

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 19, 2018**

A Regular Council meeting was held on Wednesday, December 19, 2018 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: G. Murphy, Chief Administrative Officer
D. Perreault, Manager of Public Works
C. Mohr, Manager of Finance
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 7:14 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR250-2018 Moved by: Henderson Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 21st day of November, 2018 be adopted as circulated; and
That the minutes of the Inaugural Council meeting held on the 5th day of December, 2018 be adopted as circulated.*

----Carried----

4. PRESENTING, REFERRING OR PASSING OF ACCOUNTS

5. CONSENT AGENDA

Resolution No: CR251-2018 Moved by: Sander Seconded by: Smith

Be it resolved that the items listed in the Consent Agenda dated December 19th, 2018 be approved as presented, and that the necessary action be taken.

----Carried----

6. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR252-2018 Moved by: Smith Seconded by: White

Be it resolved that the minutes of the Essa Public Library Board from their meetings of October 29, and November 26, 2018 be received.

----Carried----

b. Nottawasaga Police Services Board

Resolution No: CR253-2018 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of October 24, 2018 be received.

----Carried----

7. PETITIONS

8. MOTIONS AND NOTICES OF MOTIONS

a. Correspondence, re: Retirement of Chief Administrative Officer

Resolution No: CR254-2018 Moved by: Henderson Seconded by: Smith

Be it resolved that the correspondence from Greg Murphy, Chief Administrative Officer, dated December 11, 2018 with regard to his retirement effective March 31, 2019 be received; and

That Council appreciates the dedication that he has provided to the municipality over the course of 40 years, wishing him the best in his retirement; and

That a Special Meeting of Council be scheduled for January 2, 2019 to review the job description specific to the Chief Administrative Officer position.

----Carried----

b. Appointment to the Nottawasaga Police Services Board

Resolution No: CR255-2018 Moved by: White Seconded by: Henderson

WHEREAS the Police Services Board of the Nottawasaga OPP has passed a resolution to establish the composition of the Board in accordance with Section 27 (5) of the Police Services Act, 1990, and

WHEREAS the Nottawasaga Police Services Board has requested that an elected official be selected to represent the Township of Essa commencing January 1, 2019 up to December 31, 2020;

NOW THEREFORE BE IT RESOLVED THAT Mayor Sandie Macdonald be appointed to the Nottawasaga Police Services Board for 2019-2020 term.

----Carried----

c. Appointment to the Nottawasaga Valley Conservation Authority Board of Directors

Resolution No: CR256-2018 Moved by: Smith Seconded by: Sander

*Be it resolved that the correspondence from the Nottawasaga Valley Conservation Authority (NVCA) dated November 1, 2018 be received; and
That Councillor Keith White be appointed to the NVCA Board of Directors for the 2019-2022 term.*

----Carried----

d. Renewal of Closed Meeting Investigator – Local Authority Services (LAS)

Resolution No: CR257-2018 Moved by: Sander Seconded by: Henderson

*WHEREAS Section 239.1 of the Municipal Act, 2001, enables any person to request an investigation of whether a municipality or local board has complied with either the statutory requirements for Closed Meetings, or a Procedure By-law; and
WHEREAS the County of Simcoe supports the appointment of one individual as a Closed Meeting Investigator, whose service contract with the County would include any local municipalities who concur with the recommendation and wish to participate in such service contract; and
WHEREAS at its meeting of October 19, 2016, Council of the Township of Essa passed Resolution CR207-2016 to appoint Local Authority Services (LAS) as the Closed Meeting Investigator for the municipality; and
WHEREAS the term of the contract for the appointment expires on December 31, 2018; and
WHEREAS Section 15 of the Agreement allows for renewal of a subsequent term, subject to acceptable performance as determined by the municipality; and
WHEREAS the County of Simcoe has approached municipalities seeking authorization to extend the contract for one additional year;
NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa authorizes a one-year renewal on the contract.*

----Carried----

e. Appointment of Council to Committees

Resolution No: CR258-2018 Moved by: Smith Seconded by: White

Be it resolved that the following members of Council be appointed to the following Committees:

*Council Liaison Appointments
Thornton Hydro – Councillor Henry Sander
Thornton Area Action Committee – Councillor Henry Sander*

----Carried----

9. UNFINISHED BUSINESS

10. BY-LAWS

a. By-law 2018-98

Resolution No: CR259-2018 Moved by: Henderson Seconded by: White

Be it resolved that leave be granted to introduce By-law 2018-98, that being a By-law to provide for a Water Supply and Distribution Upgrades/Front-Ending Agreement with Brookfield Residential (Ontario) Limited for Part Lot 16, Concession 4, being Part 1 and 2, Plan 51R-41377, Township of Essa, County of Simcoe; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2018-99

Resolution No: CR260-2018 Moved by: Sander Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2018-99, that being a By-law to establish the Terms of Reference for the Angus Business Improvement Area Board of Management; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

c. By-law 2018-100

Resolution No: CR261-2018 Moved by: White Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2018-100, that being a By-law to appoint a Municipal Law Enforcement Officer; and also a Tobacco Enforcement Officer, Noxious Weed Inspector and Zoning By-law Enforcement Officer; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

d. By-law 2018-101

Resolution No: CR262-2018 Moved by: Henderson Seconded by: White

Be it resolved that leave be granted to introduce By-law 2018-101, that being a By-law to adopt an Amendment to the Official Plan (OPA No. 31); and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

e. By-law 2018-102

Resolution No: CR263-2018 Moved by: White Seconded by: Henderson

Be it resolved that leave be granted to introduce By-law 2018-102, that being a By-law to appoint the Township's Building Inspector and Chief Building Official as Parking Enforcement Officers, and to amend By-law 2005-96; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

11. QUESTIONS

12. CLOSED SESSION

Resolution No: CR264-2018 Moved by: Henderson Seconded by: Sander

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and, labour relations or employee negotiations.

Council rose from Closed Session at 10:25 p.m. and passed the following:

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS**
Confidential Staff Report C045-18 submitted by the Clerk and the Manager of Public Works, re: Formal Complaint - Identifiable Individuals.

Resolution No: CR265-2018 Moved by: Henderson Seconded by: Sander

*Be it resolved that Staff Report C045-18 be received; and
That the Manager of Public Works and the Clerk proceed as directed by Council.*

----Carried----

- b. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS / LABOUR RELATIONS/EMPLOYEE NEGOTIATIONS**
Confidential Staff Report C037-18 submitted by the Clerk, re: Deputy Clerk Position – Identifiable Individual; Labour Relations/Employee Negotiations.

Resolution No: CR266-2018 Moved by: White Seconded by: Smith

*Be it resolved that Staff Report C037-18 be received; and
That the Clerk proceed as directed by Council.*

----Carried----

- c. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS**
Confidential Staff Report C039-18 submitted by the Clerk, re: Appointment of Committee Members.

Resolution No: CR267-2018 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report C039-18 be received; and
That Council approve the appointment of the following members to the various Committees:*

Committee of Adjustment

- 1. Dan Tucker*
- 2. Joan Truax*
- 3. Kim Ogilvie*
- 4. Scott Fisher*
- 5. Don Davis*

Healthy Community Committee

1. Angela Tang
2. Maria Benjamins
3. Anne Learn Sharpe
4. Lewis Sabo

Council Representative: Deputy Mayor, Mike Smith
Mayor, Sandie Macdonald

Library Board

Council Representative: Councillor Ward 2, Henry Sander (Thornton)
Councillor Ward 1, Keith White (Angus)

Parks and Recreation Committee

1. William Parkinson
2. Eric Villani
3. Jim Hunter
4. Brandy Rafeek

Council Representative: Councillor Ward 3, Ron Henderson

Accessibility Advisory Committee

1. Nancy Willoughby
2. Patty Foster
3. Madeline Danby
4. Stephanie McCann
5. Josh Robertson

Council Representative: Councillor Ward 2, Henry Sander

Council requested that staff commence recruitment for the following new Committee

Riverbank and Fishing Committee

Council Representative: Mayor, Sandie Macdonald

Fenceviewers

1. Rhoderick Price
2. Barry Kerr
3. Tony Commella

Livestock Evaluators:

1. Rhoderick Price
2. Scott Fisher

----Carried----

13. CONFIRMATION BY-LAW

By-law 2018-103

Resolution No: CR268-2018 Moved by: Henderson Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2018-103, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 19th day of December, 2018; and that said By-law be read a first, and taken as read a second and third time and finally passed.

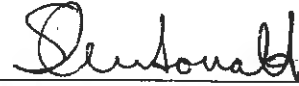
----Carried----

14. ADJOURNMENT

Resolution No: CR268-2018 Moved by: Henderson Seconded by: Smith

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 10:31 p.m. to meet again on the 16th day of January, 2019 following Committee of the Whole.

---Carried---



Sandie Macdonald, Mayor



Lisa Lehr, Clerk