

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, DECEMBER 19, 2018
6:00 p.m.**

A Committee of the Whole meeting was held on Wednesday, December 19, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
D. Perreault, Manager of Public Works
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Henderson declared a conflict on Item 9 (e) as he has familial relations with an applicant.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Cheque Presentation – Angus and Thornton Food Banks
Re: Donation from HGR Graham Partners LLP

The Township lawyer, Paul Rabinovitch, HGR Graham Partners LLP, was in attendance to present a donation to the Angus and Thornton Food Banks. Council thanked him for his generosity.

b. Cheque Presentation – Essa Challenge Golf Tournament Proceeds
RVH Foundation, Stevenson Memorial Foundation, Matthews House Hospice,
Alliston & Area Physician Recruitment Committee.

Mayor Macdonald stated that the annual proceeds raised from the Township of Essa's Annual Golf Challenge totalled \$15,405.28. These funds were distributed equally to the RVH Foundation, Stevenson Memorial Hospital Foundation, Matthews House Hospice, and the Alliston and Area Physician Recruitment Committee. Representatives from each organization were in attendance to receive the donation(s).

STAFF REPORT

4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD050-18 submitted by the Manager of Planning and Development, re: Zoning By-law Amendment to Prohibit Dwelling on 8477 6th Line – Farmland.**

Resolution No: CW218-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PD050-18 be received; and
That Council does authorize staff to schedule a public meeting to collect comments on a
Zoning By-law Amendment to prohibit a future dwelling on farmland where a surplus
dwelling unit will be severed due to a farm consolidation.*

----Carried----

- b. **Staff Report PD052-18 submitted by the Manager of Planning and Development, re: Future Healthy Community Committee Capital Projects Between 2019-2024.**

Resolution No: CW219-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PD052-18 be received; and
That Council consider the following capital projects during budget deliberations:
(a) Ecopark development in LeClair Park in Angus;
(b) Bridge over Sandie Creek to connect a residential neighbourhood to commercial
and institutional uses in Angus; and
(c) Canoe launch and trail development in the Angus Community Park.*

----Carried----

- c. **Staff Report PD054-18 submitted by the Planning Technician, re: 2018 Committee of Adjustment Summary.**

Resolution No: CW220-2018 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report PD054-18 be received for information.

----Carried----

- d. **Staff Report PD055-18 submitted by the Manager of Planning and Development, re: Riverbank and Fishing Committee.**

Resolution No: CW221-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PD055-18 be received; and
That Council does approve creating a new committee of 4 citizens and 1 Council Member
whose goal is to keep the riverbanks in Essa's Fishing Parks as healthy and sustainable, to
ensure that the rivers passing through Essa's Fishing Parks are maintained as clean and
ecologically-sound, and to organize Essa's annual Riverbank Salmon Derby, with regular
park maintenance to still fall to the Township's Parks and Recreation Department, with
proceeds to be split between this committee and the Parks and Recreation Committee;
and*

That Council does approve the Terms of Reference as attached to this Report.

----Carried----

- e. **Staff Report PD056-18 submitted by the Manager of Planning and Development, re: Township of Essa OPA 31 – Garden Suites.**

Deputy Mayor Smith clarified that the new policy would allow for garden suites on any sized lot which is designated as agricultural and rural in the municipality.

Resolution No: CW222-2018 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PD056-18 be received; and
That Council consider adopting a By-law to provide for new policy in its Official Plan concerning garden suites throughout the whole of the Municipality.*

----Carried----

- f. **Staff Report PD057-18 submitted by the Manager of Planning and Development, re: Alliance Agri-Turf – Project Completion and Return of Securities.**

Resolution No: CW223-2018 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PD057-18 be received; and
That Council does authorize returning all remaining securities held on file in association with the development of Alliance Agri-Turf including any legal and engineering deposit and a Letter of Credit in the amount of \$430,463.00.*

----Carried----

- g. **Staff Report PD058-18 submitted by the Manager of Planning and Development, re: Support for the Friends of Utopia Gristmill & Park Master Plan.**

Resolution No: CW224-2018 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report PD058-18 be received; and
That Council does approve continuing to support the Friends of Utopia Gristmill and Park and their Master Plan project in an advisory role.*

----Carried----

- h. **Staff Report PD059-18 submitted by the Manager of Planning and Development, re: Status of Provincial Planning Consultations.**

Resolution No: CW225-2018 Moved by: Sander Seconded by: Smith

Be it resolved that Staff Report PD059-18 be received for information.

----Carried----

5. **PARKS AND RECREATION/ COMMUNITY SERVICES**

6. **FIRE AND EMERGENCY SERVICES**

7. PUBLIC WORKS

- a. Staff Report PW048-18 submitted by the Manager of Public Works, re: Authorization to Execute a Transit Services Renewal Agreement with the City of Barrie.**

Council requested that a report be brought forward at a future meeting of Council to outline other transit options available (i.e. uber, taxi, smaller bus, etc.) for local transit services that correspond with the County of Simcoe's Regional Transit Plan.

Resolution No: CW226-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that Staff Report PW048-18 be received; and
That Council does authorize the Mayor and Clerk to enter into a Transit Services Renewal Agreement with the City of Barrie; and
That a request be made to the County of Simcoe to provide a grant to fund a portion of the transit service until they are prepared to assume the service.*

----Carried----

- b. Staff Report PW049-18 submitted by the Manager of Public Works, re: Budget Pre-Approval – King Street Urbanization.**

Resolution No: CW227-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report PW049-18 be received; and
That Council does authorize pre-approving the 2019 budget estimate submitted by Ainley Group in connection with the Reconstruction of King Street from Auburn Street east of Mill Street in the amount of \$1,701,869; and
That Ainley Group be authorized to arrange for the necessary tender documents be prepared and advertised as soon as possible*

----Carried----

- c. Staff Report PW050-18 submitted by the Manager of Public Works, re: Speed Reduction – 6th Line North of Highway 89.**

Resolution No: CW228-2018 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PW050-18 be received; and
That Council defer its decision on a speed reduction in the area of the 6th Line North of Highway 89 to the Spring of 2019, in order to obtain the necessary data from the speed display signs.*

----Carried----

8. FINANCE

- a. Security Reduction – Nottawasaga Village (Stonemount) Subdivision - Phase 3.**

Resolution No: CW229-2018 Moved by: Henderson Seconded by: Sander

Be it resolved that securities be reduced in connection with Nottawasaga Village (Stonemount) Subdivision Phase 3, provided that all outstanding legal and engineering accounts are paid by the Developer, as recommended by the Township's Engineer, as follows:

Current Securities Held by the Township: \$744,656.18
Less AECOM's Recommended Release: \$427,811.38
Securities to be Retained: \$316,844.80

----Carried----

b. Staff Report TR022-18 submitted by the Manager of Finance, re: Consideration of Wage Increase for Township Staff.

Resolution No: CW230-2018 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report TR022-18 be received; and
That Council does approve an increase in salaries and wages for all employees of 2.5% effective the first full pay in 2019, to reflect the Consumer Price Index (Ontario) for all items between October 2017 and October 2018.*

----Carried----

c. Staff Report TR023-18 submitted by the Manager of Finance, re: Consideration of a Wage Increase for members of Council.

Council requested that a report be brought forward in six months' time to review Council's remuneration, and that the report contain a comparison of Essa in relation to other municipalities in the County of Simcoe.

Resolution No: CW231-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report TR023-18 be received; and
That Council does approve an increase in salaries and wages for members of Council of 2.5% effective the first full pay period in 2019, to reflect the Consumer Price Index (Ontario) for all items between October 2017 and October 2018.*

----Carried----

d. Staff Report TR024-18 submitted by the Manager of Finance, re: Set 2019 Budget Deliberation Meetings.

Resolution No: CW232-2018 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report TR024-18 be received; and
That Council does approve the schedule for Special meetings of Council for 2019 budget deliberation on Wednesday January 16th 2019 from 1:00pm to 5:00pm and Wednesday February 6th, 2019 from 1:00pm to 5:00pm and Wednesday February 20th, 2019 from 1:00pm to 5:00pm.*

----Carried----

- e. **Staff Report TR025-18 submitted by the Tax Collector, re: Request to Write Off 2018 Uncollectible Tax Amount.**

Resolution No: CW233-2018 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report TR025-18 be received; and
That Council does authorize the Tax Collector to write off the taxes and penalty charges pursuant to Section 354 of the Municipal Act, 2001 and charge back to Simcoe County and the applicable school board its proportionate share of the unpaid taxes that are written off pursuant to Section 353 of the Municipal Act, 2001 for property identified by Assessment Roll # 43 21 010 010 01802 per Schedule "A" of this Report.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C036-18 submitted by the Clerk, re: Draft 2019 Council and Committee of the Whole Meeting Schedule.**

Resolution No: CW234-2018 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report C036-18 be received; and
That Council does approve the 2019 Council and Committee of the Whole Meeting Schedule as presented.*

----Carried----

- b. **Staff Report C038-18 submitted by the Clerk, re: Scheduling of Public Meeting for Proposed By-law Amendment (2007-30) – Expansion of Angus BIA Boundary.**

Resolution No: CW235-2018 Moved by: White Seconded by: Henderson

*Be it resolved that Staff Report C038-18 be received; and
That Council does authorize staff to schedule a Public Meeting to take place on February 20, 2019 for the collection of comments from the public respecting a proposed amendment to By-law 2007-30 regarding an expansion to the defined boundary of the Angus BIA; and
That Council does authorize staff to prepare and mail out the necessary Notice to the affected membership and those properties proposed to be added.*

----Carried----

- c. **Staff Report C040-18 submitted by the Clerk, re: Appointment of Alternate to County of Simcoe Council.**

Resolution No: CW236-2018 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report C040-18 be received; and
That Council does approve the appointment of Councillor Ron Henderson to act as an alternate member of County of Simcoe Council for the current term; and
That the Clerk bring forward the appropriate By-law at the next meeting of Council for such appointment.*

----Carried----

- d. **Staff Report C041-18 submitted by the Clerk's Assistant / Accessibility Coordinator, re: Kennel Licence Exemption – 8569 5th Line, Angus.**

Resolution No: CW237-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C041-18 be received; and
That Council does approve the applicant's request for an exemption; and
That Council does authorize the Clerks Department to issue a Kennel Licence to the applicant located at 8569 5th Line, Angus.*

----Carried----

Councillor Henderson declared a conflict on Item 9 (e). He did not vote or participate in any discussion on this Item.

- e. **Staff Report C042-18 submitted by the Clerk, re: Commercial Retail Cannabis Stores – Opt-in / Opt-out.**

Resolution No: CW238-2018 Moved by: White Seconded by: Sander

*Be it resolved that Staff Report C042-18 be received; and
That Council defer its decision on this topic to the next meeting on January 16, 2019; and
That staff contact Inspector Steve Clegg from the Nottawasaga Detachment of the OPP to arrange for a delegation on the topic from an enforcement perspective.*

----Carried----

- f. **Staff Report C043-18 submitted by the Clerk's Assistant / Accessibility Coordinator, re: Council Appointment to Local Boards and Committees.**

Resolution No: CW239-2018 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C043-18 be received; and
That Deputy Mayor Smith be appointed to the Essa and District Agricultural Society Board of Directors for the 2018-2022 term of Council; and
That Councillor White be appointed to the Alliston and Area Physician Recruitment Committee for the 2018-2022 term of Council; and
That Deputy Mayor Smith be appointed to the North Simcoe Muskoka Local Health Integration Network for the 2018-2022 term of Council; and
That Councillor White be appointed to the Angus BIA Board of Directors for the 2018-2022 term of Council.*

----Carried----

- g. **Staff Report C044-18 submitted by the Clerk's Assistant / Accessibility Coordinator, re: Request to Waive Meeting Room Rental Fee – Angus Recreation Centre.**

Resolution No: CW240-2018 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report C044-18 be received; and
That Council does approve waiving the meeting room rental booking fee in the amount of \$85.76 plus H.S.T. for use of the Banquet Room at the Angus Recreation Centre on February 3, 2019 for a fundraising event.*

----Carried----

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

11. **OTHER BUSINESS**

a. **Update on Traffic Control Lights – Centre Street/5th Line**

The Manager of Public Works provided Council with an update on the status of the traffic control lights at the Centre Street / 5th Line intersection. He stated that everything is in place and that temporary asphalt has been laid. The municipality is currently waiting for ESA inspection(s), Hydro One for connection, contractor to provide price for temporary line painting, and, a date for activation.

b. **Pedestrian Signals – Latimer Avenue / Centre Street**

The Manager of Public Works provided Council with an update on the status of the pedestrian signal(s) at Latimer Avenue / Centre Street. He stated that the project has been delayed until the spring of 2019 due to early winter weather. He stated that the area will be fenced off until the work commences again in the spring of 2019.

c. **Barrie-Collingwood Railway Crossing – Greenwood Drive**

The Manager of Public Works provided Council with an update on the status of the Greenwood Drive railway crossing on the Barrie/Collingwood rail line. He stated that a meeting with County staff was scheduled to take place Friday December 21, 2018, and that an update will be provided to Council at a future meeting.

d. **Request for Speed Limit Reduction – County Road 90**

Resolution No: CW241-2018 Moved by: White Seconded by: Smith

Be it resolved that the County of Simcoe be requested to lower the speed limit to 60 km/h on County Road 90 (Mill Street) from the existing 50km/h speed zone at Turnbull Road easterly to Don Ross Drive.

----Carried----

e. **Township of Essa Strategic Plan**

Council requested that a copy of the Township's Strategic Plan be forwarded to all members of Council. Council will review the Plan first and work with staff to hone it so that it reflects the current vision(s) of Council.

f. **Administrative Protocol – Council**

Mayor Macdonald reminded Council of administrative protocols in relation to communication(s) with staff as follows:

- All requests from Council for reports shall be introduced under "Other Business".
- Members of Council are not to direct subordinate staff members in a supervisory capacity; this is to be done by the Manager of the Department.
- Council members are to filter questions/concerns by email to the Chief Administrative. In his absence, the Department Manager.

g. Road Work on Gravel Roads

Council supported the request of the Deputy Mayor for the Manager of Public Works to prepare a report for a future meeting that will entail the feasibility of paving gravel roads, as well as listing roads that are in disrepair.

h. Staff Christmas Lunch

Council stated that they supported paying the full amount for the staff Christmas Luncheon that was scheduled to take place on December 20, 2018. Council requested that staff from the Public Works and Parks and Recreation Departments be included.

i. Toys for Tickets

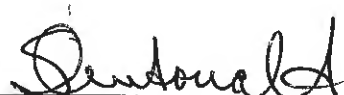
Council supported the toys received from the "Toys for Tickets" Campaign being donated to the Barrie Christmas Cheer, which services those in need in the Township of Essa. Additionally, funds raised by staff from their Dress Down Days will also be donated.

12. ADJOURNMENT

Resolution No: CW242-2018 Moved by: Henderson Seconded by: Smith

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 8:14 p.m. to meet again on the 16th day of January, 2019 at 6:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk