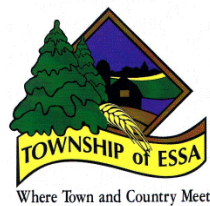


Corporation of the Township of
Essa
5786 County Road 21
Utopia, Ontario
LOM 1T0



Telephone (705) 424-9917
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Website: www.essatownship.on.ca

March 19, 2020

Dear Essa Township residents,

We hope that everyone is safe during this period of unrest.

During the last week Council and the senior management team have been actively involved in monitoring the ever-changing status and impacts of the COVID-19 pandemic.

Please be advised that:

All Essa Township offices and recreational facilities are closed to the public until Monday, April 6, at which time we will re-assess the situation. These steps have been taken to help protect visitors and staff from COVID-19. We apologize for any inconvenience this may cause.

The Council Meetings scheduled for March 25 and April 1, 2020 at 6:00pm will proceed as scheduled, however the public is strongly discouraged from attending

Staff are working at the Administration Centre, and remotely at the present time, and are monitoring calls and emails. If you wish to call or email, please visit our staff directory at <https://www.essatownship.on.ca/Shared%20Documents/Staff%20directory.pdf> for email addresses and phone extensions.

Thank you on behalf of Council and staff of the Township of Essa.

Remember to: avoid gatherings, practice adequate social distancing and continue to wash your hands.

Colleen Healey-Dowdall
CAO