

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, NOVEMBER 7, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, November 7, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Terry Dowdall
Deputy Mayor Sandie Macdonald
Councillor Keith White
Councillor Michael Smith
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
C. Healey, Manager of Planning and Development
D. Perreault, Manager of Public Works
S. Crouse, Manager of Parks and Recreation
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Dowdall opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Smith declared a conflict on Item 7 (f) as he owns the property.

Councillor Henderson declared a conflict on Item 4 (c), as Street "A" is proposed to be named after his family.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Delegation – Richard Steiginga – Collins Barrow Kawarthas LLP**
Re: Presentation of the 2017 Draft Financial Statements

Mr. Richard Stieginga, Township Auditor, was in attendance to present Council with an overview of the 2017 Draft Financial Statements.

Resolution No: CW178-2018 Moved by: Macdonald Seconded by: Smith

Be it resolved that the 2017 Draft Financial Statements, as presented by Collins Barrow Kawarthas LLP, be approved.

----Carried----

STAFF REPORT

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD043-18 submitted by the Manager of Planning and Development, re: Zoning By-law Amendment Z4/18 – 197 Centre St.**

Resolution No: CW179-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD043-18 be received; and
That Council does authorize a Zoning By-law Amendment (ZBA) to allow any R3 Zone
use to be constructed on 197 Centre Street in Angus.*

----Carried----

- b. Staff Report PD044-18 submitted by the Manager of Planning and Development,
re: OPA 31 to Allow for a Garden Suite (Granny Flat) on Any Sized Lot in the
Municipality.**

Resolution No: CW180-2018 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report PD044-18 be received; and
That Council does authorize staff to schedule a Public Meeting to collect comments on a
proposed Township-wide policy to permit garden suites on any sized lots which are
designated as Agriculture and Rural in the Municipality.*

----Carried----

Councilor Henderson declared a conflict on Item 4 (c). He did not vote or take part in any discussion.

- c. Staff Report PD045-18 submitted by the Manager of Planning and Development,
re: Baxter and Birchwood Subdivisions, Street Names.**

Resolution No: CW181-2018 Moved by: Macdonald Seconded by: White

*Be it resolved that Staff Report PD045-18 be received; and
That Council does approve naming the streets and park in the new Baxter subdivision as
follows: Street A – Henderson Street; Street B – Felhazi Trail; Street C – Cochrane
Crescent; Street D – Shorey Lane; Street E – Edgar Avenue; the road leading into the
park as Gauley Drive; and, the park itself as Heartland Park; and
That Council does approve renaming Nordine Court in the Birchwood Estates subdivision
to Birchwood Lane.*

----Carried----

- d. Staff Report PD046-18 submitted by the Manager of Planning and Development,
re: Growth Strategy for Essa.**

Resolution No: CW182-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report PD046-18 be received; and
That Council does approve the Growth Strategy for Essa, prepared by Ainley Group and
dated October 2018.*

----Carried----

6. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD002-18 submitted by the Fire Chief, re: New Communications Tower.**

Resolution No: CW187-2018 Moved by: Macdonald Seconded by: Smith

*Be it resolved that Staff Report FD002-18 be received; and
That Council does authorize the processes required to enter into a contract with Signum
Wireless Communications for the installation of a communications tower at Station 2 in
Angus.*

----Carried----

- b. **Staff Report FD003-18 submitted by the Fire Chief, re: Defferal of Station One Paving.**

Resolution No: CW188-2018 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report FD003-18 be received; and
That Council does approve deferring the paving of the Station One parking lot area to the
2019 Budget Deliberations.*

----Carried----

7. PUBLIC WORKS

- a. **Staff Report PW039-18 submitted by the Manager of Public Works, re: Draft Driver ID Policy.**

Resolution No: CW189-2018 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report PW039-18 be received; and
That Council does approve adopting the Draft Driver ID Policy.*

----Carried----

- b. **Staff Report PW040-18 submitted by the Manager of Public Works, re: Proposed Speed Reduction – 10th Sideroad between 9th Line & County Road 27.**

Resolution No: CW190-2018 Moved by: Smith Seconded by: Macdonald

*Be it resolved that Staff Report PW040-18 be received; and
That Council does approve a speed limit reduction on the 10th Sideroad between the 10th
Line and 11th Line from 80km/h to 60km/h; and
That the appropriate By-law be brought forward at the next meeting for Council's
consideration.*

----Carried----

- c. **Staff Report PW041-18 submitted by the Manager of Public Works, re: Changes to Minimum Maintenance Standards for Municipal Highways, O Reg 239/02 and Significant Weather Event.**

Resolution No: CW191-2018 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report PW041-18 be received; and
That Council does approve appointing the Manager of Public Works or their designate to declare a "significant weather event" in accordance with the Minimum Maintenance Standards for Municipal Highways, O Reg 239/02.*

----Carried----

- d. **Staff Report PW042-18 submitted by the Manager of Public Works, re: Purchase of Winter Sand.**

Resolution No: CW192-2018 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report PW042-18 be received; and
That Council does concur with the direction that the Manager of Public Works has taken with regard to the production of winter sand.*

----Carried----

- e. **Staff Report PW043-18 submitted by the Manager of Public Works, re: Parking By-law 2005-96 Housekeeping.**

Resolution No: CW193-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PW043-18 be received; and
That Council does authorize a By-law being brought forward to Council for consideration of housekeeping items as recommended in this report.*

----Carried----

Councillor Smith declared a conflict on Item 7 (f). He did not vote or participate in any discussion.

- f. **Staff Report PW029-18 submitted by the Manager of Public Works, re: Requested Exemption to By-law 2015-64 for the Placement of Fill at 8848 6th Line.**

Resolution No: CW194-2018 Moved by: Henderson Seconded by: Macdonald

*Be it resolved that Staff Report PW029-18 be received; and
That Council does approve an exemption to By-law 2015-64 for the placement of fill at 8848 6th Line, subject to the requirements of the Manager of Public Work and/or the road authority of the road being used to access the subject property being met; and
That the property owner submits a \$5,000.00 deposit to ensure that the access remains free of mud/debris.*

----Carried----

8. FINANCE

- a. Security Reduction – Nottawasaga Village (Stonemount) Subdivision - Phase 4 Stage 2.**

Resolution No: CW195-2018 Moved by: Macdonald Seconded by: White

Be it resolved that securities be reduced in connection with Nottawasaga Village (Stonemount) Subdivision Phase 4 Stage 2, provided that all outstanding legal and engineering accounts are paid by the Developer, as recommended by the Township's Engineer, as follows:

<i>Current Securities Held by the Township:</i>	<i>\$93,157.50</i>
<i>Less AECOM's Recommended Release:</i>	<i><u>\$75,289.79</u></i>
<i>Securities to be Retained:</i>	<i>\$17,867.71</i>

----Carried----

- b. Security Reduction – Nottawasaga Village (Stonemount) Subdivision - Block 12.**

Resolution No: CW196-2018 Moved by: Smith Seconded by: Macdonald

Be it resolved that securities be reduced in connection with Nottawasaga Village (Stonemount) Subdivision Block 12, provided that all outstanding legal and engineering accounts are paid by the Developer, as recommended by the Township's Engineer, as follows:

<i>Current Securities Held by the Township:</i>	<i>\$282,055.35</i>
<i>Less AECOM's Recommended Release:</i>	<i><u>\$208,596.12</u></i>
<i>Securities to be Retained:</i>	<i>\$ 73,459.23</i>

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C026-18 submitted by the Clerk, re: Proposed Amendment to Noise By-law 2018-47.**

Resolution No: CW197-2018 Moved by: Macdonald Seconded by: White

*That Staff Report C026-18 be received; and
That Council does approve the proposed amendments to the Township's Noise By-law 2018-47; and
That the appropriate By-law be brought forward for Council's consideration.*

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

Remembrance Day Parade – November 11, 2018

Deputy Mayor Macdonald reminded Council, staff and members of the public about the Remembrance Day Parade and Ceremony taking place on Sunday November 11, 2018. The parade starts at the Angus Legion and ends at the Cenotaph.

Thornton Tree Lighting Ceremony – Sunday December 2, 2018

Councillor Smith informed Council, staff and members of the public that the Thornton Tree Lighting Ceremony was being held on Sunday December 2, 2018, at the Thornton Gazebo.

Angus Santa Claus Parade – Saturday November 17, 2018

Deputy Mayor Macdonald advised that the Angus Santa Clause Parade is taking place on Saturday November 17, 2018.

Angus Tree Lighting Ceremony – Friday December 7, 2018

Deputy Mayor Macdonald stated that the Angus Tree Lighting Ceremony was taking place on Friday December 7, 2018. The location has changed to the Angus Arena.

Grand Opening of Angus Health Centre

Councillor White advised Council, staff and members of the public that Angus Health Centre would be officially opening its doors on Monday November 12, 2018. The Walk-In Clinic is set to be open on Mondays from 10:00 a.m. to 7:00 p.m., and on Tuesdays from 10:00 a.m. to 5:00 p.m.

Request for Report – Proposed Speed Limit Reduction on 6th Line


Councillor Henderson requested Council support for a speed limit reduction on the 6th Line north of Highway 89. Council directed the Manager of Public Works to bring a report forward for their consideration at the next meeting of Council.

12. ADJOURNMENT


Resolution No: CW198-2018 Moved by: Smith Seconded by: Macdonald

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:00 p.m. to meet again on the 21st day of November 2018 at 6:00 p.m.

----Carried----



Terry Dowdall, Mayor



Lisa Lehr, Clerk