

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, JUNE 6, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, June 6, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
S. Crouse, Manager of Parks and Recreation
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None declared.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. 6:00 p.m. Presentation**
Re: Essa Minor Hockey Association
Atom Rep OMHA Champions – DD Division
Atom AE OMHA Champions – 4/5 Division

Council presented the Essa Minor Hockey Atom Rep and Atom AE teams with Certificates of Congratulations on their successful 2017-18 Hockey Season. The Atom Rep team won the OMHA Championship for the DD Division, and the Atom AE team won the OMHA Championship for the 4/5 Division. Mayor Dowdall congratulated and thanked the organization for their representation of Essa Township.

- b. 6:10 p.m. Public Meeting**
Re: Official Plan Amendment – (OPA 28)
8477 6th Line, West Part Lot 28, Concession 6

See separate set of minutes.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD025-18 submitted by the Manager of Planning and Development, re: Bear Creek Golf Course.**

Resolution No: CW099-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PD025-18 be received; and
That Council does authorize the law firm for Bear Creek Golf Course to register a partial discharge of the Site Plan Agreement releasing the severed parcel of land known as 5517 30th Sideroad.*

----Carried----

- b. **Staff Report PD026-18 submitted by the Manager of Planning and Development, re: Queensbrook – Draft Plan Redline Revision and Zoning By-law Amendment.**

Resolution No: CW100-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD026-18 be received; and
That Council does authorize a draft plan redline revision and an extension to draft plan approval for the Queensbrook subdivision at East Half of Lot 31, Concession 4, Angus;
and
That Council authorize a Zoning By-law Amendment to allow for 156, 40 foot lots.*

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR014-18 submitted by the Manager of Parks and Recreation, re: Request to Waive Diamond Rental Fee – Angus Community Park.**

Resolution No: CW101-2018 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report PR014-18 be received; and
That Council does approve waiving the diamond rental fee in the amount of \$149.94 (plus H.S.T.) for a one-day Charity Tournament hosted by the Warren Family on August 18th, 2018, since the proceeds from this event support local mental health initiatives.*

----Carried----

- b. **Staff Report PR015-18 submitted by the Manager of Parks and Recreation, re: Diabetes Canada Bin Host – Angus Recreation Centre.**

Resolution No: CW102-2018 Moved by: Smith Seconded by: Macdonald

*Be it resolved that Staff Report PR015-18 be received; and
That Council does not approve the request from Diabetes Canada to place a clothing bin at the Angus Recreation Centre.*

----Carried----

- c. **Staff Report PR016-18 submitted by the Manager of Parks and Recreation,
re: Sports Field and Parks Uses Policy.**

Resolution No: CW103-2018 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PR016-18 be received; and
That Council does authorize the Manager of Parks and Recreation to implement the Sports
Field and Park Use Policy with every organization / group using the Sports Fields and Parks
within the Township of Essa.*

----Carried----

- d. **Staff Report PR017-18 submitted by the Manager of Parks and Recreation,
re: Door Youth Centre.**

Resolution No: CW104-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report PR017-18 be received as information.

----Carried----

- e. **Staff Report PR019-18 submitted by the Manager of Parks and Recreation,
re: Request to use the Essa Recreation Centre.**

This item was deferred.

- f. **Staff Report PR020-18 submitted by the Manager of Parks and Recreation,
re: Baxter Parkland – Concept Design.**

Resolution No: CW105-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PR020-18 be received; and
That Council does approve the design concept for the Baxter Parkland, as shown on the L.A.
West's Materials and Detail Plan L1, Layout Plan L2 and Planting Plan L4 (Project #
160.14.001).*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW023-18 submitted by the Manager of Public Works, re: Speed
Zone Reduction – 20th Sideroad East and West of Ivy.**

Resolution No: CW106-2018 Moved by: Smith Seconded by: Macdonald

*Be it resolved that Staff Report PW023-18 be received; and
That Council does approve an extension of the 50km/h speed zone on the 20th Sideroad
through Ivy, 200 metres to the West and 800 metres to the East.*

----Carried----

- b. **Staff Report PW024-18 submitted by the Manager of Public Works, re: Request for Council's Approval to Lift and Remove the 0.3 metre Reserve along the south side of Cunningham Drive, south of Meadowland Boulevard, being Block 40, Plan 51M-639.**

Resolution No: CW107-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PW024-18 be received; and
That Council does approve lifting and removing the 0.3 metre wide Reserve along the south side of Cunningham Drive, south of Meadowland Boulevard, being Block 40, Plan 51M-639 subject to the Developer paying for all legal costs to prepare and register the necessary documentation at the Land Titles Office to facilitate such action.*

----Carried----

8. FINANCE

- a. **Staff Report TR010-18 submitted by the Tax Collector, re: Request to Write Off/Adjust 2016 & 2017 Taxes.**

Resolution No: CW108-2018 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report TR010-18 be received; and
That Council authorize the Tax Collector to adjust taxes on the accounts listed in Schedules "A" and "B" of this Report.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C017-18 submitted by the Clerk, re: Cancellation of Committee of the Whole and Council Meeting October 17, 2018.**

Resolution No: CW109-2018 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report C017-18 be received; and
That Council does approve cancellation of the regularly scheduled Committee of the Whole and Council meetings of October 17, 2018; and
That Staff be directed to notify the public accordingly.*

----Carried----

- b. **Staff Report C018-18 submitted by the Clerk, re: Advance Vote Dates – 2018 Municipal Election.**

Resolution No: CW110-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report C018-18 be received for information.

----Carried----

c. E-mail from the County of Simcoe dated May 31, 2018, re: Request for Contribution to County of Simcoe 2018 Bursary Program.

Resolution No: CW111-2018 Moved by: White Seconded by: Macdonald

Be it resolved that the request from the County of Simcoe dated May 31, 2018, to participate in the County of Simcoe's 2018 Bursary Program be received; and That Council does approve a contribution to the Program in the amount of \$1,000.00.

----Carried----

Council requested that staff advise them of the 2018 recipient name once confirmation has been received from the County of Simcoe.

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

a. Staff Report CAO013-18 submitted by the Chief Administrative Officer, re: Sign on Boulevard fronting 18 King St, Angus.

Resolution No: CW112-2018 Moved by: White Seconded by: Macdonald

Be it resolved that Staff Report CAO013-18 be received; and That Council does authorize the buyer/owner of the proposed Medical Clinic and Services at 18 King Street in Angus to exclusively use the existing blue and white sign in the boulevard fronting 18 King Street, Angus, to advertise the medical services being provided at this facility provided they pay the costs of any maintenance, repair and/or replacement associated with such sign and support structure.

----Carried----

11. OTHER BUSINESS

a. Public Works Day Barbecue

Deputy Mayor Macdonald congratulated the Manager of Public Works on the success of Public Works Day.

b. Log Jam Update – 5th Sideroad Bridge

The Manager of Public Works advised Council that a permit had been obtained to remove the log jam at the 5th Sideroad Bridge.

c. Fire Department

Council members extended thanks to the firefighters from Essa and neighbouring municipalities for their assistance with the fire in Baxter.

d. Request for Signage – Speed Limit Changes

Councillor Henderson requested support from Council to have staff place a starburst "New" sign in the areas where speed limits have been changed, to bring awareness to the users of the road system. Council supported this request.

12. **ADJOURNMENT**

Resolution No: CW112-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:39 p.m. to meet again on the 20th day of June, 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk