

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING - BUDGET MEETING**

WEDNESDAY, DECEMBER 4, 2019

MINUTES

A Special Meeting of Council was held on Wednesday, December 4, 2019 in the Council Chambers of the Administration Centre, Township of Essa. The Special Meeting was held for Council's consideration of the 2020 Budget.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Deputy Mayor Michael Smith
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Traynor-Richter, Manager of Finance
R. Rosilius, Deputy Treasurer
C. Ross Tustin, Fire Chief
L. Lehr, Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 1:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS

STAFF REPORTS AND MEMORANDUMS

4. FIRE DEPARTMENT – Budget Background Information

- a. Memorandum from Fire Chief – 2020 Budget Considerations – VFF
- b. Memorandum from Fire Chief – 2020 Budget Considerations – Fire
- c. 2020 Budget Priority List

The Fire Chief provided Council with a brief overview of department-specific priorities for Council's consideration in the 2020 Budget Deliberations.

5. PLANNING

a. Memorandum from the Manager of Planning and Development – 2020 Budget Considerations – Planning

The Manager of Planning and Development reviewed an additional request for consideration in the 2020 Budget Deliberations in respect of the Healthy Community Committee, noting that the request for inclusion of funds is dependent on the outcome of an application that was submitted for funding in 2019.

6. TREASURY

a. Memorandum from Manager of Finance – 2020 Budget Inclusion List

The Manager of Finance provided Council with a memorandum outlining prioritized items recommended for inclusion in the 2020 Operating and Capital Budget. She advised that the memorandum also contains a recommendation for Council's consideration of items that are proposed to be removed from the 2020 Budget.

Council and Department Managers proceeded to review the memorandum in detail.

Council directed staff to provide quarterly reports in respect of variances and actuals for the operating/capital budgets commencing in 2020. The report is to provide comparatives to previous years.

7. ADDITIONAL ITEMS

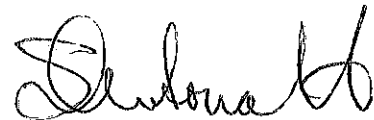
8. IN CAMERA

9. ADJOURNMENT

Resolution No: SCW015-2019 Moved by: Smith Seconded by: White

Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at 5:17 p.m. to meet again on the 18th day of December, 2019 at 1:00 p.m.

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Clerk