

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING**

**WEDNESDAY, APRIL 7, 2021  
(To follow Committee of the Whole)**

To view our live stream visit the Township of Essa's YouTube Channel

**AGENDA**

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Committee of the Whole and Regular Council meetings held on the 24<sup>th</sup> day of March, 2021 be adopted as circulated.*

**4. CONSENT AGENDA**

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated April 7, 2021 be received for information, and that the necessary actions be taken.*

**5. COMMITTEE REPORTS**

p. 11 **a. Essa Public Library**

Recommendation: *Be it resolved that the minutes of the Essa Public Library Board from their meeting of February 22, 2021 be received.*

p. 13 **b. Nottawasaga Police Services Board**

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of February 24, 2021 be received.*

p. 61 **c. Angus BIA Board of Management**

Recommendation: *Be it resolved that the minutes of the Angus BIA Board of Management from their meeting of March 16, 2021 and March 30, 2021 be received.*

p. 67 **d. Healthy Community Committee**

Recommendation: *Be it resolved that the minutes of the Healthy Community Committee from their meeting of March 18, 2021 be received.*

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

p. 68 **a. By-law 2021-12**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-12, that being a By-law to appoint a Deputy Chief Building Official; and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator.; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**10. QUESTIONS**

**11. CLOSED SESSION**

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)];*
- *Advice subject to Solicitor-Client Privilege [Municipal Act 2001, s.239(2)(f)]; and*

**12. CONFIRMATION BY-LAW**

p. 69 **By-law 2021-13**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2021-13, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 7<sup>th</sup> day of April, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**13. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 21<sup>st</sup> day of April, 2021 at 6:00 p.m.*

THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, MARCH 24, 2021

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, March 24, 2021 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

Guests in attendance: Janice Atwood and Jeff Abrams, Principles Integrity  
Mark Yandt, Natalie Baker and Karen Lorente, OCWA

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:03 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Delegation – Integrity Commissioner, Janice Atwood & Jeff Abrams  
re: Integrity Commissioner's Periodic Report dated February 2021.**

Jeff Abrams and Janice Atwood were in attendance to review the Periodic Report with Council. Jeff Abrams briefly reviewed the role and function of the Integrity Commissioner as legislated under the Municipal Act, and as well described the function of the Integrity Commissioner under the Municipal Conflict of Interest Act.

**Resolution No: CW023-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that the Periodic Report provided by Principles Integrity and dated February 2021 be received; and  
That the Periodic Report be made available to the public by posting on the Township's website.*

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----Carried-----

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

- a. **Staff Report PD006-21 submitted by the Manager of Planning and Development, re: Proposed Additional Residential Units Process.**

**Resolution No: CW024-2021 Moved by: White      Seconded by: Henderson**

*Be it resolved that Staff Report PD006-21 be received; and  
That Council authorize Staff to proceed to a Public Meeting to present the Draft Official Plan Amendment (OPA) and Zoning By-Law Amendment (ZBA) to implement an Additional Residential Unit Process.*

**----Carried-----**

- b. **Staff Report PD007-21 submitted by the Manager of Planning and Development, re: Official Plan Review Update – Discussion Paper #2.**

**Resolution No: CW025-2021 Moved by: Sander      Seconded by: Smith**

*Be it resolved that Staff Report PD007-21 be received for information.*

**----Carried-----**

- c. **Staff Report PD008-21 submitted by the Manager of Planning and Development, re: Third-Party Planning Review.**

**Resolution No: CW026-2021 Moved by: White      Seconded by: Henderson**

*Be it resolved that Staff Report PD008-21 be received for information; and  
That Council authorize Staff to utilize a Third-Party Planning Consulting Services for all Plan of Subdivision and Plan of Condominium (or Condominium Exemption) Applications, at the cost of the Applicant.*

**----Carried-----**

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR003-21 submitted by the Manager of Parks and Recreation, re: 2021 Grant and Funding Opportunities.**

**Resolution No: CW027-2021 Moved by: Sander      Seconded by: Smith**

*Be it resolved that Staff Report PR003-21 be received for information.*

**----Carried-----**

- b. **Staff Report PR004-21 submitted by the Manager of Parks and Recreation, re: Township of Essa 2021 Summer Camp.**

**Resolution No: CW028-2021 Moved by: Smith      Seconded by: Sander**

*Be it resolved that Staff Report PR004-21 be received; and*

*That Council direct the Manager of Parks and Recreation to proceed with deferring the 2021 summer camp to 2022 summer due to implications of COVID-19.*

----Carried-----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Correspondence submitted by Ontario Clean Water Agency (OCWA), re: Schedule 22 Summary Reports (2020) and Section 11 Annual Reports (2020) for the Angus, Baxter and Thornton Drinking Water Systems.

**Resolution No: CW029-2021 Moved by: Henderson Seconded by: White**

*Be it resolved that the 2020 Schedule 22 Summary Reports and the 2020 Section 11 Annual Reports from the Ontario Clean Water Agency for the Angus, Baxter and Thornton Drinking Water Systems be received; and  
That a notice be posted on the Township's website stating that the 2020 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.*

----Carried-----

- b. Staff Report PW007-21 submitted by the Manager of Public Works, re: 25<sup>th</sup> Sideroad Re-Surfacing Project – Consulting Engineering Service.

**Resolution No: CW030-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Staff Report PW007-21 be received; and  
That the quotation as received from Planmac Engineering Inc. for the Consulting Engineering Services required for the 25<sup>th</sup> Sideroad Re-Surfacing Project be accepted as per Township specifications, in the amount of \$53,160.00 excluding H.S.T.*

----Carried-----

8. FINANCE

- a. Release of Securities – Briarwood (Angus) Subdivision Earthworks.

**Resolution No: CW031-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Council approve the release of securities relating to Briarwood (Angus) Subdivision for Earthworks, as recommended by the Township Engineer as follows:*

<i>Current Securities Held by Township of Essa:</i>	<i>\$2,359,494.24</i>
<i>Securities to be Transferred by Township of Essa to secure the Preservicing Agreement:</i>	<i>\$2,359,494.24</i>

And,

*That the transfer of securities is conditional upon the Developer providing the Municipality with a finalization of works with documentation provided to the Township for final approval.*

----Carried-----

- b. Staff Report TR002-21 submitted by the Manager of Finance, re: Statement of Treasurer – Remuneration 2020.**

**Resolution No: CW032-2021 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report TR002-21 be received; and That the Treasurer’s Statement of Remuneration and Expenses of Council and Members appointed by Council for the year ending December 31, 2020 be received as circulated.*

----Carried-----

- c. Staff Report TR003-21 submitted by the Manager of Finance, re: 2021 OCWA Budget Revised.**

This Item was deferred to a future meeting.

- d. Staff Report TR004-21 submitted by the Deputy Treasurer, re: Budget to Actuals Update as of December 31<sup>st</sup>, 2020.**

**Resolution No: CW033-2021 Moved by: Smith Seconded by: Sander**

*Be it resolved that Staff Report TR004-21 be received; and That the Budget to Actuals Update for the period ending December 31<sup>st</sup>, 2020 be received as circulated.*

----Carried-----

- e. Staff Report TR005-21 submitted by the Deputy Treasurer, re: Budget to Actuals Update as of February 28<sup>th</sup>, 2021.**

**Resolution No: CW034-2021 Moved by: White Seconded by: Smith**

*Be it resolved that Staff Report TR005-21 be received; and That the Budget to Actuals Update for the period ending February 28<sup>th</sup>, 2021 be received as circulated.*

----Carried-----

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. Staff Report CAO011-21 submitted by the Chief Administrative Officer, re: Taxi Voucher Assistance (Trial Program) for Seniors.**

This item was deferred by Council.

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**11. OTHER BUSINESS**

- a. **Motion to Reconsider Resolution CW019-2021 re: Staff Report PD005-21  
“Proposed Telecommunications Tower – 6004 Scotch Line”**

**Resolution No: CR035-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that Council reconsider Resolution CW019-2021 in respect of Staff Report PD005-21 “Proposed Telecommunications Tower – 6004 Scotch Line” as was passed at its meeting of March 3, 2021.*

**----Carried----**

Staff Report PD005-21 “Proposed Telecommunications Tower-6004 Scotch Line” will be brought back to Council for consideration at the meeting on April 7, 2021.

- b. **Webinar “The Flutter Buzz Patch in Essa” (March 25, 2021 – 7:00 pm)**

The Manager of Planning and Development advised that a webinar is being hosted by the Township on March 25, 2021 at 7:00 p.m. The webinar aims to instruct enthusiasts in the creation of pollenating gardens.

- c. **Inactive Railway Crossings – School Bus Requirements**

Council supported the request for staff to investigate and report back on the rules surrounding the requirement for school buses to stop at inactive railway lines.

**12. ADJOURNMENT**

**Resolution No: CW037-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:38 p.m. to meet again on the 7<sup>th</sup> day of April, 2021 at 6:00 p.m.*

**----Carried-----**

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA  
VIRTUAL REGULAR COUNCIL MEETING  
WEDNESDAY, MARCH 24, 2021

MINUTES

A Meeting of Council was held virtually on Wednesday, March 24, 2021 following Committee of the Whole and was livestreamed for viewing to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald (electronic)  
Deputy Mayor, Michael Smith (electronic)  
Councillor Keith White (electronic)  
Councillor Henry Sander (electronic)  
Councillor Ron Henderson (electronic)

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer (electronic)  
C. Traynor, Manager of Finance (electronic)  
R. Rosilius, Deputy Treasurer (electronic)  
M. Mikael, Manager of Public Works (electronic)  
A. Powell, Manager of Planning and Development (electronic)  
J. Coleman, Manager of Parks and Recreation (electronic)  
K. Pascoe, Deputy Clerk (electronic)  
L. Lehr, Manager of Legislative Services (electronic)

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:38 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR053-2021 Moved by: Smith Seconded by: Henderson**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole and Regular Council meetings held on the 3<sup>rd</sup> day of March, 2021 be adopted as circulated.*

----Carried-----

4. **CONSENT AGENDA**

a. **Items Received as Information**

**Resolution No: CR054-2021 Moved by: Sander Seconded by: White**

*Be it resolved that the items listed in the Consent Agenda dated March 24, 2021 be received for information, and that Items A6 and A7 be moved to section B of the Consent Agenda for letters of support to be drafted.*

----Carried-----

**b. Items Received and Referred to Service Area for Action**

**1. Correspondence dated March 11, 2021 from the Ministry of Solicitor General, re: Fire Safety Grant Announcement**

**Resolution No: CR055-2021 Moved by: Henderson Seconded by: Sander**

*Be it resolved that the correspondence dated March 11, 2021 from the Ministry of Solicitor General regarding the Fire Safety Grant Announcement be received; and That the Fire Chief be authorized to accept the grant in the amount of \$9,800.00, to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 Pandemic.*

----Carried-----

**5. COMMITTEE REPORTS**

**a. Angus BIA Board of Management**

**Resolution No: CR056-2021 Moved by: Smith Seconded by: Sander**

*Be it resolved that the minutes of the Angus BIA Board of Management from their meeting of September 30, 2020 be received.*

----Carried-----

**b. Traffic Advisory Committee**

**Resolution No: CR057-2021 Moved by: Sander Seconded by: Henderson**

*Be it resolved that the minutes of the Traffic Advisory Committee from their meeting of March 2, 2021 be received.*

----Carried-----

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**a. Angus Farmers' Market – Municipally Significant Event**

**Resolution No: CR058-2021 Moved by: White Seconded by: Henderson**

*WHEREAS the Angus Farmers' Market Committee was formed in 2016 as a branch under the umbrella of the Edible Essa Committee established by the Essa Public Library; and WHEREAS the Angus Farmers' Market Committee has successfully organized the Angus Farmers' Market events which have grown substantially in numbers, originally hosting three events in 2016, five events in 2017, seven events in 2018, eight events in 2019, and 9 events being planned for 2021; and*

*WHEREAS Council of the Corporation of the Township of Essa recognizes that the Angus Farmers' Market itself is a benefit to the community as a whole, deeming it to be a municipally significant event;*

*NOW THEREFORE BE IT RESOLVED THAT due to the significance of the Angus Farmers' Market and the impact that the events have on the residents and communities within Essa Township, Council authorize staff to ensure that this event is covered under the Township's liability insurance as a municipally sponsored event.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. CLOSED SESSION

**Resolution No: CR059-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Personal Matters about Identifiable Individuals [Municipal Act 2001, s.239(2)(b)]*
- *Acquisition or Disposition of Land [Municipal Act 2001, s.239(2)(c)]*
- *Labour Relations or Employee Negotiations [Municipal Act 2001, s.239(2)(d)]*
- *Litigation or Potential Litigation [Municipal Act 2001, s.239(2)(e)]; and*
- *Advice subject to Solicitor-Client Privilege [Municipal Act 2001, s.239(2)(f)].*

----Carried----

Council proceeded into Closed Session Deliberations at 6:48 p.m.

Council rose from Closed Session Deliberations and passed the following in the public forum:

**Motion to Rise and Report from Closed Session Meeting of March 24, 2021.**

**Resolution No: CR060-2021 Moved by: Sander Seconded by: White**

*Be it resolved that Council rise and report from the Closed Session Meeting at 8:04 p.m.*

----Carried----

- a. **POTENTIAL LITIGATION [s. 239(2)(e)]  
ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE [s.239(2)(f)]  
Confidential Staff Report PW002-21 submitted by the Manager of Public Works, re:  
Baxter Mandatory Water Connection Fee.**

**Resolution No: CR061-2021 Moved by: Henderson Seconded by: Sander**

*Be it resolved that the Confidential Staff Report PW002-21 be received; and  
That Council authorize Staff to proceed with Option No. 5 as identified in this Confidential Report; and  
That Council authorize Staff to proceed with Option No. 6 as identified in this Confidential Report; and  
That Council authorize Staff to proceed with Option No. 7 as identified in this Confidential Report.*

----Carried----

- b. PERSONAL INFORMATION ABOUT IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
EMPLOYEE NEGOTIATIONS [s.239(2)(d)]  
Confidential Staff Report PW005-21 submitted by the Manager of Public Works, re: Survey / GIS Technician.**

**Resolution No: CR062-2021 Moved by: White Seconded by: Sander**

*Be it resolved that Confidential Staff Report PW005-21 be received; and  
That Council authorize Staff to proceed with Option No. 2 as identified in this Confidential Report.*

**----Carried----**

- c. LAND ACQUISITION/DISPITION [s.239(2)(c)]  
Confidential Staff Report PW006-21 submitted by the Manager of Public Works, re: County Road 21 / County Road 56 Roundabout.**

**Resolution No: CR063-2021 Moved by: White Seconded by: Henderson**

*Be it resolved that Confidential Staff Report PW006-21 be received; and  
That Council authorize Staff to proceed with Option No. 1 as identified in this Confidential Staff Report; and  
That Council authorize Staff to proceed with Option No. 2 as identified in this Confidential Staff Report.*

**----Carried----**

- d. PERSONAL INFORMATION ABOUT IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
POTENTIAL LITIGATION [s. 239(2)(e)]  
Confidential Staff Report CAO010-21 submitted by the Chief Administrative Officer, re: HRT0 File 2020-40422-I.**

**Resolution No: CR064-2021 Moved by: White Seconded by: Sander**

*Be it resolved that the Confidential Staff Report CAO010-21 be received; and  
That the Chief Administrative Officer be authorized to proceed as directed by Council.*

**----Carried----**

- e. PERSONAL INFORMATION ABOUT IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]  
POTENTIAL LITIGATION [s. 239(2)(e)]  
Confidential Staff Report CAO012-21 submitted by the Chief Administrative Officer, re: Notice of Application to the Normal Farm Practices Protection Board.**

**Resolution No: CR065-2021 Moved by: Sander Seconded by: White**

*Be it resolved that the Confidential Staff Report CAO012-21 be received; and  
That the Chief Administrative Officer be authorized to proceed with Option No. 1 as identified in this Confidential Staff Report.*

**----Carried----**

- f. **IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]  
SOLICITOR-CLIENT PRIVILEGE [s. 239(2)(f)]  
Update from the Chief Administrative Officer, re: CAO008-21 Thornton Union Cemetery Future Ownership.**

**Resolution No: CR066-2021 Moved by: Smith Seconded by: Sander**

*Be it resolved that the update from the Chief Administrative Officer concerning Confidential Staff Report CAO008-21 be received; and That Council accept the resolution as passed by the Thornton Union Cemetery Board, of which expresses their desire to abandon and terminate their license for the operation of the Thornton Union Cemetery.*

----Carried-----

**12. CONFIRMATION BY-LAW**

**By-law 2021-11**

**Resolution No: CR067-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2021-11, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 24<sup>th</sup> day of March, 2021; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

**13. ADJOURNMENT**

**Resolution No: CR068-2021 Moved by: Henderson Seconded by: Smith**

*Be it resolved that this meeting of Council adjourn at 8:08 p.m. to meet again on the 7<sup>th</sup> day of April, 2021 at 6:00 p.m.*

----Carried-----

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services

Essa Public Library Board  
Minutes  
Monday, February 22, 2021, 7:00pm  
Virtual meeting



Present: J. Bushey, C. Cryer, J. Hunter, S. Malick, A. Morrison, D. McKeever,  
G. Newbatt, H. Sander, L. Wark, K. White

1. Call to Order at 7pm by Chair D. McKeever.
2. Respect and Acknowledgement Declaration (H. Sander):

*Essa Public Library Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. We acknowledge the enduring presence of First Nation, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.*

3. Approval of the Agenda  
2021:011 Moved: SM Seconded: AM Carried  
*THAT the Agenda for February 22, 2021 be approved as circulated.*

4. No Conflicts of Interest are declared for proceedings before this Board.

5. Minutes of the Preceding Regular Meeting: January 25, 2021

2021:012 Moved: HS Seconded: CC Carried  
*THAT the Minutes of the January 25, 2021 Regular Meeting be approved as circulated.*

6. Business Arising from past Minutes: None

7. Communications: None

8. Chairperson's Remarks:

Thanks Laura, Glenda and staff for a great job during these challenging times.  
Thank you.

9. Treasurer's Report:

9.1 Reserve Funds to Dec 31, 2020 for Thornton Branch: \$21,172.50

9.2 Budget Comparison to February 17, 2021

2021:013 Moved: JH Seconded: JB Carried  
*THAT the Treasurer's Report be received as circulated.*

10. Library Report: January 2021

11. CEO Report, February 2021.

11.1 Working Committee Minutes from Jan 13, 2021

11.2 Summary of Simcoe County Library Co-operative and Simcoe County IT Department services and benefits.

2021:014 Moved: SM Seconded: JB Carried  
*THAT the Library Board receives the CEO Report as circulated.*

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12. SOLS update (C. Cryer): SOLS will soon merge with OLSN to become the Ontario Library Service (OLS). They support Accreditation, a Blog Series and a Podcast called "Board Brief's Podcast". The last issue spoke to Municipal Relations with Library Boards. These are valuable resources.

13. Committees:

13.1 Planning Committee (Chairperson: C. Cryer): Strategic Plan (2021-2025)

Deepening Connections through People-Centred Service,  
Direction 3 – Successful Citizens

"Adopt an inclusive, anti-Discriminatory Library Board statement or policy"

2021:015 Moved: JH Seconded: SM Carried  
*THAT EPL Board approves and adopts the Essa Public Library Board Social Equity and Inclusion Statement as circulated, to be signed by the Essa Public Library Board Chair and positioned on the EPL website.*

13.2 Personnel Committee (Chairperson: J. Hunter): no report

13.3 Finance Committee (Chairperson: S. Malick): no report

13.4 Committee of the Whole: Policy Review

13.4.1 Review and Update of EPL Policy HR:006\_Confidentiality Policy

13.4.2 Review and Update of EPL Policy HR:011\_Computer and Internet Staff Policy

13.4.3 Review and Update of EPL Policy LS:009\_Public Computer Use and Internet Access Policy

13.4.5 Review and Update of EPL Policy LS:015\_Canadian Anti-Spam Legislation (CASL) Policy

2021:016 Moved: AM Seconded: JB Carried  
*THAT EPL Board approves updates to Human Resource Policies HS:006 Confidentiality Policy, HS:011 Computer and Internet Staff Policy; Library Service Policies LS:009 Public Computer Use and Internet Access Policy, and LS:015 Canadian Anti-Spam Legislation Policy as circulated.*

14. Other Business: None

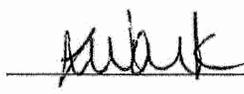
15. Next Virtual Meeting: Monday, March 22, 2021, 7:00pm.

16. Adjournment

2021:017 Moved: JH Carried  
*THAT the Meeting be adjourned at 7:30pm.*

APPROVED: March 22, 2021

  
Derek McKeever, Chair

  
Laura Wark, CEO/Secretary-Treasurer

*Nottawasaga  
Police Services Board  
(serving Adjala-Tosorontio/Essa/New Tecumseth)*

**MINUTES**  
**Of Meeting Held at 5:00 p.m. on February 24, 2021**  
**in the Boardroom,**  
**Nottawasaga OPP Headquarters,**  
**4601 Industrial Parkway, Alliston**

- PRESENT:** Rick Milne, Chair, Mayor, Town of New Tecumseth  
Sandie Macdonald, Vice Chair, Mayor, Township of Essa  
Joy Webster, Community Representative, Township of Adjala Tosorontio  
(attended virtually)  
Paul Whiteside, Provincial Appointment
- SUPPORT:** Inspector Steve Ridout, Detachment Commander  
Sgt. Aaron Arnett, Acting Staff Sgt./Manager of Operations  
Nancy Rugman, Secretary
- VACANT:** Provincial Appointment

In accordance with Section 4.1 of Procedure By-Law 2005-02 and Section 28(1) and (2) of the *Police Services Act*, R.S.O. 1990, as amended the members of the Board shall elect a Chair and Vice Chair at the Board's first meeting in each year.

**CALL FOR NOMINATIONS FOR CHAIR**

Secretary Rugman called for nominations for Chair.

Paul Whiteside nominated Rick Milne. Nomination was accepted.

There being no further nominations the Secretary declared nominations closed.

***Resolution No: 2021-01***

**Moved by P. Whiteside**  
**Seconded by S. Macdonald**  
**BE IT RESOLVED THAT Rick Milne be elected Chair of the Nottawasaga Police Services Board.**  
**CARRIED**

Chair Milne assumed the Chair and conducted the nominations for Vice-Chair.

Joy Webster nominated Sandie Macdonald. Nomination was accepted.

There being no further nominations, the Chair declared nominations closed.



**Resolution No: 2021-02**

**Moved by J. Webster**

**Seconded by P. Whiteside**

**BE IT RESOLVED THAT Sandie Macdonald be elected Vice-Chair of the Nottawasaga Police Services Board.**

**CARRIED**

**1. CONFIRMATION OF AGENDA**

**ADD:**

8.1 Inspector Ridout, re Off Road Vehicle Charges

8.2 Inspector Ridout, re What3Words

8.3 Inspector Ridout, re Sign at Detachment

**Resolution No: 2021-03**

**Moved by S. Macdonald**

**Seconded by P. Whiteside**

**BE IT RESOLVED THAT the Agenda for the Nottawasaga Police Services Board meeting held on February 24, 2021 be approved as printed and amended.**

**CARRIED**

**2. DECLARATIONS OF PECUNIARY INTEREST - Nil**

**3. DELEGATIONS/PRESENTATIONS**

3.1 A/Insp. Stacey Whaley, re Amber Alert Program

Acting Inspector Whaley provided an informative PowerPoint presentation outlining why the Amber Alert Program was established and how it works. He was assisted virtually by Jenna Thomson.

**Resolution No. 2021-04**

**Moved by P. Whiteside**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the presentation by A/Inspector Stacey Whaley regarding the Amber Alert Program be received and filed.**

**CARRIED**

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4. **MINUTES**

***Resolution No. 2021-05***

Moved by J. Webster

Seconded by S. Macdonald

**BE IT RESOLVED THAT the Minutes of the Nottawasaga Police Services Board meeting held on December 2, 2020 be approved as circulated.**

**CARRIED**

5. **CORRESPONDENCE**

- 5.1 Town of New Tecumseth, December 14, 2020, re Transfer of Revenue to Police Services Board

***Resolution No. 2021-06***

Moved by P. Whiteside

Seconded by S. Macdonald

**BE IT RESOLVED THAT the letter from the Town of New Tecumseth dated December 14, 2020 confirming the Town will continue to transfer revenue collected by the OPP for services provided to the Nottawasaga Police Services Board be received.**

**CARRIED**

- 5.2 Ontario Association of Police Services Boards (OAPSB), 2021 Membership Renewal

***Resolution No. 2021-07***

Moved by S. Macdonald

Seconded by P. Whiteside

**BE IT RESOLVED THAT the Nottawasaga Police Services Board renew the Ontario Association of Police Services Board membership for 2021 in the amount of \$3,447.58.**

**CARRIED**

- 5.3 Ontario Association of Police Services Boards (OAPSB), Spring Conference

***Resolution No. 2021-08***

Moved by P. Whiteside

Seconded by S. Macdonald

**BE IT RESOLVED THAT Members advise the Secretary if they wish to attend the virtual OAPSB Spring Conference and AGM May 26 to 28, 2021.**

**CARRIED**

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- 5.4 Ontario Association of Police Services Boards (OAPSB), Request for Financial Support for Spring Conference

***Resolution No. 2021-09***

**Moved by J. Webster**

**Seconded by P. Whiteside**

**BE IT RESOLVED THAT the Nottawasaga Police Services Board contribute \$500.00 to the Ontario Association of Police Services Boards Spring Conference.**

**CARRIED**

**6. ACCOUNTS**

- 6.1 Budget Comparison Report to December 31, 2020

***Resolution No. 2021-10***

**Moved by S. Macdonald**

**Seconded by P. Whiteside**

**BE IT RESOLVED THAT the Budget Comparison Report for the year ending December 31, 2020 be received and that the final report be presented to the Board at the March meeting for approval.**

**CARRIED**

**7. REPORTS**

- 7.1 Nottawasaga OPP Reports
- a) November 2020
  - b) December 2020
  - c) January 2021
  - d) November 1, 2020 to January 31, 2021 Victim Services Referral Compliance Report

***Resolution No. 2021-11***

**Moved by P. Whiteside**

**Seconded by S. Macdonald**

**BE IT RESOLVED THAT the Nottawasaga OPP Reports for the months of November and December 2020 and the month of January 2021 be received and approved as presented by Inspector Ridout.**

**CARRIED**

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- 7.2 Calls for Service Billing Summary Report
- a) November 2020
  - b) December 2020
  - c) January 2021

**Resolution No. 2021-12**

Moved by P. Whiteside

Seconded by S. Macdonald

**BE IT RESOLVED THAT the Calls for Service Billing Summary Reports dated November and December 2020 and January 2021 be received.**

**CARRIED**

- 7.3 Provincial Offences - Charges Laid by Municipality

- a) To December 31, 2020
- b) To January 31, 2021

**Resolution No. 2021-13**

Moved by P. Whiteside

Seconded by S. Macdonald

**BE IT RESOLVED THAT the summary of Provincial Offences Charges Laid by Municipality for the year ending December 31, 2020 and the month ended January 31, 2021 be received.**

**CARRIED**

**8. NEW & UNFINISHED BUSINESS**

- 8.1 Inspector Ridout, re Off Road Vehicle Charges

**Resolution No. 2021-14**

Moved by S. MacDonald

Seconded by P. Whiteside

**BE IT RESOLVED THAT the Board acknowledges that charges laid under the *Off Road Vehicles Act* are classified under other POA and are not tracked by type of offence or location.**

**CARRIED**

- 8.2 Inspector Ridout, re What3Words

**Resolution No. 2021-15**

Moved by P. Whiteside

Seconded by S. Macdonald

**BE IT RESOLVED THAT the presentation by Inspector Ridout on the What3Words Program be received.**

**CARRIED**

## 8.3 Inspector Ridout, re Sign at Detachment

Inspector Ridout advised that Honda has agreed to fund the cost of replacing the detachment sign including installation. The funds will be paid to the Nottawasaga Police Services Board through the Town of New Tecumseth.

The Board directed that the Secretary issue a Purchase Order for the sign as required under the Purchasing Policy.

**9. QUESTION PERIOD/OPEN DISCUSSION**

9.1 Inspector Ridout advised that the detachment has produced a newspaper similar to previous years for distribution as approved in the 2021 board budget. The Board confirmed that the budget only included the printed newspaper and not the digital version.

9.2 Rick requested that a presentation on human trafficking be brought forward to a future Board meeting. The Inspector will make the appropriate arrangements.

9.3 Joy asked if the detachment has been experiencing challenges caused by persons being taken into custody claiming to have the COVID virus. Inspector Ridout advised that this was more prominent at the onset of the pandemic than now as charges are laid for making false claims.

**10. "IN CAMERA" - Nil****11. ADJOURNMENT**

***Resolution No: 2021-16***

**Moved by S. Macdonald**

**Seconded by P. Whiteside**

**BE IT HEREBY RESOLVED THAT the meeting adjourn at 6:55 p.m.**

**CARRIED**

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Chair

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Secretary

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**Solicitor General**

Office of the Solicitor General  
25 Grosvenor Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 325-0408  
MCSCS.Feedback@Ontario.ca

**Solliciteur général**

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Tél. : 416 325-0408  
MCSCS.Feedback@Ontario.ca



132-2021-404  
**By email**

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

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Dear Heads of Council and First Nations Chiefs  
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at [sarah.caldwell@ontario.ca](mailto:sarah.caldwell@ontario.ca). If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at [joanna.reading@ontario.ca](mailto:joanna.reading@ontario.ca)

Sincerely,



Sylvia Jones  
Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks



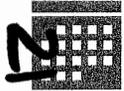
## CONTEXT

- Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSPA) which, once in force, will repeal the *Police Services Act, 1990* (PSA).
- Section 67 of the CSPA requires there be **an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board**, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an "OPP Detachment Board Framework".

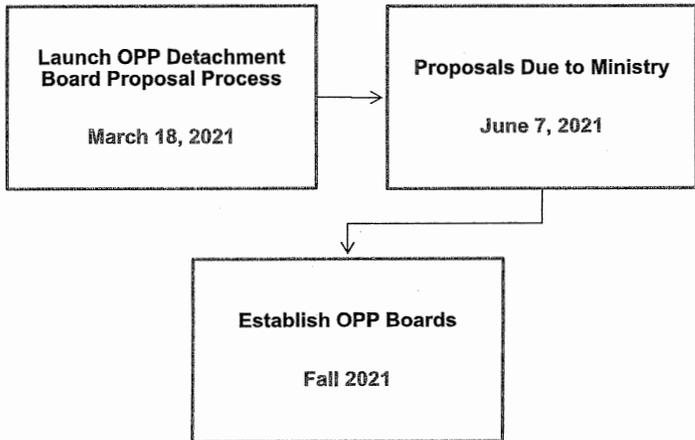


## FRAMEWORK

- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
  - Are directly policed by the OPP;
  - Employ their own First Nations Constables but receive administrative support from the OPP; and
  - Receive "OPP Dedicated" policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
  - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
  - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.



## TIMELINES



## PROCESS

- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
  - Link to Digital Form: [OPP Board Proposal Form](#)
- Municipalities and First Nations within a detachment will be required to work together to develop and submit **one proposal** indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (See **Page 2 & Qs and As**).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.

✓ **OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS**

**MINIMUM REQUIREMENTS**

<b>Minimum Size</b>	5 members
<b>Maximum Size</b>	None
<b>Community Representatives</b>	20% Community Representation <ul style="list-style-type: none"> <li>Province to appoint community representative(s) if municipal council/band council fail to appoint representatives by joint resolution.</li> </ul>
<b>Provincial Appointments</b>	20% Provincial Appointees

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**CONTACT INFORMATION**

<b>General Information/OPP Detachment Board Proposal Process</b>	Community Safety and Intergovernmental Policy Branch Joanna Reading ( <a href="mailto:Joanna.Reading@ontario.ca">Joanna.Reading@ontario.ca</a> )
<b>Civilian Governance Options for First Nations</b>	Indigenous Engagement Unit Ashley O'Connell ( <a href="mailto:Ashley.OConnell@ontario.ca">Ashley.OConnell@ontario.ca</a> )



**Q1: What are the key differences between the section 10 board framework under the *Police Services Act (1990) (PSA)* and OPP detachment board framework under the *Community Safety Policing Act, 2019 (CSPA)*?**

**A1:**

- The OPP currently polices 326 municipalities. Of these, only those under a section 10 agreement have access to civilian governance. This means there are 178 municipalities that do not participate on a board and as a result do not have access to civilian governance.
- Under the CSPA, all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment board.
- In terms of the roles and responsibilities of board members, the role of OPP detachment boards will include additional responsibilities not required for section 10 boards under the PSA (1990) such as:
  - considering any community safety and well-being plan adopted by a municipality that receives policing from the detachment;
  - establishing local policies, in consultation with the detachment commander, with respect to policing in the area receiving policing from the detachment; and
  - ensuring local action plans prepared by the detachment commander address the objectives and priorities determined by the board.
- Under the CSPA, OPP detachment board members will be required to:
  - consult with the OPP Commissioner on the selection of a detachment commander;
  - monitor the performance of the detachment commander; and
  - provide an annual report to the municipalities and band councils served by the OPP.
- OPP detachment boards will also provide a venue for the municipalities and First Nations within a detachment area to coordinate and collaborate on strategies to address common issues that is not present under the PSA.

**Q2: What does the transition to the new OPP detachment board framework mean for municipalities and First Nations currently receiving policing services by the OPP?**

**A2:**

- Until the Act comes into force, the ministry will continue to renew section 10 agreements that are set to expire in 2021.
- However once the CSPA comes into force all existing section 10 agreements will be terminated, and Section 10 boards will be dissolved.
- To do this, the ministry is committed to providing sufficient time and adequate supports to municipalities currently participating on a Section 10 board or, in the case of municipalities that receive OPP policing without a formal agreement/contract (i.e. Section 5.1 municipality), a Community Policing Advisory Committees (CPAC) as they dissolve their current board structures and transition to the new OPP detachment board model.

**Q3: When will the CSPA come into force?**

**A3:**

- The ministry is working towards the act being proclaimed in early 2022.

**Q4: Which municipalities and First Nations are included in the OPP detachment board framework?**

**A4:**

- The OPP detachment board framework provides civilian governance to the municipalities and First Nations receiving policing from OPP detachments.
- More specifically, the framework includes 326 municipalities currently policed by the OPP.
- The First Nations included in this framework include the 43 First Nations that:
  - are directly policed by the OPP (i.e., zone policing without a funding agreement);
  - employ their own First Nations Constables but receive administrative support from the OPP (i.e., "OPP-Administered" policing under the Federal First Nations Policing Program (FNPP)); and
  - receive "OPP-Dedicated" policing (i.e. Stream Two agreements under the FNPP).

**Q5: What role will municipalities and First Nations have with respect to the OPP Detachment Board proposal process?**

**A5:**

- Municipalities and First Nations in each OPP detachment area will be required to submit one proposal indicating the composition of their board and the rationale for multiple boards and the composition of each additional board, if multiple boards are being recommended.
- The ministry will only accept one proposal per detachment.
- Municipalities and First Nations within a detachment will be required to work together and determine the approach for developing and submitting their proposal to the ministry.
  - For example, after determining the composition of the detachment board(s), the municipalities and First Nations within a detachment may select one municipality or First Nation to complete and submit the proposal.

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**Q6: What information is the ministry requesting in the proposal form?**

**A6:**

- Municipalities and First Nations within a detachment area will be required to submit a proposal indicating the composition of their board(s).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board. Rather, they will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- If a municipality and/or First Nation chooses not to participate on a detachment board and forfeits their seat, they will be required to indicate this in the proposal.

**Q7: Factors to consider when requesting more than one detachment board.**

**A7:**

- The CSPA allows an OPP detachment to establish one, or more than one, OPP detachment board.
- Detachments that are considering requesting more than one detachment board should consider factors such as:
  - Geography (e.g. distance between municipalities and First Nations);
  - Variations in population size and;
  - The number of municipalities and First Nations within an OPP detachment; and
  - Service demands (e.g. calls for service).
- However, if proposing more than one OPP detachment board, municipalities and First Nations should also consider challenges associated with recruiting board members (e.g. inability to fill vacancies) and the costs associated with operating additional boards.

**Q8: Will municipalities/First Nations that are receiving policing and/or supports and services by two OPP detachments be allowed to participate on both OPP detachment boards?**

**A8:**

- Yes. Municipalities and First Nations that are receiving policing and/or supports and services by two OPP detachments can participate on both OPP detachment boards, or can choose to participate on only one OPP detachment board.
- Representation must be determined in collaboration with the other municipalities and First Nations within the OPP detachment, as a consensus on the composition of the OPP detachment board is required.
- Municipalities that wish to be represented on both OPP detachment boards will be required to cover the costs associated with participating on two boards (i.e. operational costs).

**Q9: What is considered a “completed” proposal?**

**A9:**

- Each detachment will be required to complete one proposal using the digital form provided by the ministry. The link to the digital form can be found here: [Ontario Provincial Police Board \(OPP\) Proposal Form](#).
- A completed proposal must be submitted using the digital form provided by the ministry and meet the minimum composition requirements provided by the ministry.
- The ministry will work with each detachment to obtain outstanding information/proposals and support them in submitting a completed proposal.
- If however in the end if a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board.

**Q10: What support will the ministry provide municipalities and First Nations throughout the OPP detachment board proposal process?**

**A10:**

- Virtual information sessions, led by the ministry, will be made available upon request for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process.
- If your detachment is interested in a virtual information session, or have other inquiries related to the OPP detachment board proposal process, please forward your request to the ministry to Joanna Reading via email at [Joanna.Reading@ontario.ca](mailto:Joanna.Reading@ontario.ca).

**Q11: What is the purpose of provincial appointments on OPP Detachment Boards?**

**A11:**

- Provincial appointees will provide advice to the board as public representatives whose appointments are independent of municipal/band councils.
- However, to ensure members of the detachment board are reflective of the communities they serve, the municipalities/First Nation Chief and Councils will have the ability to nominate individuals for consideration as provincial appointees.

**Q12: Will the government address the current backlog in provincial appointments?****A12:**

- We know there are concerns related to the number of vacant provincial appointments and the length of time these appointments remain unfilled.
- We have made significant progress in reducing the backlog of provincial appointments. Since our government took office in 2018, we have filled approximately 124 provincial appointment vacancies on section 10 boards.
- We will continue to work with municipalities and First Nations to ensure provincial appointees are recruited and appointed in a timely manner.

**Q13: Why are First Nations with Self-Administered Police Services not included in the OPP detachment board framework?****A13:**

- First Nations that receive policing from a Self-Administered First Nation Police Service (SA FNPS) are not included in the OPP detachment board framework as they are already represented on boards and/or have their own police governing authorities.  
In addition, SA FNPS boards have existing relationships and alternate methods to communicate their input to the OPP with respect to supports and services the OPP provides to their communities.

**Q14: Are there other civilian governance options for First Nation communities that are captured within the OPP detachment board framework?****A14:**

- As an alternative to participating on an OPP Detachment board, under the CSPA First Nations have the option to request to form a First Nation OPP Board.
- Where a First Nation or multiple First Nations has entered into an agreement with the Minister for the provision of policing and other specified services by the Commissioner, the First Nation(s) may request that the Minister constitute a First Nation OPP board.
- A First Nation OPP board would perform similar functions and responsibilities as an OPP Detachment board by providing advice and oversight over the policing services provided by the OPP to a First Nation community or communities.
  - This includes determining objectives and priorities, supporting development of the strategic plan, and advising the Detachment Commander with respect to policing provided to a First Nation community or communities.
  - A First Nation OPP board could also establish local policies, in consultation with the OPP, with respect to the detachment's provision of policing.
- Please contact Ashley O'Connell, Indigenous Engagement Unit, Ministry of the Solicitor General at [Ashley.OConnell@ontario.ca](mailto:Ashley.OConnell@ontario.ca) for more information on requesting a First Nation OPP Board.

**ADDITIONAL INFORMATION****Q15: What training will OPP detachment board members be required to complete?****A15:**

- Members cannot perform their duties or exercise any of their powers until they have successfully completed the training identified in the CSPA.
- More specifically, like all other boards and councils governed under the CSPA, OPP detachment board members will be required to successfully complete training with respect to:
  - human rights and systemic racism;
  - the diverse, multiracial and multicultural character of Ontario society;
  - the rights and cultures of Indigenous peoples; and
  - any other training prescribed by the Solicitor General.

**Q16: Will municipalities be able to request enhanced OPP policing services (e.g., beyond basic "adequate and effective" policing) under the CSPA?****A16:**

- Under the CSPA, municipalities that receive policing from the OPP may enter into agreements for enhanced policing services.
- Municipalities will continue to be responsible for funding and implementing enhancements.

**Q17: Once the CSPA is in force, will municipalities within a detachment receive one billing statement (i.e., a single invoice for the entire detachment)?****A17:**

- There will be no substantive changes to the billing process.
- Municipalities will continue to be billed individually.

**Q18: Will there be an opportunity to provide additional feedback on other OPP-related matters for regulation?**

**A18:**

- All OPP-related matters for regulation will be posted on the Ontario Regulatory Registry for public comment.

## OPP Detachment Board Proposal Form Development

### **Purpose**

Municipalities and First Nation Communities in an OPP Detachment are being asked to collaborate and develop a proposal indicating the composition of their OPP detachment board(s).

Please Note: Individual responses will remain confidential and made available only to ministry staff responsible for the dissemination of the form and analysis of results.

### **Objectives**

To determine the composition of each OPP detachment board.

To determine the number of OPP detachment boards.

Please complete and submit your proposal form by **June 7, 2021**.

### **Questions**

Q1: Please select which OPP detachment you are filling this form on behalf of.

A1: Drop down list

Q2: Please select which Municipality/First Nation is responding on behalf of the detachment.

A2: Drop Down

Q3: Have you received approval to provide a coordinated response to the ministry on behalf of all the Municipalities/First Nations within the OPP detachment?

A3: Yes/No.

***If No is selected for Q3, show Q3.1***

***If Yes is selected for Q3, show Q4***

Q3.1: Provide a rationale as to why approval has not been received to provide a coordinated response on behalf of all the Municipalities/First Nations within the OPP detachment.

A3.1: Free Text

Q4: How many Municipalities/First Nations are receiving OPP policing from the detachment (including your Municipality/First Nation)?

A4: Drop down list (1-50)

Q5: Please select all the Municipalities/First Nations that will be participating on the OPP detachment board (including your Municipality/First nations).

A5: Multiple Select Options

Q6: Please list the population size of each Municipality/First Nation within the detachment (including your Municipality/First Nation)?

(i.e., Municipality 1 - 50,000; Municipality 2 - 75,000)

A6: Free Text

Q7: Please indicate the number of OPP detachment board(s) that are going to be established within the OPP detachment.

A7: Drop down list (1-50)

**If 1 is selected in Q7, show to Q8 - 12**

**If 2 or more is selected in Q7, show Q7.1 – 7.11**

Q7.1: Provide a rationale as to why more than one OPP detachment board is required.

A7.1: Free text

Q7.2: Please list the number of Municipalities/First Nations that are included (including your Municipality/First Nation) within each OPP detachment board.

(i.e., Detachment Board 1: 5;

Detachment Board 2: 4)

A7.2 Free Text

Q7.3: Please list all of the Municipalities/First Nations that are included within each detachment board (including your Municipality/First Nation).

(i.e., Detachment Board 1: Municipality 1, Municipality 2;

Detachment Board 2: Municipality 1, Municipality 2)

A7.3: Free Text

Q7.4: Please list the population size of each Municipality/First Nation within each detachment (including your Municipality/First Nation)?

(i.e., Detachment Board 1: Municipality 1 - 100,000, Municipality 2 - 50,000;

Detachment 2: Municipality 1 - 25,000, Municipality 2 - 75,000)

A7.4: Free Text

Q7.5: Please list the number of board member seats that each detachment board will be comprised of?

(i.e., Detachment 1: 5;

Detachment 2: 7)

A7.5: Free Text

Q7.6: Please indicate the number of seat(s) that would be allocated to each Municipality/First nation that is represented on each detachment board.

(Detachment 1: Municipality 1 - 5, Municipality 2 - 3;

Detachment 2: Municipality 1 - 2, Municipality 2 - 3)

A7.6: Free Text

Q7.7: Has a municipality/First Nation forfeited their seat(s) on the board(s)?

A7.7: Drop down list (Yes, No)

**If Yes was selected for Q7.7, show Q7.8 & Q7.9**

**If No was selected for Q7.7, show Q7.10**

Q7.8: Please indicate which Municipality/First Nation has forfeited their seat(s) on the detachment board(s).

*(i.e., Detachment Board 1: Municipality 1 – 3 seats;  
Municipality 2 – 1 seats)*

A7.8: Free Text

Q7.9: Please indicate why the identified municipality(s)/First Nation(s) has forfeited their seat within the board?

A7.9: Free text

Q7.10: Please indicate the number of community representatives within each detachment board.

*(i.e., Detachment Board 1: 5;  
Detachment Board 2: 7)*

A7.10: Free Text

Q7.11: Please list any administrative resources/infrastructures required to support the establishment of each detachment board.

A7.11: Free Text

Q8: How many board members (i.e. seats) will the detachment board be comprised of?

A8: Drop down list (1-50)

Q9: Please indicate the number of seats that would be allocated to each municipality/First Nation that is represented on the detachment board.

*(i.e., Municipality 1: 3;  
Municipality 2: 4;  
Municipality 3: 2)*

A9: Free Text

Q10: Has a municipality/First Nation forfeited their seat on the board?

A10: Yes/No

**If Yes was selected for Q10, show Q10.1 & Q10.2**

**If No was selected Q10, show Q11**

Q10.1: Please select which Municipality/First Nation has forfeited their seat on the detachment board.

A10.1: Multiple Select Option

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Q10.2: Please indicate why the identified Municipality/First Nation has forfeited their seat within the board?

A10.2: Free text

Q11: Please indicate the number of community representatives within this board.

A11: Drop down list (1-50)

Q12: Please list any administrative resources/infrastructure required to support the establishment of the detachment board.

A12: Free text

2019	#	Security Checks \$25.00	#	Security Check	#	Occurrence Reports	#	Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	TOTAL	YEAR TO DATE
JANUARY	226	\$ 5,650.00	7	\$ 31.01	3	\$ 112.17	2	\$ 1,000.00	20	\$ 469.00			\$ 7,262.18	\$ 7,262.18
FEBRUARY	182	\$ 4,550.00	6	\$ 26.58	3	\$ 112.17	2	\$ 1,000.00	6	\$ 140.70			\$ 5,829.45	\$ 13,091.63
MARCH	209	\$ 5,225.00	5	\$ 22.15	4	\$ 149.56	-		9	\$ 211.05			\$ 5,607.76	\$ 18,699.39
APRIL	226	\$ 5,650.00	12	\$ 53.16	3	\$ 112.17	-		12	\$ 281.40	\$ 20.00		\$ 6,116.73	\$ 24,816.12
MAY	228	\$ 5,700.00	5	\$ 22.15	4	\$ 149.56	-		14	\$ 328.30			\$ 6,200.01	\$ 31,016.13
JUNE	211	\$ 5,275.00	5	\$ 22.15	1	\$ 37.39	-		9	\$ 211.05			\$ 5,545.59	\$ 36,561.72
NEW FEES		\$ 41.00		\$ 9.73		\$ 52.21		\$ 1,527.43		\$ 57.52				
JULY	229	\$ 8,205.00	3	\$ 33.62	2	\$ 104.42	-		6	\$ 242.91		\$ 253.00	\$ 8,838.95	\$ 45,400.67
AUGUST	249	\$ 10,209.00	3	\$ 29.19	2	\$ 104.42	-		13	\$ 747.76			\$ 11,090.37	\$ 56,491.04
SEPTEMBER	224	\$ 9,184.00	3	\$ 29.19	1	\$ 52.21	-		15	\$ 862.80			\$ 10,128.20	\$ 66,619.24
OCTOBER	177	\$ 7,257.00	3	\$ 29.19	3	\$ 156.63	-		19	\$ 1,092.88	\$ 92.00		\$ 8,627.70	\$ 75,246.94
NOVEMBER	165	\$ 6,765.00	3	\$ 29.19	1	\$ 52.21	1	\$ 1,527.43	7	\$ 402.64			\$ 8,776.47	\$ 84,023.41
DECEMBER	92	\$ 3,772.00	6	\$ 57.52	-				-				\$ 3,829.52	\$ 87,852.93
<b>TOTAL</b>	<b>2,418</b>	<b>\$ 77,442.00</b>	<b>61</b>	<b>\$ 385.10</b>	<b>27</b>	<b>\$ 1,142.91</b>	<b>5</b>	<b>\$ 3,527.43</b>	<b>130</b>	<b>\$ 4,990.49</b>	<b>\$ 112.00</b>	<b>\$ 253.00</b>	<b>\$ 87,852.93</b>	
<b>2020</b>	<b>#</b>	<b>Security Checks \$41.00</b>	<b>#</b>	<b>Duplicate Security Check \$9.73</b>	<b>#</b>	<b>Occurrence Reports \$52.21</b>	<b>#</b>	<b>Technical Reports \$1,527.43</b>	<b>#</b>	<b>Fingerprints \$57.52</b>	<b>Unclaimed Cash</b>	<b>Auction</b>	<b>TOTAL</b>	<b>YEAR TO DATE</b>
JANUARY	167	\$ 6,847.00	-	\$ -	2	\$ 104.42	2	\$ 3,054.86	25	\$ 1,427.38	\$ 210.00		\$ 11,643.66	\$ 11,643.66
FEBRUARY	219	\$ 8,979.00	12	\$ 116.76	1	\$ 52.21	1	\$ 794.69	14	\$ 805.28	\$ 169.00		\$ 10,916.94	\$ 22,560.60
MARCH	95	\$ 3,895.00	1	\$ 9.73	2	\$ 104.42	-	\$ -	7	\$ 402.64			\$ 4,411.79	\$ 26,972.39
APRIL	21	\$ 861.00	1	\$ 9.73	-	\$ -	-	\$ -	-	\$ -			\$ 870.73	\$ 27,843.12
MAY	40	\$ 1,640.00	-	\$ -	1	\$ 52.21	-	\$ -	1	\$ 57.52			\$ 1,749.73	\$ 29,592.85
JUNE	28	\$ 1,148.00	1	\$ 9.73	-	\$ -	-	\$ -	-	\$ -			\$ 1,157.73	\$ 30,750.58
JULY	-	\$ -	-	\$ -	1	\$ 52.21	-	\$ -	-	\$ -			\$ 52.21	\$ 30,802.79
AUGUST	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -			\$ 562.43	\$ 31,365.22
SEPTEMBER	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -			\$ 12,152.40	\$ 43,517.62
OCTOBER	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -				\$ 76,147.71
NOVEMBER	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -			\$ 32,630.09	\$ 76,147.71
DECEMBER	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -				\$ 76,147.71
<b>TOTAL</b>	<b>570</b>	<b>\$ 23,370.00</b>	<b>15</b>	<b>\$ 145.95</b>	<b>7</b>	<b>\$ 365.47</b>	<b>3</b>	<b>\$ 3,849.55</b>	<b>47</b>	<b>\$ 2,692.82</b>	<b>\$ 379.00</b>	<b>\$ -</b>	<b>\$ 76,147.71</b>	

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**NOTTAWASAGA POLICE SERVICES BOARD**

**SUMMARY OF MEMBER EXPENSES**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	ACCOUNT		January	February	March	Subtotal	April	May	June	Subtotal	July	August	September	Subtotal	October	November	December	Subtotal	TOTAL
2	<b>Rick Milne</b>																		
3	1-253-000121-1120	Remuneration	\$200.00	\$100.00	\$ 100.00	\$ 400.00	\$100.00		\$ 300.00	\$ 400.00		\$100.00	\$ 100.00	\$ 200.00	\$100.00	\$ 100.00	\$ 100.00	\$ 300.00	\$ 1,300.00
4	1-253-000121-1224	Health Tax				\$ -				\$ -				\$ -				\$ -	\$ -
5	1-253-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
6	1-253-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
7	1-253-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
8	1-253-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
9	<b>TOTAL</b>					<b>\$ 400.00</b>				<b>\$ 400.00</b>				<b>\$ 200.00</b>	<b>\$100.00</b>	<b>\$ 100.00</b>		<b>\$ 300.00</b>	<b>\$ 1,300.00</b>
10	<b>Sandie Macdonald</b>																		
11	1-254-000121-1120	Remuneration				\$ -	\$300.00		\$ 300.00	\$ 600.00				\$ 200.00			\$ 100.00	\$ 100.00	\$ 900.00
12	1-254-000121-3110	Mileage				\$ -	\$ 5.85		\$ 5.85	\$ 11.70				\$ 3.90			\$ 1.95	\$ 1.95	\$ 17.55
13	1-254-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
14	1-254-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
15	1-254-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
16	<b>TOTAL</b>					<b>\$ -</b>				<b>\$ 611.70</b>				<b>\$ 203.90</b>				<b>\$ 101.95</b>	<b>\$ 917.55</b>
17	<b>Joy Webster</b>																		
18	1-252-000121-1120	Remuneration				\$ -	\$300.00		\$ 300.00	\$ 600.00				\$ 200.00			\$ 200.00	\$ 200.00	\$ 1,000.00
19	1-252-000121-1224	Health Tax				\$ -	\$ 5.85		\$ 5.85	\$ 11.70				\$ 3.90			\$ 3.90	\$ 3.90	\$ 19.50
20	1-252-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
21	1-252-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
22	1-252-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
23	1-252-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
24	<b>TOTAL</b>					<b>\$ -</b>				<b>\$ 611.70</b>				<b>\$ 203.90</b>				<b>\$ 203.90</b>	<b>\$ 1,019.50</b>
25	<b>Paul Whiteside</b>																		
26	1-251-000121-1120	Remuneration				\$ -	\$300.00		\$ 300.00	\$ 600.00				\$ 200.00			\$ 200.00	\$ 200.00	\$ 1,000.00
27	1-251-000121-1224	Health Tax				\$ -	\$ 5.85		\$ 5.85	\$ 11.70				\$ 10.14			\$ 0.78	\$ 0.78	\$ 22.62
28	1-251-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
29	1-251-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
30	1-251-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
31	1-251-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
32	<b>0</b>					<b>\$ -</b>				<b>\$ 611.70</b>				<b>\$ 210.14</b>				<b>\$ 200.78</b>	<b>\$ 1,022.62</b>
33	<b>Vacant</b>																		
34	1-259-000121-1120	Remuneration				\$ -				\$ -				\$ -				\$ -	\$ -
35	1-259-000121-1224	Health Tax				\$ -				\$ -				\$ -				\$ -	\$ -
36	1-259-000121-3110	Mileage				\$ -				\$ -				\$ -				\$ -	\$ -
37	1-259-000121-3112	Registration				\$ -				\$ -				\$ -				\$ -	\$ -
38	1-259-000121-3113	Per Diem				\$ -				\$ -				\$ -				\$ -	\$ -
39	1-259-000121-3114	Accommodations				\$ -				\$ -				\$ -				\$ -	\$ -
40	<b>TOTAL</b>					<b>\$ -</b>				<b>\$ -</b>				<b>\$ -</b>				<b>\$ -</b>	<b>\$ -</b>
41																			
42	<b>GRAND TOTAL</b>					<b>\$ 400.00</b>				<b>\$ 2,235.10</b>				<b>\$ 817.94</b>	<b>\$100.00</b>	<b>\$ 100.00</b>		<b>\$ 806.63</b>	<b>\$ 4,259.67</b>
43																			
44																			

33

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5b



***Nottawasaga  
Police Services Board  
Report***



***For  
February 2021***

***Presented by  
Inspector Steve RIDOUT***

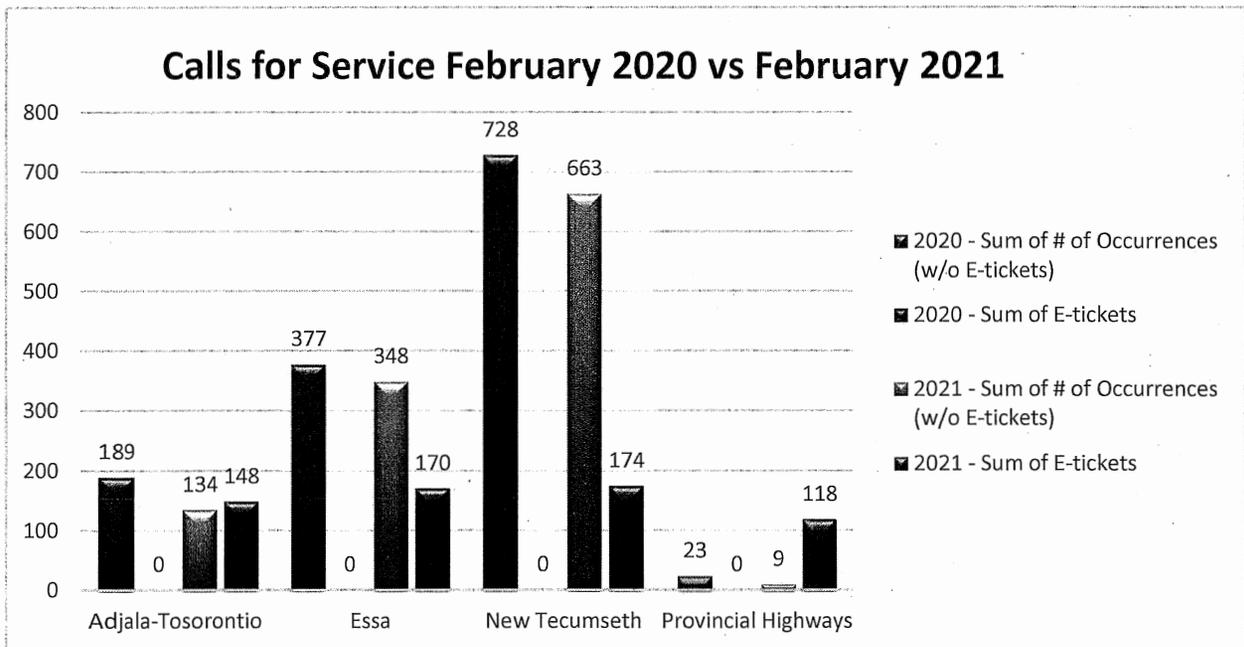
***31 March 2021***

# Calls for Service

February 2021

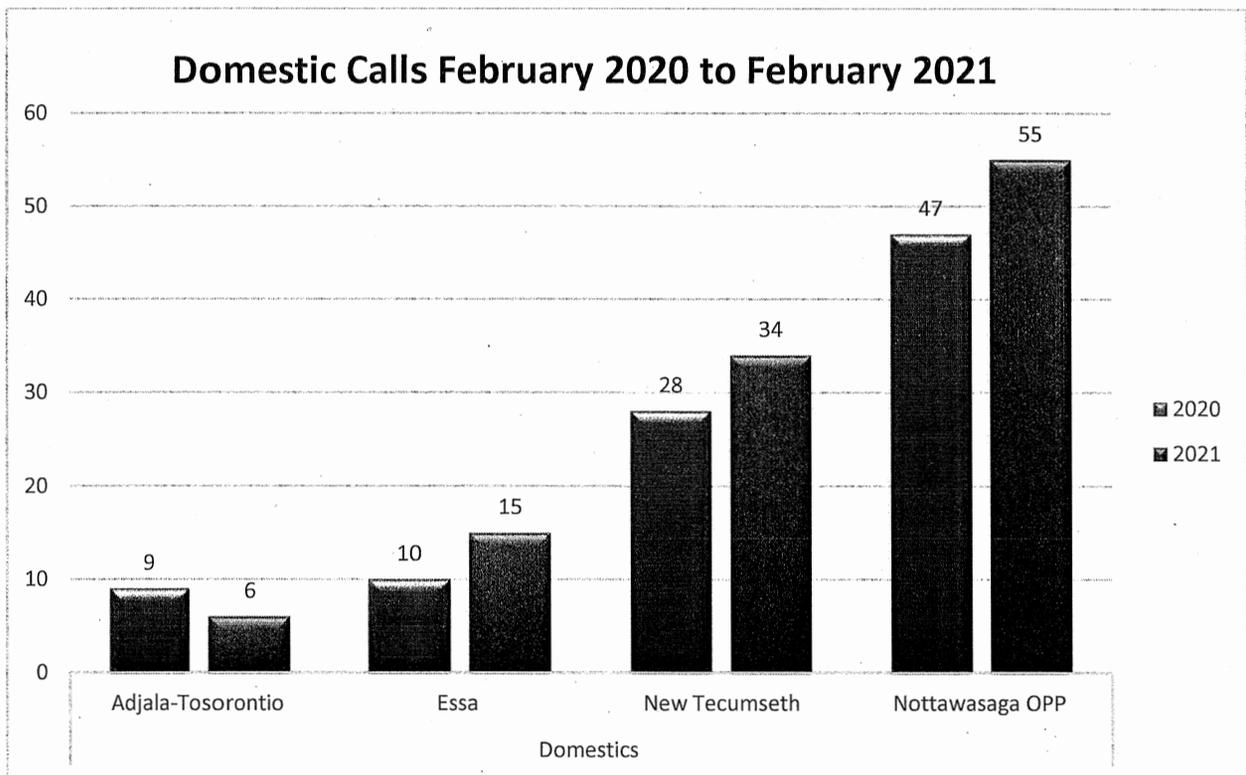
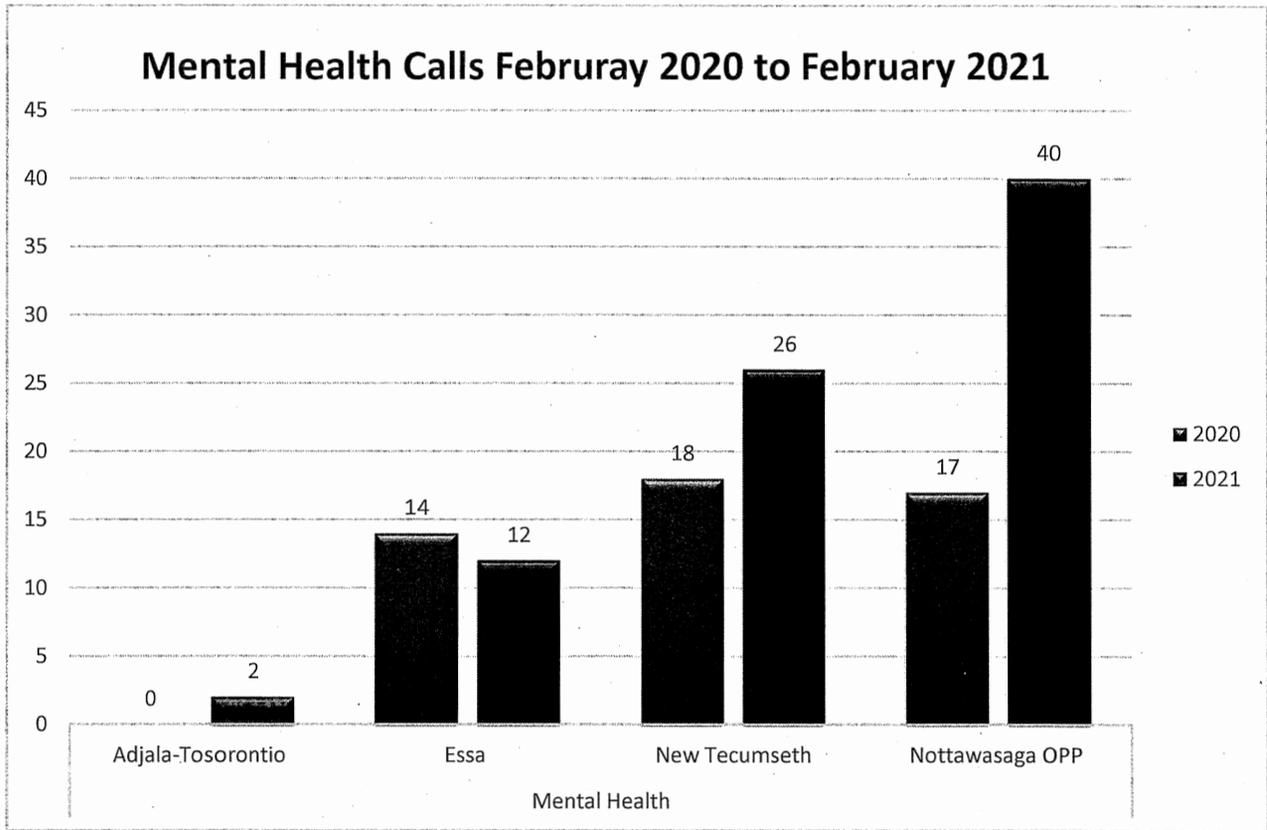
Municipality	2020	2021	% change
New Tecumseth	733	663	-9.55%
Essa	383	348	-9.14%
Adjala-Tosorontio	191	134	-29.84%
Provincial Highway	19	9	-52.63%
Non-Emergency and Incomplete Investigations	0	9	n/a

FEBRUARY	2020	2021	% Change
TOTALS	1326	1163	-12.29%



FEBRUARY 2021

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FEBRUARY 2021

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## Calls For Service – February 2021 Cont'd...

### Municipality Totals by Year

Municipality	2018	2019	2020	2021 YTD
New Tecumseth	14,500	10,415	10,059	1,661
Essa	5,419	5,497	5,588	1,084
Adjala-Tosorontio	33	2,264	2,603	567
Provincial Highways	523	381	569	274
<b>Total</b>	<b>20,475</b>	<b>18,598</b>	<b>18,819</b>	<b>3,586</b>

## Detachment Occurrence Count

Including Criminal Record Checks

Month	2020	2021	% change	# of E-tickets	Occurrences w/ tickets	% change
January	1595	1261	-20.94%	606	1867	17.05%
February	1432	1221	-14.73%	602	1823	27.30%
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

	YTD Totals	% Change
2020	3,027	-18.00%
2021	2,482	

FEBRUARY 2021

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# TRAFFIC

## Yearly Collision Summary

Collision type	2018	2019	2020	2021 YTD	February
Total Reportable MVC	1370	1360	1357	143	73
Property Damage MVC	748	741	739	78	43
Personal Injury MVC	164	132	147	12	4
Fatal MVC	5	5	7	0	0
Persons Killed	5	6	9	0	0
Alcohol Involved	63	61	55	9	6

## Enforcement

Traffic	February Statistics	2021 YTD
Speeding & Moving Charges	556	1131
Seatbelt Charges	2	3
Cell Phone Charges	4	4
Other HTA Charges	58	98
Other Provincial Statutes (LLA, TPA, CAIA)	95	174

## Impaired Driving

Impaired Driving	February Statistics	2021 YTD
R.I.D.E Occurrences	53	85
Impaired Alcohol	6	9
Impaired Drugs	0	0
Alcohol Related Suspensions	6	9

FEBRUARY 2021

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## DETACHMENT OPERATIONS

R.I.D.E	February		Change
	2020	2021	Yearly
	34	53	55.88%

False Alarms	February		Change
	2020	2021	Yearly
	30	26	-13.33%

Record Checks	February		Change
	2020	2021	Yearly
	243	176	-27.57%

Traffic Complaints	February		Change
	2020	2021	Yearly
	73	64	-12.33%

Monthly Totals	Township	Month		Monthly Change
		2020	2021	%
Bike, Foot and School Patrol	Alliston	32.5	37	13.85%
	Beeton	3.5	1	-71.43%
	Tottenham	10.5	9.5	-9.52%
	Adjala-Tos	4	2	-50.00%
	Angus	23.25	23	-1.08%

FEBRUARY 2021

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**ADMINISTRATION****February Overtime Allotment 2021**

Month	Monthly	Percent
January	908.75	11.79%
February	455.00	5.90%
March		0.00%
April		0.00%
May		0.00%
June		0.00%
July		0.00%
August		0.00%
September		0.00%
October		0.00%
November		0.00%
December		0.00%
<b>Year To Date</b>	<b>1363.75</b>	<b>17.69%</b>

Annual Allotment 7711.00

**Monthly Budget 642.00****February OT Break Down**

OT TYPE	% of Total OT used
<i>Regular OT</i>	39.18%
<i>Recalled</i>	14.08%
<i>Recalled 6HR</i>	5.07%
<i>Backfill</i>	19.62%
<i>Vacation Coverage</i>	0.00%
<i>Shift Shortage</i>	17.61%
<i>All Other Types</i>	4.44%

FEBRUARY 2021

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## ADMINISTRATION CONTINUED

### Public Complaints

Date Received	Allegation	Status
2021/02/23	Neglect/exercise of authority	Ongoing

### Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	20
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	4

### Staffing Updates

Staffing Updates	
<b>Transfers</b>	Ryan Jannaway transferred in from Dufferin
<b>Promotions</b>	Nil
<b>Awards</b>	Nil
<b>Recognitions</b>	Tom Shantz - Regional Commanders Letter of Commendation Chris McConnell - Regional Commanders Letter of Commendation Scott Rome - Regional Commanders Letter of Commendation
<b>Retirements/ Terminations</b>	Nil
<b>Other</b>	Sick Leave - 0.25
	Maternity Leave- 4
	WSIB - 2.2
	Other -

### Secondary Employment

Nottawasaga Detachment currently has eight members approved for secondary employment.

FEBRUARY 2021

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**CRIME**

<b>Violent Crime</b>						
Actual	February		Year to Date – February			
	2020	2021	% Change	2020	2021	% Change
Murder	0	0	0.00%	0	1	100.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	0.00%	0	0	0.00%
Sexual Assault	4	2	-50.00%	6	5	-16.67%
Assault	10	15	50.00%	28	29	3.57%
Abduction	0	0	0.00%	0	0	0.00%
Robbery	1	0	-100.00%	2	1	-50.00%
Other Crimes Against a Person	1	0	-100.00%	3	9	200.00%
<b>Total</b>	<b>16</b>	<b>17</b>	<b>6.25%</b>	<b>39</b>	<b>45</b>	<b>15.38%</b>

<b>Property Crime</b>						
Actual	February		Year to Date – February			
	2020	2021	% Change	2020	2021	% Change
Arson	1	0	-100.00%	1	1	0.00%
Break & Enter	8	5	-37.50%	12	11	-8.33%
Theft Over	3	1	-66.67%	5	6	20.00%
Theft Under	9	8	-11.11%	26	17	-34.62%
Have Stolen Goods	3	5	66.67%	5	5	0.00%
Fraud	3	10	233.33%	18	19	5.56%
Mischief	23	10	-56.52%	32	20	-37.50%
<b>Total</b>	<b>50</b>	<b>39</b>	<b>-22.00%</b>	<b>99</b>	<b>79</b>	<b>-20.20%</b>

<b>Drug Crime</b>						
Actual	February		Year to Date – February			
	2020	2021	% Change	2020	2021	% Change
Possession	2	3	50.00%	4	4	0.00%
Trafficking	1	0	-100.00%	2	0	-200.00%
Importation and Production	0	0	0.00%	0	0	0.00%
<b>Total</b>	<b>3</b>	<b>3</b>	<b>0.00%</b>	<b>6</b>	<b>4</b>	<b>-33.33%</b>

FEBRUARY 2021

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## COMMUNITY MOBILIZATION AND ENGAGEMENT UNIT

### CMU MEMBERS

*OPP Police Liaison:* PC Kallie TAYLOR-PLUMLEY and PC Murray SOWYRDA

*Crisis Worker:* Mirelle L'ESTRANGE and Laura STOUFFER

CMU Nottawasaga	# of Occurrences
Total CMU live calls (all calls CMU were engaged in either with or without YSSN)	53
Total Detachment Mental Health Act Calls	41
Live calls with YSSN on scene	26
Live calls with YSSN consult	0
Live calls with YSSN on standby	3
YSSN consults with CMU	18
Total Referrals - referrals from OPP both live and for follow up	39
Total Referrals to Outside Agencies	32
Total Diversions to hospital by CMU - on scene avoided apprehension and transport to hospital for assessment	4
Visits Face to Face (follow-up)	7
Visits Face to Face (live calls)	26
Visits Non Face to Face (phone) – includes: consults and follow ups engaged by client (directly to YSSN)	29

### *Mental Health Calls*

In February the Nottawasaga OPP Detachment responded to 41 Mental Health Calls for a year to date total of 76 Mental Health Calls.

FEBRUARY 2021

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## MEDIA

The Nottawasaga OPP Media Team consists of media officer Provincial Constable Katy VICCARY and Provincial Constable Harry LAWRENSON.

**Month:** February 2021

**Media releases:** 12

**Social media posts:**

**Prepared by:** PC VICCARY #14661

**Projects:**

- 2021 Community Newspaper (A reflection back on 2020)
- 211 Mental Health Diversion Strategy- Campaign Launch Feb 8
- Coldest Night of the Year in support of AOTC
- Training PC Jacome in preparation of maternity leave

Topics		Media Activity Type	
Amber Alert OPP Member Charged Charged Person Collision Related Fatal Collision Related Non-Fatal Community Events Death Investigation — non MVC Drugs – Opioids Drugs – Cannabis Escapée Frauds/Scams General Occurrences	High Risk Offender Initial OPP Media Released – SIU OPP Parallel Release – SIU Missing/Found Person On-Line Safety Public Safety Alert Safe Schools Lockdown School Bus Safety Traffic Safety Traffic Related – Non MVC Other (Please Describe)	Proactive Release Reactive Release Proactive Interview Reactive Interview	Social Media Other (Describe)
Interview Type			
Online Print Radio		TV Other (Describe)	

Date	Media Activity Type	Topic	Interview Type	Details
01/02/21	Reactive Release	General Occurrences	Print	Media Release #1: Lock It or Loose It- Accused charged
08/02/21	Proactive Release	Community Events	Print	Media Release #2: 211: Help Starts Now
08/02/21	Proactive Release	Community Events	Print	Media Release #3: Nottawasaga OPP Welcomes Additional Crisis Worker

FEBRUARY 2021

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10/02 /21	Reactive Release	Genera l Occurr ences	Print	Media Release #4: Theft of Weapons from New Tecumseth (Alliston) Residence
19/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #5: THREE MALES FACING DRUG TRAFFICKING CHARGES
19/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #6: NOTTAWASAGA OPP WARNING PUBLIC ABOUT SEXUAL ASSAULT INVESTIGATION
22/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #7: OPP SNOWMOBILE OPERATORS BUSY PATROLLING TRAILS TO ENSURE SAFE RIDING
22/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #8: STOLEN VEHICLE RECOVERED - 3 ARRESTS
23/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #9: -Update #1- Stolen Vehicle Recovered- 3 Arrested- Accused identified and charged
23/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #10: POLICE SEEKING ASSISTANCE LOCATING MISSING WOMAN
26/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #11: ATTEMPTED ABDUCTION WARNING
26/02 /21	Choose an item.	Choo se an item.	Choose an item.	Media Release #12: Update #1- Attempted Abduction Warning
Click here to enter a date.	Choose an item.	Choo se an item.	Choose an item.	
Click here to enter a date.	Choose an item.	Choo se an item.	Choose an item.	
Click here to enter a date.	Choose an item.	Choo se an item.	Choose an item.	TWITTER LINK: <a href="https://twitter.com/search?q=(%23NottyOPP)%20(from%3AOPP%20CR)%20since%3A2021-02-01&amp;src=typed_query">https://twitter.com/search?q=(%23NottyOPP)%20(from%3AOPP CR)%20since%3A2021-02-01&amp;src=typed_query</a>
Click here to	Choose an item.	Choo se an item.	Choose an item.	It's cold out there ...Just 3 more days to go until <u>#NottyOPP</u> will be walking out in the cold to raise funds in support of <u>@cnoyorg</u> . We will be walking to

FEBRUARY 2021

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enter a date.				support those experiencing homelessness in our area. @NewTecumseth #ColdestNightoftheYear #cnoy21 ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	A big thank you to everyone who participated & supported "Team #NottyOPP" in our fundraising efforts for the #coldestnightoftheyear. We successfully raised over \$1,400 for our local community partner, #AllistonOutoftheCold. @cnoyorg @NewTecumseth ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	#NottyOPP is pleased to welcome two new members from the @york support to supplement our Mental Health Support Team. We would like to assure our community that if you are in need of support, you can reach our crisis team at 1-888-310-1122 or 1-855-310-COPE (2673) ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Officer Evans from #NottyOPP shares some valuable tips to keep yourself safe & informed this #ValentinesDay . Scammers are always coming up with new ways to try to get you to part with your money. #RomanceScams #KnowFraud @canantifraud ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	That's a wrap! #NottyOPP Officer Shawn Evans was joined by school staff & parents to celebrate the most recent DARE graduation of grade 6 students who completed the program virtually while learning at home. All students did an excellent job learning & participating online ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Today is the day when "Team #NottyOPP" stepped out into the cold to declare our support for #AllistonOutoftheCold & the #ColdestNightoftheYear for families experiencing hurt, homelessness, and hunger in communities across the country @cnoyorg #CNOY21 ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Happy #SaferInternetDay! Together, we have the power to promote the positive changes we want to see in the digital environment and ultimately create a safer internet space for everyone to enjoy. Learn more:

FEBRUARY 2021

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				<a href="http://getcybersafe.gc.ca">getcybersafe.gc.ca</a> and <a href="http://saferinternetday.org">saferinternetday.org</a> <a href="#">#NottyOPP</a> ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	THANK YOU to the wonderful staff & students from the YMCA at Ernest Cumberland Elementary School in <a href="#">#Alliston</a> ....from the bottom of our hearts & from every member of <a href="#">#NottyOPP</a> we appreciate this more than you all know! <a href="#">#KindnessMatters</a> <a href="#">@SCDSB Schools</a> <a href="#">@ECESeagles</a> <a href="#">@YMCASM</a> ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	<a href="#">#NottyOPP</a> has arrested and charged an adult female with trespass by night and theft under \$5,000 in relation to this investigation. Please remain diligent and report suspicious people or vehicles by calling 1-888-310-1122. <a href="#">#LockItorLooselt</a> ^kv <a href="#">@essatownship</a>
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	<a href="#">#NottyOPP</a> is currently investigating a report of an attempted abduction of 2 female students at <a href="#">@SMCDSB_OLG</a> . Students are safe, however, Police would like to make members of the community aware & on the lookout. Suspect vehicle is 4-dr, dirty, compact grey vehicle ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Members from <a href="#">#NottyOPP</a> <a href="#">#OPPStreetCrime</a> , <a href="#">#OPPERT</a> , & <a href="#">#OPPTRU</a> executed 3 search warrants and have charged 3 adult males as a result of a drug trafficking investigation. Evidence seized includes methamphetamine, cocaine, psilocybin, and thousands of dollars <a href="#">#MethHurtsCommunities</a> ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Together, we can stop <a href="#">#bullying</a> . <a href="http://NeedHelpNow.ca">NeedHelpNow.ca</a> , <a href="http://KidsHelpPhone.ca">KidsHelpPhone.ca</a> , are available for youth in crisis. If bullying includes harassment, intimidation, or sharing of intimate images call <a href="#">#OPP 1-888-310-1122</a> <a href="#">#YouthCALLServiceLink</a> <a href="#">#NottyOPP</a> <a href="#">#PinkShirtDay</a> ^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Feb 17 was DARE graduation for some grade 6 virtual students from both <a href="#">#HurWOPP</a> and <a href="#">#NottyOPP</a> . A/Insp.Tait addressed the students on this special day. Congrats graduates!! <a href="#">@WB Media</a> <a href="#">@Clearview twp</a> ^en/kv
Click here to	Choose an item.	Choose an item.	Choose an item.	Today is <a href="#">#NationalHumanTraffickingAwarenessDay</a> , which helps bring awareness to the magnitude of

FEBRUARY 2021

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

5b

enter a date.				modern day slavery taking place locally in our communities & encourages us to take steps to combat #HumanTrafficking. HT hotline: 1-833-900-1010 #NottyOPP #HumanTraffickingAwareness^kv
Click here to enter a date.	Choose an item.	Choose an item.	Choose an item.	Have you see LEO? He is missing from Angus @essatownship...Help #NottyOPP return Leo home he is missed! ... call us 705-434-1939 or 1-888-310-1122 ^kv

FEBRUARY 2021

\*\*\*Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime\*\*\*

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Ontario  
Provincial  
Police

**REGIONAL COMMANDER'S LETTER OF COMMENDATION**

February 19, 2021

Sergeant McConnell  
Nottawasaga Detachment

Dear <sup>Chris</sup> ~~Sergeant~~ McConnell,

On behalf of Central Region Command Team and members of the Ontario Provincial Police, I want to personally commend you for your contributions to your detachment.

I understand during the last year you have been called upon to assist in numerous roles within the Nottawasaga Detachment. You faced the challenges of Covid-19 head on.

As acting Operations Manager you worked well beyond what was expected, while motivating officers and successfully managing issues as they arose. You were also played a pivotal role in acclimatizing your Detachment Commander into his new role during unprecedented times.

Thank you for your exemplary representation of the Ontario Provincial Police and your commitment to professionalism within the community you serve.

Sincerely,

N.D. (Dwight) Peer  
Chief Superintendent

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Ontario  
Provincial  
Police

**REGIONAL COMMANDER'S LETTER OF COMMENDATION**

February 19, 2021

Sergeant Shantz  
Nottawasaga Detachment

*Tom*  
Dear Sergeant Shantz,

On behalf of Central Region Command Team and members of the Ontario Provincial Police, I want to personally commend you for your contributions to your detachment.

I understand during the last year you have been called upon to assist in numerous roles within the Nottawasaga Detachment. You faced the challenges of Covid-19 head on.

As acting Operations Manager you worked well beyond what was expected, while motivating officers and successfully managing issues as they arose. You were also played a pivotal role in acclimatizing your Detachment Commander into his new role during unprecedented times.

Thank you for your exemplary representation of the Ontario Provincial Police and your commitment to professionalism within the community you serve.

Sincerely,

A handwritten signature in black ink, appearing to be "N.D. Peer", written over a horizontal line.

N.D. (Dwight) Peer  
Chief Superintendent

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**Ontario  
Provincial  
Police**

**REGIONAL COMMANDER'S LETTER OF COMMENDATION**

February 19, 2021

Sergeant Rome  
Nottawasaga Detachment

Dear <sup>Scott</sup> Sergeant Rome,

On behalf of Central Region Command Team and members of the Ontario Provincial Police, I want to personally commend you for your contributions to the organization.

I understand during the last year you have been called upon to assist in numerous roles within the OPP. You assisted in the Emergency Operations Centre and the Provincial Operations Centre during the onset of the Covid-19 pandemic. Upon your return to Nottawasaga Detachment you accepted another unfamiliar role as the Traffic/Court Sergeant where you excelled.

During the Labour Day long weekend traffic initiative your team was responsible for 41% of the enforcement for the entire Province. Your commitment to traffic safety and to the organization is notable.

Thank you for your exemplary representation of the Ontario Provincial Police and your commitment to professionalism within the community you serve.

Sincerely,

N.D. (Dwight) Peer  
Chief Superintendent

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth February - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Murder 2nd Degree	0	1	16.0	16.0	0	0		0.0
	Sexual Assault	2	6	16.0	96.0	4	12	16.0	192.0
	Sexual Interference	0	0		0.0	1	1	16.0	16.0
	Voyeurism	0	0		0.0	0	1	16.0	16.0
	Non-Consensual Distribution of Intimate Images	1	1	16.0	16.0	1	1	16.0	16.0
	Assault With Weapon or Causing Bodily Harm-Level 2	2	6	16.0	96.0	5	6	16.0	96.0
	Assault-Level 1	10	21	16.0	336.0	15	34	16.0	544.0
	Using firearm (or imitation) in commission of offence	1	1	16.0	16.0	0	0		0.0
	Pointing a Firearm	0	0		0.0	0	1	16.0	16.0
	Assault Peace Officer	1	1	16.0	16.0	0	2	16.0	32.0
	Robbery -Master code	0	0		0.0	1	1	16.0	16.0
	Robbery, With Threat of Violence	0	1	16.0	16.0	0	1	16.0	16.0
	Criminal Harassment	2	4	16.0	64.0	4	6	16.0	96.0
	Criminal Harassment - Offender Unknown	1	1	16.0	16.0	0	0		0.0
	Indecent/Harassing Communications	0	4	16.0	64.0	2	3	16.0	48.0
	Utter Threats -Master code	1	1	16.0	16.0	1	1	16.0	16.0
	Utter Threats to Person	7	12	16.0	192.0	6	12	16.0	192.0
<b>Total</b>	<b>28</b>	<b>60</b>	<b>16.0</b>	<b>960.0</b>	<b>40</b>	<b>82</b>	<b>16.0</b>	<b>1,312.0</b>	
Property Crime Violations	Arson - Auto	0	1	6.5	6.5	1	1	6.5	6.5
	Break & Enter	3	11	6.5	71.5	5	8	6.5	52.0
	Unlawful in a dwelling house	0	0		0.0	1	1	6.5	6.5
	Theft Over - Construction Site	1	1	6.5	6.5	0	0		0.0
	Theft Over - Other Theft	0	1	6.5	6.5	1	3	6.5	19.5
	Theft of Motor Vehicle	1	2	6.5	13.0	3	5	6.5	32.5
	Theft of - Automobile	0	1	6.5	6.5	3	4	6.5	26.0
	Theft of - Trucks	0	1	6.5	6.5	1	2	6.5	13.0
	Theft of - All Terrain Vehicles	0	0		0.0	0	1	6.5	6.5
	Theft of - Construction Vehicles	0	0		0.0	1	1	6.5	6.5
	Theft Under -master code	1	1	6.5	6.5	2	4	6.5	26.0



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth  
February - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft under - Farm Agricultural Livestock	0	0		0.0	0	1	6.5	6.5
	Theft under - Bicycles	0	0		0.0	0	1	6.5	6.5
	Theft under - Building	0	0		0.0	0	1	6.5	6.5
	Theft under - Persons	1	1	6.5	6.5	0	1	6.5	6.5
	Theft under - Trailers	1	1	6.5	6.5	0	0		0.0
	Theft under - Other Theft	4	10	6.5	65.0	7	16	6.5	104.0
	Theft Under - Gasoline Drive-off	0	3	6.5	19.5	3	4	6.5	26.0
	Theft FROM Motor Vehicle Under \$5,000	1	1	6.5	6.5	4	10	6.5	65.0
	Theft Under \$5,000 [SHOPLIFTING]	5	7	6.5	45.5	4	9	6.5	58.5
	Possession of Stolen Goods over \$5,000	2	2	6.5	13.0	0	0		0.0
	Possession of Stolen Goods under \$5,000	0	0		0.0	0	1	6.5	6.5
	Fraud -Master code	0	0		0.0	0	2	6.5	13.0
	Fraud - Steal/Forge/Poss./Use Credit Card	0	1	6.5	6.5	1	3	6.5	19.5
	Fraud - False Pretence <= \$5,000	0	0		0.0	1	1	6.5	6.5
	Fraud - Fraud through mails	0	2	6.5	13.0	0	0		0.0
	Fraud -Money/property/security > \$5,000	0	1	6.5	6.5	1	4	6.5	26.0
	Fraud -Money/property/security <= \$5,000	2	6	6.5	39.0	2	11	6.5	71.5
	Fraud - Transportation	1	1	6.5	6.5	0	1	6.5	6.5
	Fraud - Other	6	8	6.5	52.0	0	4	6.5	26.0
	Identity Fraud	2	2	6.5	13.0	1	2	6.5	13.0
	Mischief - master code	6	16	6.5	104.0	17	23	6.5	149.5
	Mischief [Graffiti - Non Gang Related]	1	1	6.5	6.5	0	0		0.0
	Interfere with lawful use, enjoyment of property	0	0		0.0	1	1	6.5	6.5
Property Damage	1	1	6.5	6.5	0	1	6.5	6.5	
<b>Total</b>	<b>39</b>	<b>83</b>	<b>6.5</b>	<b>539.5</b>	<b>60</b>	<b>127</b>	<b>6.5</b>	<b>825.5</b>	
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Possession of Weapons	0	0		0.0	0	1	7.8	7.8
	Offensive Weapons-Other Weapons Offences	0	0		0.0	1	1	7.8	7.8

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth February - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Bail Violations -Master code	0	0		0.0	0	1	7.8	7.8
	Bail Violations - Fail To Comply	1	8	7.8	62.4	3	8	7.8	62.4
	Bail Violations - Appearance Notice	0	0		0.0	0	1	7.8	7.8
	Bail Violations - Recognizance	0	0		0.0	0	1	7.8	7.8
	Possession Of Counterfeit Money	1	1	7.8	7.8	2	2	7.8	15.6
	Counterfeit Money - Others	1	1	7.8	7.8	0	1	7.8	7.8
	Disturb the Peace	0	3	7.8	23.4	1	1	7.8	7.8
	Indecent acts -Other	0	2	7.8	15.6	0	1	7.8	7.8
	Child Pornography - Making or distributing	1	1	7.8	7.8	0	0		0.0
	Obstruct Public Peace Officer	0	1	7.8	7.8	1	1	7.8	7.8
	Breach of Probation	0	1	7.8	7.8	2	4	7.8	31.2
	Breach of Probation -In relation to children	0	0		0.0	0	1	7.8	7.8
	Offensive Weapons- Careless use of firearms	0	0		0.0	0	1	7.8	7.8
	Public mischief - mislead peace officer	0	1	7.8	7.8	2	2	7.8	15.6
	Possession of Burglary Tools	0	0		0.0	1	1	7.8	7.8
	Animals - Cruelty	0	0		0.0	1	1	7.8	7.8
	Animals - Unnecessary suffering	0	0		0.0	1	1	7.8	7.8
<b>Total</b>	<b>4</b>	<b>19</b>	<b>7.8</b>	<b>148.2</b>	<b>15</b>	<b>30</b>	<b>7.8</b>	<b>234.0</b>	
Drug Possession	Possession Heroin	0	0		0.0	1	1	6.5	6.5
	Possession Cocaine	1	1	6.5	6.5	0	1	6.5	6.5
	Possession- Methamphetamine (Crystal Meth)	0	1	6.5	6.5	0	0		0.0
	Possession of Opioid (other than heroin)	0	0		0.0	0	1	6.5	6.5
	Drug related occurrence	0	0		0.0	0	2	6.5	13.0
	<b>Total</b>	<b>1</b>	<b>2</b>	<b>6.5</b>	<b>13.0</b>	<b>1</b>	<b>5</b>	<b>6.5</b>	<b>32.5</b>
Drugs	Trafficking Cocaine	0	0		0.0	1	1	45.9	45.9
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>1</b>	<b>1</b>	<b>45.9</b>	<b>45.9</b>
Statutes & Acts	Landlord/Tenant	15	27	3.4	91.8	4	17	3.4	57.8
	Mental Health Act	18	34	3.4	115.6	12	22	3.4	74.8

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth  
February - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - No contact with Police	0	0		0.0	1	3	3.4	10.2
	Mental Health Act - Attempt Suicide	1	1	3.4	3.4	3	4	3.4	13.6
	Mental Health Act - Threat of Suicide	6	11	3.4	37.4	8	14	3.4	47.6
	Mental Health Act - Voluntary Transport	2	4	3.4	13.6	1	7	3.4	23.8
	Mental Health Act - Placed on Form	0	0		0.0	6	15	3.4	51.0
	Custody Dispute	0	0		0.0	0	1	3.4	3.4
	Trespass To Property Act	11	29	3.4	98.6	4	16	3.4	54.4
	<b>Total</b>	<b>53</b>	<b>106</b>	<b>3.4</b>	<b>360.4</b>	<b>39</b>	<b>99</b>	<b>3.4</b>	<b>336.6</b>
Operational	Animal -Master code	0	0		0.0	1	2	3.6	7.2
	Animal - Left in Vehicle	0	0		0.0	0	1	3.6	3.6
	Animal Rabid	0	0		0.0	1	1	3.6	3.6
	Animal Bite	0	0		0.0	0	1	3.6	3.6
	Animal Stray	2	5	3.6	18.0	3	9	3.6	32.4
	Animal Injured	2	4	3.6	14.4	3	5	3.6	18.0
	Animal - Dog Owners Liability Act	0	1	3.6	3.6	3	4	3.6	14.4
	Domestic Disturbance	42	88	3.6	316.8	26	60	3.6	216.0
	Suspicious Person	13	47	3.6	169.2	29	61	3.6	219.6
	Phone -Threatening - No Charges Laid	0	1	3.6	3.6	0	0		0.0
	Fire - Building	1	6	3.6	21.6	2	5	3.6	18.0
	Fire - Vehicle	0	0		0.0	1	1	3.6	3.6
	Fire - Other	1	1	3.6	3.6	0	0		0.0
	Insecure Condition - Master code	0	1	3.6	3.6	0	2	3.6	7.2
	Insecure Condition - Building	0	0		0.0	0	1	3.6	3.6
	Missing Person under 12	1	1	3.6	3.6	1	2	3.6	7.2
	Missing Person 12 & older	2	3	3.6	10.8	3	7	3.6	25.2
	Missing Person Located Under 12	0	0		0.0	0	1	3.6	3.6
	Missing Person Located 12 & older	1	1	3.6	3.6	3	4	3.6	14.4
	Noise Complaint - Master code	4	15	3.6	54.0	7	12	3.6	43.2
Noise Complaint - Residence	0	1	3.6	3.6	2	4	3.6	14.4	

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## Calls For Service (CFS) Billing Summary Report

### Adjala-Tosorontio, Essa, New Tecumseth February - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Noise Complaint - Animal	4	5	3.6	18.0	4	5	3.6	18.0
	Noise Complaint - Others	0	0		0.0	0	1	3.6	3.6
	Accident - non-MVC - Master code	2	3	3.6	10.8	0	1	3.6	3.6
	Found Property -Master code	4	9	3.6	32.4	6	8	3.6	28.8
	Found-Household Property	0	0		0.0	0	1	3.6	3.6
	Found-Others	0	1	3.6	3.6	0	0		0.0
	Lost Property -Master code	8	13	3.6	46.8	1	1	3.6	3.6
	Lost License Plate	0	0		0.0	0	1	3.6	3.6
	Lost Disabled Parking Permit	0	0		0.0	0	1	3.6	3.6
	Lost-Personal Accessories	0	0		0.0	0	1	3.6	3.6
	Lost-Household Property	0	0		0.0	0	1	3.6	3.6
	Lost-Jewellery	0	0		0.0	1	1	3.6	3.6
	Lost-Others	0	1	3.6	3.6	0	1	3.6	3.6
	Sudden Death - Suicide	1	1	3.6	3.6	1	1	3.6	3.6
	Sudden Death - Natural Causes	4	10	3.6	36.0	2	9	3.6	32.4
	Sudden Death - Others	0	0		0.0	1	5	3.6	18.0
	Suspicious Vehicle	6	30	3.6	108.0	10	26	3.6	93.6
	Trouble with Youth	0	8	3.6	28.8	13	26	3.6	93.6
	Vehicle Recovered - Master code	0	0		0.0	0	1	3.6	3.6
	Vehicle Recovered - Automobile	0	0		0.0	1	2	3.6	7.2
	Vehicle Recovered - Trucks	0	1	3.6	3.6	0	0		0.0
	Vehicle Recovered - All Terrain Veh	0	1	3.6	3.6	0	0		0.0
	Vehicle Recovered - Other	0	0		0.0	0	1	3.6	3.6
	Unwanted Persons	8	34	3.6	122.4	10	25	3.6	90.0
	Neighbour Dispute	15	27	3.6	97.2	10	24	3.6	86.4
	By-Law -Master code	1	1	3.6	3.6	0	0		0.0
Dogs By-Law	0	0		0.0	2	2	3.6	7.2	
Other Municipal By-Laws	3	8	3.6	28.8	4	7	3.6	25.2	
Traffic By-Law	1	2	3.6	7.2	2	3	3.6	10.8	

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**Calls For Service (CFS) Billing Summary Report**

**Adjala-Tosorontio, Essa, New Tecumseth  
February - 2021**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Overdose/Suspected Overdose - Opioid Related	0	1	3.6	3.6	0	0		0.0
	Assist Fire Department	0	3	3.6	10.8	5	6	3.6	21.6
	Assist Public	58	125	3.6	450.0	58	126	3.6	453.6
	Distressed/Overdue Motorist	0	3	3.6	10.8	0	2	3.6	7.2
	Family Dispute	17	43	3.6	154.8	27	46	3.6	165.6
	<b>Total</b>	<b>201</b>	<b>505</b>	<b>3.6</b>	<b>1,818.0</b>	<b>243</b>	<b>518</b>	<b>3.6</b>	<b>1,864.8</b>
Operational2	False Holdup Alarm-Accidental Trip	2	5	1.3	6.5	4	7	1.3	9.1
	False Alarm -Others	23	48	1.3	62.4	25	56	1.3	72.8
	Keep the Peace	21	41	1.3	53.3	22	44	1.3	57.2
	911 call / 911 hang up	47	96	1.3	124.8	16	29	1.3	37.7
	911 call - Dropped Cell	22	36	1.3	46.8	25	59	1.3	76.7
	<b>Total</b>	<b>115</b>	<b>226</b>	<b>1.3</b>	<b>293.8</b>	<b>92</b>	<b>195</b>	<b>1.3</b>	<b>253.5</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	1	3.4	3.4	2	2	3.4	6.8
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	4	13	3.4	44.2	12	17	3.4	57.8
	MVC - Prop. Dam. Non Reportable	23	44	3.4	149.6	43	74	3.4	251.6
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	37	65	3.4	221.0	64	135	3.4	459.0
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	1	4	3.4	13.6	3	12	3.4	40.8
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.4	3.4
	MVC - Others (MOTOR VEHICLE COLLISION)	1	1	3.4	3.4	0	4	3.4	13.6
	<b>Total</b>	<b>66</b>	<b>128</b>	<b>3.4</b>	<b>435.2</b>	<b>125</b>	<b>245</b>	<b>3.4</b>	<b>833.0</b>
<b>Total</b>	<b>507</b>	<b>1,129</b>		<b>4,568.1</b>	<b>616</b>	<b>1,302</b>		<b>5,737.8</b>	

**Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

Report Content Last Updated:  
2021/03/20

Report generated by:  
Bly, Summer

Report generated on:  
22-Mar-21 1:39:30 PM  
Page 6 of 7

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## Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth  
February - 2021

### Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa 5 Sideroad	3												3	0.625
Essa 10 Sideroad													0	0.000
Essa 20 Sideroad	2	9											11	2.292
Essa 25 Sideroad	2	2											4	0.833
Essa 30 Sideroad													0	0.000
Essa 2nd Line													0	0.000
Essa 3rd Line													0	0.000
Essa 4th Line													0	0.000
Essa 5th Line	1	1											2	0.417
Essa 6th Line													0	0.000
Essa 7th Line													0	0.000
Essa 8th Line	2												2	0.417
Essa 9th Line													0	0.000
Essa 10th Line													0	0.000
Essa 11th Line													0	0.000
Essa, Alessio Dr													0	0.000
Essa Ashburton Cres													0	0.000
Essa Armeta Clow Cres													0	0.000
Essa Auburn St													0	0.000
Essa Barrie St	1	1											2	0.417
Essa Brentwood Rd	3												3	0.625
Essa Brian St													0	0.000
Essa Brookside Gate													0	0.000
Essa Bushey Ave													0	0.000
Essa Cambrai Rd													0	0.000
Essa Cecil St													0	0.000
Essa Centre St	4	4											8	1.667
Essa Cindy Lane													0	0.000
Essa Commerce Dr													0	0.000
Essa Coulson Ave													0	0.000
Essa County Road 10	20	23											43	8.958
Essa County Road 15													0	0.000
Essa County Road 21	2												2	0.417
Essa County Road 27	35	41											76	15.833
Essa County Road 56	8	11											19	3.958
Essa County Road 90	67	108											175	36.458
Essa Curtis St		1											1	0.208
Essa Denney Dr		8											8	1.667
Essa Elizabeth St													0	0.000
Essa Elm Street		3											3	0.625
Essa Fraser St													0	0.000
Essa Greenwood Dr	5												5	1.042
Essa Huron St													0	0.000
Essa Highway 89	2	3											5	1.042
Essa Innisfil Beach Rd	1												1	0.208
Essa King St	2												2	0.417
Essa Lookout St													0	0.000
Essa Mapleview Dr													0	0.000
Essa Margaret St													0	0.000
Essa Masey St													0	0.000
Essa McCarthy Cres													0	0.000
Essa McKinnon Rd													0	0.000
Essa Meadowland Blvd													0	0.000
Essa Mike Hart Dr													0	0.000
Essa Milson Cres													0	0.000
Essa Mill St	68	14											82	17.083
Essa Murphy Rd													0	0.000
Essa Old Mill Rd													0	0.000
Essa Pine River Rd													0	0.000
Essa Gold Park Gate													0	0.000



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa Ralgan St													0	0.000
Essa Robert St	10	10											20	4.167
Essa Roth St													0	0.000
Essa Scotch Line	1												1	0.208
Essa Simcoe St													0	0.000
Essa Smith Rd													0	0.000
Essa Stonemount Cres													0	0.000
Essa Summerset Place													0	0.000
Essa Sunnidale Tosorontio Townline													0	0.000
Essa Trillium Lane													0	0.000
Essa Truax Cres													0	0.000
Essa Vernon St		1											1	0.208
Essa William St													0	0.000
Essa Willoughby Rd	1												1	0.208
<b>Total Charges Essa</b>	<b>240</b>	<b>240</b>	<b>0</b>	<b>480</b>	<b>100.000</b>									

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**Angus BIA Board of Management  
MINUTES  
Tuesday, March 16, 2021 at 9:00 AM  
Essa Administration Centre, County Rd 21, Utopia.**

Board Members: Joe Van Leeuwen, Rory MacKinnon, Justin Oliver, Council representative - Keith White, one Vacant position. Staff: C. Healey Dowdall, L. Lehr, A. Hutchins.

1. Call to Order at 9:10 AM, by Chair Keith W.

2. Approval of the Agenda.

2021/Mar 16/01 Moved: Justin O. Second: Joe V. **Carried.**

**THAT the** Agenda for March 16<sup>th</sup>, 2021 be approved as printed and circulated.

3. Declaration of any Conflicts of Interest for proceedings before this Board.

4. Minutes of the previous meeting of September 30, 2020 for approval.

2021/Mar 16/02 Moved: Rory Mac. Second: Justin O. **Carried.**

**THAT the** Minutes of the previous meeting of September 30<sup>th</sup>, 2020 be approved as printed and circulated.

5. Business Arising from the previous Minutes.

- a) Business Recovery – discussion was held in regard to Angus commercial and other matters relative to effects of COVIC-19, with Board members and Essa Staff present.
- b) Digital Sign – discussion was held as part of the Finance and Budget topic 8., with input from Andrea H., Lisa L., Colleen H. The Angus BIA thanks the Township and Andrea for supporting the operation of the digital sign.

6. Communications:

- a) None.
- b)

2021/\_\_\_/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the** correspondence by received, and action taken as directed.

7. Chairperson's Remarks:

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8. Finance:

- a) Year End 2020 Operating to Budget 2020 Comparison sheet was presented, and each line item discussed in detail. Year End 2020 Reserves are stated to be \$16,810.
- b) Draft Budget 2021 column of the Report was discussed, in comparison to prior years. It was agreed that no significant net increase to the BIA Tax Rate (therefore amount paid by BIA members) was desired. With the commercial growth in Angus during the past 2 years, the slight increase to \$27,035 would be absorbed by the growth.
- c) Reserve Funds. It was agreed that no Capital Projects would be planned for 2021, and the annual contribution of \$5,000 to reserves would be lowered to \$3,000 for 2021. This would keep the Operating Budget for 2021 in line with item 8. b) as noted above. Year End 2021 Reserves are projected to be \$19,810.

2021/Mar/03 Moved: Justin O. Second: Joe V. **Carried**

**THAT the Finance Report (2020 Year End & 2021 Budget) be received, amended as per attached. And that the Operating Budget for 2021 is approved at \$27,035, and that the Township of Essa Council be requested to approve same.**

9. Essa Township:

- a) BIA Annual General Meeting 2021 – COVID Options, Clerk Lisa Lehr confirmed for the BIA Board that a virtual AGM via Zoom should be held, and notification made on the Angus digital sign. Date to be Tuesday, March 30<sup>th</sup>, 2021 at 6:00 PM. RSVP to info@angusbia.ca.
- b) Township Official Plan Review (2020-2021) Planning Dept. – CAO Colleen Healey Dowdall provided a brief update in regard to the progress of the Township Official Plan Review process, some common topics at the public sessions, and that the O.P. Discussion Paper # 1 Draft and other related documents are on the Township website.
- c)

2021/Mar/04 Moved: Joe V. Second: Justin O. **Carried**

**THAT the Essa Township verbal report be received as presented, and action to be taken as directed.**

11. Closed Meeting – **No Items on this agenda.**

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Second: \_\_\_\_\_ Not/Carried

**THAT the Board proceed to Closed Session at \_\_\_\_\_ am/pm to discuss:**

- o matters before administrative tribunals.

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- o to receive advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- o a proposed or pending acquisition or disposition of land for Board purposes.
- o matters pertaining to advice that is subject to litigation or potential litigation.
- o labour relations or employee negotiations.
- o security of persons or property.
- o
- o the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act as the CEO as delegated by the Board is the head of the institution for the purposes of the Act.
- o other matters pertaining to personal matters about an identifiable individual, including Board employees.

3

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Second: \_\_\_\_\_ Not/Carried

**THAT the Board rise from the Closed Session at \_\_\_ pm.**

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Second: \_\_\_\_\_ Not/Carried

**THAT the Chair or \_\_\_\_\_ be authorized to proceed as directed by the Angus BIA Board of Management.**

12. Other Business:

- a) AGM – COVID-19 impacts on 2021 (See Items 5. and 9. above)

Recommendations.

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Second: \_\_\_\_\_ Not/Carried

**THAT the .....**

13. Next Meeting: Tuesday, March 30, 2021 BIA Board Meeting immediately after the BIA Annual General Meeting of 6:00 PM via Zoom, at Angus, Ontario.

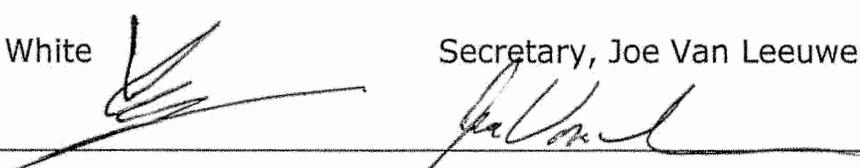
14. Adjournment

2021/Mar/05 Moved: Justin O. Second: Joe V. **Carried.**

**THAT the Meeting be adjourned at 11:10 AM.**

Chair, Keith White

Secretary, Joe Van Leeuwen



3

**Angus BIA Board of Management  
MINUTES  
Tuesday, March 30, 2021 (following AGM)  
Essa Administration Centre, County Rd 21, Utopia.**

Board Members: Joe Van Leeuwen, Rory MacKinnon, Justin Oliver, Council representative - Keith White, one Vacant position.

1. Call to Order at 6:32 PM, by Chair Keith W.

2. Approval of the Agenda.

2021/Mar 30/01 Moved: Rory Mac. Second: Joe V. **Carried**

***THAT the Agenda for March 30th, 2021 be approved as printed and circulated.***

3. Declaration of any Conflicts of Interest for proceedings before this Board.  
None.

4. Minutes of the previous meeting, of March 16, 2021 be approved as presented.

2021/Mar 30/02 Moved: Justin O. Seconded: Rory Mac. **Carried**

***THAT the Minutes of the previous meeting of March 16<sup>th</sup>, 2021 be approved as printed and circulated.***

5. Business Arising from the previous Minutes.

- a) None.
- b)
- c)
- d)
- e)

6. Communications:

- a) None
- b)
- c)

2021/\_\_\_/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

***THAT the correspondence by received, and action taken as directed.***

7. Chairperson's Remarks: Explanation that this meeting is held to ratify and approve the minutes of the previous meeting of March 16<sup>th</sup>, 2021.

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8. Finance:

- a) None.
- b)
- c)

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the Finance Report be received as printed and circulated.**

9. Essa Township:

- a) None.
- b)
- c)

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the Essa Township report be received as printed and circulated, and action taken as directed.**

11. Closed Meeting – None.

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the Board proceed to Closed Session at \_\_\_\_\_ am/pm to discuss:**

- o matters before administrative tribunals.
- o to receive advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- o a proposed or pending acquisition or disposition of land for Board purposes.
- o matters pertaining to advice that is subject to litigation or potential litigation.
- o labour relations or employee negotiations.
- o security of persons or property.
- o
- o the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act as the CEO as delegated by the Board is the head of the institution for the purposes of the Act.
- o other matters pertaining to personal matters about an identifiable individual, including Board employees.

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the Board rise from the Closed Session at \_\_\_\_\_ pm.**

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2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the** Chair or \_\_\_\_\_ *be authorized to proceed as directed by the Angus BIA Board of Management.*

12. Other Business:

a) None.

b)

c)

Recommendations.

2021/Mar/\_\_\_ Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_ Not/Carried

**THAT the** .....

13. Next Meeting: At the call of the Chair & Secretary, at Angus, Ontario.

14. Adjournment

2021/Mar30/03 Moved: Rory Mac Second: Justin O. **Carried.**

**THAT the** Meeting *be adjourned at 6:37 PM.*

## HCC Meeting Minutes

March 18, 2021

**Attendees:** Anne Learn-Sharpe, Angelica Tang, Shannon Stephens

**Regrets:** Susan Antler

**Staff:** Elizabeth Davis, Aimee Powell

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### **Pollinator Presentation Update**

- Poster has been sent to high school as well as library
- Link shared on Facebook/Twitter
- Sandie to provide opening remarks to the Webinar Presentation
- Shannon to share presentation when completed with the HCC.
- Last slide of the presentation will have links to other information on pollinator gardens.
- Will also provide a link to the presentation to watch after.

### **Garden Plant Organization**

- Cardboard boxes for the garden base can be brought to the Township.
- Would like to try to have the garden site prep done before the volunteers arrive.
- Garden preparation could be done mid-April to mid-May, as it is better to plant earlier so the plants can start rooting.
- The priority will be to have the soil and mulch organized.
- Plant date will be April 22<sup>nd</sup>, will have the plants delivered on April 20<sup>th</sup> or 21<sup>st</sup>.
- Have soil delivered before the plant – HCC will have the soil and mulch prepared any time in April and ready to plant on April 22<sup>nd</sup>.

### **Volunteers for Planting**

- Max 10 volunteers due to the size of the gardens.
- Approach Our Lady of Grace teachers to have students involved.
- We will have to have a contingency plan if there is another lockdown and be ready with other options other than students for volunteers.

### **Next Steps**

- Increase outreach methods for the webinar presentation before Wednesday March 24<sup>th</sup>, 2021
- Check supplies needed for the planting event

Next Meeting - Pollinator Presentation March 25<sup>th</sup> 2021

Meeting Adjourned at 8:00 pm

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2021-12

Being a By-law to appoint a Deputy Chief Building Official; and also a Plumbing Inspector, Property Standards Officer and Zoning Administrator

WHEREAS Section 3(1) of the *Building Code Act*, S.O. 1992, c.23, as amended, states that the Council of each municipality is responsible for the enforcement of the *Building Code Act* in the municipality; and

WHEREAS Section 3(2) of the *Building Code Act*, S.O. 1992, c.23, as amended, states that the Council of each municipality shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction; and

WHEREAS the Council of the Township of Essa deems it advisable to appoint a Building Inspector and any such Inspectors and Administrators as are necessary for the purposes of the Enforcement of said Act and the Township's Building and Plumbing By-law;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That Bill Plewes be and is hereby appointed to the position of Deputy Chief Building Official of the Corporation of the Township of Essa to carry out the duties and responsibilities as set out in the job description for the position for the period during which he is an employee of the Municipality;
2. That Bill Plewes be and is hereby appointed as Plumbing Inspector, Property Standards Officer and Zoning Administrator and shall perform all the duties required to be performed by the said titles under statutory authority and other duties that may be imposed by The Council of The Township of Essa for the period during which he is an employee of the Municipality;
3. That the said appointment shall become effective as of April 7, 2021;
4. This By-law shall come into force and effect on the day it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 7<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2021 – 13**

**Being a By-law to confirm the proceedings of the Council meeting held on the 7<sup>th</sup> day of April, 2021.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 7<sup>th</sup> day of April, 2021 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 24<sup>th</sup> day of March, 2021 and the Committee of the Whole meeting held on the 24<sup>th</sup> day of March, 2021; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 7<sup>th</sup> day of April, 2021.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services