

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, JULY 4, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, July 4, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
S. Crouse, Manager of Parks and Recreation
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Smith declared a potential conflict on Item 4 (a) as he is a member of the Board for the Motorcycle Convention.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. 6:00 p.m. Delegation – Simon Ffrench
Re: Request for Extension of 50 km/h Speed Zone – 9th Line

Simon Ffrench addressed Council requesting an extension of the 50 km/h speed limit zone by approximately 300 meters on the 9th Line, specifically extending the zone to north of 6321 9th Line in Egbert. He discussed various safety issues associated with the current zone, referring to reduced visibility and excess speed of users on the gravel road.

Mayor Dowdall thanked Simon for his presentation.

b. 6:10 p.m. Delegation
Elise Dostal, Field Manager, Service Line Warranties of Canada
Re: AMO / LAS Water & Sewer Program

Elise Dostal briefly explained to Council that AMO and LAS have partnered with Service Line Warranties of Canada to offer residents of Ontario municipalities a sewer and water lateral warranty service. She described the program as one that offers external sewer and water line warranty to homeowners of single family home dwellings to assist with their responsibilities for any repair(s) or replacement of their utility service lines at a reasonable cost. She stated that currently Service Line Warranties of Canada has partnered with 45 municipalities and explained that she is looking for municipal endorsement by Council for the program to be offered to residents of Essa.

Mayor Dowdall thanked Elise for her presentation.

STAFF REPORT

4. PLANNING AND DEVELOPMENT

Councillor Smith declared a potential conflict on this Item. He did not participate in any discussion or vote on this Item.

- a. **Staff Report PD032-18 submitted by the Manager of Planning and Development, re: Request for a Large Motorcycle Convention at the Essa Agriplex.**

Resolution No: CW123-2018 Moved by: White Seconded by: Macdonald

Be it resolved that Staff Report PD032-18 be received for information.

----Carried----

- b. **Staff Report PD033-18 submitted by the Manager of Planning and Development, re: Building Permits 2018.**

Resolution No: CW124-2018 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report PD033-18 be received for information.

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Staff Report PR022-18 submitted by the Manager of Parks and Recreation, re: Angus Recreation Centre and Thornton Arena ATM's.**

Resolution No: CW125-2018 Moved by: Henderson Seconded by: Macdonald

*Be it resolved that Staff Report PR022-18 be received; and
That Council does authorize the Manager of Parks & Recreation to enter into an
Agreement with G-Cash Management Systems for housing an ATM terminal at both the
Angus Recreation Centre and Thornton Arena; and
That the appropriate By-law be brought forward at a future meeting of Council.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW026-18 submitted by the Manager of Public Works, re: Requested Exemption to By-law 2015-64 for the Placement of Fill at 6387 20th Sideroad.**

Resolution No: CW126-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report PW026-18 be received; and

That Council does approve an exemption to By-law 2015-64 for the placement of clean fill at 6387 20th Sideroad, subject to the requirements of the Manager of Public Works; and That the property owner submit a \$5,000.00 deposit to ensure that the access road remains free of mud/dust/debris.

----Carried----

- b. Staff Report PW027-18 submitted by the Manager of Public Works, re: Placement of Fill on the Old 25th Sideroad Allowance, West of County Road 27.**

Resolution No: CW127-2018 Moved by: White Seconded by: Smith

Be it resolved that the Staff Report PW027-18 be received; and That Council does approve the proposal from RJO Contracting for the placement of approximately 3,500 loads of clean fill/topsoil on the old 25th Sideroad allowance, just west of County Road 27, subject to the requirements of the Manager of Public Works.

----Carried----

8. FINANCE

- a. Staff Report TR012-18 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW128-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report TR012-18 be received; and That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedule "A" of this report.

----Carried----

- b. Staff Report TR013-18 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW129-2018 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report TR013-18 be received; and That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedule "A" of this report.

----Carried----

- c. Staff Report TR014-18 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW130-2018 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report TR014-18 be received; and That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedule "A" of this report.

----Carried----

- d. **Staff Report TR015-18 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW131-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report TR015-18 be received; and
That Council authorize the Tax Collector to adjust taxes on the accounts listed on Schedule
"A" of this report.*

----Carried----

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO014-18 submitted by the Chief Administrative Officer, re:
Township of Essa Health and Safety Policy and Procedure Manual –
Proposed Substance Abuse and Fitness for Duty Policy.**

Resolution No: CW132-2018 Moved by: Henderson Seconded by: White

*Be it resolved that Staff Report CAO014-18 be received; and
That Council does approve the draft Proposed Substance Abuse and Fitness for Duty
Policy EHS-19 and adding the Policy to the Township of Essa Health and Safety Policy
and Procedure Manual.*

----Carried----

11. **OTHER BUSINESS**

Angus Farmers' Market

Councillor White reminded Council and members of the public that the Angus Farmers' Market kicks off on July 5, 2018, and every two weeks thereafter until September 27, 2018

Photo Radar

Councillor White requested that a resolution be prepared for Council's consideration at its next meeting, specific to the implementation of Photo Radar in municipalities by the Province. Council unanimously supported this request.

Jim Wilson – Appointment as Cabinet Minister

Council requested that a letter be drafted to congratulate the Honourable Jim Wilson, Simcoe-Grey MPP, on his appointment as the Minister of Economic Development, Job Creation and Trade.

Pine River Bridge / Trail – Certificate of Substantial Performance

The Chief Administrative Officer advised Council that the municipality had recently received the certificate of substantial performance for the Pine River Bridge / Trail. Council requested that a ribbon-cutting ceremony be scheduled for the fall.

Fire Department – Pumper Three

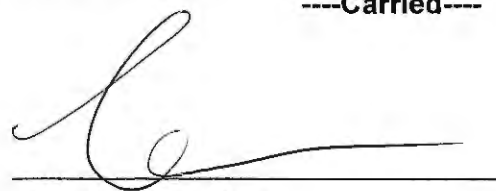
The Chief Administrative Officer advised Council that Pumper Three requires unexpected repairs which have not been budgeted for in 2018. The repairs will cost approximately \$28,000.00. Council authorized the necessary work to be completed.

12. ADJOURNMENT

Resolution No: CW133-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:48 p.m. to meet again on the 5th day of September 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk