

**THE CORPORATION OF THE TOWNSHIP OF ESSA
SPECIAL MEETING - BUDGET MEETING**

**WEDNESDAY, December 18, 2019
5:00 p.m.**

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS**

STAFF REPORTS AND MEMORANDUMS

- 4. TREASURY**
 - p. 1 a. Staff Report TR024-19 submitted by the Manager of Finance, re: 2020 Draft Budget**

Recommendation: That Staff Report TR024-19 be received; and
That Council approve the 2020 Budget in the amount of \$_____ with a levy of
\$_____ which includes _____% allocated to and Asset Management Reserve;
and
That a tax rating by-law be prepared for the consideration of Council.

- 5. ADJOURNMENT**

Recommendation: *Be it resolved that this Special Meeting of the Council of the Township of Essa adjourn at _____ p.m.*



TOWNSHIP OF ESSA STAFF REPORT

STAFF REPORT NO.: TR024-2019
DATE: December 18, 2019
TO: Committee of the Whole
FROM: Carol Traynor, Manager of Finance
SUBJECT: 2020 Draft Budget

RECOMMENDATION

That Staff Report TR024-2019 be received; and

That Council consider approval of the 2020 budget of \$_____ with a levy of \$_____ which includes _____% allocated to an Asset Management Reserve; and

That a tax rating by-law be prepared for the consideration of Council.

BACKGROUND

Council reviewed the draft budget on November 20th, 2019 and December 4th, 2019. The attached is an updated memorandum of the items included and excluded from the budget as per the budget discussion.

COMMENTS AND CONSIDERATIONS

The 2020 budget represents an increase of 1.79% which equals approximately \$17.25 on an average taxpayer with an assessment of \$421,479.

If Council wishes to contribute to the Asset Management reserve the following would represent the increase in addition to the \$17.25:

Add 1% for Asset Management = \$ 9.80 increase to the average taxpayer.

Add 2% for Asset Management = \$19.63 increase to the average taxpayer.

Add 3% for Asset Management = \$29.43 increase to the average taxpayer.

Simcoe County residential tax increase is 2.00%.

School Board tax rates have not been announced yet. In past years the residential education tax rate has been revenue neutral. The education tax rate announcement is expected in the near future.

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SUMMARY/OPTIONS

Council may:

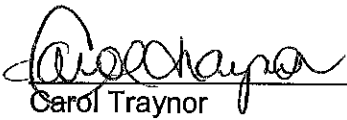
1. Take no further action.
2. Approve the 2020 budget of \$11,766,274 with a levy of \$7,393,774; and That a tax rating by-law be prepared for the consideration of Council.
3. Approve the 2020 budget with a levy of \$11,840,211 with a levy of \$7,467,711 which includes 1% allocated to an Asset Management Reserve; and That a tax rating by-law be prepared for the consideration of Council.
4. Approve the 2020 budget with a levy of \$11,914,148 with a levy of \$7,541,648 which includes 2% allocated to an Asset Management Reserve; and That a tax rating by-law be prepared for the consideration of Council.
5. Approve the 2020 budget with a levy of \$11,988,085 with a levy of \$7,615,585 which includes 3% allocated to an Asset Management Reserve; and That a tax rating by-law be prepared for the consideration of Council.
6. Direct the Manager of Finance as Council deems appropriate.

CONCLUSION:


Option 5 is recommended.

Respectfully submitted:

Reviewed by:



 Carol Traynor
 Manager of Finance



 Colleen Healey-Dowdall
 CAO

Attachment: 2020 Proposed Budget Overview



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MEMORANDUM

TO: Mayor and Members of Council
FROM: Carol Traynor, Manager of Finance
DATE: December 18, 2019
SUBJECT: 2020 Proposed Budget Overview

From the discussions at the November 20th, 2019 and December 4th, 2019 budget meetings, the following outlines what has been included and not included in the 2020 budgets:

Items included in the budget - 2020

Treasury Department

- \$ 8,450 Administration Building Interior Painting (Taxation)
- \$ 36,000 LED Lights Administration Building (Taxation)
- \$ 60,000 Retaining Wall (Taxation)
- \$ 96,000 Asset Management Consultant/Software (Grant)

Council

- \$ 1,300 Electrical for AV Equipment (Taxation)
- \$ 5,750 2 TV's, 3 monitors, casting devices (Taxation)

Administration

- \$ 20,000 IT Strategic Plan (10,000Taxation / \$10,000 Reserve)

By-Law Enforcement/Canine Control

- \$30,000 PT Municipal Law Enforcement Officer Position

Fire Service

- \$ 85,000 FT Deputy Fire Chief (Taxation)
- \$ 15,000 Resurface Station 2 (Taxation)
- \$ 45,000 Diesel Exhaust Extraction System (Taxation)

4a

- \$100,000 Air Compressor Station 1 (DC's \$60,000 / Taxation \$40,000)
- \$ 30,000 Training Props (Fire Marque)
- \$ 25,000 Mobile repeater, pagers, & Mics (Taxation)
- \$ 48,800 PPE – improved hood protection & Boots one add't set (DC \$3,800 / Taxation \$45,000)
- \$ 4,500 SCBA masks (Taxation)
- \$ 16,000 Hose & Nozzles (Taxation)
- \$ 6,500 Rescue Equipment – Extrication (Taxation)

Planning

- \$ 75,000 Official Plan Update (DC \$67,500.DC / Taxation \$7,500)
- \$ 17,000 Health Community Committee Initiatives (RBC Grant)
- \$ 30,000 Community Benefit Charges Study (DC eligible)

Parks and Recreation

Parks

- \$ 7,200 Canoe/Kayak Boat Launch (DC)
- \$ 8,362 Trail to Boat Launch (DC)
- \$125,000 Playground – Bob Geddes (DC \$90,000 / \$35,000 Taxation)
- \$ 25,000 ATV Side by Side (DC)
- \$ 49,500 Paving Bob Geddes Parking Lot (Taxation)
- \$ 12,500 Angus Community Park Perimeter Track (Taxation)
- \$ 73,550 Dump Truck with attachments (Plow & Salter DC \$64,000)
- \$ 9,900 Co-op Student (Taxation)

Thornton Arena

- \$ 89,000 Olympia (Taxation)
- \$ 28,000 Washroom Renovations Upstairs (Taxation)
- \$ 12,000 Arena Refrigeration Mycom Compressor (2) (Taxation)

Angus Arena

- \$ 9,000 Gym Dividing Wall (Taxation)
- \$ 57,470 Arena Dehumidifiers (Taxation)

Roads/Public Works

- \$1,100,000 Margaret Street Urbanization Mill to Elm (DC \$847,000 / \$253,000 OCIF)
- \$ 50,000 Road Supervisor Pickup Truck replace 2010 (Taxation)
- \$ 6,000 Standby Pay (Taxation)
- \$ 20,000 Part time Seasonal November - April (Taxation)
- \$ 260,000 Plow Truck (DC)
- \$ 165,000 Sidewalk Machine (DC)
- \$ 339,000 Gradall (rent to own agreement expired) (Reserve \$85,000 / Taxation \$254,000)
- \$ 45,000 Replace 2005 Hot Box (Taxation)
- \$ 187,000 Slurry Seal 50,000 sq. meters (Taxation)

4

\$ 144,000	Surface Treatment 6 th south of County Road 21 to gravel – 1600 meters 8 th Highland to Speers Hill 1700 meters 10 th SR County Road 56 to gravel 35 meters (Taxation)
\$ 115,000	Pedestrian Crosswalk Robert Street, Thornton at trail (DC \$90,000 / Taxation \$25,000)
\$ 300,000	5 th Line Bridge, Bridge #9 continue EA (DC)
\$ 737,000	Replace Elizabeth Street Bridge (Gas Tax \$427,000 / OCIF \$310,000)
\$ 50,000	Engineering Design Standards update (DC)
\$ 7,000	Sign Inventory (Taxation)
\$ 21,000	Road Side Grass Mower replace 2010 mower (Taxation)
\$ 60,000	Traffic Calming (DC \$12,000 /Taxation \$48,000)
\$ 350,000	Re surface Scotch Line 1KM (OCIF)
\$ 450,000	Re surface 25 th Side road between 9 th and 10 th (DC \$337,500 / Gas Tax \$112,500)

Water (High Priority)

\$ 20,000	Contingency for unplanned repairs (Essa Water Distribution repairs)
\$ 20,000	Contingency for unplanned repairs (Drinking Water System)
\$ 3,000	DWQMS Audit
\$ 20,000	Diesel generator repairs (Mill St, Brownley, McGeorge, Thornton)
\$ 6,000	Annual TSSA inspections of diesel fuel tanks and generators (Mill St, Brownley, McGeorge,
\$ 13,000	Chemical pump rebuild kits (Mill St, Brownley, McGeorge, Baxter, Thornton)
\$ 4,000	Chlorine analyzer probes and membrane caps (Brownley, McGeorge, Baxter, Thornton)
\$ 5,000	Diesel generator replacement and 3 rd party repairs (Baxter)
\$ 5,000	Hydrant painting
\$ 35,000	Fire hydrant repairs/replacements
\$ 1,500	Angus Drinking Water license renewal
\$ 10,000	Building Maintenance (Mill, McGeorge, Brownley, Thornton – heaters, soffits, doors)
\$ 85,000	Raw and Treated Meter replacement (McGeorge, Thornton)
\$ 25,000	Swabbing (5-8 km)
\$ 180,000	Water tank expansion
\$ 600,000	Water Meter Replacement & Tower Base Reading

Sanitary Sewer (High Priority)

\$ 65,000	SCADA Upgrade
\$ 300,000	Disc Filter Installation and Sand Filter Removal
\$ 50,000	Engineer Inspection of Concrete Tanks
\$ 5,000	Diesel Generator Repairs, Inspections, Annual Load testing
\$ 7,000	Vac truck for clarifier cleaning (3-4 times per year)
\$ 10,000	General building maintenance
\$ 10,000	General pump and piping replacement
\$ 5,000	Biological Additive
\$ 30,000	Contingency for unplanned repairs
\$ 40,000	Rebuild Sludge Recirculation Pumps (Sludge Storage Tower Pumps)
\$ 50,000	Blower #6 Replacement
\$ 50,000	Blower #4 Replacement
\$ 25,000	New Reject pumps (increase size to 7.5 from 5HP)
\$ 20,000	Blower rebuilds of motors and compressors

4a

\$ 5,000	UV Ballasts
\$ 28,000	Pump Station cleaning & 1 extra cleaning at pump station 1
\$ 6,000	Vac truck for sewer backups and clogs
\$ 25,000	Sewer flushing (approx. 5kms/yr)

Items NOT included in the budget – 2020

Treasury

\$ 15,000	Digital Sign at Administration Centre entrance (Taxation)
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Council

\$ 3,000	Painting of Council Chambers (Taxation)
\$ 3,000	Tablets (Taxation)

Planning

\$ 65,000	Planning Project Manager/Senior Planner (Taxation)
\$ 75,000	Zoning By-Law Update (Taxation)

Parks and Recreation

\$ 54,000	Stonemount Gazebo (Taxation)
\$ 38,000	Dog Park Lighting (Taxation)

Thornton Arena

Fire

\$ 30,000	PT Training Officer (Taxation)
\$ 29,130	Dress uniforms entire department (Taxation)
\$ 85,000	Replacement – C2 (Taxation)
\$ 40,000	Reserve for Station 1 (Taxation)
\$ 80,000	Reserve for Station 2 (Taxation)
\$250,000	Reserve P2 replacement in 2021 (Taxation)
\$150,000	Reserve for fleet (Taxation)

6