

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 6, 2019**

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 16th day of October, 2019 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated November 6, 2019 be received for information, and that the necessary action be taken.*

5. COMMITTEE REPORTS

- p. 15 a. **Nottawasaga Police Services Board.**

Recommendation: *Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of September 25, 2019, be received.*

- p. 49 b. **Essa Public Library Board.**

Recommendation: *Be it resolved that the minutes of the Essa Public Library Board from their meeting of September 30, 2019, be received.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

p. 60 **a. By-law 2019-77**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2019-77, that being a By-law to amend the Township's Fees and Charges By-law 2013-28, for services provided by the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- the security of the property of the Municipality or local board;*
- personal matters about an identifiable individual, including Municipal or local board employees;*
- a proposed or pending acquisition or disposition of land for Municipal or local board purposes;*
- labour relations or employee negotiations;*
- litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board;*
- advice that is subject to solicitor/client privilege, including communications necessary for that purpose;*
- a matter in respect of which a Council, Board, Committee or other body has authorized a meeting to be closed under another Act;*
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown Agency of any of them;*
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;*
- a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;*
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;*
- the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act;*
- an ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) or the investigator referred to in subsection 239.2 (1) of the Municipal Act 2001, as amended;*
- If the meeting is held for the purpose of educating or training the members.*

Motion to Rise and Report from Closed Session Meeting of November 6th, 2019.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 63 **By-law 2019-78**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2019-78, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 6th day of November, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of the Council of the Township of Essa adjourn at _____ p.m. to meet again on the 20th day of November, 2019 following Committee of the Whole.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES**

WEDNESDAY, OCTOBER 16, 2019

**RE: PROPOSED ZONING BY-LAW AMENDMENT
(150 TO 156 MILL STREET AND 9 TO 11 RIVER DRIVE, ANGUS)**

A Public Meeting was held on Wednesday, October 16, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
C. Traynor-Richter, Manager of Finance
J. Coleman, Manager of Parks and Recreation
L. Lehr, Clerk

Guests: Brian Goodreid, Goodreid Planning Group

Mayor Macdonald opened the meeting by stating that the purpose of this Public Meeting is to discuss proposed amendments to the Township's Zoning By-law 2003-50, as amended, to hear a presentation from Brian Goodreid from the Goodreid Planning Group, introduced by Township Planning Staff, and to hear all comments from residents of the Township of Essa.

The Manager of Planning and Development provided a review of the application, stating that the Township of Essa is in receipt of a complete application submission for a Zoning By-law Amendment (ZBA) to permit a car wash as an accessory use to an auto service station on lands municipally known as 150 to 156 Mill Street and 9 to 11 River Drive, in the community of Angus. Those additional special provisions to be provided include:

Request	C2 Zone Standard	Required Provisions
An Automatic Car Wash	Not Permitted	To permit a Car Wash as an accessory use to an automobile service station.
Shared Access from Mill Street with 160 Mill Street.	N/A	To permit a shared access from Mill Street, of 9 metres in width, with 160 Mill Street. 4.5 metres provided on either side of the shared lot line.
Waiting Lane (Queueing Lane) for an Automatic Car Wash	No provision	To permit a minimum of 10 waiting spaces (queueing spaces) in a one-way driveway of 6 metres in length and 3 metres in width.
Waiting Lane (Queueing Lane) for a Drive-Through Restaurant	No provision	To permit a minimum of 10 waiting spaces (queueing spaces) in a one-way driveway of 6 metres in length and 3 metres in width.

The Manager of Planning and Development stated that as outlined in Staff Report PD042-19, the proposed ZBA should be considered together with the previously submitted Site Plan Application SP2/19.

Brian Goodreid from the Goodreid Planning Group presented in support of the Zoning By-law Amendment Application.

Mayor Macdonald opened the floor to comments from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

Mike Moore from 2 Fraser Street in Angus expressed concern for the project as the noise that would result from the fans and dryers, as well as the fumes from idling cars in the car wash queue would disturb the neighbours.

Mayor Macdonald opened the floor for comments from members of Council. There were none.

Mayor Macdonald stated that if there were no further comments or questions, Council wishes to thank all those in attendance for their participation. The Planning and Development Department will be preparing a Staff Report and By-law for Council's consideration at a future meeting.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

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**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES**

WEDNESDAY, OCTOBER 16, 2019

**RE: PROPOSED BY-LAW AMENDMENT TO FEES & CHARGES BY-LAW 2013-28
NOTICE OF INCREASE TO FEES**

A Public Meeting was held on Wednesday, October 16, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Keith White
Councillor Henry Sander

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
C. Traynor-Richter, Manager of Finance
J. Coleman, Manager of Parks and Recreation
L. Lehr, Clerk

Mayor Macdonald opened the meeting by stating that the purpose of the Public Meeting is to discuss proposed amendments to the Township's Fees and Charges By-law specifically in relation to recommended increases and/or new fees that were outlined in Staff Report Nos. PD041-19, PD047-19 and C032-19, and to hear all comments from the public in regards to the proposed amendments.

In accordance with section 391 of the *Municipal Act*, 2001, as amended, a municipality is permitted to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided; and
- (c) for the use of its property including property under its control".

Additionally, Section 69(1) the *Planning Act* allows a municipality to pass a By-law to establish fees for the processing of applications made in respect of planning matters in which the fee shall be designed to meet only the anticipated cost to the municipality.

The Clerk stated that Council had received three reports from Department Managers which outlined proposed increases to its Fees and Charges By-law 2013-28 for the respective departments. Reports PD041-19, PD047-19 and C032-19 offered Council the basis for the proposed increases as follows: (a) introduction of a new fee for a new service and/or clarification on an existing fee; (b) efficiencies surrounding staff time spent on processing applications; and (c) the recovering of such costs.

Council was provided with the following chart, breaking down the proposed fee increases as follows:

PLANNING DEPARTMENT FEES			
Staff Report No.	Description of Item	Current Fee	Proposed Fee
PD041-19	Pre-Consultation	\$200.00	\$750.00
PD041-19	Chargeback Technicians (Planning Staff)	Hourly Rate undefined)	\$75.00/hour
PD041-19	Inspections/Site Visits conducted by Planning Staff	N/A	\$100.00
PD041-19	Notice Signs	N/A	\$75.00
PD041-19	Zoning Compliance	\$50.00	\$75.00
PD041-19	Rush Compliance	\$80.00	\$100.00
PD041-19	Lift Holding Zone	\$1,000.00	\$1,200.00
PD041-19	Zoning By-law Amendment	\$3,000.00	\$5,000.00
PD041-19	Zoning By-law Amendment Minor	\$1,500.00	\$2,000.00
PD041-19	Official Plan Amendment	\$3,000.00	\$5,000.00
PD041-19	Official Plan Amendment Minor	\$1,500.00	\$2,500.00
PD041-19	General Amendment	N/A	\$1,000.00
PD041-19	Temporary Use By-law	\$3,000.00	\$4,000.00
PD041-19	Subdivision /Condo Applications	\$5,000.00	\$7,000.00
PD041-19	Subdivision / per lot	n/a	\$50.00 / lot
PD041-19	Condo Application	\$5,000.00	\$6,000.00
PD041-19	Draft Plan Conditions Extension	\$2,000.00	\$2,200.00
PD041-19	Draft Plan Red-Line Revisions	\$2,000.00	\$2,200.00
PD041-19	Reactivation Fee	\$1,000.00	\$1,200.00
PD041-19	Site Plan or Development Agreement	\$2,000.00	\$3,000.00
PD041-19	Site Plan Agreement Minor	N/A	\$1,000.00
PD041-19	Site Plan Amendment Minor	\$200.00	\$500.00
PD041-19	Site Plan Amendment Major	\$2,000.00	\$2,500.00
PD041-19	Minor Variance	\$750.00	\$900.00
PD041-19	Minor Variance Complex	N/A	\$2,500.00
PD041-19	Consent	\$2,000.00	\$2,500.00
PD041-19	Copy of Official Plan (Hard Copy)	\$50.00	\$100.00
PD041-19	Copy of Zoning By-law	\$50.00	\$100.00
PD041-19	Subdivision – Per Lot Charge	n/a	\$150.00
BUILDING DEPARTMENT FEES			
Section 10: "Additional Charges for ALL Occupancies"			
Staff Report No.	Description of Item	Current Fee	Proposed Fee
PD047-19	10.6 - Signs attached to Building (each)	\$40.00	\$100.00
PD047-19	10.7 - Signs Freestanding / Billboard	\$50.00	\$100.00
ADMINISTRATION FEES			
Vital Statistics – Marriage Licenses & Civil Ceremonies			
Staff Report No.	Description of Item	Current Fee	Proposed Fee
C032-19	Civil Ceremony (On Site during Regular Business Hours)	\$250.00	n/a
C032-19	Civil Ceremony (Off site during regular business hours)	n/a	\$350.00
License Fees			
C032-19	Recreational Facilities – Recreational Activities	\$50.00 PLUS \$50.00 Fire Inspection Fee	n/a
C032-19	Recreational Facilities – Event Venues	n/a	\$50.00 PLUS \$50.00 Fire Inspection Fee
Canine Control Fees			
C032-19	Pick-up / Transport Fee	\$40.00	\$50.00
Sign Permit Fees			
C032-19	Permanent Signs-Measuring less than 4 ft x 4ft	\$60.00	n/a
C032-19	Permanent Signs-Measuring larger than 4ft x 4ft	\$60.00	Refer to Building Department Fees (10.6 & 10.7)

The Manager of Finance and the Clerk re-iterated that the proposed increase in fees were intended to recover costs for the municipality in respect of the administration of building and planning applications in addition to costs in delivering such municipal services to the public.

There were no members of the public in attendance.

Mayor Macdonald opened the floor for comments from members of Council. There were none.

Mayor Macdonald thanked the Clerk and the Manager of Planning and Development, and stated that if there were no further questions, then the Public Meeting would be closed. She stated that the Clerk's Department would be preparing a By-law concerning this matter for Council's consideration at their meeting on November 6, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE**

**WEDNESDAY, OCTOBER 16, 2019
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held on Wednesday, October 16, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Deputy Mayor Michael Smith

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Traynor-Richter, Manager of Finance
L. Lehr, Clerk

Guests: G. Cowan, Manager of Information Technology, Town of Innisfil

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Public Meeting – Proposed Zoning By-law Amendment**
Re: Z5/19 - 150 to 156 Mill Street and 9 to 11 River Drive, Angus

See separate set of minutes.

- b. Public Meeting – Proposed By-law Amendment to By-law 2013-28**
Re: Fees and Charges By-law

See separate set of minutes.

STAFF REPORTS

Item Nos. 9 (b) and (c) were brought forward out of sequence by Council in order to accommodate the attendance of Grant Cowan, Manager of Information Technology, Town of Innisfil.

9. b. Staff Report C034-19 submitted by the Clerk, re: Administration Centre Phone System Upgrade.

Resolution No: CW189-2019 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report C034-19 be received; and That Council authorize the Clerk to proceed with the phone system upgrade in 2019 with the one-time up-front and licensing costs to be paid from the Computer Software Maintenance Account in the amounts of \$5,900.00 plus tax and \$631.00 plus tax respectively, both of which together will not exceed the 2019 Approved Budget, and recognizing that Innisfil will not charge to implement the phone system transition in Essa and that going forward monthly savings will be realized.

----Carried----

c. Staff Report C035-19 submitted by the Clerk, re: IT Strategic Plan – 2020 Budget Deliberations.

Resolution No: CW190-2019 Moved by: White Seconded by: Smith

Be it resolved that Staff Report C035-19 be received for information; and That Council authorize the Clerk to obtain a quote for the development of an IT Strategic Plan for Council's consideration in the 2020 Budget Deliberations.

----Carried----

4. PLANNING AND DEVELOPMENT

a. Staff Report PD049-19 submitted by the Manager of Planning and Development, re: 2019 Update on the Provincial Policy Statement (PPS).

Resolution No: CW191-2019 Moved by: Smith Seconded by: Sander

Be it resolved that Staff Report PD049-19 be received for information.

----Carried----

b. Staff Report PD050-19 submitted by the Manager of Planning and Development, re: Simcoe County 2019 Economic Development Funding Program.

Resolution No: CW192-2019 Moved by: Smith Seconded by: White

Be it resolved that Staff Report PD050-19 be received; and That Council support the proposed grant application for the Economic Development Funding Program as described in this Report; and That Council authorize Staff to apply for the 2019 Economic Development Funding Program grant offered by Simcoe County for the sum of \$50,000.00.

----Carried----

5. PARKS AND RECREATION/ COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

- a. Staff Report TR018-19 submitted by the Tax Collector, re: Request to Write Off/Adjust 2018 and 2019 Taxes.**

Resolution No: CW193-2019 Moved by: Sander Seconded by: White

*Be it resolved that Staff Report TR018-19 be received; and
That the Tax Collector be authorized to adjust taxes on the accounts listed on
Schedules "A" and "B" of this report.*

----Carried----

- b. Staff Report TR019-19 submitted by the Manager of Finance, re: Set 2020 Budget Deliberation Meetings.**

Resolution No: CW194-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report TR019-19 be received; and
That Council approve the schedule for the Special Meetings of Council for the 2020
Budget Deliberations on the following dates:*

- *Wednesday November 20th, 2019 from 1:00 p.m. – 5:00 p.m.*
- *Wednesday December 4th, 2019 from 1:00 p.m. – 5:00 p.m., and*
- *Wednesday December 18th, 2019 from 1:00 p.m. – 5:00 p.m.*

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C033-19 submitted by the Clerk, re: Temporary Signs on Municipal Property.**

Resolution No: CW195-2019 Moved by: Smith Seconded by: White

*Be it resolved that Staff Report C033-19 be received; and
That Council's consideration on this matter be deferred until such time as the Clerk
brings a further report forward.*

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO048-19 submitted by the Chief Administrative Officer, re: Strategic Plan.**

Resolution No: CW196-2019 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report CAO048-19 be received; and
That Council authorize staff to complete the Strategic Plan to be presented to
Council at a future meeting for further review and adoption.*

----Carried----

- b. Staff Report CAO049-19 submitted by the Chief Administrative Officer, re: Christmas Office Shutdown.**

Resolution No: CW197-2019 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report CAO049-19 be received; and
That Council authorize the Chief Administrative Officer to:*

- (a) shut down the Administration Centre between Christmas and New Year's to total 2.5 days; and*
- (b) host a reception for staff and families after a family skate, with an upset budget of \$1,000.00, knowing that there is more than \$1,000.00 in savings to be realized in the 2019 approved Council budget.*

----Carried----

11. OTHER BUSINESS

- a. Request for Support of NPSS Students Initiative to Clean Up Environment**

Council requested that a resolution come forward for their consideration at their next meeting on November 6, 2019, to support the initiative of the students at Nottawasaga Pines Secondary School students in putting their best foot forward to clean up the environment. The students are asking for the support of Council to:

- Promote the ban of plastic bags by local stores for the months of January, February and March, 2020; and
- Improve the environment by organizing and participating in a "Clean-Up Walk" in Angus (from Nottawasaga Pines Secondary School to No Frills) in the spring of 2020.

- b. Santa Claus Parade – November 23, 2019**

Mayor Macdonald reminded all in attendance that the Santa Claus Parade was taking place on November 23, 2019, in Angus.

12. ADJOURNMENT

Resolution No: CW198-2019 Moved by: Sander Seconded by: White

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:05 p.m. to meet again on the 6th day of November, 2019 at 6:00 p.m.

----Carried----

Sandie Macdonald
Mayor

Lisa Lehr
Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 16, 2019

MINUTES

A Committee of the Whole meeting was held on Wednesday, October 16, 2019 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Keith White
Councillor Henry Sander
Deputy Mayor Michael Smith

Regrets: Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
B. Morrison, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
C. Traynor-Richter, Manager of Finance
L. Lehr, Clerk

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:05 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR211-2019 Moved by: Smith Seconded by: White

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 2nd day of October, 2019 be adopted as circulated.*

----Carried----

4. **CONSENT AGENDA**

Resolution No: CR212-2019 Moved by: Sander Seconded by: Smith

Be it resolved that the items listed in the Consent Agenda dated October 16, 2019 be received for information, and that the necessary action be taken.

----Carried----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR213-2019 Moved by: Smith Seconded by: Sander

Be it resolved that the minutes of the Essa Public Library Board from their meeting of June 24, 2019, be received.

----Carried----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2019-74

Resolution No: CR214-2019 Moved by: Smith Seconded by: White

Be it resolved that leave be granted to introduce By-law 2019-74, that being a By-law authorizing the Mayor and Clerk to enter into an Agreement with the City of Barrie for the provision of emergency fire dispatch services; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

b. By-law 2019-75

Resolution No: CR215-2019 Moved by: White Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2019-75, that being a By-law to provide for the licensing, regulation and governing of certain businesses, trades or occupations carried on, or engaged in, and organized public amusement within the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR216-2019 Moved by: Smith Seconded by: Sander

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to personal matters about an identifiable individual, including Municipal or local board employees; and, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board

----Carried----

Council moved into Closed Session at 7:16 p.m.

Motion to Rise and Report from Closed Session Meeting of October 16th, 2019.

Resolution No: CR220-2019 Moved by: Sander Seconded by: Smith

Be it resolved that Council rise and report from the Closed Session Meeting at 7:31 p.m.

----Carried----

Council passed the following:

- a. **IDENTIFIABLE INDIVIDUAL [s. 239(2)(b)]**
Confidential Staff Report CAO050-19 submitted by the Chief Administrative Officer, re: Personnel Matter.

Resolution No: CR217-2019 Moved by: White Seconded by: Smith

Be it resolved that Confidential Staff Report CAO050-19 be received; and That the Chief Administrative Officer be authorized to proceed with Option No. 2 as outlined in this Confidential Report.

----Carried----

- b. **IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]**
LITIGATION / POTENTIAL LITIGATION [s. 239(2)(e)]
Re: Correspondence from Dolden Wallace Folick LLP dated September 10, 2019 – Claim No. 932060284222.

Resolution No: CR218-2019 Moved by: White Seconded by: Smith

Be it resolved that the correspondence from Dolden Wallace Folick LLP dated September 10, 2019 be received for information.

----Carried----

**c. IDENTIFIABLE INDIVIDUALS [s. 239(2)(b)]
LITIGATION / POTENTIAL LITIGATION [s. 239(2)(e)]
Re: Correspondence from Sedgwick Canada Inc. – Claim No.
932060195281.**

Resolution No: CR219-2019 Moved by: White Seconded by: Sander

Be it resolved that the correspondence from Sedgwick Canada Inc. be received for information.

----Carried----

12. CONFIRMATION BY-LAW

By-law 2019-76

Resolution No: CR221-2019 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2019-76, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 16th day of October, 2019; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried----

13. ADJOURNMENT

Resolution No: CR222-2019 Moved by: Smith Seconded by: White

Be it resolved that this meeting of the Council of the Township of Essa adjourn at 7:33 p.m. to meet again on the 6th day of November, 2019 following Committee of the Whole.

----Carried----

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

***Nottawasaga
Police Services Board***
(serving Adjala-Tosorontio/Essa/New Tecumseth)

MINUTES
Of Meeting Held at 5:00 p.m. on September 25, 2019
in the Boardroom,
Nottawasaga OPP Headquarters,
4601 Industrial Parkway, Alliston

PRESENT: Rick Milne, Chair, Mayor, Town of New Tecumseth
Sandie Macdonald, Vice Chair, Mayor, Township of Essa
Joy Webster, Community Representative, Township of Adjala Tosorontio
Keith Boulter, Provincial Appointment

SUPPORT: Inspector Steve Clegg, Detachment Commander
Nancy Rugman, Secretary

1. **CONFIRMATION OF AGENDA**

ADD:

5.1 Nottawasaga OPP, re Request for Continued Support for Charity Hockey Games

DELETE:

3.2 Presentation has been put on hold

Resolution No: 2019-80

**Moved by S. Macdonald
Seconded by J. Webster**

**BE IT RESOLVED THAT the Agenda for the Nottawasaga Police Services Board meeting held on September 25, 2019 be approved as printed and amended.
CARRIED**

2. **DECLARATIONS OF PECUNIARY INTEREST - Nil**

5a

3. **DELEGATIONS/PRESENTATIONS**

3.1 P.C. Shawn Evans, Fraud Presentation

Resolution No: 2019-81

Moved by K. Boulter

Seconded by S. Macdonald

BE IT RESOLVED THAT the presentation by P/C Shawn Evans on fraud against seniors be received.

CARRIED

3.2 Sgt. Kirsten Buligan, Request for Funding for Software Product - Deleted from agenda earlier in the meeting.

4. **MINUTES**

Inspector Clegg noted that Item 8.2 referred to DARE and should have been DRE (Drug Recognition Enforcement).

Resolution No. 2019-82

Moved by K. Boulter

Seconded by J. Webster

BE IT RESOLVED THAT the Minutes of the Nottawasaga Police Services Board meeting held on August 28, 2019 be approved as circulated and amended.

CARRIED

5. **CORRESPONDENCE**

5.1 Nottawasaga OPP, re Request for Continued Support for Charity Hockey Games

Resolution No. 2019-83

Moved by J. Webster

Seconded by S. Macdonald

BE IT RESOLVED THAT the Nottawasaga Police Services Board approve funding for three (3) charity hockey games hosted by Nottawasaga OPP to raise funds for local causes and funded from the Sundry Expenses account to cover cost of ice rentals in an amount not to exceed \$800.00.

CARRIED

6. **ACCOUNTS**

6.1 Summary of Other Force Income to August 31, 2019

Resolution No. 2019-84

Moved by K. Boulter

Seconded by S. Macdonald

BE IT RESOLVED THAT the Summary of Other Force Income for the period ending August 31, 2019 be received.

CARRIED

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6.2 Budget Comparison Report to August 31, 2019

Resolution No. 2019-85

Moved by J. Webster

Seconded by K. Boulter

BE IT RESOLVED THAT the Budget Comparison Report for the period ending August 31, 2019 be received.

CARRIED

7. **REPORTS**

7.1 Nottawasaga OPP Report, month of August 2019

Resolution No. 2019-86

Moved by S. Macdonald

Seconded by K. Boulter

BE IT RESOLVED THAT the Nottawasaga Police Services Board receive and approve the August 2019 report as presented by Inspector Clegg.

CARRIED

7.2 Calls for Service Billing Summary Report, month of August, 2019

Resolution No. 2019-87

Moved by S. Macdonald

Seconded by J. Webster

BE IT RESOLVED THAT the Calls for Service Billing Summary Report dated August 2019 be received.

CARRIED

7.3 Provincial Offences - Charges Laid by Municipality to August 31, 2019

Resolution No. 2019-88

Moved by K. Boulter

Seconded by S. Macdonald

BE IT RESOLVED THAT the summary of Provincial Offences Charges Laid by Municipality for the period ending August 31, 2019 be received.

CARRIED

8. **NEW & UNFINISHED BUSINESS**

8.1 Zone 3 October Meeting – No update.

5a

8.2 Report #PSB-2019-02, September 25, 2019, re Provincial Appointment to Board

Resolution No. 2019-89

Moved by K. Boulter

Seconded by S. Macdonald

BE IT RESOLVED THAT Report #PSB-2019-02 be received.

CARRIED

8.3 Report #PSB-2019-03, September 25, 2019, re Draft 2020 Budget

Resolution No. 2019-90

Moved by K. Boulter

Seconded by J. Webster

BE IT RESOLVED THAT Report #PSB-2019-03 be received;

AND THAT the following adjustments be made to the draft budget to be returned to the Board for further consideration at the October meeting:

Reduce DARE funding

\$ - 10,000

Increase donations to

\$ 5,000

CARRIED

8.4 Chair Milne, re Traffic Concern on Dayfoot Street

Chair Milne advised that he has received a number of concerns from a resident regarding dangerous driving and asked that the detachment look into the matter. Inspector Clegg will advise the traffic officers of the concerns.

9. QUESTION PERIOD/OPEN DISCUSSION

10. "IN CAMERA" - Nil

11. ADJOURNMENT

Resolution No: 2019-91

Moved by K. Boulter

Seconded by J. Webster

BE IT HEREBY RESOLVED THAT the meeting adjourn at 6:25 p.m.

CARRIED

Chair

Secretary

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NOTTAWASAGA POLICE SERVICES BOARD

OTHER FORCE INCOME

2018/2019 COMPARISON

2018	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence & MVA Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	198	\$ 4,950.00	3	\$ 13.29	32	\$ 1,196.48	2	\$ 1,000.00	5	\$ 117.25	\$ 44.65		\$ 7,321.67	\$ 7,321.67	
FEBRUARY	208	\$ 5,200.00	4	\$ 17.72	17	\$ 635.63			15	\$ 351.75			\$ 6,205.10	\$ 13,526.77	
MARCH	186	\$ 4,650.00			20	\$ 747.80	2	\$ 1,000.00	17	\$ 398.65			\$ 6,796.45	\$ 20,323.22	
APRIL	244	\$ 6,100.00	1	\$ 4.43	20	\$ 747.80			15	\$ 351.75			\$ 7,203.98	\$ 27,527.20	
MAY	279.2	\$ 6,980.00	5	\$ 22.15	14	\$ 523.46			23	\$ 539.35			\$ 8,064.96	\$ 35,592.16	
JUNE	252	\$ 6,300.00	6	\$ 26.58	21	\$ 785.19			12	\$ 281.40			\$ 7,393.17	\$ 42,985.33	\$ 8.06
JULY	231	\$ 5,775.00	1	\$ 4.43	4	\$ 131.19			3	\$ 70.35		\$ 2,269.50	\$ 8,250.47	\$ 51,235.80	\$ 89.22
AUGUST	282	\$ 7,050.00	8	\$ 35.44	3	\$ 112.17	2	\$ 1,000.00	4	\$ 93.80	\$ 10.00		\$ 8,301.41	\$ 59,537.21	\$ 90.03
SEPTEMBER	232	\$ 5,800.00	1	\$ 4.43					7	\$ 164.15	\$ 11.00		\$ 5,979.58	\$ 65,516.79	\$ 89.74
OCTOBER	221	\$ 5,525.00	1	\$ 4.43	3	\$ 112.17	1	\$ 500.00	8	\$ 187.60	\$ 123.10		\$ 6,452.30	\$ 71,969.09	\$ 89.53
NOVEMBER	193	\$ 4,825.00	2	\$ 8.86					4	\$ 93.80			\$ 4,927.66	\$ 76,896.75	\$ 89.37
DECEMBER	171	\$ 4,275.00	3	\$ 13.29	3	\$ 112.17			4	\$ 93.80			\$ 4,494.26	\$ 81,391.01	\$ 89.23
YEAR TO DATE	2,697	\$ 67,430.00	35	\$ 155.05	137	\$ 5,104.06	7	\$ 3,500.00	117	\$ 2,743.65	\$ 188.75	\$ 2,269.50	\$ 81,391.01		\$ 545.18

NOTE: MVA reports are no longer done at the detachment.

2019	#	Security Checks \$25.00	#	Duplicate Security Check \$4.43	#	Occurrence Reports \$37.39	#	Technical Reports \$500.00	#	Fingerprints \$23.45	Unclaimed Cash	Auction	MONTHLY TOTAL	YEAR TO DATE TOTAL	DEBIT MACHINE CHARGES
JANUARY	226	\$ 5,650.00	7	\$ 31.01	3	\$ 112.17	2	\$ 1,000.00	20	\$ 469.00			\$ 7,262.18	\$ 7,262.18	\$ 90.42
FEBRUARY	182	\$ 4,550.00	6	\$ 26.58	3	\$ 112.17	2	\$ 1,000.00	6	\$ 140.70			\$ 5,829.45	\$ 13,091.63	\$ 89.44
MARCH	209	\$ 5,225.00	5	\$ 22.15	4	\$ 149.56			9	\$ 211.05			\$ 5,607.76	\$ 18,699.39	\$ 89.99
APRIL	226	\$ 5,650.00	12	\$ 53.16	3	\$ 112.17			12	\$ 281.40	\$ 20.00		\$ 6,116.73	\$ 24,816.12	\$ 89.90
MAY	228	\$ 5,700.00	5	\$ 22.15	4	\$ 149.56			14	\$ 328.30			\$ 6,200.01	\$ 31,016.13	\$ 90.29
JUNE	211	\$ 5,275.00	5	\$ 22.15	1	\$ 37.39			9	\$ 211.05			\$ 5,545.59	\$ 36,561.72	\$ 90.08
NEW FEES		\$ 41.00	2	\$ 9.73	1	\$ 52.21		\$ 794.69	2	\$ 57.52					
JULY	229	\$ 8,205.00	3	\$ 33.62	2	\$ 104.42	#		6	\$ 242.91		\$ 253.00	\$ 8,838.95	\$ 45,400.67	\$ 85.81
AUGUST	249	\$ 10,209.00	3	\$ 29.19	2	\$ 104.42	#		13	\$ 747.76			\$ 11,090.37	\$ 56,491.04	\$ 90.55
SEPTEMBER	224	\$ 9,184.00	3	\$ 29.19	1	\$ 52.21	#		15	\$ 862.80			\$ 10,128.20	\$ 66,619.24	\$ 91.83
OCTOBER	-		0		-		#		-				\$ -		
NOVEMBER	-		0		-		#		-				\$ -		
DECEMBER	-		0		-		#		-				\$ -		
YEAR TO DATE	1,984	\$ 59,648.00	52	\$ 269.20	24	\$ 934.07	4	\$ 2,000.00	106	\$ 3,494.97	\$ 20.00	253	\$ 66,619.24		\$ 808.31

NOTE 1: Debit Machine Charges shown are actual amounts charged to the account. A rebate for HST will be applied to reduce the amount by several dollars each month.

NOTE 2: New Fees are effective July 1, 2019 - Not implemented until July 11, 2019

NOTTAWASAGA POLICE SERVICES BOARD

BUDGET COMPARISON REPORT

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	2019	January	February	March	April	May	June	July	August	September	October	November	December	Total	Balance
	\$ 7,500.00			\$ 1,875.00			\$ 1,875.00			\$ 1,875.00				\$ 5,625.00	\$ 1,875.00
	\$ 325.00			\$ 80.75			\$ 80.75			\$ 80.75				\$ 242.25	\$ 82.75
	\$ 180.00			\$ 42.53			\$ 42.53			\$ 42.53				\$ 127.59	\$ 52.41
ars Health Tax	\$ 150.00			\$ 36.56			\$ 36.56			\$ 36.56				\$ 109.68	\$ 40.32
	\$ 500.00						\$ 121.56							\$ 121.56	\$ 378.44
rtion	\$ 1,500.00			\$ 534.24										\$ 534.24	\$ 965.76
· Maint. & Oper.	\$ -													\$ -	\$ -
ation/Membership	\$ 3,000.00	\$ 2,984.10	\$ 50.00											\$ 3,034.10	\$ (34.10)
nces	\$ 2,500.00					\$ 910.55	\$ 21.08							\$ 931.63	\$ 1,568.37
nes	\$ 1,200.00		\$ (132.56)											\$ (132.56)	\$ 1,332.56
ing	\$ 6,000.00								\$ 6,907.02					\$ 6,907.02	\$ (907.02)
dmin Charges	\$ 1,000.00									\$ 1,000.00				\$ 1,000.00	\$ -
nity Safety	\$ 10,000.00							\$ 2,021.88	\$ 5,921.22					\$ 7,943.10	\$ 2,056.90
. Against Drugs	\$ 3,500.00									\$ 3,500.00				\$ 3,500.00	\$ -
Equipment	\$ 48,788.00					\$ 1,389.00				\$44,889.00				\$ 46,278.00	\$ 2,510.00
Programs	\$ 2,500.00													\$ -	\$ 2,500.00
ducation	\$ 18,500.00					\$ 1,479.13								\$ 1,479.13	\$ 17,020.87
quipment	\$ 5,000.00				\$ 4,039.78									\$ 4,039.78	\$ 960.22
pplies	\$ 240.00			\$ 3.53										\$ 3.53	\$ 236.47
	\$ 4,000.00		\$ 3,000.00		\$ 467.79	\$ (1,107.17)	\$ 102.17	\$ 150.00						\$ 2,612.79	\$ 1,387.21
ervice Charges	\$ -	\$ 84.96	\$ 85.16	\$ 86.14	\$ 85.72	\$ 85.63	\$ 86.01	\$ 85.81	\$ 86.28	\$ 87.55				\$ 773.26	\$ (773.26)
	\$ 116,383.00	\$ 3,069.06	\$ 3,002.60	\$ 2,658.75	\$ 4,593.29	\$ 2,757.14	\$ 2,365.66	\$ 2,257.69	\$12,914.52	\$51,511.39	\$ -	\$ -	\$ -	\$ 85,130.10	\$ 31,252.90
embers	\$ 13,560.00		\$ 100.00	\$ 1,440.09	\$ 634.24	\$ 100.00	\$ 3,430.35	\$ 100.00		\$ 611.70				\$ 6,416.38	\$ 7,143.62
	\$ 129,943.00	\$ 3,069.06	\$ 3,102.60	\$ 4,098.84	\$ 5,227.53	\$ 2,857.14	\$ 5,796.01	\$ 2,357.69	\$12,914.52	\$52,123.09	\$ -	\$ -	\$ -	\$ 91,546.48	\$ 38,396.52
			* refund from Telus * deposit for golf includes \$1,500 A/R		* interview room furniture	* A/R received				* trailer order to be paid from reserve					

NOTTAWASAGA POLICE SERVICES BOARD

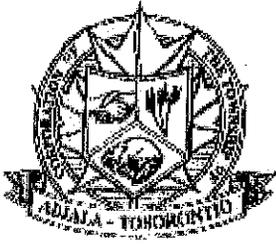
SUMMARY OF MEMBER EXPENSES

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
ACCOUNT			January	February	March	Subtotal	April	May	June	Subtotal	July	August	September	Subtotal	October	November	December	Subtotal	TOTAL
1 Rick Milne																			
3 1-253-000121-1120	Remuneration			\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 300.00	\$ 100.00			\$ 100.00				\$ -	\$ 600.00
4 1-253-000121-1224	Health Tax					\$ -				\$ -				\$ -				\$ -	\$ -
5 1-253-000121-3110	Mileage					\$ -			\$ 386.69	\$ 386.69				\$ -				\$ -	\$ 386.69
6 1-253-000121-3112	Registration			\$ 534.24	\$ 534.24				\$ -	\$ -				\$ -				\$ -	\$ 534.24
7 1-253-000121-3113	Per Diem					\$ -			\$ 360.21	\$ 360.21				\$ -				\$ -	\$ 360.21
8 1-253-000121-3114	Accommodations					\$ -			\$ 523.86	\$ 523.86				\$ -				\$ -	\$ 523.86
9 TOTAL						\$ 734.24			\$ 1,570.76					\$ 100.00			\$ -	\$ -	\$ 2,405.00
10 Sandie Macdonald																			
11 1-254-000121-1120	Remuneration			\$ 200.00	\$ 200.00				\$ 300.00	\$ 300.00				\$ 200.00	\$ 200.00			\$ -	\$ 700.00
12 1-254-000121-3110	Mileage					\$ -			\$ 5.85	\$ 5.85			\$ 3.90	\$ 3.90				\$ -	\$ 9.75
13 1-254-000121-3112	Registration					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
14 1-254-000121-3113	Per Diem					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
15 1-254-000121-3114	Accommodations					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
16 TOTAL						\$ 200.00			\$ 305.85					\$ 203.90			\$ -	\$ -	\$ 709.75
17 Joy Webster																			
18 1-259-000121-1120	Remuneration					\$ -			\$ 600.00	\$ 600.00				\$ 200.00	\$ 200.00			\$ -	\$ 800.00
19 1-259-000121-1224	Health Tax					\$ -			\$ 11.70	\$ 11.70				\$ 3.90	\$ 3.90			\$ -	\$ 15.60
20 1-259-000121-3110	Mileage					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
21 1-259-000121-3112	Registration					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
22 1-259-000121-3113	Per Diem					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
23 1-259-000121-3114	Accommodations					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
24 TOTAL						\$ -			\$ 611.70					\$ 203.90			\$ -	\$ -	\$ 815.60
25 Keith Boulter																			
26 1-251-000121-1120	Remuneration			\$ 300.00	\$ 300.00				\$ 300.00	\$ 300.00				\$ 200.00	\$ 200.00			\$ -	\$ 800.00
27 1-251-000121-1224	Health Tax					\$ -			\$ 5.85	\$ 5.85				\$ 3.90	\$ 3.90			\$ -	\$ 9.75
28 1-251-000121-3110	Mileage					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
29 1-251-000121-3112	Registration					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
30 1-251-000121-3113	Per Diem					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
31 1-251-000121-3114	Accommodations					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
32 TOTAL						\$ 300.00			\$ 305.85					\$ 203.90			\$ -	\$ -	\$ 809.75
33 Lynn Worthington																			
34 1-259-000121-1120	Remuneration			\$ 300.00	\$ 300.00				\$ 100.00	\$ 100.00				\$ -				\$ -	\$ 400.00
35 1-259-000121-1224	Health Tax			\$ 5.85	\$ 5.85				\$ 1.95	\$ 1.95				\$ -				\$ -	\$ 7.80
36 1-259-000121-3110	Mileage					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
37 1-259-000121-3112	Registration					\$ -	\$ 534.24		\$ 534.24	\$ 534.24				\$ -				\$ -	\$ 534.24
38 1-259-000121-3113	Per Diem					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
39 1-259-000121-3114	Accommodations					\$ -			\$ -	\$ -				\$ -				\$ -	\$ -
40 TOTAL						\$ 305.85			\$ 636.19					\$ 711.70			\$ -	\$ -	\$ 942.04
41																			
42 GRAND TOTAL						\$ 1,540.09			\$ 3,430.35					\$ 711.70			\$ -	\$ -	\$ 5,682.14
43																			
44																			

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***Nottawasaga
Police Services Board
Report***



***For
September 2019***

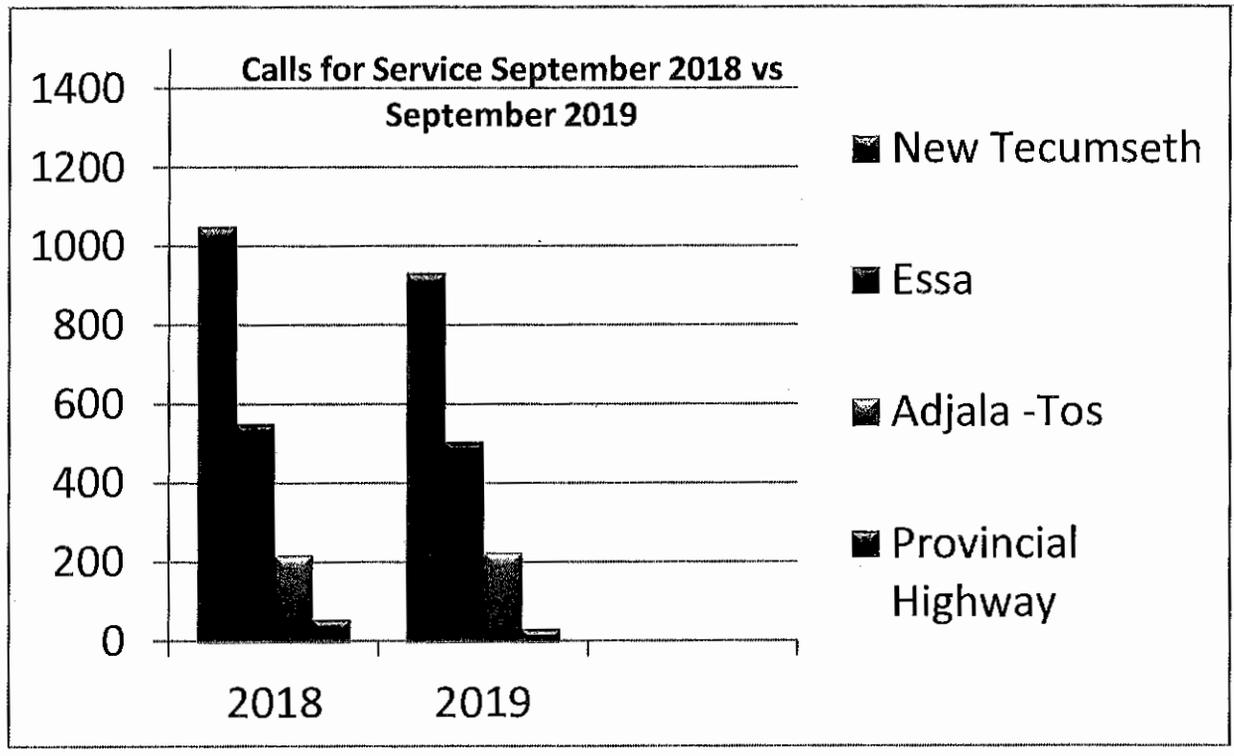
***Presented by
Inspector Steve RIDOUT
23 October 2019***

Calls for Service

September 2019

Municipality	2018	2019	% change
New Tecumseth	1050	932	-11.2%
Essa	549	503	-8.4%
Adjala-Tosorontio	217	223	2.8%
Provincial Highway	54	30	-44.4%
Non-Emergency and Incomplete Investigations	0	152	n/a

SEPTEMBER	2018	2019	% Change
TOTALS	1870	1840	-1.60%



SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

Calls For Service – September 2019 Cont'd...

Municipality Totals by Year

Municipality	2016	2017	2018	2019 YTD
New Tecumseth	10,741	13,336	14,500	8,377
Essa	4,272	4,095	5,419	4,440
Adjala-Tosorontio	23	20	33	1,794
Provincial Highways	506	512	523	321
Total	15,542	17,963	20,475	14,932

Detachment Occurrence Count

Including Criminal Record Checks

Month	2018	2019	% change
January	1397	1642	17.54%
February	1373	1574	14.64%
March	1412	1705	20.75%
April	1507	1650	9.49%
May	1972	1870	-5.17%
June	1740	1965	12.93%
July	1849	1892	2.16%
August	1878	2059	9.64%
September	1880	1837	-2.29%
October	2063		
November	1864		
December	1603		

	YTD Totals	% Change
2018	15,008	7.86%
2019	16,188	

SEPTEMBER 2019

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5a

TRAFFIC

Yearly Collision Summary

Collision type	2016	2017	2018	2019 YTD	September
Total Reportable MVC	1450	1370	1360	760	86
Property Damage MVC	858	748	741	403	42
Personal Injury MVC	141	164	132	88	14
Fatal MVC	5	5	5	4	2
Persons Killed	7	5	6	4	2
Alcohol Involved	76	63	61	33	4

Enforcement

Traffic	September Statistics	2019 YTD
Speeding & Moving Charges	413	4442
Seatbelt Charges	7	72
Cell Phone Charges	3	107
Other HTA Charges	65	697
Other Provincial Statutes (LLA, TPA, CAIA)	54	571

Impaired Driving

Impaired Driving	September Statistics	2019 YTD
R.I.D.E Occurrences	10	209
Impaired Alcohol	4	48
Impaired Drugs	0	9
Alcohol Related Suspensions	4	5

SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

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DETACHMENT OPERATIONS

R.I.D.E	September		Change
	2018	2019	Yearly
	61	11	-81.97%

False Alarms	September		Change
	2018	2019	Yearly
	62	49	-20.97%

Record Checks	September		Change
	2018	2019	Yearly
	422	650	54.03%

Traffic Complaints	September		Change
	2018	2019	Yearly
	134	156	16.42%

Monthly Totals	Township	Month		Monthly Change
		2018	2019	%
Bike, Foot and School Patrol	Alliston	54.25	72.75	34.10%
	Beeton	23.5	1.5	-93.62%
	Tottenham	13.75	5	-63.64
	Adjala-Tos	0	5	500.00%
	Angus	37.25	12.25	-67.11%

SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

5a

ADMINISTRATION

Revenue

Year	Township	Provincial	Total
2016	56,205.06	3,025.00	59,230.06
2017	65,574.58	4,025.00	69,599.58
2018	82,886.25	4,600.00	87,486.25
2019 YTD	67,531.00	4,643.25	72,174.25

September Overtime Allotment 2019

Month	Monthly	Percent
January	632.50	8.20%
February	586.75	7.61%
March	861.25	11.17%
April	564	7.31%
May	573.25	7.43%
June	794.50	10.30%
July	682.75	8.85%
August	838.50	10.87%
September	436.25	5.64%
October	0.00	0.00%
November	0.00	0.00%
December	0.00	0.00%
Year To Date	5968.75	77.41%

Annual Allotment 7711.00

Monthly Budget 642.00

SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

5a

ADMINISTRATION CONTINUED

Public Complaints

Date Received	Allegation	Status
10 Sep 2019	Public – Police Officers	Ongoing

Crime Abatement

Intelligence Led Policing - Crime Abatement Strategy	
Number of Offenders	12
Number of Offenders Charged	1
Number of Charges Laid	1
Number of Checks Performed	3

Staffing Updates

Staffing Updates	
Transfers	Alex STEELE transferred in from Dufferin 16 Sept 2019 Michael PALUMBO resigned 22 Sept 2019
Promotions	Nil
Awards	Joseph CHAMBERLAIN – Youth Award Chris MCCONNELL – Commissioners Commendation Vicki STRAATSMA – Commissioners Commendation Lisa LALONDE – Commissioners Commendation Jeff TURNBULL – Commissioners Commendation Chris PICKEN – Commissioners Commendation Josh MCDEVEITTE – Commissioners Commendation Joseph CHAMBERLAIN – Commissioners Commendation
Recognitions	Nil
Other	Sick Leave – 0.75
	Maternity Leave-2
	WSIB - 3
	Other - 1

Secondary Employment

Nottawasaga Detachment currently has eight members approved for secondary employment.

SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

5a

CRIME

Violent Crime						
Actual	September		Year to Date - September			
	2018	2019	% Change	2018	2019	% Change
Murder	0	0	0.00%	0	0	0.00%
Other Offences Causing Death	0	0	0.00%	0	0	0.00%
Attempted Murder	0	0	100.00%	0	1	0.00%
Sexual Assault	3	2	-33.33%	30	30	0.00%
Assault	11	12	9.09%	111	150	35.1%
Abduction	0	0	0.00%	2	3	50.00%
Robbery	1	1	0.00%	10	6	-40.0%
Other Crimes Against a Person	1	1	0.00%	78	91	16.7%
Total	16	15	-6.25%	231	281	21.6%

Property Crime						
Actual	September		Year to Date - September			
	2018	2019	% Change	2018	2019	% Change
Arson	1	1	0.00%	16	1	-93.3%
Break & Enter	11	6	-45.45%	57	89	56.1%
Theft Over	2	2	0.00%	40	41	2.5%
Theft Under	27	18	-33.33%	229	230	0.4%
Have Stolen Goods	4	1	-75.00%	5	5	0.0%
Fraud	9	12	33.33%	111	120	8.1%
Mischief	25	18	-28.00%	138	127	-8.0%
Total	79	58	-26.58%	596	613	2.9%

Drug Crime						
Actual	September		Year to Date - September			
	2018	2019	% Change	2018	2019	% Change
Possession	1	0	-100.00%	49	13	-73.5%
Trafficking	2	2	0.00%	18	9	-50.0%
Importation and Production	0	0	0.00%	2	0	-100.00%
Total	3	2	-33.33%	69	22	-68.1%

SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

5a

COMMUNITY MOBILIZATION AND ENGAGEMENT UNIT

CMU MEMBERS

OPP Police Liaison:

PC Karen CONNER

Crisis Worker:

Stephanie STRILEC

CMU Nottawasaga	# of Occurrences
Total CMU live calls (called out by OPP to attend on scene with officers)	6
Total Referrals - referrals from OPP both live and for follow up	6
Total Diversions to hospital by CMU - on scene avoided apprehension and transport to hospital for assessment	5
Visits Face to Face (follow-up)	9
Visits Face to Face (live calls)	6
Visits Non Face to Face (phone)	33

Mental Health Calls

So far in 2019 the Nottawasaga OPP Detachment has responded to 316 Mental Health Calls and 36 in September alone.

SEPTEMBER 2019

Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime

MEDIA

The Nottawasaga OPP Media Team consists of Provincial Constable Chad WILSON and Provincial Constable Harry LAWRENSON.

Notable Incidents and Events

- The Nottawasaga OPP Media Unit has issued a total of 11 media releases in September for an approximate year to date total of 113 media releases.
- The Nottawasaga OPP hosted the 2nd annual Stronger Together Youth Symposium that was once again a huge success.

SEPTEMBER 2019

****Be advised that data contained within this report is dynamic in nature and numbers will change over time as our officers continue to investigate and solve crime****

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Attempted Murder	0	1	15.9	15.9	0	0		0.0
	Aggravated Sexual Assault	0	0		0.0	0	1	15.9	15.9
	Sexual Assault With a Weapon	0	0		0.0	0	2	15.9	31.8
	Sexual Assault	1	27	15.9	429.3	2	25	15.9	397.5
	Sexual Interference	0	1	15.9	15.9	0	3	15.9	47.7
	Incest	0	1	15.9	15.9	0	0		0.0
	Voyeurism	0	2	15.9	31.8	0	0		0.0
	Non-Consensual Distribution of Intimate Images	0	4	15.9	63.6	0	5	15.9	79.5
	Aggravated Assault-Level 3	0	0		0.0	0	2	15.9	31.8
	Assault With Weapon or Causing Bodily Harm-Level 2	0	33	15.9	524.7	1	20	15.9	318.0
	Assault-Level 1	11	119	15.9	1,892.1	10	93	15.9	1,478.7
	Using firearm (or imitation) in commission of offence	0	2	15.9	31.8	0	0		0.0
	Pointing a Firearm	0	0		0.0	0	1	15.9	15.9
	Assault Peace Officer	0	4	15.9	63.6	1	4	15.9	63.6
	Assault Peace Officer w/weapon Bodily Harm	0	0		0.0	1	1	15.9	15.9
	Forcible confinement	0	3	15.9	47.7	0	2	15.9	31.8
	Robbery -Master code	0	2	15.9	31.8	0	1	15.9	15.9
	Robbery, With Threat of Violence	1	2	15.9	31.8	1	5	15.9	79.5
	Robbery - Other	0	2	15.9	31.8	0	4	15.9	63.6
	Criminal Harassment	1	32	15.9	508.8	6	19	15.9	302.1
	Criminal Harassment - Offender Unknown	1	2	15.9	31.8	0	5	15.9	79.5
	Indecent/Harassing Communications	0	9	15.9	143.1	0	7	15.9	111.3
	Utter Threats -Master code	0	4	15.9	63.6	1	5	15.9	79.5
	Utter Threats to Person	3	46	15.9	731.4	1	43	15.9	683.7
Utter Threats to Person -Police Officer	0	1	15.9	15.9	0	1	15.9	15.9	
Abandon Child	0	0		0.0	0	2	15.9	31.8	



Calls For Service (CFS) Billing Summary Report

**Adjala-Tosorontio, Essa, New Tecumseth
September - 2019**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Total	18	297	15.9	4,722.3	24	251	15.9	3,990.9
Property Crime Violations	Arson - Master Code	0	0		0.0	0	1	6.8	6.8
	Arson - Auto	0	0		0.0	1	2	6.8	13.6
	Arson - Building	0	1	6.8	6.8	0	2	6.8	13.6
	Arson - Others	0	0		0.0	0	11	6.8	74.8
	Break & Enter	6	88	6.8	598.4	9	55	6.8	374.0
	Unlawful in a dwelling house	0	2	6.8	13.6	0	1	6.8	6.8
	Break & Enter - Firearms	0	0		0.0	0	3	6.8	20.4
	Theft Over -master code	0	1	6.8	6.8	1	2	6.8	13.6
	Theft Over - Farm Equipment	0	1	6.8	6.8	0	2	6.8	13.6
	Theft Over - Construction Site	0	1	6.8	6.8	1	3	6.8	20.4
	Theft Over - Persons	0	1	6.8	6.8	0	0		0.0
	Theft Over - Trailers	0	3	6.8	20.4	0	1	6.8	6.8
	Theft Over - Other Theft	1	4	6.8	27.2	0	7	6.8	47.6
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	6.8	6.8
	Theft FROM Motor Vehicle Over \$5,000	0	2	6.8	13.6	0	3	6.8	20.4
	Theft of Motor Vehicle	1	8	6.8	54.4	2	11	6.8	74.8
	Theft of - Automobile	1	6	6.8	40.8	0	3	6.8	20.4
	Theft of - Trucks	1	7	6.8	47.6	0	5	6.8	34.0
	Theft of - Motorcycles	0	2	6.8	13.6	0	1	6.8	6.8
	Theft of - Snow Vehicles	0	2	6.8	13.6	0	0		0.0
Theft of - All Terrain Vehicles	0	2	6.8	13.6	0	2	6.8	13.6	
Theft of - Construction Vehicles	0	1	6.8	6.8	0	0		0.0	
Theft of - Other Motor Vehicles	0	1	6.8	6.8	0	2	6.8	13.6	
Theft Under -master code	2	23	6.8	156.4	2	14	6.8	95.2	
Theft under - Farm Equipment	0	2	6.8	13.6	0	0		0.0	
Theft under - Farm Agricultural Produce	0	1	6.8	6.8	0	0		0.0	

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft Under - Construction Site	0	3	6.8	20.4	2	9	6.8	61.2
	Theft under - Bicycles	1	8	6.8	54.4	0	7	6.8	47.6
	Theft under - Building	1	3	6.8	20.4	0	3	6.8	20.4
	Theft under - Persons	1	2	6.8	13.6	0	3	6.8	20.4
	Theft under - Trailers	0	1	6.8	6.8	0	1	6.8	6.8
	Theft under - Other Theft	4	66	6.8	448.8	16	76	6.8	516.8
	Theft Under - Gasoline Drive-off	2	24	6.8	163.2	1	26	6.8	176.8
	Theft FROM Motor Vehicle Under \$5,000	4	46	6.8	312.8	8	50	6.8	340.0
	Theft Under \$5,000 [SHOPLIFTING]	2	53	6.8	360.4	10	40	6.8	272.0
	Possession of Stolen Goods over \$5,000	0	1	6.8	6.8	1	1	6.8	6.8
	Possession of Stolen Goods under \$5,000	0	5	6.8	34.0	0	3	6.8	20.4
	Fraud - Master code	1	7	6.8	47.6	2	9	6.8	61.2
	Fraud - Steal/Forge/Poss./Use Credit Card	2	13	6.8	88.4	1	6	6.8	40.8
	Fraud - False Pretence <= \$5,000	0	10	6.8	68.0	0	1	6.8	6.8
	Fraud - Forgery & Uttering	1	5	6.8	34.0	0	1	6.8	6.8
	Fraud - Account closed	0	1	6.8	6.8	0	0		0.0
	Fraud - Fraud through mails	0	2	6.8	13.6	0	2	6.8	13.6
	Fraud - Money/property/security > \$5,000	0	7	6.8	47.6	1	13	6.8	88.4
	Fraud - Money/property/security <= \$5,000	3	32	6.8	217.8	2	44	6.8	299.2
	Fraud - Other	4	33	6.8	224.4	3	22	6.8	149.6
Personation with Intent (fraud)	0	0		0.0	0	5	6.8	34.0	
Fraud - False Pretence > \$5,000	0	0		0.0	0	1	6.8	6.8	
Identity Theft	0	0		0.0	0	1	6.8	6.8	
Identity Fraud	1	10	6.8	68.0	2	10	6.8	68.0	



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Mischief - master code	12	115	6.8	782.0	19	126	6.8	856.8
	Mischief [Graffiti - Non Gang Related]	0	5	6.8	34.0	0	4	6.8	27.2
	Mischief with Data	0	0		0.0	0	1	6.8	6.8
	Willful act/omission likely to cause mischief	0	0		0.0	0	1	6.8	6.8
	Interfere with lawful use, enjoyment of property	0	8	6.8	54.4	0	6	6.8	40.8
	Property Damage	1	8	6.8	54.4	1	18	6.8	122.4
	Total	52	627	6.8	4,263.6	85	622	6.8	4,229.6
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Weapons Trafficking	0	1	7.9	7.9	0	0		0.0
	Possess Firearm while prohibited	0	3	7.9	23.7	0	0		0.0
	Other Criminal Code * Sec.78 - Sec.96	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons-Possession of Weapons	0	3	7.9	23.7	2	8	7.9	63.2
	Offensive Weapons-Carry concealed	0	2	7.9	15.8	0	0		0.0
	Offensive Weapons-In Vehicle	0	2	7.9	15.8	0	1	7.9	7.9
	Offensive Weapons-Prohibited	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons-Restricted	0	0		0.0	0	2	7.9	15.8
	Offensive Weapons-Other Offensive Weapons	0	2	7.9	15.8	0	1	7.9	7.9
	Offensive Weapons-Other Weapons Offences	0	1	7.9	7.9	0	2	7.9	15.8
	Bail Violations - Master code	0	0		0.0	0	1	7.9	7.9
	Bail Violations - Fail To Comply	1	40	7.9	316.0	7	41	7.9	323.9
	Bail Violations - Fail To Appear	0	3	7.9	23.7	0	2	7.9	15.8
	Bail Violations - Promise To Appear	0	0		0.0	0	7	7.9	55.3
	Bail Violations - Appearance Notice	0	0		0.0	0	2	7.9	15.8
Bail Violations - Recognizance	0	3	7.9	23.7	0	0		0.0	

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Sureties to keep the peace -Sec 810(1)	0	1	7.9	7.9	0	0		0.0
	Counterfeit Money - Master code	0	1	7.9	7.9	0	0		0.0
	Uttering Counterfeit Money	1	3	7.9	23.7	0	0		0.0
	Counterfeit Money - Others	0	3	7.9	23.7	1	3	7.9	23.7
	Disturb the Peace	1	15	7.9	118.5	2	21	7.9	165.9
	Indecent acts - Master code	0	2	7.9	15.8	1	3	7.9	23.7
	Indecent acts -Other	0	3	7.9	23.7	0	2	7.9	15.8
	Child Pornography - Possess child pornography	0	1	7.9	7.9	0	0		0.0
	Child Pornography - Making or distributing	0	1	7.9	7.9	0	0		0.0
	Public Morals	0	0		0.0	0	1	7.9	7.9
	Obstruct Public Peace Officer	1	2	7.9	15.8	1	6	7.9	47.4
	Trespass at Night	0	0		0.0	0	6	7.9	47.4
	Fail to Attend Court	0	1	7.9	7.9	0	24	7.9	189.6
	Breach of Probation	3	26	7.9	205.4	1	29	7.9	229.1
	Breach of Probation - In relation to children	0	0		0.0	1	1	7.9	7.9
	Utter Threats to Property / Animals	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons- Careless use of firearms	0	0		0.0	1	2	7.9	15.8
	Obstruct Justice/Fabricate Evidence	0	0		0.0	0	1	7.9	7.9
	Public mischief - mislead peace officer	0	2	7.9	15.8	0	1	7.9	7.9
	Personate Peace Officer	0	0		0.0	0	1	7.9	7.9
	Contraband Tobacco	0	0		0.0	0	1	7.9	7.9
	Utter Threats to injure animal	0	1	7.9	7.9	0	0		0.0
	Animals - Kill or injure	0	0		0.0	0	1	7.9	7.9
	Animals - Cruelty	1	1	7.9	7.9	0	0		0.0
Other Criminal Code * Sec.462 - Sec.753	0	2	7.9	15.8	0	2	7.9	15.8	
Total	8	128	7.9	1,011.2	17	172	7.9	1,358.8	

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Drug Possession	Possession Heroin	0	0		0.0	0	1	6.4	6.4
	Possession Cocaine	0	6	6.4	38.4	0	9	6.4	57.6
	Possession Other Controlled Drugs and Substance Act	0	2	6.4	12.8	0	6	6.4	38.4
	Possession Cannabis	0	0		0.0	1	27	6.4	172.8
	Possession - Methamphetamine (Crystal Meth)	0	4	6.4	25.6	0	3	6.4	19.2
	Possession ð Opioid (other than heroin)	0	2	6.4	12.8	1	2	6.4	12.8
	Drug related occurrence	1	15	6.4	96.0	5	26	6.4	166.4
	Overdose	0	0		0.0	0	27	6.4	172.8
	Total	1	29	6.4	185.6	7	101	6.4	646.4
Drugs	Trafficking Heroin	0	0		0.0	0	1	37.0	37.0
	Trafficking Cocaine	1	6	37.0	222.0	2	14	37.0	518.0
	Trafficking Other Controlled Drugs and Substance Act	0	1	37.0	37.0	0	0		0.0
	Trafficking Cannabis	0	0		0.0	1	3	37.0	111.0
	Trafficking ð Opioid (other than heroin)	0	1	37.0	37.0	0	0		0.0
	Production Cannabis (Marihuana) (Cultivation)	0	0		0.0	0	2	37.0	74.0
	DRUG Operation - Residential Grow [Indoor]	0	0		0.0	0	1	37.0	37.0
	DRUG Operation - Commercial Grow [Indoor]	0	1	37.0	37.0	0	0		0.0
Total	1	9	37.0	333.0	3	21	37.0	777.0	
Statutes & Acts	Youth Criminal Justice Act (YCJA)	0	2	3.3	6.6	0	1	3.3	3.3
	Landlord/Tenant	4	97	3.3	320.1	10	77	3.3	254.1
	Mental Health Act	10	89	3.3	293.7	15	102	3.3	336.6
	Mental Health Act - No contact with Police	2	4	3.3	13.2	1	4	3.3	13.2
	Mental Health Act - Attempt Suicide	3	25	3.3	82.5	4	23	3.3	75.9
	Mental Health Act ð Threat of Suicide	5	70	3.3	231.0	14	92	3.3	303.6
	Mental Health Act - Voluntary Transport	4	25	3.3	82.5	4	31	3.3	102.3

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - Placed on Form	5	55	3.3	181.5	3	47	3.3	155.1
	Trespass To Property Act	9	74	3.3	244.2	11	90	3.3	297.0
	Family Law Act - Custody/Access order	0	0		0.0	0	1	3.3	3.3
	Total	42	441	3.3	1,455.3	62	468	3.3	1,544.4
Operational	Animal -Master code	1	10	3.6	36.0	2	4	3.6	14.4
	Animal - Bear Complaint	0	1	3.6	3.6	0	8	3.6	28.8
	Animal - Left in Vehicle	0	20	3.6	72.0	3	39	3.6	140.4
	Animal Rabid	0	0		0.0	0	6	3.6	21.6
	Animal Bite	2	8	3.6	28.8	1	14	3.6	50.4
	Animal Stray	9	23	3.6	82.8	2	11	3.6	39.6
	Animal Injured	1	14	3.6	50.4	1	14	3.6	50.4
	Animal - Other	3	50	3.6	180.0	4	53	3.6	190.8
	Animal - Dog Owners Liability Act	2	9	3.6	32.4	0	2	3.6	7.2
	Alarm -Master code	1	38	3.6	136.8	4	21	3.6	75.6
	Alarm - Holdup	0	1	3.6	3.6	0	1	3.6	3.6
	Alarm -Others	0	23	3.6	82.8	5	37	3.6	133.2
	False Alarm - Warning Issued	0	2	3.6	7.2	0	5	3.6	18.0
	Domestic Disturbance	42	378	3.6	1,360.8	38	362	3.6	1,303.2
	Suspicious Person	31	229	3.6	824.4	24	184	3.6	662.4
	Phone -Master code	4	28	3.6	100.8	1	5	3.6	18.0
	Phone -Nuisance - No Charges Laid	0	9	3.6	32.4	3	14	3.6	50.4
	Phone -Obscene - No Charges Laid	0	1	3.6	3.6	1	1	3.6	3.6
	Phone -Threatening - No Charges Laid	0	1	3.6	3.6	0	2	3.6	7.2
	Phone -Other - No Charges Laid	0	4	3.6	14.4	1	42	3.6	151.2
	Text- related Incident (Texting)	0	0		0.0	0	1	3.6	3.6
	False Fire Alarm - Building	0	9	3.6	32.4	2	9	3.6	32.4
	False Fire Alarm - Other	0	0		0.0	1	1	3.6	3.6
Fire -master code	0	1	3.6	3.6	0	1	3.6	3.6	
Fire - Building	5	22	3.6	79.2	1	24	3.6	86.4	



Calls For Service (CFS) Billing Summary Report

**Adjala-Tosorontio, Essa, New Tecumseth
September - 2019**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Fire - Vehicle	2	12	3.6	43.2	1	11	3.6	39.6
	Fire - Other	0	7	3.6	25.2	1	22	3.6	79.2
	Insecure Condition - Master code	2	3	3.6	10.8	0	0		0.0
	Insecure Condition - Building	2	12	3.6	43.2	1	10	3.6	36.0
	Insecure Condition - Others	0	1	3.6	3.6	0	2	3.6	7.2
	Missing Person under 12	0	2	3.6	7.2	1	3	3.6	10.8
	Missing Person 12 & older	1	18	3.6	64.8	0	26	3.6	93.6
	Missing Person 12 & older -Foul play suspected	0	1	3.6	3.6	0	0		0.0
	Missing Person Located Under 12	1	5	3.6	18.0	1	2	3.6	7.2
	Missing Person Located 12 & older	4	22	3.6	79.2	1	17	3.6	61.2
	Noise Complaint - Master code	15	43	3.6	154.8	1	19	3.6	68.4
	Noise Complaint - Vehicle	0	7	3.6	25.2	0	11	3.6	39.6
	Noise Complaint - Residence	3	93	3.6	334.8	22	131	3.6	471.6
	Noise Complaint - Business	0	7	3.6	25.2	1	10	3.6	36.0
	Noise Complaint - Animal	3	15	3.6	54.0	0	10	3.6	36.0
	Noise Complaint - Others	2	32	3.6	115.2	4	22	3.6	79.2
	Accident - non-MVC -Master code	1	2	3.6	7.2	0	1	3.6	3.6
	Accident - non-MVC -Industrial	1	5	3.6	18.0	1	3	3.6	10.8
	Accident - non-MVC -Construction Site	0	2	3.6	7.2	0	2	3.6	7.2
	Accident - non-MVC -Commercial	0	3	3.6	10.8	0	2	3.6	7.2
	Accident -non MVC -Others	0	2	3.6	7.2	0	0		0.0
	Found Property - Master code	7	32	3.6	115.2	1	21	3.6	75.6
	Found - License Plate	0	3	3.6	10.8	0	3	3.6	10.8
Found - Vehicle Accessories	0	0		0.0	0	1	3.6	3.6	

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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Found-Personal Accessories	1	18	3.6	64.8	4	19	3.6	68.4
	Found-Household Property	0	4	3.6	14.4	0	0	3.6	0.0
	Found-Radio, TV, Sound-Reprod. Equip.	0	1	3.6	3.6	0	3	3.6	10.8
	Found-Sporting Goods, Hobby Equip.	0	1	3.6	3.6	1	2	3.6	7.2
	Found-Machinery & Tools	0	0	3.6	0.0	0	1	3.6	3.6
	Found-Bicycles	0	10	3.6	36.0	5	14	3.6	50.4
	Found-Others	0	12	3.6	43.2	2	13	3.6	46.8
	Lost Property - Master code	6	23	3.6	82.8	2	15	3.6	54.0
	Lost License Plate	0	11	3.6	39.6	0	5	3.6	18.0
	Lost Disabled Parking Permit	0	1	3.6	3.6	0	1	3.6	3.6
	Lost - Computer, parts & accessories	0	0	3.6	0.0	0	2	3.6	7.2
	Lost - Vehicle Accessories	0	2	3.6	7.2	0	0	3.6	0.0
	Lost-Personal Accessories	2	22	3.6	79.2	0	19	3.6	68.4
	Lost-Household Property	0	0	3.6	0.0	0	3	3.6	10.8
	Lost-Jewellery	1	2	3.6	7.2	0	0	3.6	0.0
	Lost-Radio, TV, Sound-Reprod. Equip.	0	2	3.6	7.2	0	3	3.6	10.8
	Lost-Others	0	9	3.6	32.4	0	5	3.6	18.0
	Sudden Death - master code	0	0	3.6	0.0	0	3	3.6	10.8
	Sudden Death - Accidental	0	1	3.6	3.6	0	1	3.6	3.6
	Sudden Death - Drowning	0	0	3.6	0.0	0	1	3.6	3.6
	Sudden Death - Suicide	0	2	3.6	7.2	0	5	3.6	18.0
	Sudden Death - Natural Causes	4	29	3.6	104.4	2	40	3.6	144.0
	Sudden Death - Others	0	8	3.6	28.8	0	7	3.6	25.2
	Suspicious Vehicle	23	137	3.6	493.2	19	165	3.6	594.0
	Trouble with Youth	11	78	3.6	280.8	8	97	3.6	349.2
	Medical Assistance - Master code	0	3	3.6	10.8	0	2	3.6	7.2



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth
September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Medical Assistance - Other	0	11	3.6	39.6	1	15	3.6	54.0
	Vehicle Recovered - Master code	0	0		0.0	0	1	3.6	3.6
	Vehicle Recovered - Automobile	0	3	3.6	10.8	0	9	3.6	32.4
	Vehicle Recovered - Trucks	0	1	3.6	3.6	0	5	3.6	18.0
	Vehicle Recovered - All Terrain Veh	0	1	3.6	3.6	0	1	3.6	3.6
	Vehicle Recovered - Farm Vehides	0	1	3.6	3.6	0	0		0.0
	Vehicle Recovered - Constr. Vehicle	0	0		0.0	0	1	3.6	3.6
	Unwanted Persons	8	87	3.6	313.2	12	77	3.6	277.2
	Neighbour Dispute	8	126	3.6	453.6	13	119	3.6	428.4
	By-Law -Master code	0	8	3.6	28.8	0	1	3.6	3.6
	Noise By-Law	1	5	3.6	18.0	1	6	3.6	21.6
	Dogs By-Law	0	1	3.6	3.6	0	2	3.6	7.2
	Firearms (Discharge) By-Law	0	3	3.6	10.8	0	2	3.6	7.2
	Other Municipal By-Laws	3	33	3.6	118.8	7	42	3.6	151.2
	Traffic By-Law	1	16	3.6	57.6	1	3	3.6	10.8
	Assist Fire Department	1	26	3.6	93.6	1	20	3.6	72.0
	Assist Public	67	803	3.6	2,890.8	121	948	3.6	3,412.8
	Distressed/Overdue Motorist	1	2	3.6	7.2	0	0		0.0
	Compassionate Message	0	0		0.0	0	1	3.6	3.6
	Family Dispute	18	203	3.6	730.8	17	239	3.6	860.4
	Suspicious Package	0	1	3.6	3.6	0	1	3.6	3.6
Protest - Demonstration	0	1	3.6	3.6	0	0		0.0	
Total	301	2,918	3.6	10,504.8	347	3,109	3.6	11,192.4	
Operational2	False Alarm- Accidental Trip	2	65	1.3	84.5	15	133	1.3	172.9
	False Alarm- Malfunction	2	45	1.3	58.5	7	51	1.3	66.3
	False Holdup Alarm- Accidental Trip	1	11	1.3	14.3	0	2	1.3	2.6
	False Holdup Alarm- Malfunction	0	3	1.3	3.9	1	3	1.3	3.9
	False Alarm -Others	38	133	1.3	172.9	17	132	1.3	171.6

5a



Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth September - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		September	Year to Date	Time Standard	Year To Date Weighted Hours	September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational ²	False Alarm - Cancelled	3	48	1.3	62.4	9	66	1.3	85.8
	Keep the Peace	24	174	1.3	226.2	17	131	1.3	170.3
	911 call / 911 hang up	69	1,264	1.3	1,643.2	94	816	1.3	1,060.8
	911 hang up - Pocket Dial	41	363	1.3	471.9	26	173	1.3	224.9
	911 call - Dropped Cell	170	558	1.3	725.4	6	87	1.3	113.1
	Total	350	2,664	1.3	3,463.2	192	1,594	1.3	2,072.2
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	7	3.4	23.8	6	23	3.4	78.2
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	10	55	3.4	187.0	4	50	3.4	170.0
	MVC - Prop. Dam. Non Reportable	18	201	3.4	683.4	26	222	3.4	754.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	30	324	3.4	1,101.6	24	353	3.4	1,200.2
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	4	54	3.4	183.6	3	66	3.4	224.4
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	1	4	3.4	13.6	2	4	3.4	13.6
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	1	3.4	3.4
	MVC - Others (MOTOR VEHICLE COLLISION)	0	3	3.4	10.2	1	4	3.4	13.6
	Road Rage	0	0		0.0	0	1	3.4	3.4
	Total	63	649	3.4	2,206.6	66	724	3.4	2,461.6
	Total	836	7,762		28,145.6	803	7,062		28,273.3

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.

Report Content Last Updated:
2019/10/05

Report generated by:
Bly, Summer

Report generated on:
10-Oct-19 4:54:39 PM
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Calls For Service (CFS) Billing Summary Report

Adjala-Tosorontio, Essa, New Tecumseth September - 2019

- Time standards displayed are for the 2017 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

5a

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage
Essa Scotch Line	1		1										2	0.089
Essa Stonemount Cres													0	0.000
Essa Summerset Place, Angus													0	0.000
Essa Sunnisdale Tosorontio Townline						4			2				6	0.266
Trillium Lane, Baxter							1						1	0.044
Essa Truax Crescent, Angus													0	0.000
Essa Vernon St., Angus													0	0.000
Essa William Street						1							1	0.044
Essa Willoughby Road			1		2		6		2				11	0.488
Total Charges Essa	140	151	187	289	231	280	344	299	333	0	0	0	2254	100.000

5a

NOTTAWASAGA POLICE SERVICES BOARD

Adjala-Tosorontio, Essa, New Tecumseth

2020 BUDGET

ACCOUNT # 1-241	DESCRIPTION	2019 BUDGET	2019 ACTUAL TO AUGUST 31	2020 ESTIMATES
000121-1130	Part Time Salaries and Wages	\$ 7,500.00	\$ 3,750.00	\$ 7,500.00
000121-1220	C.P.P.	\$ 325.00	\$ 161.50	\$ 325.00
000121-1222	Employment Insurance	\$ 180.00	\$ 85.06	\$ 180.00
000121-1224	Employers Health Tax	\$ 150.00	\$ 73.12	\$ 150.00
000121-3110	Mileage	\$ 500.00	\$ 121.56	\$ 500.00
000121-3112	Registration	\$ 1,500.00	\$ 534.24	\$ 1,500.00
000121-3170	Subscriptions & Memberships	\$ 3,000.00	\$ 3,034.10	\$ 3,500.00
000121-3173	Conferences	\$ 2,500.00	\$ 931.63	\$ 2,500.00
000121-3260	Telephone & Communications (see Note 1)	\$ 1,200.00	\$ (132.56)	\$ -
000121-3270	Advertising (Annual Newspaper)	\$ 6,000.00	\$ 6,907.02	\$ 6,300.00
000121-3325	Town Administrative Charges (see Note 2)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
000121-3326	Community Safety	\$ 10,000.00	\$ 7,943.10	\$ 10,000.00
000121-3333	R.A.C.E. Against Drugs	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
000121-3336	Special Equipment (See Note 4)	\$ 48,788.00	\$ 46,389.00	\$ 6,288.00
000121-3346	Seniors Programs	\$ 2,500.00	\$ -	\$ 2,500.00
000121-3352	Public Education & D.A.R.E.	\$ 18,500.00	\$ 1,479.13	\$ 8,500.00
000121-3548	Office Equipment & Furnishings	\$ 5,000.00	\$ 4,039.78	\$ 5,000.00
000121-3572	Office Supplies	\$ 240.00	\$ 3.53	\$ 240.00
000121-3576	Sundry Expenses (Donations) (see Note 3)	\$ 4,000.00	\$ 2,462.79	\$ 9,350.00
000121-4110	Bank Services Charges	\$ -	\$ 689.98	\$ 1,200.00
000121-xxxx	Zone 3 OAPSB Chair and Secretary	\$ -	\$ -	\$ 1,200.00
SUBTOTAL OPERATING EXPENSES		\$ 116,383.00	\$ 82,972.98	\$ 71,233.00
MEMBERS				
1-253	Rick Milne	\$ 2,700.00	\$ 2,405.00	\$ 2,700.00
1-251	Keith Boulter	\$ 2,715.00	\$ 605.85	\$ 2,715.00
1-259 (xxx)	Lynn Worthington (2019) Vacant (2020)	\$ 2,715.00	\$ 942.04	\$ 2,715.00
1-254	Sandie Macdonald	\$ 2,715.00	\$ 505.85	\$ 2,715.00
1-252	Joy Webster	\$ 2,715.00	\$ 611.70	\$ 2,715.00
TOTAL MEMBERS		\$ 13,560.00	\$ 5,070.44	\$ 13,560.00
PSB TOTAL OPERATING EXPENSES		\$ 129,943.00	\$ 88,043.42	\$ 84,793.00
REVENUES:				
Other Force Income		\$ 60,000.00	\$ 56,491.00	\$ 70,000.00
(TRANSFER TO)/FROM RESERVES		\$ 4,483.00	\$ 31,552.42	\$ 14,793.00
NET REVENUE		\$ 64,483.00	\$ 88,043.42	\$ 84,793.00

Note 1

Cell phones are no longer used.

Note 2

Paper, envelopes, postage, agenda delivery and accounting services

Note 3

Auxiliary \$2,850.00 + Golf Tournament \$1,500.00 + Donations \$5,000.00

Note 4

Year 3 of 3 year Lease of Laptop for Incident Commander (\$1,288 per year)

Bicycle Patrol Unit (\$5,000)

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2020 DRAFT BUDGET

NUMBER	PROJECT	DESCRIPTION	JUSTIFICATION	ESTIMATE	FUNDING SOURCE
1	Seniors Programs	Educate vulnerable seniors on the dangers of telephone and internet scams and how to protect themselves.	Seniors are a target for fraud.	\$ 2,500.00	Other Force Income
2	Public Education	Educational programs for adult and youth relating to cyber bullying, proper and safe use of electronic equipment.	Increase in accidents related to distracted drivers and exposure of youth on the internet. Dangers of use of cannabis while or before driving is a serious concern.	\$ 3,500.00	Other Force Income
3	R.A.C.E. Race Against Drugs	A program based on drug and alcohol awareness offered to all Grade 5 students from 19 schools in Nottawasaga OPP Detachment area. (Simcoe Muskoka District Health Unit, Alliston Community Policing, Nottawasaga OPP, Town of New Tecumseth, Nottawasaga Police Services Board, Stevenson Memorial Hospital, Simcoe County District School Board, Simcoe Muskoka Catholic School Board and Honda of Canada Mfg. volunteer their services)	Youth Education. Funding is for the cost of the facility to host the event plus some materials. This is an annual event which has proven to be very successful and well attended.	\$ 3,500.00	Other Force Income
4	D.A.R.E. Drug Abuse Resistance Education	Nottawasaga Detachment, through the leadership of P.C. Harry Lawrenson and P.C. John Mortimer teach the D.A.R.E. Program to all Grade 6 students in the detachment area. The program has been updated and the new program was introduced in 2019.	The D.A.R.E. Program has been funded by local business since its inception. The Program has grown and the number of students has increased which results in higher costs. The local funding no longer covers the cost of the program. In the event the local funding is discontinued it would be advisable to have alternate funding available if needed. The funding would also enable the coordinator to attend the annual conference.	\$15,000.00 (\$10,000.00) \$5,000.00	Other Force Income

th

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2020 DRAFT BUDGET

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5	Annual Newspaper	Publication and distribution of an annual newspaper to inform the residents in the detachment area on accomplishments, programs and upcoming events. The publication will be in print form only and posted on the OPP, PSB and municipal websites.	The first edition of the newspaper was issued in 2018 and the response was an overwhelming positive from the public. The plan is to issue a similar publication annually.	\$ 6,300.00	Other Force Income
6	Computer Lease	Lease a computer for the Incident Commander	Enables the Incident Commander computer access while at the scene of a significant event without the need to return to the detachment. This is year 3 of a 3 year lease.	\$ 1,288.00	Other Force Income
7	Golf Tournament (Sundry Expenses)	Donation to support the annual golf tournament to raise funds for local youth activities and projects.	Proceeds are available for local youth initiatives through Nottawasaga OPP Youth Foundation.	\$ 1,500.00	Other Force Income
8	Bicycle Patrol Unit	Equipment for additional trained officers and annual tuning of bicycles	The Bicycle Patrol Unit has proven to be a cost effective method of crime prevention in the urban centres by increasing police presence during key times of the day. The program will be more effective with the addition of more trained officers.	\$ 5,000.00	Other Force Income
9	Auxiliary Unit (Sundry Expenses)	Meals during monthly training, annual appreciation dinner and annual incentive for top hours of service.	The Auxiliary Unit provides assistance during events and other non emergency occurrences during the year. This service is voluntary and no compensation is paid to the officers. \$1,500.00 for dinner plus \$1,200.00 for training meals plus \$150.00 for incentive.	\$ 2,850.00	Other Force Income
10	Donations (Sundry Expenses)	Increase to \$5,000.00	Requests for donations are received annually.	\$ 5,000.00	Other Force Income

OF

Essa Public Library Board
Minutes
Monday, September 30, 2019, 7:00pm
Thornton Branch, Essa Public Library

Present: C. Cryer, S. Malick, D. McKeever, A. Morrison, G. Newbatt, H. Sander, L. Wark

Absent with Notice: J. Bushey, J. Hunter, K. White

1. Call to Order at 7pm by Chair D. McKeever

2. Approval of the Agenda

2019: 062 Moved: CC Seconded: SM Carried
THAT the Agenda for September 30, 2019 be approved as printed and circulated.

3. No Conflicts of Interest are declared for proceedings before this Board.

4. Minutes of the Preceding Regular Meeting: June 24, 2019

2019: 063 Moved: HS Seconded: CC Carried
THAT the Minutes of the June 24, 2019 Regular Meeting be approved as printed and circulated.

5. Business Arising from the June 24th Minutes.

5.1 Re 5.4 Location for Library Board Christmas Dinner

5.2 Re 5.5 AODA Customer Service training for Library Board members

5.3 Re 5.1 Additional municipalities including South Glengarry, the Township of Amaranth and the Town of Parry Sound support the Essa Township motion to petition for restoration of SOLS funding to 2017-18 levels.

5.4 Re 13.1 A public survey of Library open hours was undertaken from August 1st to September 15th, resulting in these Summer Survey Results.

2019: 064 Moved: SM Seconded: HS Carried
THAT the Essa Public Library Board receives the Summer Survey Summary to review for planning purposes as circulated and attached.

5.5 Re 13.2 The Angus Branch Shipping & Receiving Door plan was re-costed at \$18,361.65 plus HST including architect fees, and is scheduled for the fall.

5.6 Re 5.3 Hemson Consulting Ltd. shared a report at the AMPLO meeting this September (attached).

6. Communications:

6.1 Memo to SCDSB representatives re. Angus Branch Ramp planning.

6.2 Letter to Minister MacLeod from D. McKeever, Essa Public Library Board Chair (July 4)

- 6.3 Thank you letter to RBC Foundation from G. Newbatt, Manager of Library Services (July 11)
- 6.4 Letter to Simcoe Grey MPP, Jim Wilson
- 6.5 Letter of Thanks for Thornton Branch summer programs
- 6.6 Borden Citizen article (Aug 1)
- 6.7 Letter to Ministry of Municipal Affairs and Housing from mayor of Essa Township (Aug 19)
- 6.8 Thank you letter from Jeffery Johnson for the Essa Public Library Board Graduation Award
- 6.9 BBQ for Township staff from Essa Council
- 6.10 Thank you note from NPSS for September Orientation Day

7. Chairperson's Remarks: Hope you had a good summer.

8. Treasurer's Report:

- 8.1 Reserve Funds to Dec 31, 2018 for Thornton Branch: \$12,485.00.
- 8.2 Development Charges approved in 2018 Essa DC By-law for possible Thornton Branch expansion: \$392,000.00
- 8.3 "Community Benefits" will be available to libraries in the future.
- 8.4 2020 Budget templates received.
- 8.5 Budget Comparison from Essa Treasury to August 31, 2019.

2019: 065 Moved: HS Seconded: AM Carried
THAT the Treasurer's Report be received as printed and circulated.

9. CEO's Report, September 2019.

- a. Advocacy (Libraries Unshushed): Comment to share (A. Morrison)
- b. Strategic Plan

Community Focal Point:

Summer Reading Programs and Activities Evaluation [9b(i)].

Artful Essa at Thornton Branch held the evening of Wed. Aug 14th

Essalicious Event at Angus Branch Thurs. Nov. 7th

Destination to Imagine/Discover/Connect:

Community One Read for 2019 "Confessions from the 9th Concession"

Hobby Circle, French Conversation Circle drop-in programs

Angus Kids' Room updated to a woodland theme

Successful Children & Youth:

Story Dogs fully booked at each branch

Thornton Page Turners: Youth Book Club continues

Homeschool support; Special Needs support; French programs

RBC Future Launch: Unleash your Future Grant

Meaningful Customer Service:

Customer Needs – Space assessment at Thornton Branch

Space for Senior's to learn and connect

Interlibrary loan Update (Sept 15) [9b(ii)]

Food for Fines during Ontario Public Library Week (Oct 21-25)

c. Library Report (A. Wishart): July and August 2019

d. Facility & Furnishings

Thornton Branch: Donation campaign to update shelving extends to 2020. Fire Services plans to resurface parking area. Essa Township CAO shared information on the "Investing in Canada Infrastructure Program" as a funding consideration for a Thornton Branch expansion. (see attached)

Angus Branch: Exit ramp update built within 2019 budget guidelines, Kids Room updated, LULA lift needed 3 repairs, 14 Guest parking spaces in use.

e. Personnel, Meetings & Training:

- COMPASS meetings, MLS, CCFE (bi-monthly)
- Essa Township Management Team, CEO
- RBC Foundation Seminar in Toronto MLS (July 11)
- SirsiDynix Admin Training, LT (ongoing)
- Dealing with Difficult People training, LT, PSR (July 25)
- Simcoe Library Chief Librarian's meeting (Sept 18)
- BlueCloud Mobile, LT, CFSS (Oct 3)

f. Grants & Donations:

- 2019 Adjala-Tosorontio Contract Grant received
- RBC Youth Futures received \$45,000
- RBC Volunteer Grant received \$500
- Service Ontario Grant cancelled (\$800)
- Registered Charity Status renewed (CEO)
- New Horizons Grant for Seniors applied (MLS)
- TD Friends of the Environment Foundation Grant Application (declined)
- Tim Horton's Smile Cookie campaign Sept 16-22 for Thornton Branch
- Public Library Operating Grant (PLOG) to apply.

g. Technology:

- 2019 Databases launched
- Computer replacements for 2019 received and installed
- Thornton Interac live
- BlueCloud Mobile to launch Ontario Public Libraries Week.

h. Joint-Use Agreement: Working Committee Minutes from June attached. Next Working Committee meeting in October.

i. Community @ Thornton:

Essa Historical Society, Taking Off Pounds Sensibly, Thornton Women's Institute, Community @ Angus:

Accessibility Committee, Country Crafters, Next Step Literacy, South Simcoe Arts Displays, private tutoring & homeschool destinations.

j. Outreach & Marketing:
 EarlyOn programs on campus (CCFE), RBC Future Launch Grant activities (MLS), Canada Day Celebration (Program Assistants), Angus Farmers' Market events, Thornton Artful Essa event, Barrie Fair. Food for Fines during Ontario Public Library Week, October 21-25.

2019: 066 Moved: SM Seconded: CC Carried
THAT the CEO's Report be received as printed and circulated.

10. SOLS Trustee member & SOLS Governance Hub (C. Cryer):

The next SOLS Trustee meeting is Saturday, November 9th at the Midland Public Library. The spring meeting may be at Angus Branch.

11. Committee Updates:

11.1 Finance Committee (Chairperson: S. Mallick)
 2020 Budget Meeting set for 3pm on Wednesday, October 2nd.

11.2 Planning Committee (Chairperson: C. Cryer)
 Strategic Plan concludes in 2020, planning for 2021-2024 in September, (see AMPLO Strat Plan question, attached).

11.3 Personnel Committee (Chairperson: J. Hunter)
 Meeting ahead to provide input for the Finance Committee.

11.4 Policy Review for Re-Accreditation

- (i) Library Services:001 (LS001) Foundation Statements
- (ii) Library Services:003 (LS003) Collection Policy (see sample)
- (iii) Corresponding Collection Plan generated by EPL staff
- (iv) Library Services:008 (LS008) Young Adult Service Policy
- (v) Library Services:010 Programming Policy
- (vi) Library Services:011 (LS011) Library Code of Conduct
- (vii) Library Services:011A (LS011A) Library Code of Conduct Consequences

2019: 067 Moved: SM Seconded: AM Carried
THAT the Library Board approves updates to Library Services Policy LS:001 Foundation Statements, LS:003 Collection Policy, LS:008 Young Adult Service Policy, LS:010 Programming Policy, LS:011 Library Code of Conduct, LS:011A Library Code of Conduct Consequences and receives the Collection Plan as circulated as part of the Re-Accreditation process.

(viii) Human Resources (HR:005) Volunteer Policy.

2019: 068 Moved: SM Seconded: CC Carried
THAT the Library Board approves housekeeping updates to Human Resource Policy HR:005, Volunteer Policy as circulated and attached as part of the Re-Accreditation process.

11.5 Inter-Library Loan Update to include Patron Initiated Inter-Library Loan within the Library Services Policy (LS:005) Resource Sharing Policy.

2019: 069 Moved: CC Seconded: SM Carried
THAT the Library Board approves the update to Library Services Policy EPL LS:005, Resource Sharing Policy, as circulated and attached.

11.6 General Policy: EPL GEN:001 Facilities Policy.

2019: 070 Moved: CC Seconded: SM Carried
THAT the Library Board approves adding that "Accessible" meeting spaces are available at each branch, within the Community Meeting Room section of the Facilities Policy.

11.7 New Policies for Accreditation:

Indigenous Awareness and Reconciliation – The Indigenous Task Group of the Ontario Library Association and the Truth & Reconciliation Committee of the Canadian Federation of Library Associations have created strategies and resources that speak to the library community’s need to recognize and embrace the principles of Truth & Reconciliation with Ontario’s vast and diverse Indigenous populations. The three criteria every library should include in their various policy documents are: 1) the endorsement of a Respect and Acknowledgement Declaration for original Indigenous peoples of your territory; 2) a collection development policy statement which addresses the value of Indigenous materials and authors; and 3) a service policy statement which highlights the library’s approach to serving Indigenous populations who may be accessing local services in their communities. (see sample)

11.7(i) Library Services:014 (LS014) Respect and Acknowledgement Declaration Policy. [Mandatory for Re-Accreditation].

Community Information Policy -The library has established and adopted a policy to address the provision of community information. (see sample)

11.7(ii) Library Services:016 (LS016) Community Information Policy.

2019: 071 Moved: HS Seconded: SM Carried
THAT the Library Board approves and establishes LS:014 Respect and Acknowledgement Declaration Policy and LS:016 Community Information Policy as part of the Re-Accreditation process.

11.8 Health and Safety Policies to be reviewed annually.

2019: 072 Moved: HS Seconded: AM Carried
THAT the Library Board approves annual housekeeping of H&S Policies by the CEO including Essa Management Team suggestions and configuring the policy

numbers to sync with Essa Township Health and Safety Policies and forms when possible.

11.9 Health and Safety Policy Update for H&S:021 Inclement Weather Policy.

2019: 073 Moved: CC Seconded: SM Carried
THAT the Library Board approves an update to H&S:021 including Program Procedures as circulated and attached.

12. Closed Meeting:

2019:074 Moved: HS Seconded: SM Carried
THAT the Board proceed to Closed Session at 8:25pm to discuss:

- matters before administrative tribunals
- ✓ advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- a proposed or pending acquisition or disposition of land for Board purposes
- matters pertaining to advice that is subject to litigation or potential litigation
- labour relations or employee negotiations
- ✓ security of persons or property
- the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act as the CEO as delegated by the Board as the head of the institution for the purposes of the Act
- other matters pertaining to personal matters about an identifiable individual, including Board employees

2019:075 Moved: HS Seconded: SM Carried
THAT the Board rise from the Closed Session at 8:35pm.

2019:076 Moved: HS Seconded: SM Carried
THAT the CEO be authorized to proceed as directed by the Library Board.

13. Other Business:

13.1 Public Service Considerations:

- Battery charging in the library: phones, devices, electric bikes to be monitored.
- Programs and opening hours: when the public line up outside before open hours, especially in the winter, doors may open a few minutes early.
- Photocopy limits to be considered: 200-500 pages can cause a bottleneck in library services.

2019:077 Moved: HS Seconded: SM Carried
THAT the Library Board approves an update to the Fee Schedule increasing the cost of a single black and white photocopy to 15 cents, and to limit public prints to 100 copies per session.

- Collection Agency Services Review: Lost materials costs above \$75.00 are collected, overdue fines are not.
- Students are permitted access to the public computer stations at 2:30pm following school hours, as per the Joint Use Agreement, section 7.4.

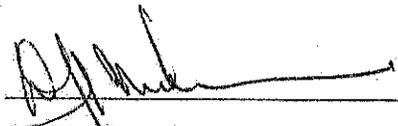
13.2 In-town bus service to end on January 1, 2020. Simcoe LINX will connect Angus to Barrie and Wasaga Beach, with a stop at Peacekeeper's Park.

14. Next Meeting: Monday, October 28, 2019, 7:00 pm, Angus Branch.

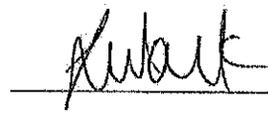
15. Adjournment

2019: 078 Moved: HS Carried
THAT the Meeting be adjourned at 8:55pm.

APPROVED: October 28, 2019



 Derek McKeever, Chairperson



 Laura Wark, CEO/Secretary-Treasurer



Essa Public Library Report: September 2019

IMAGINE DISCOVER CONNECT

Outcome Measurements

Unleash Your Future Event at Youth Leadership Camp Canada was attended by Glenda Newbatt, Karly Bruce & 88 teenagers.



The Back to School Pop Up Shop was a great success. Lots of NPSS students visited and purchased gently-used or donated items.

Occupational Love

10/10/19

10/10/19

10/10/19

Adults

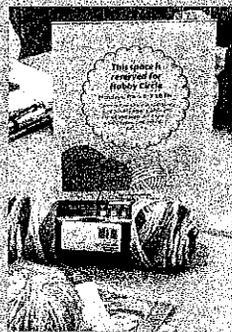
Angus - Book Clubs: 13

Angus - Cookbook Club: 5

Thornton - Book Clubs: 18

Angus - Language Conversation Circle: on hiatus for September

Angus - Hobby Circle: 16



Angus - Adult Movie Night: 4

Thornton Tech Tutor: 1

Exams: 1

Angus - Community Garden: 2

Angus - Local Artists' Displays: 2

Angus - Farmers' Markets: 60

Teens & 'tweens

Angus - Back to School Pop Up Shop: 120

Angus - Tween Den: 27

Angus - Teen Central: 59

Angus - Tutoring Sessions in Teen Central/Quiet Study: 91

Thornton - Page Turners 'Tween Book Club: on hiatus



Angus - "Unleash your future" events:

- Leadership Camp (YLCC): 88
- New Farm Trip: 27

Other

Homebound delivery offered

Angus - MakerSpace: 1

Thornton - MakerSpace: offered

57

Kids

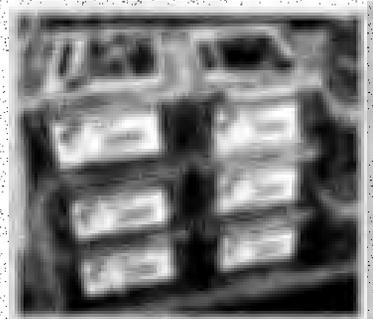
Angus - JUMP Club; Story Dogs; Wiggles & Giggles; Library Storytime; L'heure du conte: on hiatus for September

Thornton - Library Storytime; Story Dogs: on hiatus for September

Angus - Lego Builders: 6

Angus - Outreach @ Early ON Centre (Story & Snack): 33

Angus - P.A. Day Event, "Get Creative": 26



Circulation Totals and Analysis: September 2019

CIRCULATION	Sep. 2018	Sep. 2019	YTD 2019
Angus Branch	9,772	8,826	82,938
Thornton Branch	1,479	1,244	14,233
Angus Branch Computer Use	563	858	5,594
Thornton Branch Computer Use	78	67	565
Angus Branch Wireless Use	1,204	1,633	12,383
Thornton Branch Wireless Use	325	341	3,395
eAudio & eBooks	582	741	6,534
TOTALS:	14,003	13,710	125,642

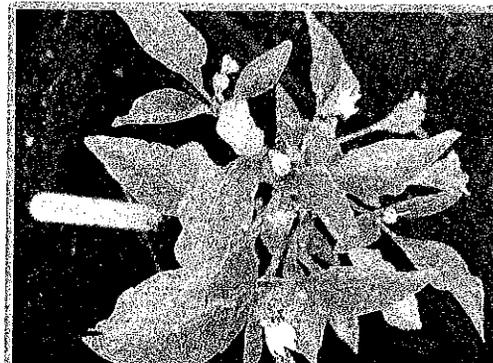
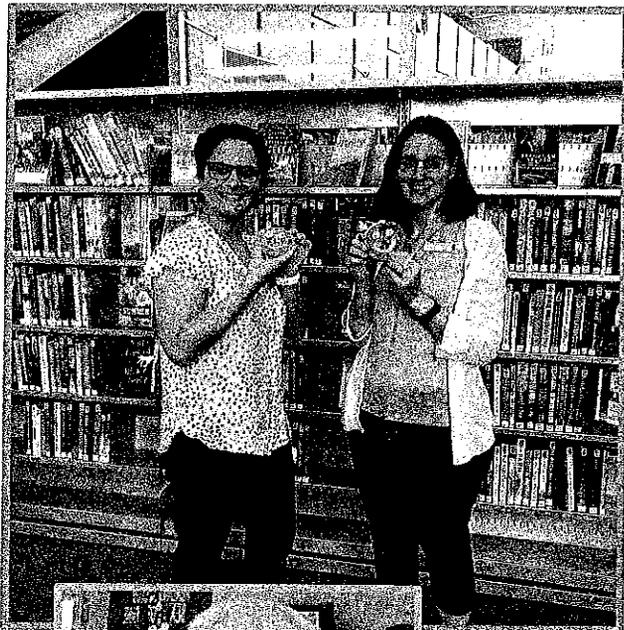
Circulation Analysis	Sep. 2018	Sep. 2019	YTD 2019
Print	5,361	4,852	46,544
Non-Print	5,715	5,101	49,705
Computer Use/Internet/Wireless	2,170	2,899	21,937
eAudio Books	179	210	2,034
eBooks	403	531	4,500
Interlibrary Loan: Borrowed	147	76	724
Interlibrary Loan: Lent	28	41	198

Materials Used In-Library	Sep. 2019	YTD 2019
Angus Branch	202	2,281
Thornton Branch	117	1,291

Library website visits	2,994	YTD 2019 30,744
E-resources sessions	339	YTD 2019 3,029
New Members		YTD 2019
Angus Branch	181	927
Thornton Branch	4	48

September Library Highlights

Annual Tim Hortons Smile Cookie Campaign



Harvesting the Community Garden



smile & grow

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2019 – 77

A By-law to amend the Township's Fees and Charges By-law (2013-28), for services provided by the Township of Essa.

WHEREAS Section 11 (1) of the *Municipal Act*, 2001, S.O. 2001, c.M.25, as amended, provides that municipalities may provide any service or thing that the municipality considers necessary or desirable for the public, subject to the rules set out in subsection (4); and

WHEREAS Section 391(1) of the *Municipal Act* 2001, S.O. 2001, c.M.25, as amended, provides that municipalities may pass By-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control; and,

WHEREAS a Public Meeting was held on October 16, 2019 to provide the public with the opportunity to address Council and provide comments and/or objections to the proposed increase in fees and charges;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. That By-law 2013-28 be and is hereby amended to include the increase in fees outlined in Schedule "A" of this By-law, effective immediately upon passage of this By-law.
2. That this By-law shall come into full force and effect upon the final passing thereof.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of November, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

9a

SCHEDULE "A" TO BY-LAW 2019-77

Amendments to Fees and Charges

Fees and Charges - Effective Immediately

PLANNING DEPARTMENT FEES		
Description of Item		Fee
Pre-Consultation		\$750.00
Chargeback Technicians (Planning Staff)		\$75.00/hour
Inspections/Site Visits conducted by Planning Staff		\$100.00
Notice Signs		\$75.00
Zoning Compliance		\$75.00
Rush Compliance		\$100.00
Lift Holding Zone		\$1,200.00
Zoning By-law Amendment		\$5,000.00
Zoning By-law Amendment Minor		\$2,000.00
Official Plan Amendment		\$5,000.00
Official Plan Amendment Minor		\$2,500.00
General Amendment		\$1,000.00
Temporary Use By-law		\$5,000.00
Subdivision Applications		\$7,000.00
Condo Application		\$6,000.00
Draft Plan Conditions Extension		\$2,200.00
Draft Plan Red-Line Revisions		\$2,200.00
Reactivation Fee		\$1,200.00
Site Plan or Development Agreement		\$3,000.00
Site Plan Agreement Minor		\$1,000.00
Site Plan Amendment Minor		\$500.00
Site Plan Amendment		\$2,500.00
Minor Variance		\$900.00
Minor Variance Complex		\$2,500.00
Consent		\$2,500.00
Copy of Official Plan (Hard Copy)		\$100.00
Copy of Zoning By-law		\$100.00
Subdivision – Per Lot Charge		\$150.00
BUILDING DEPARTMENT FEES		
Line Item No.	Description of Item	Fee
10.6	Signs attached to Building (each)	\$100.00
10.7	Signs Freestanding / Billboard	\$100.00

9a

ADMINISTRATION FEES	
Vital Statistics – Marriage Licenses & Civil Ceremonies	
Description of Item	Fee
Civil Ceremony (On-site during regular business hours)	\$250.00
Civil Ceremony (Off-site during regular business hours)	\$350.00
License Fees	
Recreational Facilities – Recreational Activities	\$50.00 PLUS \$50.00 Fire Inspection Fee
Recreational Facilities – Event Venues	\$50.00 PLUS \$50.00 Fire Inspection Fee
Canine Control Fees	
Pick-up / Transport Fee	\$50.00
Sign Permit Fees	
Permanent Signs-Measuring less than 4 ft x 4ft	\$60.00
Permanent Signs-Measuring larger than 4ft x 4ft	Refer to Building Department Fees (Line Item Nos: 10.6 & 10.7)

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2019 - 78

Being a By-law to confirm the proceedings of the Council meeting held on the 6th day of November, 2019.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 6th day of November, 2019 and, in respect of each recommendation contained in the Minutes of the Public meetings held on the 16th day of October, the Regular Council meeting held on the 16th day of October, 2019, and the Committee of the Whole meeting held on the 16th day of October, 2019; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 6th day of November, 2019.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk