

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, SEPTEMBER 19, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, September 19, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
S. Crouse, Manager of Parks and Recreation
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation – Christine Bushey

Re: "Taking Action on Food Insecurity - Roles for Municipalities"

Christine Bushey from the Simcoe Muskoka District Health Unit provided Council and those in attendance with a brief overview of Food Insecurity, that being inadequate access to food due to low household income. She explained that long-term exposure to food insecurity results in an increase of physical and mental health issues, as well as social barriers such as isolation. She stated that food programs are essential however don't resolve the issue. She further explained that the intent of the presentation was to seek support from Council in advocating to the Provincial Government for income policies which would assist in reducing household food insecurity.

Mayor Dowdall thanked Christine for her presentation.

Resolution No: CW150-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that the Township of Essa accept the presentation by the Simcoe Muskoka District Health Unit for information purposes; and
That Council authorize staff to work with the Simcoe Muskoka District Health Unit to explore advocating to the Provincial Government for income policies to reduce household food insecurity as well as possibilities for building on work the municipality is already doing that would reduce household food insecurity in the Township of Essa.*

----Carried----

b. Delegation – Miriam Baldwin

Re: Services that FOCUS provides to Angus and Area.

Miriam Baldwin provided Council and those in attendance with an overview of the services that Focus provides to residents of Angus and the surrounding area, of which include: access to job boards, workshops, job fairs, referrals to community service groups, personal and professional support, Youth Job Link Programs, Youth Job-Connect Programs, access to apprenticeships, and employer incentives.

Mayor Dowdall thanked Miriam for her presentation.

c. Delegation – Bonnie Sander

Re: Concern with Pit Operation on the 10th Line of Essa.

Bonnie Sander expressed her concerns about fill being brought into the gravel pit located on the 10th Line of Essa. She stated that she had been in touch with the Ministry of Natural Resources to make them aware.

Council thanked her for her presentation and requested that staff contact the owner/operator of the gravel pit to advise them that the importing of fill is not permitted.

Council also requested that staff draft a letter to the Ministry of Natural Resources, and that feedback from the Ministry of Natural Resources be provided to Bonnie Sander, specific to this location.

d. Council Request – Michael Ffrench

Re: Follow-up – Request for Speed Limit Reduction (9th Line) [Background Information – Copy of Staff Report PW030-18 provided]

Michael Ffrench explained that he was attending on behalf of his parents, Simon and Caroline Ffrench, in order to provide Council with any additional information that they may require. Michael stated that since the erection of the “Truck Turning” signs and the gathering of data by the Public Works Department, speed has still been an issue on the 9th Line.

Council confirmed with Michael that it is a sightline issue, whereby motorists can't see the 50 km/h sign due to the nature of its location and the terrain of the road.

Council thanked Michael for his attendance.

Resolution No: CW151-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Council reconsider the vote on the motion relating to Staff Report PW030-18, a motion concerning consideration of a speed limit change on the 9th Line north of the 10th Sideroad.

----Carried----

Resolution No: CW152-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Council approve a speed limit reduction on the 9th Line by extending the existing 50 km/h zone a further 400 metres north of the 10th Sideroad.

----Carried----

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD039-18 submitted by the Manager of Planning and Development, re: OPA 31 and Zoning By-law Amendment, 5616 County Road 27 – To allow for a Garden Suite (Granny Flat).**

This Item was deferred at the request of applicant.

- b. **Staff Report PD041-18 submitted by the Manager of Planning and Development, re: Funding Programs for Affordable and Seniors Housing.**

Resolution No: CW153-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report PD041-18 be received for information.

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

- a. **Correspondence from the Canadian Association of Veterans in United Nations Peacekeeping, re: Requests for Peacekeepers Park – Consideration for 2019 Budget Deliberations.**

Resolution No: CW154-2018 Moved by: Henderson Seconded by: Macdonald

Be it resolved that the correspondence from the Canadian Association of Veterans in United Nations Peacekeeping regarding their requests specific to Peacekeepers' Park be received; and

That the Manager of Parks and Recreation be directed to obtain the necessary estimates for each item to be considered; and

That Council's consideration be deferred to the 2019 Budget Deliberations.

----Carried----

6. FIRE AND EMERGENCY SERVICES

- a. **Summary of Results for Fire Services Rescue Apparatus – RFQ 18-01**

Resolution No: CW155-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that the summary of results for RFQ 18-01 be received; and

That Council does accept the quotation as submitted by Dependable Emergency Vehicles for the supply of one demonstrator rescue apparatus in the amount of \$396,000.00 plus H.S.T.; and

That Council does accept the quotation as submitted by Dependable Emergency Vehicles for the associated equipment necessary to outfit the new apparatus at a cost of \$34,850.00 plus H.S.T.; and

That the funds approved in the 2018 Capital Budget for extrication tool upgrades of \$6,500.00, and the estimated funds of \$10,000.00 from the sale of the existing Rescue Two, be put toward the purchase of the vehicle; and

That the Fire Chief be authorized to arrange for the purchase of the rescue apparatus and the necessary equipment to outfit the apparatus.

----Carried----

7. PUBLIC WORKS

a. Summary of Results – 2018 Winter Sand Screening / Trucking / Mixing.

Resolution No: CW156-2018 Moved by: Macdonald Seconded by: Henderson

Be it resolved that the summary of results for the 2018 Winter Sand Screening/Trucking/Mixing tender be received; and

That Council does approve the quotation as submitted by John Eek & Son for the screening/trucking and stockpiling of winter sand at a total cost of \$84,720.00 plus H.S.T., as per Township specifications; and

That the Manager of Public be authorized to arrange for the necessary work to be completed.

----Carried----

b. Staff Report PW028-18 submitted by the Manager of Public Works, re: Award of Tender – Supply of Regular Unleaded Gasoline Regular & Dyed Diesel and Fuel Tank Purchase.

Resolution No: CW157-2018 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report PW028-18 be received; and

That Council does accept the tender received from Mayes-Martin Limited for the Supply of Regular Unleaded Gasoline Regular and Dyed Diesel, once the new fuel tanks and pumps have been installed; and

That Council does accept the quote as received from Mayes-Martin Limited in the amount of \$16,521.54 plus H.S.T. for the Supply of Fuel Tanks and Pumps.

----Carried----

c. Staff Report PW034-18 submitted by the Manager of Public Works, re: Township of Essa Traffic Calming Policy.

Resolution No: CW158-2018 Moved by: Smith Seconded by: White

Be it resolved that Staff Report PW034-18 be received; and

That Council does authorize adopting the Township of Essa Traffic Calming Policy, recognizing that some of the options listed in the policy will be subject to future budget considerations.

----Carried----

d. Staff Report PW037-18 submitted by the Manager of Public Works, re: Request for Additional Information – Traffic Signal Tender – 5th Line and Centre Street and Pedestrian Walkway at Latimer Avenue.

Resolution No: CW159-2018 Moved by: Macdonald Seconded by: White

Be it resolved that Staff Report PW037-18 be received as additional information to Staff Report PW031-18, as previously presented; and

That Council accept the tender submitted by Guild Electric Ltd. for the Traffic Signalization and Pedestrian Crossing in the amount of \$523,642.67 (plus H.S.T.); and

That Council authorize Guild Electric Ltd. to proceed in 2018 with the Traffic Signalization Project at the 5th Line and Centre Street and the Pedestrian Crossing at Centre Street and Latimer Avenue, with both projects being done as per Township specifications; and That any overages be paid for from the Federal Gas Tax Funding that the Township receives.

----Carried----

8. FINANCE

- a. Staff Report TR016-18 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW160-2018 Moved by: Henderson Seconded by: White

Be it resolved that Staff Report TR016-18 be received; and That the Tax Collector be authorized to adjust taxes on the accounts listed in Schedule "A" of this Report.

----Carried----

- b. Staff Report TR017-18 submitted by the Tax Collector, re:Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW161-2018 Moved by: Macdonald Seconded by: Henderson

Be it resolved that Staff Report TR017-18 be received; and That the Tax Collector be authorized to adjust taxes on the accounts listed in Schedules "A" and "B" of this Report.

----Carried----

- c. Staff Report TR018-18 submitted by the Tax Collector, re:Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW162-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that Staff Report TR018-18 be received; and That the Tax Collector be authorized to adjust taxes on the accounts listed in Schedule "A" of this Report.

----Carried----

- d. Staff Report TR019-18 submitted by the Tax Collector, re:Request to Write Off/Adjust 2018 Taxes.**

Resolution No: CW163-2018 Moved by: White Seconded by: Macdonald

Be it resolved that Staff Report TR019-18 be received; and That the Tax Collector be authorized to adjust taxes on the accounts listed in Schedule "A" of this Report.

----Carried----

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Draft Letter to Jim Wilson, MPP Simcoe-Grey, re: Implementation of Photo Radar on Municipal Roads for Speed Enforcement.**

Resolution No: CW164-2018 Moved by: Henderson Seconded by: White

*Be it resolved that the draft letter regarding the implementation of Photo Radar on Municipal Roads for speed enforcement be received; and
That Council does approve the draft letter.*

----Carried----

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. **Staff Report CAO020-18 submitted by the Chief Administrative Officer, re: Proposed Amending Agreement for the Joint Use/Asset Protection and Leasehold Agreement – Nottawasaga Pines Secondary School/Essa Public Library – Angus Branch.**

Resolution No: CW165-2018 Moved by: White Seconded by: Macdonald

*Be it resolved that Staff Report CAO020-18 be received; and
That Council does support a comprehensive review of the School Board's Traffic Safety Report on the understanding that the Township and Library Board are to provide input including the review of options and final acceptance of such options or recommendations at the appropriate time; and
That Council support the interim solution as proposed by the School Principal by double parking the school buses in the main access area and restricting other vehicular access during the 20 – 25 minute student loading period in the afternoon; and
That Council consider passing the By-law to enter into an Amending Agreement with the School Board excluding Schedule "C" (Traffic flow).*

----Carried----

11. **OTHER BUSINESS**

Request for Clarification, re: Withdrawal of Application for Zoning By-law Amendment (re: Proposed Fuel Transfer Station – 8716 County Road 56)

Council requested that the Planner provide clarification to residents about the withdrawal of the application for a Zoning By-law Amendment specific to the proposed fuel transfer station at 8716 County Road 56. The Planner advised that the incomplete application had been withdrawn by the applicant prior to Council having to make a decision on the matter.

Request for Council Permission, re: Geotechnical Investigation – Future Water Treatment/Booster Station in Baxter (Brookfield Developments)

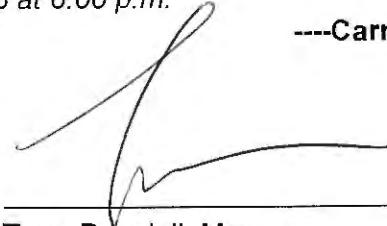
The Chief Administrative Officer stated that Brookfield Developments was requesting Council's permission to arrange for a geotechnical investigation on the future Water Treatment/Booster Station in Baxter, which was approved by Council.

12. ADJOURNMENT

Resolution No: CW166-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:06 p.m. to meet again on the 3rd day of October 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk

September 19, 2018

Committee of the Whole Item 4 (Schwartz)

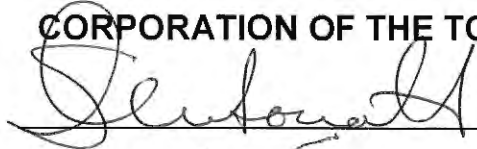
The applicants have requested a deferral of their OPA application in order to give Council the opportunity to consider if they would initiate an in-house amendment to delete the minimum 1 hectare requirement in the Township Official Plan (for garden suites).

This would save these applicants money since their OPA would trigger County approval and the County has their own \$2,000 fee plus a requirement for a RPP, OLS and lawyer.

Staff will bring forward a report on a garden suite OPA for the next meeting of Committee.

CORPORATION OF THE TOWNSHIP OF ESSA

MOVED BY:



DATE: September 19, 2018

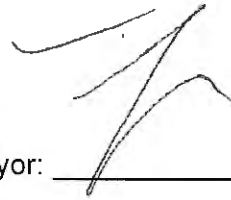
SECONDED BY:



RESOLUTION NO: _____

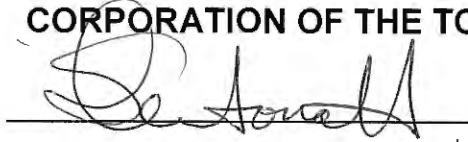
Be it resolved that Council reconsider the vote on the motion relating to Staff Report ^{PW030-18}~~PW028-18~~, a motion relating to consideration of a speed limit change on the 9th Line north of the 10th Sideroad, with exception to the existing 50km/hr speed zone that is in effect north of Egbert.

Mayor: _____



CORPORATION OF THE TOWNSHIP OF ESSA

MOVED BY:



DATE: September 19, 2018

SECONDED BY:



RESOLUTION NO: _____

Be it resolved that Council approve a speed limit reduction ~~from~~ on the 9th Line by extending the existing 50 km/h zone a further 400 metres north of the 10th Sideroad.

Mayor: _____

