and
That Council does authorize the Manager of Public Works to utilize the \$56,296.68 received from the Main Street Revitalization Funding to install 54 "regular" LED streetlights along Mill Street, from County Road 10 north to Brentwood Road.*

----Carried----

e. Staff Report PW022-18 submitted by the Manager of Public Works, re: Sewage Treatment Plant Clarifier Cross Connection and Clarifier Repairs.

Resolution No: CW095-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PW022-18 be received; and
That Council does authorize the Manager of Public Works to have Ontario Clean Water Agency (OCWA) make the cross connection and necessary repairs to the clarifiers at the Sewage Treatment Plant at a cost of \$136,888.80; and
That this repair work be paid for out of the Sanitary Sewer Infrastructure Reserve fund.*

----Carried----

8. FINANCE

a. Staff Report TR009-18 submitted by the Manager of Finance, re: Statement of Treasurer – Remuneration 2017.

Resolution No: CW096-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR009-18 be received; and
That the Treasurer's Statement of Remuneration and Expenses of Council and Members appointed by Council for the year ending December 31, 2017 be received as circulated.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

a. Staff Report C016-18 submitted by the Clerk, re: Noise By-law 2005-66 – Clarification on Construction-Related Noise(s) and Proposed Draft Revisions.

Resolution No: CW097-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report C016-18 be received; and
That Council does approve the proposed draft revisions to the Township's current Noise By-law 2005-66; and
That Staff be directed to bring the appropriate By-law forward at a future meeting.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

a. ATVs

Council supported the request of Councillor Henderson for the Clerk to prepare a report regarding use of ATVs on municipal roads.

b. Business Improvement Area By-law

On behalf of the BIA, Councillor White requested Council support the request for staff to review the Township's current Business Improvement Area By-law, its associated map and schedule, with a report being brought forward at a future meeting of Council. Council supported this request.

c. Request for Digital Signage

Through Councillor White, the BIA requested Council support for staff to seek approval from the County of Simcoe to relocate the "Welcome to Angus" sign to the intersection of County Road 90 and the 5th Line after roadworks have been completed. Council supported this request. As well, Council supported the request of the BIA for to staff investigate options to combine a digital sign for advertising purposes into the "Welcome to Angus" sign.

d. Walk for Awareness (May 28, 2018)

Deputy Mayor Macdonald extended an invitation to Council, staff and members of the public to participate with the Township's Accessibility Advisory Committee's in their "Walk for Awareness" event on Monday May 28, 2018. All were encouraged to attend the Angus Arena for warm-ups at 8:45 a.m.

e. Public Works Week

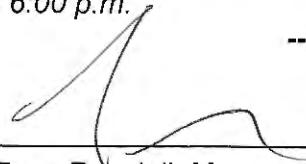
The Manager of Public Works updated Council on the planning aspect of "Public Works Week". He stated that a barbecue for the Open House is scheduled to take place on Saturday May 26, 2018 (10:00 a.m. to 2:00 p.m.).

12. ADJOURNMENT


Resolution No: CW098-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:49 p.m. to meet again on the 6th day of June, 2018 at 6:00 p.m.

---Carried---



Terry Dowdall, Mayor



Lisa Lehr, Clerk